

A G E N D A
CITY OF AZTEC
CITY COMMISSION MEETING
September 12, 2017
201 W. Chaco, City Hall
6:00 p.m.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. AGENDA APPROVAL

VI. CITIZEN RECOGNITION

VII. EMPLOYEE RECOGNITION

Police Department Ceremony

VIII. PROCLAMATION

Constitution Week

IX. CONSENT AGENDA

- A. Commission Meeting Minutes, August 22, 2017
- B. Volunteer Firefighters Annual Reporting Form
- C. Resolution 2017-1060 Surplus
- D. Resolution 2017-1061 Adopting the 2019-2023 Infrastructure Capital Improvement Plan (ICIP) for the City of Aztec Senior Center
- E. Airport Maintenance Grant

Items placed on the Consent Agenda will be voted on with one motion. If any item proposed does not meet the approval of all Commissioners, a Commissioner may request that the item be heard under "items from Consent Agenda"

X. ITEMS FROM CONSENT AGENDA

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 334-7600 prior to the meeting so that arrangements can be made.

Note: A final agenda will be posted 72 hours prior to the meeting. Copies of the agenda may be obtained from City Hall, 201 W. Chaco, Aztec, NM 87410.

XI. CITIZENS INPUT (3 Minutes Maximum)

(Citizens who wish to speak will sign up prior to the meeting. This is for items not otherwise listed on the agenda)

XII. BUSINESS ITEMS

- A. Final Adoption of Ordinance 2017-462 Amending Chapter 16, Division 3, Section 16-181 Electric Rates
- B. Final Adoption of Ordinance 2017-463 Amending Chapter 16, Division 3, Section 16-201 Water Rates
- C. Final Adoption of Ordinance 2017-464 Amending Chapter 16, Division 3, Section 16-191 Wastewater Rates
- D. Final Adoption of Ordinance 2017-465 Amending Chapter 16, Division 3, Section 16-211 Solid Waste Rates
- E. Intent to Adopt Ordinance 2017-467 Amending Chapter 5, Article VI, Section 433 Animal Defecation; Cleanup

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

XIV. DEPARTMENT REPORTS

(When this item is announced, all Department Heads who wish to give a report will move to the podium)

XV. ADJOURNMENT

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 334-7600 prior to the meeting so that arrangements can be made.

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1 CITY OF AZTEC
2 COMMISSION MEETING MINUTES
3 August 22, 2017
4

5 **I. CALL TO ORDER**

6 Mayor Burbridge called the Meeting to order at 6:03 pm at the Aztec City
7 Commission Room, City Hall, 201 W. Chaco, Aztec, NM.
8

9 **II. INVOCATION**

10 The Invocation was lead by Commissioner Austin Randall
11
12

13 **III. PLEDGE OF ALLEGIANCE**

14 The Pledge of Allegiance was led by Commissioner Sheri Rogers
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17 **IV. ROLL CALL**

18
19 Members Present: Mayor Sally Burbridge; Commissioner Austin Randall;
20 Commissioner Katee McClure; Commissioner Sheri
21 Rogers
22

23
24 Members Absent: Mayor Pro-Tem Sherri Sipe
25
26

27 Others Present: City Manager Joshua Ray; City Attorney Larry
28 Thrower; City Clerk Karla Sayler; Project Manager Ed
29 Kotyk (see attendance sheet)
30
31
32

33 **V. AGENDA APPROVAL**

34
35 MOVED by Commissioner Randall, SECONDED by Commissioner McClure to
36 Approve the Agenda as Presented
37

38 All Voted Aye; Motion Passed Four to Zero
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40 **VI. CITIZEN RECOGNITION**

41 None
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44 **VII. EMPLOYEE RECOGNITION**

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VIII. PRESENTATION

Guzman Energy-Power Supply Update

Damien Irizarry, Guzman Energy presented a power supply update to commission and mentioned that it is the one year anniversary of the Solar Farm. The presentation was by powerpoint to include the following:

- Resource Mix now and for the Future
- Solar Farm Benefits
- Market Survey
- Realized Benefits to Aztec
- What they are working towards in the future such as:
 - Battery Storage-Spinning Reserves
 - Monetizing the Solar Renewable Energy Credits
 - Wind Power

IX. CONSENT AGENDA

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve the Consent Agenda with The Exception of Item B and D

- A. Commission Workshop Meeting Minutes, July 25, 2017
- B. City Manager Employment Agreement (**PULLED**)
- C. NMDFA LGD FY18 Annual Final Budget Approval
- D. Resolution 2017-1059 Adopting the 2018-2022 Infrastructure Capital Improvement Plan (ICIP) (**PULLED**)

All Voted Aye: Motion Passed Four to Zero

X. ITEMS FROM CONSENT AGENDA

B. City Manager Employment Agreement

Mayor Burbridge pulled item to include in section 6-B that the personnel committee will meet twice a year or more per commission policies with the City Manager to discuss progress made in meeting the goals and performance objectives as agreed to with the City Commission.

MOVED by Mayor Burbridge, SECONDED by Commissioner Randall To Approve City Manager Fiscal Year 2018 Employment Agreement As Amended

92 All Voted Aye; Motion Passed Four to Zero

93
94 D. Resolution 2017-1059 Adopting the 2018-2022 Infrastructure Capital
95 Improvement Plan (ICIP)

96
97 Commissioner McClure questioned the amount funded for Aztec Small Business
98 Incubator. Josh mentioned that the amount of \$500,000 just throws in operations and
99 potential of purchasing the facility but that would only be for any grant funding or state
100 economic development funding that we would receive and without it being on the ICIP
101 plan we will not be able to receive funding.

102
103
104
105 MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to
106 Approve Resolution 2017-1059 Adopting the 2018-2022 Infrastructure Capital
107 Improvement Plan (ICIP)

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109 All Voted Aye; Motion Passed Four to Zero

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112 **XI. CITIZENS INPUT**

113
114 Dale Greenwood owner of Renovation Outlaws addressed a concern with
115 commission about a notice letter by Code Compliance on items placed outside of the
116 establishment. She contacted Code Compliance Officer and stated that he just asked
117 her to clean up the outside and move items indoors. On July 24 she received another
118 letter and was shocked that she had a criminal complaint against her and has to go to
119 court for improper storage. She is here tonight looking for guidance to see if something
120 cooperative can happen between the businesses and commission so they know exactly
121 what the City is unhappy with and what they can change. She mentioned that since she
122 has been dealing with this her sales have gone down a couple thousand dollars which is
123 major for her business.

124
125 Candy Corey mentioned that she has had a business in Aztec for the last 10
126 years and loves Aztec. She mentioned that she also received a letter that she was not
127 in compliance with City Code. She mentioned that she talked to Steven Saavadra,
128 Community Development Director and she said he told her to build a fence and stack
129 the items outside neat and she did. She mentioned that she was give until August 17th
130 to comply. On August 16th she mentioned that she received a criminal complaint also in
131 the mail that she hadn't complied. She said she built the fence and stacked the items
132 neat and she is here to ask commission how to resolve the issue.

133
134 Victor Snover mentioned that he is here to address curb side recycling. He feels
135 that if recycling can help with utility structures it should have been voted on and
136 mentioned that it would be something that citizens would adapt to and that maybe the

137 recycling center would be more utilized. He mentioned that it was a positive move to
138 single stream recycling.

139
140 Mr. Burkett mentioned that his concern is the dust that is being caused on
141 Western Drive with the sewer project. He mentioned that he would appreciate if the City
142 can spray water to keep the dust down. Josh mentioned that the City will get a water
143 truck out there and keep it watered to keep the dust down.

144

145 **XII. BUSINESS ITEMS**

146 A. Final Adoption of Ordinance 2017-1054 Amending Chapter 16 with the
147 Addition of Section 3-132 Shipping Cargo Containers

148

149 Josh mentioned that this ordinance will be introducing shipping containers into
150 City Code. He mentioned that the ordinance has the definition that will be included in
151 code and the districts they will be permissible and prohibited are outlined in the
152 ordinance the permit process and conformance.

153 MOVED by Commissioner McClure, Seconded by Commissioner Randall to
154 Approve Final Adoption of Ordinance 2017-461 Amending Chapter 16 with the Addition
155 of Section 3-132 Shipping Cargo Containers

156

157 A Roll Call Was Taken: All Voted Aye; Motion Passed Four to Zero

158

159 **XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

160

161 Josh mentioned that city staff has been working with contractors and the state on
162 the Arterial project to get it finalized this calendar year. We will bid this year and he
163 mentioned that we are still on track to meet deadlines. He mentioned that we have
164 made good relationships with DOT, the State Land Office, BLM and land owners and
165 mentioned that this is a positive for us moving forward he thinks it will be a benefit for
166 the Arterial once we get the project completed that it will help us develop off that road
167 and the use for the road.

168

169 Mayor Burbridge will be attending the Quality of Life meeting at San Juan College
170 tomorrow morning on Gateways and Entrances.

171

172 Commissioner Rogers mentioned that it was a great opportunity to attend the
173 NMML Annual Conference in Clovis and mentioned that Mayor Burbridge will be the
174 new President of the League October 1, 2017. She mentioned that she went to the
175 Library for the Solar event. She gave a shout out to the San Juan County Fair Board for
176 the County Fair.

177

178 Commissioner McClure thanked the community for calling her this passed week
179 and thanked the community members for coming in and speaking to commission
180 tonight.

181
182

183 **XIV. DEPARTMENT REPORTS**

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185 None

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187

188 **XVI. ADJOURMENT**

189

190 Moved by Mayor Burbridge, **SECONDED** by Commissioner Rogers to adjourn
191 the meeting at 6:40 p.m.

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193

194

Mayor, Sally Burbridge

195 ATTEST:

196

197 _____
Karla Sayler, City Clerk

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199 MINUTES PREPARED BY

200

201 _____
Karla Sayler, City Clerk

Staff Summary Report

MEETING DATE: September 12, 2017

AGENDA ITEM: IX. CONSENT AGENDA (B)

AGENDA TITLE: Volunteer Firefighters Annual PERA Report

ACTION REQUESTED BY: Kevin Simpson, Fire Chief

ACTION REQUESTED: Approve the Mayor's Signature on the Volunteer Firefighters Annual PERA Report

SUMMARY BY: Karla Sayler

PROJECT DESCRIPTION / FACTS

- All affiliated Certified Volunteer Firefighter Departments must submit all required reports to the Public Employees Retirement Association by March 31, 2017 (deadline set by State Statute)
- The attached report shows the number of members with prior service reported for the year =14; New Member Enrollments=6; totaling 14 member volunteer firefighters reported for the year.

SUPPORT DOCUMENTS: 1) Reporting Guidelines
2) Volunteer Firefighters Annual Report Form

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve the Mayor's Signature on the Volunteer Firefighters Annual Report

Staff Summary Report

MEETING DATE: September 12, 2017
AGENDA ITEM: IX. CONSENT AGENDA (C)
AGENDA TITLE: Resolution 2017-1060 Surplus

ACTION REQUESTED BY: Library
ACTION REQUESTED: Approval of Resolution 2017-1052
SUMMARY BY: Kathy Lamb

PROJECT DESCRIPTION / FACTS

- The Library, during the normal course of operations, reviews circulation of all materials. Materials which are not circulating or are out of date are pulled from the shelves and become surplus material. These items would have been purchased with city or state library funds or donated to the library. Materials pulled include a large collection of adult and youth books, several DVDs and music CDs.
- Approved library surplus items will be disposed of in a variety of ways to best serve the library and the community. Materials which may have use to Good Sam's, local schools, and/or veteran's programs will be donated. Materials which may have public interest will be packaged and available for sale at the library. Other materials may be packaged and sent to book outlets at no cost to the city. The Public Surplus website has not resulted in interest for library materials, although it will continue to be utilized as well.
- If the items are not sold they will be donated or disposed of according to NM Statute Section 3-54-2 and Procurement Statute 13-6-1. Disposition of obsolete, worn-out or unusable tangible personal property.

FISCAL INPUT / FINANCE DEPARTMENT

- Revenues from auction to be applied to General Fund / Joint Utility Fund

SUPPORT DOCUMENTS: Resolution 2017-1060
Surplus List

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve Resolution 2017-1060 Declaring Certain Municipal Property Not Essential For Municipal Purpose and Directing It Be Sold or Disposed.

