

# CITY OF AZTEC



## FISCAL YEAR 2018-2019

*Leadership is about doing what you know is right - even when a growing din of voices around you is trying to convince you to accept what you know to be wrong.*

*-Robert L. Ehrlich*

*Mayor*  
Victor C. Snover

*Mayor Pro-Tem*  
Rosalyn A. Fry



*Commissioners*  
Austin R. Randall  
Sherri A. Sipe  
Mark E. Lewis

*A desirable place to live, work and play; rich in history and small town values!*

TO: Mayor Victor Snover

CC: Mayor Pro-Tem Rosalyn Fry, Commissioner Sherri Sipe, Commissioner Austin Randall, and Commissioner Mark Lewis

FROM: Kathy Lamb, Finance Director

DATE: May 8, 2018

SUBJECT: Budget Message, including presentation of the 2018-2019 Fiscal Year Budget for the City of Aztec

Fiscal Year 2019 is the 5th year that staff has presented a 3-year budget proposal to Commission for your review. The multi-year budget process allows for a greater level of financial responsibility, governmental transparency, and a more efficient and effective planning process. As you will see from the FY20 and FY21 proposed budgets, there are a number of projects and capital replacements that we would like to complete. But we can only do as much as our revenues will allow us. Therefore, staff and Commission will have to work together to decide the most important projects to complete and take action based around those items. Your decisions for FY19 will directly impact what can occur in FY20 and FY21. Our goal is for Commission to see all three budgets and to be informed to make the best decisions for the City of Aztec.

The proposed budget's expenditures exceed revenues in both the General Fund and the Joint Utility Fund. This is not abnormal as we continue to budget conservatively for revenues and liberally in expenditures. This imbalance continues to create issues for us as we struggle to balance our immediate wants vs. our immediate needs.

We continue to increase our transparency and show our Citizens exactly where their tax dollars are being spent. We published our third Year in Review document in 2018 that laid out what we actually worked on in 2017. Our goal is that this budget document, our City webpage, our social media outlets, and the Year in Review document will all help our Citizens understand why we do the things that we do each and every day. We do not assume that everyone will agree with our decisions but our hope is that we can continue to gather support as we strive to make Aztec better.

**East Aztec Arterial** – The final phase of this project is anticipated to be approved by NMDOT this summer with construction anticipated to begin in the Spring of 2019. This project is anticipated to require 18-24 months construction and is budgeted across multiple fiscal years in the Municipal Road Fund.

**North Main Corridor** – Final plans are complete; however, due to concerns with adequate funding for the East Aztec Arterial, the Finance Director is recommending a delay in this project. This delay

potentially risks the grant funding awarded for the project; however the grant funding is not sufficient to complete a functional phase of the project without the use of cash reserves which may be required for the arterial.

Gross receipts revenues are included in the General Fund, Municipal Road Fund, Capital Projects Fund and Joint Utility Fund. The FY19 budget includes a 13% increase for gross receipts distribution which is the percentage gross receipts has increased for FY18 (as of April 2018). This budget increase is less than 1% greater than the actual gross receipts distribution for FY17 (\$3,426,280 received in FY17, \$3,444,618 budgeted for FY19).

The proposed budget for FY19 includes a Cost of Living Allowances (COLA) of 2.1%. This is the standard COLA for the year based on the 2017 Consumer Price Index. Similar to the FY18 budget, the proposed budget does not include merit increases for performance. For those employees who have indicated that retirement may be a possibility during the next year, leave accrual payout has been calculated and included in the preliminary budget.

Similar to previous budget years, the option for Staff to sell back unused vacation and sick time at specific times during the year is not included in the preliminary budget. This had previously worked well to lower the financial liability that we carry for each employee and to serve as a form of extra compensation for employees. However, at this time, we do not have the flexibility to pay those amounts out to employees except when they vacate their employment with the City. Depending on the amount which may be required when an employee vacates their position, it may require a position to remain vacant due to budgetary restrictions.

Health insurance premiums will increase by 4% effective July 1, 2018. Based on a nationwide survey of benefit plans published by Segal, the trend increase for programs in the Western States is approximately 9.8%.

Workman's compensation modifier reduced from 1.03 to .97 and qualifies the City for a 5% discount, approximately \$10,000 savings. Property insurance premiums increased by 5%, increasing costs by approximately \$5,000.

