
CITY OF AZTEC

Commercial Development Checklist

REC'D MEETS
 CODE

A detailed site map which includes the following:

- Property boundary, all sides
- Street(s) adjoining property and labeled
- Address of property and adjacent properties
- North arrow and scale
- All utility easements
- All utility lines
- Locations of all utility meters
- Existing and/or proposed structures
- Location of improvement
- Setbacks for front, side and rear yards
- Driveway location (required for new addresses)
- Proposed parking area (if different than driveway)
- Location of all drainages

Engineered plans:

- Electric load capacity and meter locations
- Water line and tap locations
- Sewer line and tap locations
- Fire hydrant location(s)

Verification of ownership or legal interest in the subject property
(copy of abstract, title certificate, insurance, or contract).

Business Plan describing the proposed use of the buildings, structures, premises, etc.

Meets Chapter 23 Subdivision Regulations (if applicable)

Meets Chapter 26 Land Use Regulations (where applicable)

- **Article II – Zone District requirements**
 - Height Regulations
 - Area Regulations
 - Setback Regulations
 - Conditional Uses
- **Article III – Supplementary Regulations**
 - Division 1. Accessory Structures
 - Division 3. Landscaping
 - Division 4. Metal Buildings
 - Division 5. Parking and Loading Areas
 - Division 6. Protection of Flood Waterways

\$50.00 fee for each Variance (if any Variances are being requested)