**SURPLUS RESOLUTION 2017-1060
SEPTEMBER 12, 2017
SURPLUS LIST**

Library Surplus Books

LTE

- Star - Steel, Danielle
- The Devil On Horseback - Paine, Luran

JNF

- A Light In the Attic - Silverstein, Shel
- Nature's Monster – Sharks - McCall, Gerrie
- Nature's Monster - Weird & Wonderful Fish - McCall, Gerrie
- Buffy the Vampire Slayer- No Future for You - Vaughan, Brian K.
- Marvels and Mysteries- Mummies - Mason, Paul
- Eyewitness- Cats - Clutton-Brock, Juliet
- Draw 50- Horses - Ames, Lee J.
- The Mystery of Atlantis - Wallace, Holly
- Ripley's Believe It or Not Special Edition 2015 - Ripley
- Can You See What I See? Dream Machine - Wick, Walter
- How to Draw Cars - How
- How to Draw Witches and Wizards - Beaumont, Steve
- UFO's and Crop Circles - Mason, Paul
- Big Book of America - Hicks, Roger
- Isaac Newton Famous English Scientist - Sullivan, Anne Marie
- Optical Illusions -Optical
- Color Illusions - Color

EASY

- Click, Clack, 123 - Cronin, Doreen
- Purplicious - Kann, Victoria
- Ten PLYful Tigers - Schwartz, Betty
- Barbie Story Collection -Barbie
- Ten Little Fish - Wood, Audrey

SURPLUS RESOLUTION 2017-1060
SEPTEMBER 12, 2017
SURPLUS LIST

- Z is for Moose -Bingham, Kelley
- Frog and Toad Together- Lobel, Arnold
- Adventures of Taxi Dog- Barracca, Debra
- Listen Up, Tigger- Berk, Sheryl

YA

- Halo the Flood - Dietz, William C
- Breaking Dawn - Meyer, Stephenie
- Harry Potter and the Chamber of Secrets - Rowling, J.K.
- Harry Potter and the Prisoner of Azkaban - Rowling, J.K.

ANF

- Dryland Gardening - Bennett, Jennifer
- Total Massage - Tree, Gill
- The Animal Dialogues - Childs, Craig
- Superbikes - Super
- Popular Science the Big book of Hacks - Big
- Folk Guitar-Folk Song - Silverman, Jerry
- The Gunfighters - Time

JF

- Animorphs- The Familiar - Applegate, K.A.
- Animorphs- The Warning - Applegate, K.A.
- Animorphs- The Unknown - Applegate, K.A.
- Animorphs- The Forgotten - Applegate, K.A.
- Animorphs- The Arrival - Applegate, K.A.
- Animorphs- The Encounter - Applegate, K.A.
- Animorphs- The Weakness - Applegate, K.A.

SURPLUS RESOLUTION 2017-1060

SEPTEMBER 12, 2017

SURPLUS LIST

- Animorphs- The Illusion - Applegate, K.A.
- Surf's Up, Geronimo! - Stilton, Geronimo
- Gilda Joyce Psychic Investigator - Allison, Jennifer
- Poppy and Rye - Avi
- The Seer of Shadows - Avi
- Mr. Popper's Penguins - Atwater, Florence
- Taran Wanderer - Alexander, Lloyd
- The Castle of Llyr- Alexander, Lloyd
- Roscoe Riley Rules #3- Don't Swap Your Sweater for a Dog - Applegate, Catherine
- Navajo Long Walk - Armstrong, Nancy M
- Nothing But the Truth - Avi
- The High King - Alexander, Lloyd
- Harry Potter and the Goblet of Fire - Rowling, J.K.
- The Black Cauldron - Alexander, Lloyd
- Poppy - Avi
- Rose's Magic Touch - Alexander, Nina
- Camp Confidential Alex's Challenge - Morgan, Melissa J
- Cam Jansen and the Mystery of the Stolen Diamonds - Adler, David A
- Thea Stilton and the Secret City - Stilton, Geronimo
- Cam Jansen and the Mystery of the UFO - Adler, David A
- Cam Jansen and the Chocolate Fudge Mystery - Adler, David A
- Cam Jansen and the Mystery of the Dinosaur Bones - Adler, David A
- Cam Jansen and the Scary Snake Mystery - Adler, David A
- The Iron Ring - Alexander, Lloyd
- Snarf Attack: Underfoodle and the Secret of Life - Amato, Mary
- This Totally Bites! - Ames, Ruth
- May Bird Among the Stars - Anderson, Jodi Lynn
- May Bird and the Ever After - Anderson, Jodi Lynn
- Before We Were Free - Alvarez, Julia
- Fear of Falling - Anderson, Laurie Halse

SURPLUS RESOLUTION 2017-1060

SEPTEMBER 12, 2017

SURPLUS LIST

- Homeless - Anderson, Laurie Halse
- Trapped - Anderson, Laurie Halse
- The Witches - Blake, Quentin
- Edie's Blue Winged Dragon - Adler, C.S.
- Big Nate Revenge of the Cream Puffs - Peirce, Lincoln
- Ghost Brother - Adler, C. S.
- The Book of Three - Alexander, Lloyd
- Charlie Bone and the Time Twister - Nimmo, Jenny
- The House of Hades - Riordan, Rick
- Parachuting Hamsters and Andy Russell - Adler, David A
- Secrets of Droon City In the Clouds - Abbott, Tony
- Secrets of Droon The Golden Wasp - Abbott, Tony
- Secrets of Droon The Great Ice Battle - Abbott, Tony
- The Weird Zone- Beast from Beneath the Cafeteria! - Abbott, Tony
- The Weird Zone- Attack of the Alein Mole Invaders!- Abbott, Tony
- The New Adventures of Mary-Kate & Ashley- Case of the Tattooed Cat - Alexander, Heather
- Young Cam Jansen and the Molly Shoe Mystery - Adler, David A.
- An Old Fashion Thanksgiving - Alcott, Louisa May
- The Time Pirate - Bell, Ted
- The Brimstone Key- Benz, Derek
- It's A Dog's Life - Balaban, Bob
- Good Dog! - Balaban, Bob
- Beware Of Dog - Balaban, Bob
- It's A Dog-Eat_Dog World - Balaban, Bob
- Puppy Tales - Balaban, Bob
- Stallion In the Storm - Baglio, Ben M.
- Puppy in a Puddle - Baglio, Ben M.
- Wolf at the Window - Baglio, Ben M.
- Hamster in the Holly - Baglio, Ben M.
- Beagle in a Backpack -Baglio, Ben M.

SURPLUS RESOLUTION 2017-1060

SEPTEMBER 12, 2017

SURPLUS LIST

- Bunny in a Basket - Baglio, Ben M.
- Bunnies in the Bathroom- Baglio, Ben M.
- Cat in the Crypt - Baglio, Ben M.
- Kitten Crowd - Baglio, Ben M.
- Hound at the Hospital - Baglio, Ben M.
- Dog at the Door - Baglio, Ben M.
- Deer in the Darkness - Baglio, Ben M.
- Cats at the Campground - Baglio, Ben M.
- The Fairy Rebel - Banks, Lynn Reid
- The Wright 3- Balliett, Blue
- The fall of the Templar - Benz, Derek
- Keeping Secrets - Beechwood, Beth
- The Red Blazer Girls - Beil, Michael
- Kepler's Dream -Bell, Juliet
- Crush-tastic! - Beechwood, Beth
- One Small Blue Bead - Baylor, Byrd
- The Eleventh Hour - Base, Graeme
- The Sign of the Seahorse - Base, Graeme
- Fairy School Dropout- Over the Rainbow - Badger, Meredith
- Nick of Time - Bell, Ted
- Chasing Vermeer - Balliett, Blue
- Cave of the Dark Wind - Barry, Dave
- Satr Wars- The Clone Wars - Behrent, Sue
- Worst Worst Class Trip Ever- Beech, Sandy
- Peter and the Shadow Thieves - Barry, Dave
- Atlantis Rising - Barron, T.A.
- Peter and the Sword of Mercy - Barry, Dave
- Paragon Prison - Benz, Derek
- The Relic Hunter - Benz, Derek
-

SURPLUS RESOLUTION 2017-1060
SEPTEMBER 12, 2017
SURPLUS LIST

AF

- The Guardian - Sparks, Nicholas
- Robert the Bruce - Whyte, Jack
- White Death - Cussler, Clive
- Strange Shores - Arnaldur, Indridason

REF

- Guinness World Records 2016 - Guinness

SW

- Mysteries & Miracles of New Mexico - Kutz, Jack

CITY OF AZTEC RESOLUTION 2017-1060

A RESOLUTION DECLARING CERTAIN MUNICIPAL PROPERTY NOT ESSENTIAL FOR MUNICIPAL PURPOSE AND DIRECTING IT BE SOLD, OR IF THE PROPERTY HAS NO VALUE, DONATE THE PROPERTY TO ANY ORGANIZATION DESCRIBED IN SECTION 501(c)3 OF THE INTERNAL REVENUE CODE OF 1986 OR DISPOSED.

WHEREAS, Sections 3-54-2 and 13-6-1 of NMSA, 1978 Compilation authorizes municipalities to sell personal property which is not essential for a municipal purpose or if the property has no value, donate the property to any organization described in Section 501(c)3 of the Internal Revenue Code of 1986; and

WHEREAS, the City of Aztec owns certain personal property which is obsolete and/or surplus and no longer needed or useful to the City; and

WHEREAS, the Governing Body wishes to declare this property not essential for a municipal purpose so that it can be sold or donated according to statute.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY of the City of Aztec, New Mexico that the personal property described on the attached list which is owned by the City is surplus and not essential for a municipal purpose.

PASSED, APPROVED AND SIGNED this 12th day of September 2017.

MAYOR SALLY BURBRIDGE

ATTEST:

CITY CLERK KARLA SAYLER

Staff Summary Report

| | |
|----------------------|--|
| MEETING DATE: | September 12, 2017 |
| AGENDA ITEM: | IX. CONSENT AGENDA (D) |
| AGENDA TITLE: | Resolution 2017-1061 Adopting the 2019-2023 Infrastructure Capital Improvement Plan (ICIP) for the City of Aztec Senior Center |

| | |
|-----------------------------|------------|
| ACTION REQUESTED BY: | City Staff |
| ACTION REQUESTED: | APPROVAL |
| SUMMARY BY: | Kathy Lamb |

PROJECT DESCRIPTION / FACTS

A local infrastructure capital improvement plan is a plan that establishes planning priorities for anticipated capital projects. The need for this kind of planning has reached critical proportions in New Mexico, where local governments are faced with pressing demands for multiple capital improvements and limited funding to support them. The state-coordinated ICIP process encourages entities to plan for the development of capital improvements so that they do not find themselves in emergency situations, but can plan, fund, and develop infrastructure at a pace that sustains their activities.

The Department of Finance and Administration (DFA), through its authority in NMSA 1978, Sections 6-6-2J, 6-6-4, 9-6-5.1, 11-6-2, 11-6-3, 11-6-4.1, 11-6-5, and 11-6-5.1, strongly encourages each jurisdiction to prepare a Five-Year Infrastructure Capital Improvement Plan (ICIP).

NM Aging and Long Term Services Department (ALTSD) administers capital funding for the senior centers throughout the state. A requirement of funding applications submitted to ALTSD is the inclusion of the project/equipment on the entity's ICIP. A separate ICIP specific to Senior Centers in the state was implemented in 2015.

Funding applications for the Senior Center are due in the spring, are reviewed by ALTSD and if approved, are included in capital requests to legislature. Legislative sessions occurring in even years, funding, if approved by voters with the November ballot, is through GO Bonds; odd years are funded by the legislature through the capital outlay bill.

FISCAL INPUT / FINANCE DEPARTMENT

The Senior Center ICIP must be completed to meet a required element for funding applications which may be submitted in April 2018 for the 2019 Legislative session.

SUPPORT DOCUMENTS: Resolution 2017-1061
2019-2023 ICIP Summary

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve Resolution 2017-1061 adopting the 2019-2023 Senior Center Infrastructure Capital Improvement Plan (ICIP).