### **General Fund**

As communicated with the FY18 budget message - "If there is not a change in our revenue streams this year, then we will be forced to make some difficult decisions for FY19. We cannot continue to operate at the same level of service delivery with this decreased level of revenues. We need to see an increase in revenues over the next few years to rebuild the health of the General Fund fund balance."

In 2017, we were able to add funds back into our fund balance at the end of the year. For 2018, we project a use of fund balance will be needed to cover our expenses. The proposed budget for 2019 shows a fund balance appropriation of \$2,376,604 to cover expenses.

While gross receipts, the primary funding source in the General Fund, are reflecting modest growth, it is not sufficient to provide the resources which will be necessary for FY20 and require Commission and departments to review operations and make necessary adjustments in the first quarter of the new fiscal year.

Contingency funding in the General Fund:

Hutton Development Incentive – the O'Reilly	\$50,000
<hr/>	
201 West Chaco ♦ Aztec, New Mexico 87410 ♦ (505) 334-7600 ♦ Fax: (505) 334-7609	
www.aztecnm.gov ♦ ♦ ♦ Winner All American City Award ♦ ♦ ♦ www.aztecnm.com	

development agreement included a \$50,000 payment specific to the lots adjacent to O'Reillys. The amount has been included in the General Fund budget and will carry over annually until expended as per agreement.

Commission Contingency – established to provide funding for funding applications	\$50,000
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General Fund Contingency – used at the discretion of the City Manager and/or Finance Director	\$25,000
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Capital expenditures have been removed from the General Fund preliminary budget with the exception of:

Hill Top Crossing (replacement of culvert in Farmers Ditch)	\$ 50,000
Vehicle Replacement Senior Center (externally funded)	\$102,108
Meals Equipment Senior Center (externally funded)	\$ 7,600

Not budgeted separately in General Fund is the City Manager recruitment costs; however, the City Manager position is budgeted at the same level of compensation for our previous City Manager for the full budget year. The funds not expended due to the vacancy would be used for the recruitment process.

Likewise the Public Works Director position (allocated 1/3 in General Fund and 2/3 in Joint Utility) is budgeted at the same level of compensation as our previous Public Works Director.

Aztec Municipal School District requested a second school resource officer starting with the 2018-2019 school year. This position is NOT included in the preliminary budget and without external funding for the position or other changes within the General Fund, it is not possible to consider the school district's request.

Detention Center costs will increase effective July 2018. The correction fee assessed through the Municipal Court is not sufficient to support the detention center costs and will require additional support from the General Fund.

#### Funding Requests

The General Fund preliminary budget includes \$50,000 for funding requests presented to the City Commission. While these requests may occur throughout the fiscal year, prior year recipients are encourage to submit applications with the preliminary budget process.

The funding request budget has been increased to \$50,000 in the preliminary budget. Three requests have been received and are included in one of the final sections of the budget book. Each of the entities requesting funds have received assistance previously and have been advised the Commission may not make a decision regarding specific applications until the final budget adoption in July.

Requests include:

Aztec Boys & Girls Club:	Program Assistance	\$25,000
Aztec Museum:	Professional Director	\$50,000
Aztec Ruins:	Summer Lecture Series	\$ 840

	FY19	FY20	FY21
<b>General Fund</b>			
Salary Increases 2.1%, 4%, 4%	69,144	134,468	139,847
Health Insurance 4%, 5%, 5%	18,340	23,841	25,034
Retirements - pay out of accrued leaves (+ chgs in ins for replacements, no decrease in salary for replacements)	22,593	39,737	14,500
New Position: HUB + 1 FTE	61,962	65,624	68,798
<i>Personnel Increases</i>	<i>172,038</i>	<i>263,671</i>	<i>248,178</i>

Increases to Budget from Outside Sources

PNM Task Force **	25,000	25,000	25,000
HUB Purchase/ Improvement Debt	3,000	22,000	22,000
Hutton Development Incentive (carries over each year until expended; may not be used for other purposes)	50,000		
MPO - potential for add'l participation **	9,000	9,000	9,000
NWNM Seniors participation **	20,000		
Detention Center Increase	10,000	15,000	20,000
Community Funding Requests (inc from \$40k to \$50K) **	10,000	10,000	10,000
Balloon Payment Golf Carts		65,794	
Golf Course Lease Increases as per Agreement	3,667	8,667	12,066
<i>General Fund Increases included in Preliminary Budget</i>	<i>302,705</i>	<i>419,132</i>	<i>346,244</i>

