
CITY OF AZTEC

Oil and Gas Permit Checklist

All items must be turned into the Planning Department 15 days prior to the Commission Meeting.

REC'D **MEETS
CODE**

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | \$500.00 fee with completed application form. |
| <input type="checkbox"/> | <input type="checkbox"/> | A detailed site plan including the following: <ul style="list-style-type: none"><input type="checkbox"/> North arrow and scale;<input type="checkbox"/> Existing improvements;<input type="checkbox"/> Utility easements, right-of-ways;<input type="checkbox"/> On and Off-site drainage plan;<input type="checkbox"/> Proposed facility, including access roads and pipeline right-of-way;<input type="checkbox"/> Current land ownership |
| <input type="checkbox"/> | <input type="checkbox"/> | Vicinity Maps (of County Assessor or U.S.G.S Quad map quality) shall include: <ul style="list-style-type: none"><input type="checkbox"/> Section, Township, and Range;<input type="checkbox"/> Site boundary;<input type="checkbox"/> North arrow and scale;<input type="checkbox"/> Major topographic features;<input type="checkbox"/> Current surface ownership of parcels 400 feet from the well head location adjacent to the proposed site;<input type="checkbox"/> Existing and proposed access;<input type="checkbox"/> Existing pipeline routes. |
| <input type="checkbox"/> | <input type="checkbox"/> | Weed and disturbance plan |
| <input type="checkbox"/> | <input type="checkbox"/> | Visual mitigation plan |
| <input type="checkbox"/> | <input type="checkbox"/> | Wildlife mitigation plan (Threatened or Endangered Species Survey) |
| <input type="checkbox"/> | <input type="checkbox"/> | Noise mitigation plan |
| <input type="checkbox"/> | <input type="checkbox"/> | Dust mitigation plan |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of Original Oil and Gas Lease |
| <input type="checkbox"/> | <input type="checkbox"/> | One of the following: <ul style="list-style-type: none"><input type="checkbox"/> Surface Damage/Right-of-Way Agreement<input type="checkbox"/> Verified Statement of Confidentiality |

REC'D **MEETS**
CODE

- Court Order or Judgment
- Evidence of "Reasonable" effort to arrive at an Agreement

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Certificate of insurance which certifies that the operator and all persons who may be engaged in the construction of the facility and the drilling or operation of such well are insured to the public for any operation in the sum of five hundred thousand dollars (\$500,000.00) for damages to any one (1) person, and one million dollars (\$1,000,000.00) for damages to more than one (1) person, from any one (1) accident; also, for the sum of five hundred thousand dollars (\$500,000.00) for damages to property. |
| <input type="checkbox"/> | <input type="checkbox"/> | A copy of the Bureau of Land Management (BLM) or OCD Application Permit Drill (APD) or Sundry Notice 3160-5 |
| <input type="checkbox"/> | <input type="checkbox"/> | The Planning Department will generate a list of all property owners within four hundred (400) feet of the well head and send letters out notifying the property owners of the application for an oil and gas well permit. |