Infrastructure Capital Improvement Plan FY 2019-2023

City of Aztec Senior Center Project Summary

| ID | Year | Rank | Project Title | Category | Funded to date | 2019 | 2020 | 2021 | 2022 | 2023 | Total | Amount | Phases? |
|-------|------|------|--|-------------------|-------------------|---------|--------|---------|---------|--------|-----------------|-------------------|---------|
| | | | | | | | | | | | Project Cost | Not Yet Funded | |
| 34259 | 2019 | 001 | Senior Center Building Alarm System | Senior Facilities | 0 | 75,000 | 0 | 0 | 0 | 0 | 75,000 | 75,000 | No |
| 33202 | 2019 | 002 | Aztec Senior Center HVAC Replacement | Senior Facilities | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 | 150,000 | No |
| 33204 | 2020 | 001 | Senior Center Kitchen Equipment | Senior Facilities | 0 | 0 | 30,000 | 0 | 0 | 0 | 30,000 | 30,000 | No |
| 33205 | 2020 | 002 | Meal Delivery Vehicles | Senior Facilities | 0 | 0 | 60,000 | 0 | 0 | 0 | 60,000 | 60,000 | Yes |
| 31537 | 2021 | 001 | Aztec Senior Center Stucco | Senior Facilities | 0 | 0 | 0 | 115,000 | 0 | 0 | 115,000 | 115,000 | No |
| 31539 | 2021 | 002 | ASC Walk in Cooler Freezer | Senior Facilities | 0 | 0 | 0 | 45,000 | 0 | 0 | 45,000 | 45,000 | No |
| 33206 | 2022 | 001 | Senior Center Roofing | Senior Facilities | 0 | 0 | 0 | 0 | 165,000 | 0 | 165,000 | 165,000 | No |
| 33207 | 2022 | 002 | Senior Center Parking Lot | Senior Facilities | 0 | 0 | 0 | 0 | 70,000 | 0 | 70,000 | 70,000 | No |
| 31535 | 2023 | 001 | Aztec Senior Center Handicap Conversion Van | Senior Facilities | 0 | 0 | 0 | 0 | 0 | 60,000 | 60,000 | 60,000 | No |

Number of projects: 9

| | Funded to date: | Year 1: | Year 2: | Year 3: | Year 4: | Year 5: | Total Project Cost: | Total Not Yet Funded: |
|---------------------|-----------------|---------|---------|---------|---------|---------|---------------------|-----------------------|
| Grand Totals | 0 | 225,000 | 90,000 | 160,000 | 235,000 | 60,000 | 770,000 | 770,000 |

CITY OF AZTEC

Resolution No. 2017-1061

**A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN
(ICIP)**

WHEREAS, the City of Aztec recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, the Aztec City Commission resolves as follows:

1. The City has adopted the attached 2019-2023 Infrastructure Capital Improvement Plan for the Aztec Senior Center, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of September 12, 2017.

Mayor Sally Burbridge

ATTEST:

Karla Sayler CMC

Staff Summary Report

MEETING DATE: September 12, 2017
AGENDA ITEM: IX. CONSENT AGENDA (E)
AGENDA TITLE: Airport Maintenance Grant

ACTION REQUESTED BY: Finance Department
ACTION REQUESTED: Approval
SUMMARY BY: Kathy Lamb

PROJECT DESCRIPTION / FACTS

- Maintenance Grant
 - NMDOT Aviation Division provides funds for annual maintenance. Funding applications must be received by the Aviation Division by September 30, 2017. Maximum funds available from the Aviation Division is \$10,000 with a 10% local match for a total of \$11,000. The funding application for 2017/2018 includes weed control and runway light maintenance.

FISCAL INPUT / FINANCE DEPARTMENT (if applicable)

- Maintenance Grant
 - The FY18 Adopted Budget, Airport Fund, includes sufficient funds to meet the match requirement of the maintenance grant at the maximum funds available through the State.

SUPPORT DOCUMENTS: NM State Aviation Grant Application

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve the submittal of FY18 Airport Maintenance Grant

NMDOT Aviation Division

| Annual airfield maintenance/ expendable materials | | | |
|---|-----------------|-----------------------------|------------|
| | FY | 2018 | |
| | Airport | N19 Aztec Municipal Airport | |
| Item | units requested | Unit Price | Total |
| | 0 | \$0.00 | \$0.00 |
| Wind sock, 18" | 0 | \$0.00 | \$0.00 |
| Wind sock, 24" | 0 | \$0.00 | \$0.00 |
| Wind sock, 36" | 0 | \$0.00 | \$0.00 |
| light fixture parts windsock | 0 | \$0.00 | \$0.00 |
| Runway lights, 45 watt | 0 | \$0.00 | \$0.00 |
| Runway Parts - Refractors | 0 | \$0.00 | \$0.00 |
| Runway Parts - Fuses | 0 | \$0.00 | \$0.00 |
| Runway Parts - Fuses | 0 | \$0.00 | \$0.00 |
| Light fixture - Sockets | 0 | \$0.00 | \$0.00 |
| Light fixture dome/lens (insert color) | 0 | \$0.00 | \$0.00 |
| threshold lights, 100 watt | 0 | \$0.00 | \$0.00 |
| Isolation xformers, XXX watt | 0 | \$0.00 | \$0.00 |
| Isolation xformers, XXX watt | 0 | \$0.00 | \$0.00 |
| PAPI lights | 0 | \$0.00 | \$0.00 |
| PAPI lights | 0 | \$0.00 | \$0.00 |
| PAPI parts - bulbs | 0 | \$0.00 | \$0.00 |
| PLASI lights, BVA 900W lamps | 12 | \$30.00 | \$360.00 |
| PLASI lights, AST-3 strobe assembly | 6 | \$210.00 | \$1,260.00 |
| PLASI lights, AST-FT-3050 bulb | 6 | \$50.00 | \$300.00 |
| Approach lights | 0 | \$0.00 | \$0.00 |
| Guidance sign lights | 0 | \$0.00 | \$0.00 |
| Guidance sign spare parts (describe) | 0 | \$0.00 | \$0.00 |
| Frangible couplings | 0 | \$0.00 | \$0.00 |
| Primary cable connector kits | 0 | \$0.00 | \$0.00 |
| Fixture leads | 0 | \$0.00 | \$0.00 |
| Secondary connector kits | 0 | \$0.00 | \$0.00 |
| Heat shrink kits | 0 | \$0.00 | \$0.00 |
| Beacon bulbs | 4 | \$70.00 | \$280.00 |
| Beacon spare parts (describe) | 0 | \$0.00 | \$0.00 |
| Herbicide/Pesticide | 1 | \$3,300.00 | \$3,300.00 |
| Crack filling material | 0 | \$0.00 | \$0.00 |
| Pavement marking supplies | 0 | \$0.00 | \$0.00 |
| ASOS/AWOS maintenance (quarterly) | 0 | \$0.00 | \$0.00 |
| ASOS/AWOS maintenance (Annual) | 0 | \$0.00 | \$0.00 |
| Obstruction lights | 0 | \$0.00 | \$0.00 |
| Other - ARFF Chemguard | 0 | \$0.00 | \$0.00 |
| Other - Ansuk Purple K | 0 | \$0.00 | \$0.00 |

| | |
|----------------|---------|
| Estimated cost | \$5,500 |
|----------------|---------|

| | | |
|-------------------------|-----|---------|
| Sponsor share | 10% | \$550 |
| Aviation Division share | 90% | \$4,950 |

Staff Summary Report

MEETING DATE: September 12, 2017

AGENDA ITEM: XII. Business Item (A)

AGENDA TITLE: Final Adoption Ordinance 2017-462 Amending Chapter 16, Division 3, Section 16-181 Electric Rates

ACTION REQUESTED BY: Electric Department, Finance Department

ACTION REQUESTED: Approval Final Adoption of Ordinance 2017-462

SUMMARY BY: Kathy Lamb

PROJECT DESCRIPTION / FACTS

- In August 2016, Raftelis Financial Consultants, Inc. was contracted to provide a utility cost of service and rate study for the electric, water and wastewater utilities.
- Workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities.
- Staff recommends adoption of the electric rate structure as proposed by Raftelis which includes a solar rate structure for multiple classes of customers. The ordinance is drafted to include annual increases as proposed.
- The proposed ordinance amends the Power Cost Adjustment (PCA) base cost to .055/kwh. The current language references the power cost from 2007 of .0755/kwh.
- Actual impact of the electric rate structure will vary for each customer based on the type of customer and their individual usage.
- The current moratorium on customer solar installations will remain in effect until the adoption of the solar rate structure.
- The proposed ordinance currently includes an effective date of October 1, 2017 for the first year and subsequent increases would occur with the start of each fiscal year (July 1) through FY2022.
- The intent to adopt this ordinance was presented before Commission on August 8, 2017.

FISCAL INPUT / FINANCE DEPARTMENT

- The proposed electric rate structure is not anticipated to have significant impacts on electric utility revenues.

SUPPORT DOCUMENTS: • Ordinance 2017-462

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve the Final Adoption of Ordinance 2017-462 Amending Chapter 16, Division 3, Section 16-181 Electric Rates with an effective date of October 1, 2017.

ARTICLE IV. UTILITY FEES

DIVISION 3. UTILITY RATE FEES

Sec. 16-181. Electric Rates.

Power Cost Adjustment (PCA)

Rate may fluctuate monthly based on cost of purchased power to City. The base cost is established at .055/kwh. Purchase power costs exceeding this amount may be assessed to each electric customer.

1. Class I: Residential and Multi-unit Residential.

| | <u>October</u> <u>2017</u> | <u>July</u> <u>2018</u> | <u>July</u> <u>2019</u> | <u>July</u> <u>2020</u> | <u>July</u> <u>2021</u> |
|----------------------------|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Power Supply (\$ per kWh)* | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Usage Charge (\$ per kWh) | | | | | |
| First 100 kWh | \$12.25 | \$16.75 | \$21.25 | \$25.75 | \$30.00 |
| 100-500 kWh | \$0.065 | \$0.056 | \$0.047 | \$0.038 | \$0.030 |
| Over 500 kWh | \$0.055 | \$0.050 | \$0.044 | \$0.038 | \$0.030 |
| *Adjusted Monthly via PCA. | | | | | |

2. Class II: Commercial.

| | <u>October</u> <u>2017</u> | <u>July</u> <u>2018</u> | <u>July</u> <u>2019</u> | <u>July</u> <u>2020</u> | <u>July</u> <u>2021</u> |
|--------------------------------------|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Power Supply (\$ per kWh)* | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| <u>Small Commercial (<50kW)</u> | | | | | |
| Customer Charge (\$ per month) | \$30.00 | \$35.00 | \$40.00 | \$45.00 | \$50.00 |
| Usage Charge (\$ per kWh) | \$0.060 | \$0.059 | \$0.058 | 0.057 | \$0.056 |
| <u>Large Commercial (50 - 150kW)</u> | | | | | |
| Customer Charge (\$ per month) | \$60.00 | \$70.00 | \$80.00 | \$90.00 | \$100.00 |
| Usage Charge (\$ per kWh) | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| *Adjusted Monthly via PCA. | | | | | |

3. Class III: Demand Rate.

| | <u>October</u> <u>2017</u> | <u>July</u> <u>2018</u> | <u>July</u> <u>2019</u> | <u>July</u> <u>2020</u> | <u>July</u> <u>2021</u> |
|--------------------------------|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Power Supply (\$ per kWh)* | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Medium Demand (150 – 1,000 kW) | | | | | |
| Customer Charge (\$ per month) | \$200.00 | \$225.00 | \$250.00 | \$275.00 | \$300.00 |

| | | | | | |
|--|----------|-----------|----------|----------|----------|
| Demand Charge (\$ per kW per Month) | \$8.00 | \$8.25 | \$8.50 | \$8.75 | \$9.00 |
| Usage Charge (\$ per kWh) | \$0.020 | \$0.020 | \$0.020 | \$0.020 | \$0.020 |
| Large Demand (>1,000 kW) | | | | | |
| Customer Charge (\$ per month) | \$500.00 | \$ 514.50 | \$529.00 | \$543.50 | \$558.00 |
| Demand Charge (\$ per kW per Month) | \$9.00 | \$9.25 | \$9.50 | \$9.75 | \$10.00 |

*Adjusted Monthly via PCA.