\*\* Participation in these additional or new items; will require Commission action

Position Changes/Additions Requested: **NOT** included in preliminary budget

Community Development Intern	8,928	8,928	9,285
Police + 2 officers	169,796	176,580	183,643
Animal Control + 1 FTE Kennel Tech	51,934	54,010	56,171
Senior Center (cook from 75 hrs to 80 hrs)	2,111	2,195	2,282
Senior Center (adm from 38 hrs to 60 hrs)	27,074	27,319	27,573
<b>Total Impact</b>	<b>259,843</b>	<b>269,031</b>	<b>278,954</b>

	FY19	FY20	FY21
<b>General Fund</b>			
Vacant Positions included in budget			
City Manager	160,237	166,646	173,312
Purchasing Agent	64,147	66,713	69,381
Community Development Administrative Assistant (originally budgeted as Planner position)	55,473	57,691	59,999
Public Works Director (costs in both General Fund & Joint Utility)	27,789	28,901	30,057
Public Works Tech	58,257	60,587	63,010
PW Tech (1/3 General Fund & 2/3 Joint Utility)	22,853	23,767	24,717
Splash Park Attendent	3,909	4,065	4,228
Administrative Assistant Senior Center	15,049	15,651	16,277
Total Vacant Positions	407,714	424,021	440,981

### **Joint Utility Fund**

Our goal with the Joint Utility Fund will always be to operate each of the three individual funds as a business and to make at least \$1 more than it costs to operate the fund. The current Utility Cost of Service study is providing our team with sufficient data to determine both the short-term and long-term health of each utility. In keeping with the study, rate increases are projected for Electric, Water and Wastewater. City utility budgets have been increased in anticipation of the rate increases; however, joint utility revenue budgets have not been increased to reflect any utility rate adjustments.

The study provided various rate models for water and sewer; however, a rate structure has not been selected by Commission. The rate increase in FY18 was a flat dollar amount increase to water and sewer and while we could do something similar in FY19, it is not what the study is based. At commission direction, it may be prudent to request the consultant to schedule a work session to educate and respond to the current commission (cost not included in the preliminary budget). The

The proposed budget once again allows for the Electric department to operate with a positive revenue balance (removing capital improvements). Rate model increase is projected at 4%.

The Water Department, without capital improvements, is very close to supporting itself. Revenue projection is based on projected revenues for the current year with a slight decrease in anticipation of reduced water consumption due to the drought. A rate increase (approximately 9.5%) should allow current revenues to offset a portion of the cost of capital improvements, either through cash reserves or debt requirements; depending on the impact of the drought on water usage.

The Wastewater Department is projected to require another significant increase in FY19 (35%). This will reduce the utility's dependency on the Electric Utility. This utility is also susceptible to reduced revenue

the result of reduced water usage during the drought. Similar to the water utility, the preliminary revenue budget includes a slight decrease in revenue.

Restructuring of the debt within the wastewater utility (wastewater treatment plant improvements and sanitary sewer line) have reduced annual debt payments by \$69,800 annually. The FY19 preliminary budget currently includes these amounts as extra principal payment on the debt. There is no requirement to make the extra payments. Commission could direct the \$69,800 be transferred to the wastewater repair & replacement fund to be used for future capital improvements or to provide a reserve to retire the debt early at some point in the future.

Without rate increases, Joint Utility Fund revenues are projected to decrease 2.6% (compared to FY18 estimates) to \$9,830,641, primarily due to the drought impacts on consumption. Expenses are anticipated to increase 4.9% to \$12,392,485 including capital improvements. Several capital projects which are budgeted in FY18 are included in the FY19 preliminary budget, a result of the combination of the absence of a Public Works Director to plan and schedule projects for water and wastewater and possibly a too ambitious capital project list for all three utilities.

