
CITY OF AZTEC

Oil and Gas Permit Process

- Step 1** Turn in Application and items on the Oil and Gas Checklist to the Planning Department 15 days before the regularly scheduled Commission Meeting (Commission meetings are held on the second and fourth Tuesdays of each month).
- Step 2** The City Commission will meet at City Hall Commission Room at 6:00 p.m.
- Attendance is required by the applicant.
 - Failure to appear at the meeting will cause the Oil and Gas Permit to be postponed until the next regularly scheduled meeting.
 - The Oil and Gas Permit will be placed on the agenda as an item under New Business.
 - Facts and Conclusions will be presented by the Planning Department.
 - The applicant will have an opportunity to respond.
 - City Commission will either approve (with possible conditions) or disapprove the Oil and Gas Permit.
- Step 3** Following the commission meeting, you will be sent a formal letter stating the results of the meeting. If approved, you will also receive a copy of the permit.