4. Class IV: Solar Rates.

| | <u>October</u> <u>2017</u> | <u>July</u> <u>2018</u> | <u>July</u> <u>2019</u> | <u>July</u> <u>2020</u> | <u>July</u> <u>2021</u> |
|--|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <u>Residential – Limited to 200 amp or less (over 200 considered commercial)</u> | | | | | |
| Power Supply (\$ per kWh) ⁽¹⁾ | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Customer Charge (\$ per month) | \$38.00 | \$38.00 | \$38.00 | \$38.00 | \$42.36 |
| <u>Commercial – Limited to 50kW</u> | | | | | |
| Power Supply \$ per /kWh (All kWh) ⁽¹⁾ | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Customer Charge (\$ per month) | \$100.00 | \$100.00 | \$100.00 | \$100.00 | \$111.46 |

DEMAND AND CUSTOMER GENERATION

| | | | | | |
|--|----------|----------|----------|----------|----------|
| <u>Small Demand – 50 to 150 kW</u> | | | | | |
| Power Supply \$ per kWh (All kWh) ⁽¹⁾ | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Customer Charge (\$ per month) | \$100.00 | \$100.00 | \$100.00 | \$100.00 | \$111.46 |
| Demand Charge (\$ per kW) ⁽²⁾ | \$8.50 | \$8.50 | \$8.50 | \$8.50 | \$9.47 |
| <u>Customer Generation Rate – 150 to 500 kW</u> | | | | | |
| (Customer generation must be directly connected to City distribution system) | | | | | |
| Power Supply \$ per kWh (All kWh) ⁽³⁾ | \$0.055 | \$0.055 | \$0.055 | 0.055 | \$0.055 |
| Customer Charge (\$ per month) | \$300.00 | \$300.00 | \$300.00 | \$300.00 | \$333.48 |

(1) Net - No Purchase of Excess Customer Generation

(2) kW based on maximum customer native load or contracted amount

(3) Rate at which customer generation will be purchased

5. Area and Street Lighting.

| | |
|---------------------------|---------|
| <u>Type 1</u> | \$7.50 |
| 100 watt HPS | |
| 150 watt HPS | |
| LED < 150 watt equivalent | |
| <u>Type 2</u> | \$14.00 |

| | |
|---|---------|
| 250 watt HPS LED < 250 watt equivalent | |
| <u>Type 3</u> | \$25.00 |
| 400 watt HPS LED < 400 watt equivalent | |
| <u>New Wood Pole</u> | |
| 35 ' Pole | \$10.00 |
| <u>New Metal Pole</u> | |
| 30' with foundation | \$15.00 |
| <u>CITY OWNED STREET LIGHTS</u> | |
| 175 watt mercury vapor | \$5.37 |
| 100 watt HPS | \$5.37 |
| 150 watt HPS | \$7.52 |
| 250 watt HPS | \$9.66 |
| 400 watt HPS | \$11.81 |
| 150 watt HPS, new wood pole | \$19.33 |
| City Metered (\$/kWh) | \$0.108 |

Secs. 16-182 to 16-190. Reserved.

PASSED, APPROVED, SIGNED AND ADOPTED this 12th day of September 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

**City of Aztec
Ordinance 2017-462
Amending Chapter 16, Division 3, Section 16-181 Electric Rates**

- WHEREAS:** In August 2016, the City of Aztec contracted to Raftelis Financial Consultants, Inc. to provide a utility cost of service and rate study for the electric, water and wastewater utilities; and
- WHEREAS:** Public workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities; and
- WHEREAS:** Staff recommends adoption of the electric rate structure as proposed by Raftelis which includes a solar rate structure for multiple classes of customers; and
- WHEREAS:** The proposed ordinance amends the Power Cost Adjustment (PCA) base cost for power purchase to .055/kwh; and
- WHEREAS:** Actual impact of the electric rate structure will vary for each customer based on the type of customer and their individual usage; and
- WHEREAS:** The current moratorium on customer solar installations will remain in effect until the adoption of the solar rate structure; and
- WHEREAS:** The proposed ordinance currently includes an effective date of October 1, 2017 for the first year and subsequent increases would occur with the start of each fiscal year (July 1) through FY2022;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-462 Amending Chapter 16, Division 3, Section 16-181 Electric Rates be adopted as follows:

ARTICLE IV. UTILITY FEES

DIVISION 3. UTILITY RATE FEES

Sec. 16-181. Electric Rates.

Power Cost Adjustment (PCA)

Rate may fluctuate monthly based on cost of purchased power to City. The base cost is established at .055/kwh. Purchase power costs exceeding this amount may be assessed to each electric customer.

1. Class I: Residential and Multi-unit Residential.

| Effective Dates: | <u>July 2009</u> | <u>July 2010</u> |
|--|-------------------|-------------------|
| (1) Customer Service Charge | 6.44 | 6.44 |
| (2) Usage Charge per kwh | | |
| 0—1,000 kwh | -.1329 | -.1329 |
| 1,001—1,500 kwh | -.1370 | -.1370 |
| 1,501—2,500 kwh | -.1401 | -.1401 |
| 2,501— and above kwh* | -.1411 | -.1411 |

*Editor's Note: Typographical error in range discovered in 2016, changed from 2,001 to 2,501.

| | <u>October</u> <u>2017</u> | <u>July</u> <u>2018</u> | <u>July</u> <u>2019</u> | <u>July</u> <u>2020</u> | <u>July</u> <u>2021</u> |
|----------------------------|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Power Supply (\$ per kWh)* | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Usage Charge (\$ per kWh) | | | | | |
| First 100 kWh | \$12.25 | \$16.75 | \$21.25 | \$25.75 | \$30.00 |
| 100-500 kWh | \$0.065 | \$0.056 | \$0.047 | \$0.038 | \$0.030 |
| Over 500 kWh | \$0.055 | \$0.050 | \$0.044 | \$0.038 | \$0.030 |

*Adjusted Monthly via PCA.

2. Class II: Commercial.

| Effective Dates: | <u>July 2009</u> | <u>July 2010</u> |
|---|---------------------|---------------------|
| (1) Single Phase under 200 amps (50KW) | | |
| Customer Service Charge | \$16.11 | \$16.11 |
| Electric Use Charge per kwh | \$0.1401 | \$0.1401 |
| (2) Single Phase over 200 amps (50KW) | | |
| Customer Service Charge | \$26.85 | \$26.85 |
| Electric Use Charge per kwh | \$0.1370 | \$0.1370 |
| (3) Three Phase under 200 amps (50KW) | | |
| Customer Service Charge | \$26.85 | \$26.85 |
| Electric Use Charge per kwh | \$0.1401 | \$0.1401 |
| (4) Three Phase over 200 amps (50KW) | | |
| Customer Service Charge | \$53.71 | \$53.71 |
| Electric Use up to 35,000 kwh | \$0.1360 | \$0.1360 |
| Electric Use over 35,000 kwh | \$0.1267 | \$0.1267 |

| | <u>October</u> <u>2017</u> | <u>July</u> <u>2018</u> | <u>July</u> <u>2019</u> | <u>July</u> <u>2020</u> | <u>July</u> <u>2021</u> |
|------------------------------------|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Power Supply (\$ per kWh)* | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| <u>Small Commercial (<50kW)</u> | | | | | |

| | | | | | |
|--------------------------------------|---------|---------|---------|---------|----------|
| Customer Charge (\$ per month) | \$30.00 | \$35.00 | \$40.00 | \$45.00 | \$50.00 |
| Usage Charge (\$ per kWh) | \$0.060 | \$0.059 | \$0.058 | 0.057 | \$0.056 |
| <u>Large Commercial (50 - 150kW)</u> | | | | | |
| Customer Charge (\$ per month) | \$60.00 | \$70.00 | \$80.00 | \$90.00 | \$100.00 |
| Usage Charge (\$ per kWh) | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |

*Adjusted Monthly via PCA.

3. Class III: Demand Rate 1 (150kw up to 1000kw).

| | | |
|---|----------------------|----------------------|
| Effective Dates: | July 2009 | July 2010 |
| (1) Three Phase over 150 kw up to 1,000 kw | | |
| Service Charge | \$53.71 | \$53.71 |
| Demand Charge per kw | \$12.88 | \$12.88 |
| Usage Charge per kwh | \$0.0958 | \$0.0958 |

| | <u>October</u> <u>2017</u> | <u>July</u> <u>2018</u> | <u>July</u> <u>2019</u> | <u>July</u> <u>2020</u> | <u>July</u> <u>2021</u> |
|-------------------------------------|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Power Supply (\$ per kWh)* | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Medium Demand (150 – 1,000 kW) | | | | | |
| Customer Charge (\$ per month) | \$200.00 | \$225.00 | \$250.00 | \$275.00 | \$300.00 |
| Demand Charge (\$ per kW per Month) | \$8.00 | \$8.25 | \$8.50 | \$8.75 | \$9.00 |
| Usage Charge (\$ per kWh) | \$0.020 | \$0.020 | \$0.020 | \$0.020 | \$0.020 |
| Large Demand (>1,000 kW) | | | | | |
| Customer Charge (\$ per month) | \$500.00 | \$ 514.50 | \$529.00 | \$543.50 | \$558.00 |
| Demand Charge (\$ per kW per Month) | \$9.00 | \$9.25 | \$9.50 | \$9.75 | \$10.00 |

*Adjusted Monthly via PCA.

4. Class IV: Demand Rate 2 (over 1000kw) Solar Rates.

| | | |
|--|----------------------|----------------------|
| Effective Dates: | July 2009 | July 2010 |
| (1) Three Phase over 1,000 kw | | |
| Service Charge | \$107.43 | \$107.43 |
| Demand Charge per kw | \$9.27 | \$9.27 |
| Usage Charge per kwh | \$0.0958 | \$0.0958 |

| | <u>October</u> <u>2017</u> | <u>July</u> <u>2018</u> | <u>July</u> <u>2019</u> | <u>July</u> <u>2020</u> | <u>July</u> <u>2021</u> |
|--|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <u>Residential – Limited to 200 amp or less (over 200 considered commercial)</u> | | | | | |

| | | | | | |
|--|----------|----------|----------|----------|----------|
| Power Supply (\$ per kWh) ⁽¹⁾ | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Customer Charge (\$ per month) | \$38.00 | \$38.00 | \$38.00 | \$38.00 | \$42.36 |
| <u>Commercial – Limited to 50kW</u> | | | | | |
| Power Supply \$ per /kWh (All kWh) ⁽¹⁾ | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Customer Charge (\$ per month) | \$100.00 | \$100.00 | \$100.00 | \$100.00 | \$111.46 |

DEMAND AND CUSTOMER GENERATION

Small Demand – 50 to 150 kW

| | | | | | |
|---|----------|----------|----------|----------|----------|
| Power Supply \$ per kWh (All kWh) ⁽¹⁾ | \$0.055 | \$0.055 | \$0.055 | \$0.055 | \$0.055 |
| Customer Charge (\$ per month) | \$100.00 | \$100.00 | \$100.00 | \$100.00 | \$111.46 |
| Demand Charge (\$ per kW) ⁽²⁾ | \$8.50 | \$8.50 | \$8.50 | \$8.50 | \$9.47 |

Customer Generation Rate – 150 to 500 kW

(Customer generation must be directly connected to City distribution system)

| | | | | | |
|---|----------|----------|----------|----------|----------|
| Power Supply \$ per kWh (All kWh) ⁽³⁾ | \$0.055 | \$0.055 | \$0.055 | 0.055 | \$0.055 |
| Customer Charge (\$ per month) | \$300.00 | \$300.00 | \$300.00 | \$300.00 | \$333.48 |