	FY19	FY20	FY21
<b>Joint Utility</b>			
Salary Increases 2.1%, 4%, 4%	29,831	58,013	60,334
Health Insurance 4%, 5%, 5%	7,689	9,996	10,496
Retirements (+ chgs in ins for replacements, no decrease in salary for replacements)	23,308	38,909	
Total Impact	60,828	106,918	70,829
 <b>Vacant Positions included in budget</b>			
Public Works Director(1/3 General Fund & 2/3 Joint Utility)	111,156	115,602	120,226
PW Tech (Budgeted higher than tech 1)	62,647	65,153	67,759
PW Tech (1/3 General Fund & 2/3 Joint Utility)	46,399	48,255	50,185
Total Vacant Positions	220,202	229,010	238,170
Total All (Joint Utility)	281,030	335,928	308,999

### **Solid Waste Fund**

Our contract with Transit Waste provides for an annual increase based on a CPI and fuel adjustment calculation (Transit Waste to provide calculations with their rate adjustment request) which would be effective July 2018. For budget purposes, a 4% increase has been included for collection services.

During the FY18 budget process, it was projected an additional increase may be required to support the city operated recycling center; however, the rate increase in FY18 was implemented earlier than projected and has resulted in sufficient revenues to support the current operation.

**Solid Waste**

Salary Increases 2.1%, 4%, 4%	414	804	836
Health Insurance 4%, 5%, 5%	1	2	2
Retirements (+ chgs in ins for replacements, no decrease in salary for replacements)			
Total Impact	415	806	838

**Total Budget FY19**

The total budget for Fiscal Year 2019 is presented to Commission in the amount of \$26,529,193. This proposal is a 20% (\$6,715,990) decrease over last year's approved budget. This budget includes the Arterial phase 2, runway lighting improvements at the municipal airport and \$2 million for a variety of capital projects in the utility fund.

We are working each and every day to ensure that we are efficient and effective stewards of public funds. This has been challenging over the past 7 years of this struggling economy but it is a challenge that we welcome daily. Our Team is confident that we are working with the community to make Aztec better every day. Operationally, we have tried to reduce our overhead costs while making every effort not to cut any services to our Citizens. This will continue to be a challenge for our Team if the economy does not find a way to recover.

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# FY 2019 Budget Planning Documents

## 10 Year Financial Analysis Cash Balance Sheets

## CITY OF AZTEC 10 YEAR FINANCIAL ANALYSIS

Year	General Fund	Capital	Lodgers	Road	Joint	Total	Debt service	Total	Assets vs	Property
	Expenditures	Projects Exp.	Tax Exp.	Fund Exp.	Utility Exp.	Budget	Payments	Debt	Liabilities	Valuation
2007-2008	\$6,525,928	\$467,554	\$15,133	\$819,336	\$9,672,479	\$17,009,273	\$438,427	\$3,617,171	\$46,845,083	\$248,848,462
2008-2009	\$8,272,238	\$2,822,954	\$14,618	\$1,345,039	\$8,527,799	\$16,833,215	\$617,919	\$11,627,074	\$52,092,424	\$267,923,703
2009-2010	\$6,429,881	\$3,481,643	\$15,218	\$959,755	\$9,151,012	\$22,226,318	\$1,094,569	\$11,784,395	\$55,547,905	\$320,519,964
2010-2011	\$5,963,636	\$971,031	\$11,596	\$2,034,548	\$8,435,402	\$27,397,539	\$904,381	\$11,256,376	\$59,900,270	\$334,662,628
2011-2012	\$6,785,509	\$1,564,138	\$4,569	\$1,149,600	\$9,122,044	\$23,832,832	\$3,077,930	\$8,502,677	\$61,888,766	\$337,396,616
2012-2013	\$7,414,967	\$959,777	\$5,984	\$486,732	\$10,088,684	\$17,638,859	\$644,300	\$7,748,782	\$61,520,463	\$340,956,309
2013-2014	\$7,034,008	\$716,348	\$20,685	\$1,708,246	\$10,047,594	\$18,661,237	\$418,770	\$7,971,529	\$62,689,802	\$359,480,056
2014-2015	\$6,534,066	\$470,663	\$28,015	\$713,727	\$8,962,915	\$18,828,417	\$550,000	\$7,355,641	\$57,660,882	\$371,649,508
2015-2016	\$5,841,366	\$611,789	\$45,485	\$3,064,288	\$9,939,267		\$405,266	\$6,950,375	\$60,063,193	\$373,839,685
2016-2017	\$5,882,139	\$358,360	\$43,833	\$1,864,672	\$14,089,793		\$415,936	\$10,104,605	\$59,009,970	\$373,465,845
	General Fund	GRT	Property	Franchise	Road Fund	Joint Utility	General	Capital	Road Fund	Joint Utility
	Revenue	Revenue	Tax Revenue	Tax Revenue	Revenue	Revenues	FB	Projects FB	FB	FB
2007-2008	\$7,505,057	\$5,478,504	\$434,477	\$523,744	\$229,711	\$10,155,431	\$5,353,898	\$1,739,749	\$1,646,958	\$8,692,674
2008-2009	\$7,567,641	\$5,348,771	\$475,182	\$478,811	\$1,227,630	\$10,479,440	\$5,383,307	\$4,017,085	\$1,529,549	\$9,925,347
2009-2010	\$5,943,252	\$4,090,147	\$509,559	\$474,311	\$545,143	\$10,261,422	\$5,206,039	\$2,648,580	\$1,236,437	\$10,924,605
2010-2011	\$6,256,812	\$4,255,156	\$536,060	\$544,923	\$1,543,346	\$10,239,327	\$5,311,174	\$2,272,993	\$845,235	\$12,617,532
2011-2012	\$7,131,697	\$5,029,168	\$567,425	\$552,008	\$1,094,898	\$10,165,945	\$5,476,715	\$1,344,535	\$990,533	\$11,826,716
2012-2013	\$6,562,419	\$4,971,695	\$579,205	\$564,375	\$375,142	\$10,289,983	\$4,415,167	\$991,679	\$1,078,943	\$11,442,154
2013-2014	\$6,698,228	\$4,869,092	\$631,249	\$588,965	\$1,278,028	\$10,801,186	\$3,644,918	\$874,139	\$1,048,725	\$11,320,309
2014-2015	\$6,267,671	\$4,779,638	\$617,819	\$577,449	\$382,834	\$10,033,781	\$2,921,523	\$993,940	\$1,092,832	\$12,869,792
2015-2016	\$6,095,080	\$6,888,208	\$646,887	\$572,951	\$2,602,611	\$10,049,857	\$3,030,237	\$909,933	\$631,155	\$11,952,681
2016-2017	\$6,047,844	\$3,572,715	\$642,210	\$529,143	\$2,046,088	\$12,506,188	\$3,153,415	\$999,316	\$812,571	\$12,719,010

