

AG E N D A
CITY OF AZTEC
CITY COMMISSION MEETING
March 24, 2020
201 W. Chaco, City Hall
6:00 p.m.

I. CALL TO ORDER

II. INVOCATION AND PLEDGE OF ALLEGIANCE

United States Pledge of Allegiance

New Mexico Pledge of Allegiance

I Salute the Flag of the State of New Mexico and the Zia Symbol of Perfect Friendship among United Cultures

III. ROLL CALL

IV. APPROVAL OF AGENDA ITEMS

V. CONSENT AGENDA

A. Commission Meeting Minutes March 10, 2020

B. Resolution 2020-1175 Emergency Declaration

Items placed on the Consent Agenda will be voted on with one motion. If any item proposed does not meet the approval of all Commissioners, a Commissioner may request that the item be heard under "items from Consent Agenda"

VI. ITEMS REMOVED FROM CONSENT AGENDA

VII. PRESENTATIONS

VIII. CITIZENS INPUT (3 Minutes Maximum)

IX. BUSINESS ITEMS

None

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are fully accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office at 334-7600 prior to the meeting so that arrangements can be made.

Note: A final agenda will be posted 72 hours prior to the meeting. Copies of the agenda may be obtained from City Hall, 201 W. Chaco, Aztec, NM 87410.

XI. QUASI JUDICIAL HEARINGS (LAND USE)

None

XII. COMMISSIONER, CITY MANAGER, DEPARTMENT REPORTS

XIII. ADJOURNMENT

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1
2 CITY OF AZTEC
3 COMMISSION MEETING MINUTES
4 March 10, 2020
5

6 **I. CALL TO ORDER**
7

8 Mayor Snover called the Meeting to order at 6:01 pm at the Aztec City
9 Commission Room, City Hall, 201 W. Chaco, Aztec, NM.
10

11 **II. INVOCATION AND PLEDGE OF ALLEGIANCE**
12

- 13 A. Invocation (led by Commissioner Sipe)
14 B. United States Pledge of Allegiance (led by Commissioner
15 Randall)
16 C. New Mexico pledge of Allegiance (led by Commissioner Randall)
17

18 **III. ROLL CALL**

19 Members Present: Mayor Victor Snover; Mayor Pro-Tem Fry;
20 Commissioner Sipe; Commissioner Austin Randall;
21 Commissioner Mark Lewis
22

23 Members Absent: None
24

25 Others Present: City Manager Steve Mueller; City Attorney Tyson Gobble;
26 Project Manager Ed Kotyk; Admin. Assist. Sherlynn Morgan
27 (see attendance sheet)
28

29 **IV. PROCLAMATION**
30

31 Census Week 2020 Person Counts
32

33 Mayor Snover read the proclamation.
34

35 **V. APPROVAL OF AGENDA ITEMS**
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37 MOVED by Commissioner Lewis to approve the agenda as given; SECONDED
38 by Commissioner Randall
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40 All voted Aye: Motion passed five to zero
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42 **VI. CONSENT AGENDA**
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- 44 A. Commission Meeting Minutes February 25, 2020
45 B. Law Enforcement Protection Fund Grant
46 C. Solid Waste Collection Services Agreement Amendment One

47 D. FY20 Youth Conservation Corps Service Agreement

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50 MOVED by Commissioner Randall to Approve the Consent Agenda as given
51 SECONDED by Mayor Pro-Tem Fry

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53 All voted Aye: Motion passed five to zero

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55 **VII. ITEMS REMOVED FROM CONSENT AGENDA**

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57 NONE

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59 **VIII. PRESENTATIONS**

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61 Kyle Lincoln – Citizen Recognition:

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63 Chief Heal introduced Mr. Lincoln and explained that the AED machine was
64 needed over at MVD for a customer that was down. Chief Heal explained that
65 Kyle had the person on the ground with his airway open and had done some
66 chest compressions and because of his actions we have the Aztec citizen still
67 with us. Chief Heal presented Kyle Lincoln with a Life Saving Award from the
68 Police Department.

69
70 San Juan County CASA – Amy O'Neill:

71 Amy O'Neill the Program Director for the San Juan County CASA program
72 mentioned that they are recruiting for a training program. She explained that a
73 trained volunteer is a person who advocates for a child in foster care to get to a
74 safe and permanent home. This program was started in Seattle Washington in
75 the 70's. It is now in all 50 states. It was started by our Chief Judge Karen
76 Townsend when she was on the board of Directors for Child Haven in 1998. The
77 CASA volunteer gives the child a voice in all aspects of their care.