(1) Net - No Purchase of Excess Customer Generation

(2) kW based on maximum customer native load or contracted amount

(3) Rate at which customer generation will be purchased

5. Class V: Institutional Area and Street Lighting.

| <u>Effective Dates:</u> | <u>July 2009</u> | <u>July 2010</u> |
|---|---------------------|---------------------|
| (1) Single Phase under 200 amps (50KW) | | |
| Service Charge | \$16.11 | \$16.11 |
| Usage Charge per kwh | \$0.1401 | \$0.1401 |
| (2) Single Phase over 200 amps (50KW) | | |
| Service Charge | \$26.85 | \$26.85 |
| Usage Charge per kwh | \$0.1370 | \$0.1370 |
| (3) Three Phase under 200 amps (50KW) | | |
| Service Charge | \$26.85 | \$26.85 |
| Usage Charge per kwh | \$0.1401 | \$0.1401 |
| (4) Three Phase over 200 amps (50KW) | | |
| Service Charge | \$53.71 | \$53.71 |
| Usage up to 35,000 kwh | \$0.1360 | \$0.1360 |
| Usage over 35,000 kwh | \$0.1267 | \$0.1267 |
| <u>Type 1</u> | | \$7.50 |
| 100 watt HPS | | |
| 150 watt HPS | | |

| | |
|---------------------------------|---------|
| LED < 150 watt equivalent | |
| <u>Type 2</u> | \$14.00 |
| 250 watt HPS | |
| LED < 250 watt equivalent | |
| <u>Type 3</u> | \$25.00 |
| 400 watt HPS | |
| LED < 400 watt equivalent | |
| <u>New Wood Pole</u> | |
| 35 ' Pole | \$10.00 |
| <u>New Metal Pole</u> | |
| 30' with foundation | \$15.00 |
| <u>CITY OWNED STREET LIGHTS</u> | |
| 175 watt mercury vapor | \$5.37 |
| 100 watt HPS | \$5.37 |
| 150 watt HPS | \$7.52 |
| 250 watt HPS | \$9.66 |
| 400 watt HPS | \$11.81 |
| 150 watt HPS, new wood pole | \$19.33 |
| City Metered (\$/kWh) | \$0.108 |

6. Class V: Area Lighting Service:

| Effective Dates: | <u>July 2009</u> | <u>July 2010</u> |
|---|------------------|------------------|
| (1) 175 watt, mercury vapor, with existing pole | \$10.74 | \$10.74 |
| (2) 100 watt, high pressure sodium, with existing pole | \$10.74 | \$10.74 |
| (3) 150 watt, high pressure sodium, with existing pole | \$13.96 | \$13.96 |
| (4) 250 watt, high pressure sodium, with existing pole | \$16.11 | \$16.11 |
| (5) 250 watt, high pressure sodium, with existing pole | \$16.11 | \$16.11 |
| (6) Customer owned, maintained, non-metered lighting | \$6.77 | \$6.77 |
| (7) 100 watt, high pressure sodium, with new pole | \$16.11 | \$16.11 |
| (8) 150 watt, high pressure sodium, with new pole | \$19.33 | \$19.33 |
| (9) 250 watt, high pressure sodium, with new pole | \$21.49 | \$21.49 |
| (10) 250 watt, high pressure sodium, with steel pole (after developer paid installation) | \$18.26 | \$18.26 |

7. Class VI: City-Owned Street Lights:

| Effective Dates: | <u>July 2009</u> | <u>July 2010</u> |
|---|------------------|------------------|
| (1) 175 watt, mercury vapor | \$5.37 | \$5.37 |
| (2) 100 watt, high pressure sodium | \$5.37 | \$5.37 |
| (3) 150 watt, high pressure sodium | \$7.52 | \$7.52 |
| (4) 250 watt, high pressure sodium | \$9.66 | \$9.66 |
| (5) 400 watt, high pressure sodium | \$11.81 | \$11.81 |
| (6) 150 watt, high pressure sodium, new wood pole | \$19.33 | \$19.33 |

~~Effective Dates:~~

~~July 2009~~

~~July 2010~~

~~(7) Metered street lighting electric use per kwh~~

~~\$0.1288~~

~~\$0.1288~~

~~(Ord. 2010-383, eff. 2010 July 01; Ord. 2008-354, eff. 15 July 2008; Code 2007, 16-181)~~

~~8. Class VII: City Departments.~~

~~All electric usage by City departments/facilities will be metered and assessed a per kwh charge equal to the actual cost per kwh of purchased power by the City.~~

~~(Ord. 2010-383, eff. 2010 July 01)~~

~~9. Power Cost Adjustment.~~

~~Rate fluctuates monthly based on cost of purchased power to City. The base cost is established using the average purchased power cost for the calendar year of 2007. This base is compared to the most recent month's purchased power cost and either a charge or credit is assessed to each electric customer.~~

~~(Ord. 2010-383, eff. 2010 July 2010; Ord. 2008-354, eff. 2008 July 15; Code 2007, 16-181)~~

Secs. 16-182 to 16-190. Reserved.

PASSED, APPROVED, SIGNED AND ADOPTED this ____ day of _____ 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

City of Aztec
Ordinance 2017-462
Amending Chapter 16, Division 3, Section 16-181 Electric Rates

WHEREAS: In August 2016, the City of Aztec contracted to Raftelis Financial Consultants, Inc. to provide a utility cost of service and rate study for the electric, water and wastewater utilities; and

WHEREAS: Public workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities; and

WHEREAS: Staff recommends adoption of the electric rate structure as proposed by Raftelis which includes a solar rate structure for multiple classes of customers; and

WHEREAS: The proposed ordinance amends the Power Cost Adjustment (PCA) base cost for power purchase to .055/kwh; and

WHEREAS: Actual impact of the electric rate structure will vary for each customer based on the type of customer and their individual usage; and

WHEREAS: The current moratorium on customer solar installations will remain in effect until the adoption of the solar rate structure; and

WHEREAS: The proposed ordinance currently includes an effective date of October 1, 2017 for the first year and subsequent increases would occur with the start of each fiscal year (July 1) through FY2022;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-462 Amending Chapter 16, Division 3, Section 16-181 Electric Rates be adopted as follows:

Staff Summary Report

MEETING DATE: September 12, 2017
AGENDA ITEM: XII. Business Item (B)
AGENDA TITLE: Final Adoption Ordinance 2017-463 Amending Chapter 16, Division 3, Section 16-201 Water Rates

ACTION REQUESTED BY: Public Works Department, Finance Department
ACTION REQUESTED: Approval Final Adoption of Ordinance 2017-463
SUMMARY BY: Kathy Lamb

PROJECT DESCRIPTION / FACTS

- In August 2016, Raftelis Financial Consultants, Inc. was contracted to provide a utility cost of service and rate study for the electric, water and wastewater utilities.
- Workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities.
- Three water rate structures were proposed in the rate study as well as the cost of service study including new debt proposed for three large water capital projects. Until a decision is made on which of the rate structures to implement, staff recommends a flat increase of \$5.65/month to all classes of customers for water capital projects. This increase is not reflected in any of the rate structures proposed by Raftelis.
- This proposed increase would generate an estimated \$150,000 in the current fiscal year (based on an October 2017 effective date) and thereafter, \$200,000 per fiscal year. The funds would be used to fund water capital projects and/or provide partial funding for the debt reserve requirements of any new debt. This increase does not address revenue requirements for operations and maintenance and would continue the water utility reliance on electric revenues potentially creating a situation, in 4 to 5 years, resulting the electric utility would be required to assume debt to fund capital projects.
- Actual impact of this proposed increase would be \$5.65/month to all water customers within the municipal limits and \$8.48/month to customers outside the municipal limits.
- The intent to adopt this ordinance was presented before Commission on August 8, 2017.

FISCAL INPUT / FINANCE DEPARTMENT

- An effective date of October 2017 would generate approximately \$150,000 in the current fiscal year.

SUPPORT DOCUMENTS: Ordinance 2017-463

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve the Final Adoption of Ordinance 2017-463 Amending Chapter 16, Division 3, Section 16-201 Water Rates with an effective date of October 1, 2017.

ARTICLE IV. UTILITY FEES

DIVISION 3. UTILITY RATE FEES

Sec. 16-201. Water Rates.

1. Class I: Residential.

| | |
|-------------------------|--------------------|
| Base/System Charge | \$17.20 |
| Water Capital Reserve | \$5.65 |
| | per 1,000 gallons |
| 0 – 5,000 gallons | \$3. ⁰⁰ |
| 5,001 – 10,000 gallons | \$3.50 |
| 10,001 – 15,000 gallons | \$4. ⁰⁰ |
| 15,001 – 25,000 gallons | \$4.50 |
| 25,001 – 50,000 gallons | \$5. ⁰⁰ |
| 50,001 gallons and over | \$5.50 |

2. Class II: Mult-Residential.

| | |
|------------------------------|--------------------|
| Base/System Charge | \$15.60 |
| Water Capital Reserve | \$5.65 |
| | per 1,000 gallons |
| First 4,000 gallons/unit | \$3. ⁰⁰ |
| Excess of 4,000 gallons/unit | \$4. ⁰⁰ |

3. Class III: Commercial.

| | |
|--------------------------|--------------------|
| Base/System Charge | \$18.90 |
| Water Capital Reserve | \$5.65 |
| | per 1,000 gallons |
| 0 – 10,000 gallons | \$3.50 |
| 10,001 – 15,000 gallons | \$4. ⁰⁰ |
| 15,001 – 30,000 gallons | \$4.50 |
| 30,001 – 100,000 gallons | \$5. ⁰⁰ |
| 100,001 gallons and over | \$5.50 |

4. Class IV: Outside Watering.

| | |
|--------------------------|--------------------|
| Base/System Charge | \$16.20 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/1000 gal | \$4. ⁰⁰ |

5. Class V: Industrial.

| | |
|--------------------------|--------------------|
| Base/System Charge | \$23.90 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/1000 gal | \$4. ⁰⁰ |

6. Class VI: Institutional.

| | |
|--------------------------|---------|
| Base/System Charge | \$16.20 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/1000 gal | \$3.50 |

7. Class VII: Residential Special Wholesale Consumption.

| | |
|-------------------------|---------|
| Base/System Charge | \$22.80 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/100 gal | \$0.45 |

8. Class VIII: Commercial Special Wholesale Consumption.

| | |
|-------------------------|---------|
| Base/System Charge | \$26.85 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/100 gal | \$0.825 |

9. Class IX: Fire Hydrant Meter User.

| | |
|------------------------------------|----------------------|
| Base/System Charge | \$26.85 |
| Water Capital Reserve | \$5.65 |
| Monthly Assessed Fee with no usage | \$500. ⁰⁰ |
| Unlimited usage/100 gal | \$0.825 |

10. Class X: Non-Metered Department Water.

All water used and not metered, whether the same be used by the Parks, Street, Water and Fire Departments and/or any other Department, the amount of water used for whatever purpose shall be estimated or measured monthly by the Department using the same and a report of said use shall be given in writing to the Finance Director.

11. Class XI: Customers Outside Municipal Incorporated Limits..

Customers living outside the Municipal Incorporated limits shall be billed at 150% of the applicable rate.

12. Class XII: Water User Associations.

Water User Associations rates will be negotiated independently through agreements approved by the Aztec City Commission. These agreements should reflect rate increases associated with the increased cost of facilities and operation, maintenance and capital improvements of the system.

13. Class XIII: Metered Department Water.

All metered water used by City facilities/departments shall be assessed a rate per 1,000 gallons defined established with the annual budget adoption.
(Ord. 2010-384, eff. 2010-July-01; Code 2007)

Sec. 16-202. Water Rights Rates.

1. Rates for Meter Sizes Without and With Return Flow.

| | <i>Meter Size</i> | <i>Without Return Flow</i> | <i>With Return Flow</i> |
|-----|-------------------|----------------------------|--------------------------|
| (1) | 5/8 inch | \$ 900. ⁰⁰ | \$ 600. ⁰⁰ |
| (2) | 1 inch | \$ 2,250. ⁰⁰ | \$ 1,500. ⁰⁰ |
| (3) | 1-1/2 inch | \$ 4,500. ⁰⁰ | \$ 3,000. ⁰⁰ |
| (4) | 2 inch | \$ 7,200. ⁰⁰ | \$ 4,800. ⁰⁰ |
| (5) | 3 inch | \$ 14,400. ⁰⁰ | \$ 9,600. ⁰⁰ |
| (6) | 4 inch | \$ 22,500. ⁰⁰ | \$ 15,000. ⁰⁰ |

(Code 2007, 16-202)

Secs. 16-203 to 16-210. Reserved.