CITY OF AZTEC  
MULTI YEAR BUDGET  
CASH RESERVE ESTIMATES: GOVERNMENTAL FUNDS

5/8/2018

GENERAL FUND					
FUND #101					
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	
BEG. CASH BALANCE	\$ 2,660,951	\$ 2,381,026	\$ 605,288	\$ (1,822,280)	
EST. REVENUES	\$ 5,862,120	\$ 5,504,657	\$ 5,373,910	\$ 5,373,910	
EST. EXPENDITURES	\$ (6,877,045)	\$ (7,085,395)	\$ (7,646,478)	\$ (7,622,681)	
CONTINGENCIES		(50,000)			Specific to General Fund Econ Dev Cmsn discretion to respond to requests throughout year
CONTINGENCIES		(50,000)	(50,000)	(50,000)	
CONTINGENCIES		(25,000)	(25,000)	(25,000)	
Transfers In	785,000				
Transfers Out	(50,000)	(70,000)	(80,000)	(85,000)	207- Corrections: 270 - Airport
SURPLUS/(DEFICIT)	\$ (279,925)	\$ (1,775,738)	\$ (2,427,568)	\$ (2,408,771)	
<b>ENDING CASH BALANCE</b>	<b>\$ 2,381,026</b>	<b>\$ 605,288</b>	<b>\$ (1,822,280)</b>	<b>\$ (4,231,051)</b>	
REQUIRED 1/12TH RESERVE - AS CALCUATED BY DFA (does not include transfers)	\$ -	\$ (600,866)	\$ (643,457)	\$ (641,473)	
<b>AVAILABLE CASH BALANCE</b>	<b>\$ 2,381,026</b>	<b>\$ 4,422</b>	<b>\$ (2,465,737)</b>	<b>\$ (4,872,524)</b>	
	FY18 Adopted				
	<b>400,649</b>				

