



# CITY OF AZTEC OIL & GAS WELL CHECKLIST

| REC'D | MEETS<br>CODE |   |
|-------|---------------|---|
| _____ | _____         | \$500.00 fee with completed application form and \$10 fee for an administrative fee   |
| _____ | _____         | A detailed site plan including the following:   |
| _____ | _____         | North arrow and scale   |
| _____ | _____         | Existing improvements   |
| _____ | _____         | Utility easements, right-of-ways  |
| _____ | _____         | On and Off-site drainage plan   |
| _____ | _____         | Proposed facility, including access roads and pipeline right-of-way   |
| _____ | _____         | Fencing   |
| _____ | _____         | Current land ownership  |
| _____ | _____         | Vicinity Maps (of County Assessor or U.S.G.S Quad map quality) shall include:   |
| _____ | _____         | Section, Township, and Range  |
| _____ | _____         | Site boundary   |
| _____ | _____         | North arrow and scale   |
| _____ | _____         | Major topographic features  |
| _____ | _____         | Existing and proposed access  |
| _____ | _____         | Existing pipeline routes  |
| _____ | _____         | Weed and disturbance plan   |
| _____ | _____         | Visual mitigation plan  |
| _____ | _____         | Wildlife mitigation plan (Threatened or Endangered Species Survey)  |
| _____ | _____         | Noise mitigation plan   |
| _____ | _____         | Dust mitigation plan  |
| _____ | _____         | Copy of Original Oil and Gas Lease  |
| _____ | _____         | One of the following:   |
| _____ | _____         | Surface Damage/Right-of-Way Agreement   |
| _____ | _____         | Verified Statement of Confidentiality   |
| _____ | _____         | Court Order or Judgment   |
| _____ | _____         | Evidence of "Reasonable" effort to arrive at an Agreement   |
| _____ | _____         | Certificate of insurance which certifies that the operator and all persons who may be engaged in the construction of the facility and the drilling or operation of such well are insured to the public for any operation in the sum of five hundred thousand dollars (\$500,000) for damages to any one (1) person, and one million dollars (\$1,000,000) for damages to more than one (1) person, from any one (1) accident; also, for the sum of five hundred thousand dollars (\$500,000) for damages to property. |
| _____ | _____         | A copy of the Bureau of Land Management (BLM) or OCD Application Permit Drill (APD) or Sundry Notice 3160-5   |
| _____ | _____         | Copy of the C-144 for pits.   |
| _____ | _____         | <b>\$50.00 fee for each Variance</b> (if any Variances are being requested)   |
| _____ | _____         | The Community Development Department will generate a list of all property owners within four hundred (400) feet of the well head and send letters out notifying the property owners of the application for an oil and gas well permit.  |