PASSED, APPROVED, SIGNED AND ADOPTED this 12th day of September 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

**City of Aztec
Ordinance 2017-463
Amending Chapter 16, Division 3, Section 16-201 Water Rates**

- WHEREAS:** In August 2016, Raftelis Financial Consultants, Inc. was contracted to provide a utility cost of service and rate study for the electric, water and wastewater utilities; and
- WHEREAS:** Public workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities; and
- WHEREAS:** Three water rate structures were proposed in the rate study as well as the cost of service study including new debt proposed for three large water capital projects. Until a decision is made on which of the rate structures to implement, staff recommends a flat increase of \$5.65 per month to all classes of customers for water capital projects. This increase is not reflected in any of the rate structures proposed by Raftelis; and
- WHEREAS:** This proposed increase would generate an estimated \$100,000 in the current fiscal year (based on January 2018 effective date) and thereafter, \$200,000 per fiscal year. The funds would be used to fund water capital projects and/or provide partial funding for the debt reserve requirements of any new debt. This increase does not address revenue requirements for operations and maintenance and would continue the water utility reliance on electric revenues potentially creating a situation, in 4 to 5 years, resulting the electric utility would be required to assume debt to fund capital projects; and
- WHEREAS:** Actual impact of this proposed increase would be \$5.65 per month to all water customers within the municipal limits and \$8.48 per month to customers outside the municipal limits;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-nnn Amending Chapter 16, Division 3, Section 16-201 Water Rates to be adopted as follows:

ARTICLE IV. UTILITY FEES

DIVISION 3. UTILITY RATE FEES

Sec. 16-201. Water Rates.

1. Class I: Residential.

| | |
|-----------------------|--------------------|
| Base/System Charge | \$17.20 |
| Water Capital Reserve | \$5.65 |
| | per 1,000 gallons |
| 0 – 5,000 gallons | \$3. ⁰⁰ |

| | |
|-------------------------|--------------------|
| 5,001 – 10,000 gallons | \$3.50 |
| 10,001 – 15,000 gallons | \$4. ⁰⁰ |
| 15,001 – 25,000 gallons | \$4.50 |
| 25,001 – 50,000 gallons | \$5. ⁰⁰ |
| 50,001 gallons and over | \$5.50 |

2. Class II: Mult-Residential.

| | |
|------------------------------|--------------------|
| Base/System Charge | \$15.60 |
| Water Capital Reserve | \$5.65 |
| | per 1,000 gallons |
| First 4,000 gallons/unit | \$3. ⁰⁰ |
| Excess of 4,000 gallons/unit | \$4. ⁰⁰ |

3. Class III: Commercial.

| | |
|--------------------------|--------------------|
| Base/System Charge | \$18.90 |
| Water Capital Reserve | \$5.65 |
| | per 1,000 gallons |
| 0 – 10,000 gallons | \$3.50 |
| 10,001 – 15,000 gallons | \$4. ⁰⁰ |
| 15,001 – 30,000 gallons | \$4.50 |
| 30,001 – 100,000 gallons | \$5. ⁰⁰ |
| 100,001 gallons and over | \$5.50 |

4. Class IV: Outside Watering.

| | |
|--------------------------|--------------------|
| Base/System Charge | \$16.20 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/1000 gal | \$4. ⁰⁰ |

5. Class V: Industrial.

| | |
|--------------------------|--------------------|
| Base/System Charge | \$23.90 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/1000 gal | \$4. ⁰⁰ |

6. Class VI: Institutional.

| | |
|--------------------------|---------|
| Base/System Charge | \$16.20 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/1000 gal | \$3.50 |

7. Class VII: Residential Special Wholesale Consumption.

| | |
|-------------------------|---------|
| Base/System Charge | \$22.80 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/100 gal | \$0.45 |

8. Class VIII: Commercial Special Wholesale Consumption.

| | |
|-------------------------|---------|
| Base/System Charge | \$26.85 |
| Water Capital Reserve | \$5.65 |
| Unlimited usage/100 gal | \$0.825 |

9. Class IX: Fire Hydrant Meter User.

| | |
|------------------------------------|----------------------|
| Base/System Charge | \$26.85 |
| Water Capital Reserve | \$5.65 |
| Monthly Assessed Fee with no usage | \$500. ⁰⁰ |
| Unlimited usage/100 gal | \$0.825 |

10. Class X: Non-Metered Department Water.

All water used and not metered, whether the same be used by the Parks, Street, Water and Fire Departments and/or any other Department, the amount of water used for whatever purpose shall be estimated or measured monthly by the Department using the same and a report of said use shall be given in writing to the Finance Director.

11. Class XI: Customers Outside Municipal Incorporated Limits.

Customers living outside the Municipal Incorporated limits shall be billed at 150% of the applicable rate.

12. Class XII: Water User Associations.

Water User Associations rates will be negotiated independently through agreements approved by the Aztec City Commission. These agreements should reflect rate increases associated with the increased cost of facilities and operation, maintenance and capital improvements of the system.

13. Class XIII: Metered Department Water.

All metered water used by City facilities/departments shall be assessed a rate per 1,000 gallons defined established with the annual budget adoption.

(Ord. 2010-384, eff. 2010-July-01; Code 2007)

Sec. 16-202. Water Rights Rates.

1. Rates for Meter Sizes Without and With Return Flow.

| | <i>Meter Size</i> | <i>Without Return Flow</i> | <i>With Return Flow</i> |
|-----|-------------------|----------------------------|-------------------------|
| (1) | 5/8 inch | \$ 900. ⁰⁰ | \$ 600. ⁰⁰ |
| (2) | 1 inch | \$ 2,250. ⁰⁰ | \$ 1,500. ⁰⁰ |
| (3) | 1-1/2 inch | \$ 4,500. ⁰⁰ | \$ 3,000. ⁰⁰ |
| (4) | 2 inch | \$ 7,200. ⁰⁰ | \$ 4,800. ⁰⁰ |
| (5) | 3 inch | \$ 14,400. ⁰⁰ | \$ 9,600. ⁰⁰ |

(6) 4 inch
(Code 2007, 16-202)

\$ 22,500.⁰⁰

\$ 15,000.⁰⁰

Secs. 16-203 to 16-210. Reserved.

PASSED, APPROVED, SIGNED AND ADOPTED this ____ day of _____ 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

City of Aztec
Ordinance 2017-463
Amending Chapter 16, Division 3, Section 16-201 Water Rates

WHEREAS: In August 2016, Raftelis Financial Consultants, Inc. was contracted to provide a utility cost of service and rate study for the electric, water and wastewater utilities; and

WHEREAS: Public workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities; and

WHEREAS: Three water rate structures were proposed in the rate study as well as the cost of service study including new debt proposed for three large water capital projects. Until a decision is made on which of the rate structures to implement, staff recommends a flat increase of \$5.65 per month to all classes of customers for water capital projects. This increase is not reflected in any of the rate structures proposed by Raftelis; and

WHEREAS: This proposed increase would generate an estimated \$100,000 in the current fiscal year (based on January 2018 effective date) and thereafter, \$200,000 per fiscal year. The funds would be used to fund water capital projects and/or provide partial funding for the debt reserve requirements of any new debt. This increase does not address revenue requirements for operations and maintenance and would continue the water utility reliance on electric revenues potentially creating a situation, in 4 to 5 years, resulting the electric utility would be required to assume debt to fund capital projects; and

WHEREAS: Actual impact of this proposed increase would be \$5.65 per month to all water customers within the municipal limits and \$8.48 per month to customers outside the municipal limits;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-nnn Amending Chapter 16, Division 3, Section 16-201 Water Rates to be adopted as follows:

Staff Summary Report

| | |
|----------------------|---|
| MEETING DATE: | September 12, 2017 |
| AGENDA ITEM: | XII. Business Item (C) |
| AGENDA TITLE: | Final Adoption Ordinance 2017-464 Amending Chapter 16, Division 3, Section 16-191 Waste Water Rates |

| | |
|-----------------------------|---|
| ACTION REQUESTED BY: | Public Works Department, Finance Department |
| ACTION REQUESTED: | Approval Final Adoption of Ordinance 2017-464 |
| SUMMARY BY: | Kathy Lamb |

PROJECT DESCRIPTION / FACTS

- In August 2016, Raftelis Financial Consultants, Inc. was contracted to provide a utility cost of service and rate study for the electric, water and wastewater utilities.
- Workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities.
- Three waste water rate structures were proposed in the rate study. Common to all were significant increases in FY18 and FY19 necessitated by the new debt for the sewer line construction and ongoing operation/maintenance costs. Until a decision is made on which of the rate structures to implement, staff recommends a flat increase of \$11.45/month to all classes of customers for the new debt reserves and payment requirements in the current fiscal year and \$9.28/month to all classes of customers in FY19 for the debt on wastewater plant. The current improvement fee does not provide sufficient revenue for the existing debt which is then funded from revenues which could be used for operations. This increase is most closely associated with rate structure #3 proposed by Raftelis absent any change to consumption (volume) rates.
- It is anticipated the first debt payment for the sewer line will be due in the fall of 2018, the loan is not anticipated to close until September or October of the current year. The proposed increase, if effective in October 2017, will provide the utility the ability to generate funds sufficient to meet the debt requirements in the fall of 2018.
- This increase does not address revenue requirements for operations and maintenance and would continue the waste water utility reliance on electric revenues potentially creating a situation, in 4 to 5 years, requiring the electric utility to assume debt to fund capital projects.
- Actual impact of this proposed increase, first year, would be \$11.45/month to all waste water customers.
- The intent to adopt this ordinance was presented before Commission on August 8, 2017.

FISCAL INPUT / FINANCE DEPARTMENT

- The proposed waste water rate increase, with an effective date of October 2017, would generate approximately \$362,262 in a twelve month period, fully funding the reserve requirements and debt payment requirement for the new debt.

- If one of the proposed rate structures is not implemented for FY19, the second proposed rate increase of \$9.28 would provide funds for the existing debt on the wastewater plant and approximately \$92,000 for operations.

SUPPORT DOCUMENTS: Ordinance 2017-464

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve the Final Adoption of Ordinance 2017-464 Amending Chapter 16, Division 3, Section 16-191 Waste Water Rates with an effective date of October 1, 2017.

**City of Aztec
Ordinance 2017-464
Amending Chapter 16, Section 16-191 Waste Water Rates**

WHEREAS: In August 2016, Raftelis Financial Consultants, Inc. was contracted to provide a utility cost of service and rate study for the electric, water and wastewater utilities; and

WHEREAS: Workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities; and

WHEREAS: Three waste water rate structures were proposed in the rate study. Common to all were significant increases in FY18 and FY19 necessitated by the new debt for the sewer line construction and ongoing operation/maintenance costs. Until a decision is made on which of the rate structures to implement, staff recommends a flat increase of \$11.45/month to all classes of customers for the new debt reserves and payment requirements in the current fiscal year and \$9.28/month to all classes of customers in FY19 for the debt on wastewater plant. The current improvement fee does not provide sufficient revenue for the existing debt which is then funded from revenues which could be used for operations. This increase is most closely associated with rate structure #3 proposed by Raftelis absent any change to consumption (volume) rates; and

WHEREAS: It is anticipated the first debt payment for the sewer line will be due in the fall of 2018, the loan is not anticipated to close until September or October of the current year. The proposed increase, if effective in October 2017, will provide the utility the ability to generate funds sufficient to meet the debt requirements in the fall of 2018; and

WHEREAS: This increase does not address revenue requirements for operations and maintenance and would continue the waste water utility reliance on electric revenues potentially creating a situation, in 4 to 5 years, requiring the electric utility to assume debt to fund capital projects ; and

WHEREAS: Actual impact of this proposed increase, first year, would be \$11.45/month to all waste water customers;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-464 Amending Chapter 16, Section 16-191 Waste Water Rates to be adopted as follows:

ARTICLE IV. UTILITY FEES

DIVISION 3. UTILITY RATE FEES

Sec. 16-191. Waste Water Rates.