CITY OF AZTEC  
MULTI YEAR BUDGET  
CASH RESERVE ESTIMATES: GOVERNMENTAL FUNDS

5/8/2018

**SPECIAL FUNDS: USE SPECIFICALLY RESTRICTED BY NM STATUTE, CITY ORDINANCE OR FUNDING SOURCE**

	ROAD FUND FUND #200				LAW ENFORCEMENT PROT FUND #205			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	\$ 808,138	\$ 1,006,558	\$ 1,309,403	\$ 1,611,738	\$ 116	\$ 216	\$ 116	\$ 216
EST. REVENUES	321,420	4,308,345	4,374,835	456,951	27,900	27,900	27,900	27,900
EST. EXPENDITURES CONTINGENCIES	(123,000)	(4,005,500)	(4,072,500)	(2,005,500)	(27,800)	(28,000)	(27,800)	(27,800)
Transfers In	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-
SURPLUS/(DEFICIT)	\$ 198,420	\$ 302,845	\$ 302,335	\$ (1,548,549)	\$ 100	\$ (100)	\$ 100	\$ 100
<b>AVAILABLE CASH BALANCE</b>	<b>\$ 1,006,558</b>	<b>\$ 1,309,403</b>	<b>\$ 1,611,738</b>	<b>\$ 63,189</b>	<b>\$ 216</b>	<b>\$ 116</b>	<b>\$ 216</b>	<b>\$ 316</b>
	FY18 Adopted				FY18 Adopted			
	<b>128,426</b>				<b>115</b>			

	LOCAL GOV'T CORRECTION FUND #207				ECONOMIC DEVELOPMENT FUND #215			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	24,037	7,037	3,037	3,037	113,907	114,607	115,307	116,007
EST. REVENUES	70,000	65,000	65,000	65,000	700	700	700	700
EST. EXPENDITURES CONTINGENCIES	(107,000)	(109,000)	(115,000)	(120,000)				
Transfers In	20,000	40,000	50,000	55,000				
Transfers Out	-	-	-	-	-	-	-	-
SURPLUS/(DEFICIT)	(17,000)	(4,000)	0	0	700	700	700	700
<b>AVAILABLE CASH BALANCE</b>	<b>7,037</b>	<b>3,037</b>	<b>3,037</b>	<b>3,037</b>	<b>114,607</b>	<b>115,307</b>	<b>116,007</b>	<b>116,707</b>
	FY18 Adopted				FY18 Adopted			
	<b>14,077</b>				<b>114,207</b>			

CITY OF AZTEC  
MULTI YEAR BUDGET  
CASH RESERVE ESTIMATES: GOVERNMENTAL FUNDS

5/8/2018

	IMPACT FEES FUND #216				LODGERS TAX FUND FUND #220			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	5,513	7,043	7,043	7,043	59,028	44,174	26,874	17,174
EST. REVENUES	1,530				37,146	35,300	35,300	35,300
EST. EXPENDITURES					(52,000)	(52,600)	(45,000)	(47,600)
CONTINGENCIES								
Transfers In								
Transfers Out								
SURPLUS/(DEFICIT)	1,530	0	0	0	(14,854)	(17,300)	(9,700)	(12,300)
AVAILABLE CASH BALANCE	7,043	7,043	7,043	7,043	44,174	26,874	17,174	4,874
	FY18 Adopted				FY18 Adopted			
	1,013				43,096			

	STATE FIRE FUND FUND #230				RECREATION FUND FUND #240			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	109,144	171,526	136,345	101,164	274	274	274	274
EST. REVENUES	209,283	154,819	154,819	154,819				
EST. EXPENDITURES	(146,901)	(152,500)	(147,050)	(147,050)				
CONTINGENCIES		(37,500)	(42,950)	(42,950)				
Transfers In								
Transfers Out								
SURPLUS/(DEFICIT)	62,382	(35,181)	(35,181)	(35,181)	0	0	0	0
ENDING CASH BALANCE	171,526	136,345	101,164	65,983	274	274	274	274
	FY18 Adopted				FY18 Adopted			
	18,853				274			

CITY OF AZTEC  
MULTI YEAR BUDGET  
CASH RESERVE ESTIMATES: GOVERNMENTAL FUNDS

5/8/2018

	EMERG MED SERVICES FUND #250				AIRPORT FUND #270			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	0	0	0	0	10,652	18,871	7,513	24,803
EST. REVENUES					90,489	443,900	394,900	551,650
EST. EXPENDITURES					(112,270)	(480,258)	(402,610)	(567,650)
CONTINGENCIES						(5,000)	(5,000)	(5,000)
Transfers In					30,000	30,000	30,000	30,000
Transfers Out								
SURPLUS/(DEFICIT)	0	0	0	0	8,219	(11,358)	17,290	9,000
<b>ENDING CASH BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,871</b>	<b>7,513</b>	<b>24,803</b>	<b>33,803</b>
	FY18 Adopted				FY18 Adopted			
	-				27,772			