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79 **IX. CITIZENS INPUT (3 Minutes Maximum)**

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81 NONE

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83 **X. BUSINESS ITEMS**

84
85 A. Final Adoption of Ordinance 2020-500 Amending Chapter 16, Section 16-211
86 Solid Waste

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88 City Manager Steve Mueller explained that the intent to adopt was done on
89 February 11th, 2020. He explained that we have had a few comments from social
90 media and phone contacts. They were opposed to closing the recycle station at the
91 General Services yard, and others wanted more than 1 time a month pick up.

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MOVED by Commissioner Sipe to Approve Final Adoption of Ordinance 2020-500 Amending Chapter 16, Division 3, Section 16-211 Solid Waste SECONDED by Commissioner Lewis

A Roll Call was taken; All voted Aye: Motion passed five to zero

B. Final Adoption of Ordinance 2020-501 Amending Chapter 2-Administration, Division 6 Municipal Judge

City Manager Steve Mueller explained that this is to clarify language that might have been unclear as to when the change would occur. We have not received any comments.

MOVED by Commissioner Randall to Approve Final Adoption of Ordinance 2020-501 Amending Chapter 2-Administration, Division 6 Municipal Judge SECONDED by Mayor Pro-Tem Fry

A Roll Call was taken; All voted Aye: Motion passed five to zero

C. FY 20 Funding Request Four Corners Economic Development (4CED)

City Manager Steve Mueller explained that in the fall we received a request from 4CED semi-annually, making it \$20,000 for the year. This was brought before Commission in the fall with a request of \$10,000 and Commission approved \$2500. We just received the new request for \$10,000 so we need Commission to make a decision on how much they would like to approve for 4CED for the remained of the year.

Mayor Pro-Tem Fry recommended that they approve \$7500. Commissioner Sipe appreciated the presentation at the last meeting it answered a lot of questions. She feels that it is important to keep a connection with 4CED and she agrees with Mayor Pro-Tem with the \$7500. Commissioner Randall liked the presentation and the idea of uniting everyone and thinks the \$7500 is fair. Commissioner Lewis also liked the idea of keeping at \$10,000 for the year. Mayor Snover mentioned that he is not opposed to the \$7500. He does have concerns, there is not an agreement between 4CED and the City and they just receive an invoice expecting a certain amount.

MOVED by Commissioner Randall to Approve FY 20 Funding Request Four Corners Economic Development (4CED) in the amount of \$7500 SECONDED by Commissioner Sipe

A Roll Call was taken; All voted Aye: Motion passed five to zero

137 D. Aztec Chamber of Commerce Funding Request

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139 Mayor Pro-Tem Fry recused herself. Commissioner Fry did the presentation and
140 funding request for the Chamber. She explained how they decided to do the piano
141 project. This is popular across the country, it combines art and music and invites people
142 to play the piano. They will have 4 pianos in Aztec. This does have expenses. They
143 have several people who are excited to paint pianos. They will be located at the plaza,
144 550, the little flower shop, boys and girls club. They will be out between May and
145 October so waterproof covers need to be purchased to protect these pianos. They will
146 need money for tuning, shade structures and other things as well. Sandy Waybourne
147 said they were excited to see how this goes.

148
149 MOVED by Commissioner Lewis to Approve Aztec Chamber of Commerce
150 Funding Request in the amount of \$2700 and request that a project report be provided
151 to the City by November 2020 SECONDED by Commissioner Sipe

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153 A Roll Call was taken; All voted Aye: Motion passed five to zero

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155 **XI. QUASI JUDICIAL HEARINGS (Land Use)**

156
157 NONE

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159 **XII. COMMISSIONER, CITY MANAGER, DEPARTMENT REPORTS**

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161 City Manager Steve Mueller gave a shout out to Karla, Louisa and Sherlynn for the
162 hard work during voting. He also mentioned that we would have a special meeting on
163 March 31st to swear in our new Commissioner and say farewell to our outgoing
164 Commissioner. He mentioned that Tina Roper has her rescue trailer out in the parking
165 lot if anyone wants to check it out.

166
167 City Attorney Tyson Gobble mentioned that he wanted to echo what Mr. Mueller
168 said about the voting, he was also impressed with the turn out that we had. He
169 congratulated the winners, and he mentioned that he is working on the Sunday alcohol
170 sales. He attended the Mayor's Ball and it was a wonderful event for a good cause. He
171 mentioned that the Mayor did a good job representing the City of Aztec with his opening
172 comments. He mentioned that he is a guardian for the child abuse and neglect courts
173 and he encouraged people to become CASA volunteer.