1. Class I: Residential and Multi-unit Residential.

| | |
|--|----------|
| (1) Residential and Multi Unit Base/System Charge (Monthly minimum charge) | \$ 18.00 |
| (2) Waste water Use Charge cost per 1,000 Gallons | \$ 4.00 |
| (3) Customers without base winter usage | \$ 34.00 |
| (4) Wastewater Capital Improvement Fee | \$ 2.50 |
| (5) Sewer Line Debt | \$11.45 |

2. Class II: Commercial.

| | |
|--|----------------------|
| (1) Commercial Base/System Charge (Monthly minimum charge) | \$ 19. ⁰⁰ |
| (2) Waste water Use Charge cost per 1,000 Gallons | \$ 4. ⁰⁰ |
| (3) Wastewater Capital Improvement Fee | \$ 2.50 |
| (4) Sewer Line Debt | \$11.45 |

3. Class III: Industrial

| | |
|--|----------------------|
| (1) Industrial Base/System Charge (Monthly minimum charge) | \$ 22. ⁰⁰ |
| (2) Waste water Use Charge Cost per 1,000 Gallons | \$ 4. ⁰⁰ |
| (3) Wastewater Capital Improvement Fee | \$ 2.50 |
| (4) Sewer Line Debt | \$11.45 |

4. Class IV: Institutional.

| | |
|---|----------------------|
| (1) Institutional Base/System Charge (Monthly minimum charge) | \$ 18. ⁰⁰ |
| (2) Waste water Use Charge Cost per 1,000 Gallons | \$ 4. ⁰⁰ |
| (3) Wastewater Capital Improvement Fee | \$ 2.50 |
| (4) Sewer Line Debt | \$11.45 |

5. Class V: Customers Outside Municipal Incorporated Limits.

Customers living outside the Municipal Incorporated limits shall be billed at 150% of the applicable rate and capital improvement fee.

6. Class VI: City Departments.

Wastewater fees for city facilities/departments will be calculated using a similar average period as Class I. Residential and Multi-Unit at a rate per 1,000 gallons established with the annual budget adoption.

(Ord. 2013-427, eff. 2013-July-04; Ord. 2010-384, eff. 2010-July-01; Code 2007)

Secs. 16-192 to 16-200. Reserved.

PASSED, APPROVED, SIGNED AND ADOPTED this 12th day of September 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

**City of Aztec
Ordinance 2017-464
Amending Chapter 16, Section 16-191 Waste Water Rates**

WHEREAS: In August 2016, Raftelis Financial Consultants, Inc. was contracted to provide a utility cost of service and rate study for the electric, water and wastewater utilities; and

WHEREAS: Workshops were held on April 3, 2017 and May 8, 2017 providing the results of the cost of service and proposed rate structures for each of the utilities; and

WHEREAS: Three waste water rate structures were proposed in the rate study. Common to all were significant increases in FY18 and FY19 necessitated by the new debt for the sewer line construction and ongoing operation/maintenance costs. Until a decision is made on which of the rate structures to implement, staff recommends a flat increase of \$11.45/month to all classes of customers for the new debt reserves and payment requirements in the current fiscal year and \$9.28/month to all classes of customers in FY19 for the debt on wastewater plant. The current improvement fee does not provide sufficient revenue for the existing debt which is then funded from revenues which could be used for operations. This increase is most closely associated with rate structure #3 proposed by Raftelis absent any change to consumption (volume) rates; and

WHEREAS: It is anticipated the first debt payment for the sewer line will be due in the fall of 2018, the loan is not anticipated to close until September or October of the current year. The proposed increase, if effective in October 2017, will provide the utility the ability to generate funds sufficient to meet the debt requirements in the fall of 2018; and

WHEREAS: This increase does not address revenue requirements for operations and maintenance and would continue the waste water utility reliance on electric revenues potentially creating a situation, in 4 to 5 years, requiring the electric utility to assume debt to fund capital projects ; and

WHEREAS: Actual impact of this proposed increase, first year, would be \$11.45/month to all waste water customers;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-464 Amending Chapter 16, Section 16-191 Waste Water Rates to be adopted as follows:

ARTICLE IV. UTILITY FEES

DIVISION 3. UTILITY RATE FEES

Sec. 16-191. Waste Water Rates.

1. Class I: Residential and Multi-unit Residential.

| | |
|--|----------|
| (1) Residential and Multi Unit Base/System Charge (Monthly minimum charge) | \$ 18.00 |
| (2) Waste water Use Charge cost per 1,000 Gallons | \$ 4.00 |
| (3) Customers without base winter usage | \$ 34.00 |
| (4) Wastewater Capital Improvement Fee | \$ 2.50 |
| (5) Sewer Line Debt | \$11.45 |

2. Class II: Commercial.

| | |
|--|----------------------|
| (1) Commercial Base/System Charge (Monthly minimum charge) | \$ 19. ⁰⁰ |
| (2) Waste water Use Charge cost per 1,000 Gallons | \$ 4. ⁰⁰ |
| (3) Wastewater Capital Improvement Fee | \$ 2.50 |
| (4) Sewer Line Debt | \$11.45 |

3. Class III: Industrial

| | |
|--|----------------------|
| (1) Industrial Base/System Charge (Monthly minimum charge) | \$ 22. ⁰⁰ |
| (2) Waste water Use Charge Cost per 1,000 Gallons | \$ 4. ⁰⁰ |
| (3) Wastewater Capital Improvement Fee | \$ 2.50 |
| (4) Sewer Line Debt | \$11.45 |

4. Class IV: Institutional.

| | |
|---|----------------------|
| (1) Institutional Base/System Charge (Monthly minimum charge) | \$ 18. ⁰⁰ |
| (2) Waste water Use Charge Cost per 1,000 Gallons | \$ 4. ⁰⁰ |
| (3) Wastewater Capital Improvement Fee | \$ 2.50 |
| (4) Sewer Line Debt | \$11.45 |

5. Class V: Customers Outside Municipal Incorporated Limits.

Customers living outside the Municipal Incorporated limits shall be billed at 150% of the applicable rate and capital improvement fee.

6. Class VI: City Departments.

Wastewater fees for city facilities/departments will be calculated using a similar average period as Class I. Residential and Multi-Unit at a rate per 1,000 gallons established with the annual budget adoption.

(Ord. 2013-427, eff. 2013-July-04; Ord. 2010-384, eff. 2010-July-01; Code 2007)

Secs. 16-192 to 16-200. Reserved.

PASSED, APPROVED, SIGNED AND ADOPTED this ____ day of _____ 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

Staff Summary Report

MEETING DATE: September 12, 2017
AGENDA ITEM: XII. Business Item (D)
AGENDA TITLE: Final Adoption Ordinance 2017-465 Amending Chapter 16, Division 3, Section 16-211 Solid Waste Rates

ACTION REQUESTED BY: General Services Department, Finance Department
ACTION REQUESTED: Approval of Final Adoption of Ordinance 2017-465
SUMMARY BY: Kathy Lamb

PROJECT DESCRIPTION / FACTS

- In March 2017, the City contracted with Transit Waste to provide municipal refuse services. The new contract required an increase to customer rates which were effective April 2017. Increases varied depending on the type of service for each customer.
- Not included in the April 2017 rate increases:
 - The city operates the recycling center on Ash Street which includes multi-stream recycling, yard debris dumpster and a position scheduled Wednesday through Sunday to provide support for both the recycling center and park services. The fund has been supporting these services through cash reserves for several years but those reserves are significantly reduced and a rate increase is necessary to continue providing those services to the public. A rate increase to continue these operations would be two phased, the first would be \$2.00/mo all customers and the second (July 2018) would be \$0.45/mo all customers (total \$2.45/mo/customer). Future increases would be the result of changes in operation costs (debris roll off and personnel).
 - Transition from the current multi stream recycling to single stream recycling would require a roll off dedicated to this service. Estimated annual cost for single stream (addition to current costs at recycling facility): \$11,000
 - Curb side recycling was included in the proposal from Transit Waste. The commission delayed a decision on curb side recycling due to the utility rate study which was in process at the time. Transit Waste requires 90 day notification to implement curb side recycling services. Effective date of curb side recycling rates would depend on when 90 day notice is provided to Transit Waste.
- Proposed rate increases to all customers (commission will need to identify which rates or combination of rates would be approved and effective dates for each)
 - Continue debris roll off at recycling center and weekend position
 - January 2018 \$2.00/mo
 - July 2018 inc \$0.45/mo
 - Transition from multi stream to single stream \$0.35/mo
 - Curb side recycling city wide, residential \$3.69/mo
 - Curb side recycling city wide, commercial \$5.69/mo

- The intent to adopt this ordinance was presented before Commission on August 8, 2017. The commission motion included: Recycle Center Operation \$2.00 and Recycling Center Transition Single Stream \$0.35 with an effective dates of January 2018.
- Staff requests an effective date of October 2017 corresponding to rate increases in the Electric, Water and Wastewater utilities.

FISCAL INPUT / FINANCE DEPARTMENT

- For the current fiscal year, without a rate increase to support existing recycle center services, the fund will have a negative cash balance of \$3,742. The proposed increase of \$2.00/mo/account effective January 2018, results in a positive balance of \$29,774. The \$.045/mo/account increase proposed for July 2018 allows the fund to continue to maintain a similar cash balance for future fiscal years. Maintaining this cash balance will allow the fund to operate if costs increase and customer rates are not immediately increased in future periods.
- The transition to single stream recycling at the recycling center is not included in the FY18 Adopted Budget and will require a special budget resolution or mid-year adjustment to provide budget for the additional costs and would require a new revenue source.
- Curb side recycling would be a pass through cost. The City would bill customers and remit to Transit Waste on a monthly basis.

SUPPORT DOCUMENTS: Ordinance 2017-465

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve the Final Adoption of Ordinance 2017-465 Amending Chapter 16, Division 3, Section 16-211 Solid Waste Rates with an effective date of October 1, 2017.

**City of Aztec
Ordinance 2017-465
Amending Chapter 16, Section 16-211 Solid Waste Rates to Include Recycling Center**

WHEREAS: The City of Aztec recently entered into a new contract with Transit Waste Corporation for solid waste disposal; and

WHEREAS: To continue operations of a Recycling Center, the City of Aztec has determined that a monthly fee must be established;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-nnn Amending Chapter 16, Section 16-211 Solid Waste Rates to Include a Recycling Center fee be adopted as follows:

ARTICLE IV. UTILITY FEES

DIVISION 4. SOLID WASTE FEES

Sec. 16-211. Solid Waste Rates.

1. Residential Trash Service.

| | |
|---|---------|
| (1) All single family residents, duplexes, and apartments. Each unit – Cart (1 x Week) | \$10.39 |
| (2) Extra Cart (1 x Week) | \$ 5.00 |
| (3) All single family residents, duplexes, and apartments. Each unit – Cart (2 x Week) | \$18.39 |
| (4) Extra Cart (2 x Week) | \$23.39 |

2. Multi-Unit Residential Trash Service.

| | |
|---|---------|
| (1) All single family residents, duplexes, and apartments. Each unit – Cart (1 x Week) | \$10.39 |
| (2) Extra Cart | \$ 5.00 |
| (3) All single family residents, duplexes, and apartments. Each unit – Cart (2 x Week) | \$18.39 |
| (4) Extra Cart (2 x Week) | \$23.39 |

3. Commercial Trash Service.

| <i>Size</i> | <i>Frequency</i> | | | | | |
|-------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | <i>1 x Week</i> | <i>2 x Week</i> | <i>3 x Week</i> | <i>4 x Week</i> | <i>5 x Week</i> | <i>6 x Week</i> |
| 1 Cart | 14.97 | 26.97 | N/A | N/A | N/A | N/A |
| 2 Carts | 29.94 | 53.94 | N/A | N/A | N/A | N/A |
| 2 Yard | 65.35 | 102.84 | 140.31 | 177.72 | 215.27 | 252.09 |

| Size | Frequency | | | | | |
|--------|-----------|----------|----------|----------|----------|----------|
| | 1 x Week | 2 x Week | 3 x Week | 4 x Week | 5 x Week | 6 x Week |
| 3 Yard | 75.92 | 118.41 | 190.10 | 247.23 | 304.37 | 361.48 |
| 4 Yard | 90.71 | 138.83 | 209.17 | 268.39 | 327.69 | 386.89 |
| 6 Yard | 118.89 | 176.53 | 262.38 | 334.32 | 405.75 | 474.94 |
| 8 Yard | 158.55 | 216.83 | 309.78 | 385.34 | 461.00 | 536.62 |

4. City Facilities Trash Service

| Size | Frequency | | | | | |
|----------|-----------|----------|----------|----------|----------|----------|
| | 1 x Week | 2 x Week | 3 x Week | 4 x Week | 5 x Week | 6 x Week |
| 1 Cart | 14.97 | 26.97 | N/A | N/A | N/A | N/A |
| 2 Carts | 29.94 | 53.94 | N/A | N/A | N/A | N/A |
| 2 Yard | 65.35 | 102.84 | 140.31 | 177.72 | 215.27 | 252.09 |
| 3 Yard | 75.92 | 118.41 | 190.10 | 247.23 | 304.37 | 361.48 |
| 4 Yard | 90.71 | 138.83 | 209.17 | 268.39 | 327.69 | 386.89 |
| 6 Yard | 118.89 | 176.53 | 262.38 | 334.32 | 405.75 | 474.94 |
| 8 Yard | 158.55 | 216.83 | 309.78 | 385.34 | 461.00 | 536.62 |
| Roll-Off | Delivery | Exchange | | | | |
| 30 Yard | 79.00 | 405.00 | | | | |
| 40 Yard | 79.00 | 474.00 | | | | |

Treated Sludge Removal (Empty and Return Fee)

20 Yard \$400.00 plus fees

(Ord. 2017-455, eff. 2017-Apr-05; Ord. 2008-359, eff. 2008-Oct-17)

5. Recycling Center

A monthly flat rate of \$2.35 will be charged to all solid waste customers for purposes of operating the recycling center.