174
175 Commissioner Lewis mentioned he attended the San Juan Water Commission
176 meeting last week. They approved the budget it is \$24,000 less than last year. Very little
177 snow pack, they will not be pumping into Lake Nighthorse this year.

178
179 Commissioner Sipe mentioned that sees quite a few cars at the Tiger Pond.
180 Thanked everyone who ran for election and for the voter turnout. She congratulated the

181 winners. She has EDAB next Thursday and the district meeting is in Gallup on March
182 23rd.

183
184 Commissioner Randall mentioned he attended the Mayor's Ball it was a lot of fun.
185 He felt that the election had a great turn out, he appreciates all the support. He
186 mentioned that Tiger Park and Riverside Park have been stocked with trout.

187
188 Mayor Pro-Tem Fry also attended the Mayors Ball. She attended the San Juan
189 County Partnerships Finance meeting this week. She went to the Chamber meeting this
190 morning and is impressed with all the things they are trying to get started.

191
192 Mayor Snover mentioned he attended the Mayor's Ball and he thanked Mr. Gobble
193 for his kind words. He said it is always a pleasure and honor to represent the City. He
194 congratulated the winners of the election. He will be out of town on the 24th so Mayor
195 Pro-Tem will be running the meeting. He reminded people that Spring break will be next
196 week. NMML organized a conference call with NM Department of Health and there are
197 still no cases of Covid-19 in NM and we have started to receive testing kits for around
198 the state.

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201 **XIII. ADJOURNMENT**

202
203 Mayor Snover moved to adjourn the meeting at 7:02 pm SECONDED by
204 Commissioner Sipe

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208 _____
209 Mayor, Victor Snover

209 ATTEST:
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212 Karla Sayler, City Clerk

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215 MINUTES PREPARED BY:
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218 Sherlynn Morgan, Administrative Assistant

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**CITY OF AZTEC
RESOLUTION 2020-1175**

**Declaring Aztec, New Mexico
to be an Emergency Area as a Result of Covid-19**

WHEREAS, at least 23 New Mexicans, as of this date, have tested presumptively positive for the novel coronavirus, COVID-19; and

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-CoV-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can spread via droplets from person to person; and

WHEREAS, on March 11, 2020, the International Health Regulations Emergency Committee of the World Health Organization declared the outbreak a "Pandemic"; and

WHEREAS, on March 11, 2020, Governor Michelle Lujan Grisham proclaimed a public health emergency and invoked all powers under the All Hazard Emergency Act, NMSA 1978, §§ 12-10-1 through 12-10-10, for a minimum of thirty (30) days; and

WHEREAS, Governor Michelle Lujan Grisham did, on March 15, 2020, announce further restrictions on food service, public meetings, public parks, and encouraged public employees to telecommute, if possible; and

WHEREAS, San Juan County has created the Office of Emergency Management, which Office is responsible for the organization, administration, and operation of the civil emergency management program for the County; and

WHEREAS, by virtue of the authority provided by local ordinances and by the All Hazard Emergency Management Act (NMSA 1978, 12-10-01 to 12-10-10), San Juan County has been declared and ratified by the County Commissioners that an emergency area as a result of COVID-19 for the purpose of exercising necessary emergency powers and expenditure of available resources and requesting aid, assistance, relief programs, and funds available from the State of New Mexico and the Federal government.

WHEREAS, San Juan County has instituted a COVID-19 Response Management Team to manage all aspects of the incident; and

WHEREAS, the San Juan County Office of Emergency Management is coordinating resources across local and state government to support the County and local and municipal officials in alleviating the impacts to people, property,

and business and is assessing the magnitude and long-term effects of the virus with the State Homeland Security Department; and

NOW, THEREFORE, be it resolved by the City of Aztec City Commissioners:

1. To adopt San Juan County's Emergency Declaration.
2. City Departments are directed to utilize City resources and to do everything reasonably possible to assist affected citizens in an effort to respond to and recover from the outbreak.
3. As a result of this outbreak, it is the responsibility of Aztec Municipal officials to control City resources and manage and coordinate those resources for the control of spread of COVID-19 and to maintain public health.
4. The City Manager may implement all necessary and proper measures to allow for flexibility of time and location of work, including offsite and telecommuting for all employees during the period of this emergency as well as expanding the use of sick leave and unpaid leave where necessary. The City Manager may make any additional temporary alteration to the Employee Personnel policy as deemed necessary..

PASSED, APPROVED, SIGNED AND ADOPTED this 24th day of March 2020, by the Aztec City Commission, City of Aztec, New Mexico

Mayor Victor C. Snover

ATTEST:

Karla Sayler, City Clerk CMC