Secs. 16-212 to 16-250. Reserved.

PASSED, APPROVED, SIGNED AND ADOPTED this 12th day of September 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

**City of Aztec
Ordinance 2017-465
Amending Chapter 16, Section 16-211 Solid Waste Rates to Include Recycling Center**

WHEREAS: The City of Aztec recently entered into a new contract with Transit Waste Corporation for solid waste disposal; and

WHEREAS: To continue operations of a Recycling Center, the City of Aztec has determined that a monthly fee must be established;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-nnn Amending Chapter 16, Section 16-211 Solid Waste Rates to Include a Recycling Center fee be adopted as follows:

ARTICLE IV. UTILITY FEES

DIVISION 4. SOLID WASTE FEES

Sec. 16-211. Solid Waste Rates.

1. Residential Trash Service.

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|---|---------|
| (1) All single family residents, duplexes, and apartments. Each unit – Cart (1 x Week) | \$10.39 |
| (2) Extra Cart (1 x Week) | \$ 5.00 |
| (3) All single family residents, duplexes, and apartments. Each unit – Cart (2 x Week) | \$18.39 |
| (4) Extra Cart (2 x Week) | \$23.39 |

2. Multi-Unit Residential Trash Service.

| | |
|---|---------|
| (1) All single family residents, duplexes, and apartments. Each unit – Cart (1 x Week) | \$10.39 |
| (2) Extra Cart | \$ 5.00 |
| (3) All single family residents, duplexes, and apartments. Each unit – Cart (2 x Week) | \$18.39 |
| (4) Extra Cart (2 x Week) | \$23.39 |

3. Commercial Trash Service.

| <i>Size</i> | <i>Frequency</i> | | | | | |
|-------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | <i>1 x Week</i> | <i>2 x Week</i> | <i>3 x Week</i> | <i>4 x Week</i> | <i>5 x Week</i> | <i>6 x Week</i> |
| 1 Cart | 14.97 | 26.97 | N/A | N/A | N/A | N/A |
| 2 Carts | 29.94 | 53.94 | N/A | N/A | N/A | N/A |
| 2 Yard | 65.35 | 102.84 | 140.31 | 177.72 | 215.27 | 252.09 |

| Size | Frequency | | | | | |
|--------|-----------|----------|----------|----------|----------|----------|
| | 1 x Week | 2 x Week | 3 x Week | 4 x Week | 5 x Week | 6 x Week |
| 3 Yard | 75.92 | 118.41 | 190.10 | 247.23 | 304.37 | 361.48 |
| 4 Yard | 90.71 | 138.83 | 209.17 | 268.39 | 327.69 | 386.89 |
| 6 Yard | 118.89 | 176.53 | 262.38 | 334.32 | 405.75 | 474.94 |
| 8 Yard | 158.55 | 216.83 | 309.78 | 385.34 | 461.00 | 536.62 |

4. City Facilities Trash Service

| Size | Frequency | | | | | |
|---|--------------------|----------|----------|----------|----------|----------|
| | 1 x Week | 2 x Week | 3 x Week | 4 x Week | 5 x Week | 6 x Week |
| 1 Cart | 14.97 | 26.97 | N/A | N/A | N/A | N/A |
| 2 Carts | 29.94 | 53.94 | N/A | N/A | N/A | N/A |
| 2 Yard | 65.35 | 102.84 | 140.31 | 177.72 | 215.27 | 252.09 |
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| 8 Yard | 158.55 | 216.83 | 309.78 | 385.34 | 461.00 | 536.62 |
| Roll-Off | Delivery | Exchange | | | | |
| 30 Yard | 79.00 | 405.00 | | | | |
| 40 Yard | 79.00 | 474.00 | | | | |
| Treated Sludge Removal (Empty and Return Fee) | | | | | | |
| 20 Yard | \$400.00 plus fees | | | | | |

(Ord. 2017-455, eff. 2017-Apr-05; Ord. 2008-359, eff. 2008-Oct-17)

5. Recycling Center

A monthly flat rate of \$2.35 will be charged to all solid waste customers for purposes of operating the recycling center.

Secs. 16-212 to 16-250. Reserved.

PASSED, APPROVED, SIGNED AND ADOPTED this ____ day of _____ 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

**City of Aztec
Ordinance 2017-465
Amending Chapter 16, Section 16-211 Solid Waste Rates to Include Recycling Center**

WHEREAS: The City of Aztec recently entered into a new contract with Transit Waste Corporation for solid waste disposal; and

WHEREAS: To continue operations of a Recycling Center, the City of Aztec has determined that a monthly fee must be established;

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Ordinance 2017-nnn Amending Chapter 16, Section 16-211 Solid Waste Rates to Include a Recycling Center fee be adopted as follows:

ARTICLE IV. UTILITY FEES

DIVISION 4. SOLID WASTE FEES

Sec. 16-211. Solid Waste Rates.

1. Residential Trash Service.

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|---|---------|
| (1) All single family residents, duplexes, and apartments. Each unit – Cart (1 x Week) | \$10.39 |
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| (3) All single family residents, duplexes, and apartments. Each unit – Cart (2 x Week) | \$18.39 |
| (4) Extra Cart (2 x Week) | \$23.39 |

2. Multi-Unit Residential Trash Service.

| | |
|---|---------|
| (1) All single family residents, duplexes, and apartments. Each unit – Cart (1 x Week) | \$10.39 |
| (2) Extra Cart | \$ 5.00 |
| (3) All single family residents, duplexes, and apartments. Each unit – Cart (2 x Week) | \$18.39 |
| (4) Extra Cart (2 x Week) | \$23.39 |

3. Commercial Trash Service.

| <i>Size</i> | <i>Frequency</i> | | | | | |
|-------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| | <i>1 x Week</i> | <i>2 x Week</i> | <i>3 x Week</i> | <i>4 x Week</i> | <i>5 x Week</i> | <i>6 x Week</i> |
| 1 Cart | 14.97 | 26.97 | N/A | N/A | N/A | N/A |
| 2 Carts | 29.94 | 53.94 | N/A | N/A | N/A | N/A |
| 2 Yard | 65.35 | 102.84 | 140.31 | 177.72 | 215.27 | 252.09 |

| Size | Frequency | | | | | |
|--------|-----------|----------|----------|----------|----------|----------|
| | 1 x Week | 2 x Week | 3 x Week | 4 x Week | 5 x Week | 6 x Week |
| 3 Yard | 75.92 | 118.41 | 190.10 | 247.23 | 304.37 | 361.48 |
| 4 Yard | 90.71 | 138.83 | 209.17 | 268.39 | 327.69 | 386.89 |
| 6 Yard | 118.89 | 176.53 | 262.38 | 334.32 | 405.75 | 474.94 |
| 8 Yard | 158.55 | 216.83 | 309.78 | 385.34 | 461.00 | 536.62 |

4. City Facilities Trash Service

| Size | Frequency | | | | | |
|---|--------------------|----------|----------|----------|----------|----------|
| | 1 x Week | 2 x Week | 3 x Week | 4 x Week | 5 x Week | 6 x Week |
| 1 Cart | 14.97 | 26.97 | N/A | N/A | N/A | N/A |
| 2 Carts | 29.94 | 53.94 | N/A | N/A | N/A | N/A |
| 2 Yard | 65.35 | 102.84 | 140.31 | 177.72 | 215.27 | 252.09 |
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| Roll-Off | Delivery | Exchange | | | | |
| 30 Yard | 79.00 | 405.00 | | | | |
| 40 Yard | 79.00 | 474.00 | | | | |
| Treated Sludge Removal (Empty and Return Fee) | | | | | | |
| 20 Yard | \$400.00 plus fees | | | | | |

(Ord. 2017-455, eff. 2017-Apr-05; Ord. 2008-359, eff. 2008-Oct-17)

5. Recycling Center

A monthly flat rate of \$2.35 will be charged to all solid waste customers for purposes of operating the recycling center.

Secs. 16-212 to 16-250. Reserved.

Staff Summary Report

MEETING DATE: September 12, 2017
AGENDA ITEM: XII. Business Items (E)
AGENDA TITLE: Intent to Adopt Ordinance 2017-467 Amending Chapter 5, Article VI, Section 433 Animal Defecation; Cleanup

ACTION REQUESTED BY: Community Development
ACTION REQUESTED: Approve Intent to Adopt Ordinance 2017-467
SUMMARY BY: Steven Saavedra

PROJECT DESCRIPTION / FACTS

The City of Aztec is seeking to clarify Chapter 5, Section 433 of the Animal Defecation; Cleanup ordinance. Pursuant to Sec 5-433 "It is unlawful for the owner of an animal to permit, either willfully or through failure to exercise due care or control, the animal to defecate upon public property or upon any private property other than the property of the owner of the animal without thoroughly removing and disposing of the feces". (Ord. 2007-344, eff.. 2007-Apr-03).

The City of Aztec introduces an amendment to Chapter 5, Section 433 adding A person owning or having care, custody or control over a pet such as a dog or cat shall frequently clean and dispose of the waste from the animal in a watertight and fly tight receptacle, which shall be emptied daily and in such a manner so as to prevent a nuisance, noxious smells, or other health hazards. The intent of this amendment is to elucidate maintenance standards for animals on property owned or leased in the City.

SUPPORT DOCUMENTS: *Ord. 2007-344, eff.. 2007-Apr-03).*

DEPARTMENT'S RECOMMENDED MOTION: Move to Approve Intent to Adopt Ordinance 2017-467 Amending Chapter 5, Article VI, Section 433 Animal Defecation; Cleanup

City of Aztec
ORDINANCE 2017-467

An Ordinance to Amend Chapter 5, Article VI, Section 433
Animal Defecation; Cleanup

WHEREAS, the City of Aztec establishing restrictions and standards to maintain animal welfare in the City.

WHEREAS, the Aztec City Commission desires to clarify section 5-433 in its entirety;

NOW THEREFORE BE IT ORDAINED by the Governing Body of the City of Aztec, New Mexico that Chapter 5, Article VI, Section 433 be amended as follows:

Sec. 5-433 Reserved.

Sec. 5-433. Animal Defecation; Cleanup. It is unlawful for the owner of an animal to permit, either willfully or through failure to exercise due care or control, the animal to defecate upon public property or upon any private property other than the property of the owner of the animal without thoroughly removing and disposing of the feces. (Ord. 2007-344, eff.. 2007-Apr-03)

A person owning or having care, custody, or control over a pet such as a dog or cat shall frequently clean and dispose of the waste from the animal in a watertight and fly tight receptacle, which shall be emptied daily and in such a manner so as to prevent a nuisance, noxious smells, or other health hazards.

PASSED, APPROVED, SIGNED AND ADOPTED this ____ day of _____ 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Saylor, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____

PASSED, APPROVED, SIGNED AND ADOPTED this ____ day of _____ 2017.

By the Aztec City Commission, City of Aztec, New Mexico.

Mayor Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

APPROVE AS TO FORM:

Larry Thrower, City Attorney

ADVERTISED DATE OF FINAL ADOPTION: _____

EFFECTIVE DATE OF ORDINANCE: _____