**CAPITAL FUNDS (RESTRICTED TO CAPITAL PURCHASES - BUILDINGS, EQUIPMENT, INFRASTRUCTURE, ETC.)**

	CAPITAL PROJECTS FUND #310				CDBG FUND #340			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	956,471	1,049,998	1,121,404	1,186,110	4,345	4,345	4,345	4,345
EST. REVENUES	450,527	430,156	424,656	424,656				
EST. EXPENDITURES	(357,000)	(358,750)	(359,950)	(334,099)				
CONTINGENCIES								
Transfers In								
Transfers Out								
SURPLUS/(DEFICIT)	93,527	71,406	64,706	90,557	0	0	0	0
<b>ENDING CASH BALANCE</b>	<b>1,049,998</b>	<b>1,121,404</b>	<b>1,186,110</b>	<b>1,276,667</b>	<b>4,345</b>	<b>4,345</b>	<b>4,345</b>	<b>4,345</b>
NMFA Debt Reserve	514,200	514,200	514,200	514,200				
<b>AVAILABLE CASH BALANCE</b>	<b>535,798</b>	<b>607,204</b>	<b>671,910</b>	<b>762,467</b>	<b>4,345</b>	<b>4,345</b>	<b>4,345</b>	<b>4,345</b>
	FY18 Adopted				FY18 Adopted			
	62,149				4,345			

CITY OF AZTEC  
MULTI-YEAR BUDGET  
CASH RESERVE ESTIMATES: ENTERPRISE FUNDS

	JOINT UTILITY FUND FUND #500				ELECTRIC RPR & RPLCMNT FUND #503			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	\$ 3,683,916	1,960,173	84,329	(375,183)	4,862,173	5,403,173	5,989,173	6,575,173
EST. REVENUES	9,489,015	9,127,641	9,187,954	9,192,923	36,000	36,000	36,000	36,000
* Utility Rate Increases		686,000	1,385,270	1,841,310				
EST. EXPENDITURES	(10,214,758)	(11,552,485)	(10,914,423)	(12,202,595)				
CONTINGENCIES	-	-	-	-				
Transfers In	600,000	703,000	721,687	1,771,718	505,000	550,000	550,000	550,000
Transfers Out	(1,598,000)	(840,000)	(840,000)	(840,000)				(1,050,000)
SURPLUS/(DEFICIT)	(1,723,743)	(1,875,844)	(459,512)	(236,644)	541,000	586,000	586,000	(464,000)
<b>ENDING CASH BALANCE</b>	<b>1,960,173</b>	<b>84,329</b>	<b>(375,183)</b>	<b>(611,827)</b>	<b>5,403,173</b>	<b>5,989,173</b>	<b>6,575,173</b>	<b>6,111,173</b>
NMED 2008- W/Wtr Debt Rsv	(305,000)	(305,000)	(305,000)	(305,000)				
NMED 2013 W/Wtr Debt Rsv (\$133k)	(133,000)	(133,000)	(133,000)	(133,000)				
<b>AVAILABLE CASH BALANCE</b>	<b>1,522,173</b>	<b>(353,671)</b>	<b>(813,183)</b>	<b>(1,049,827)</b>	<b>5,403,173</b>	<b>5,989,173</b>	<b>6,575,173</b>	<b>6,111,173</b>
	FY18 Adopted				FY18 Adopted			
	<b>429,535</b>				<b>5,430,173</b>			

**Estimated revenue includes increases:**

FY19 Utility Increases: Electric 4% = 156,000; Water 9.5% = \$121,000; Wastewater 35% = 409,000 (October 2018 effective date)

FY20 Utility Increases: Electric 3% = 120,000; Water 10.5% = 143,000; Wastewater 14% = 206,000 (October 2019 effective date)

FY21 Utility Increases: Electric 2.5% = 102,000; Water 10.5% = 154,000; Wastewater 4% = 65,000 (October 2020 effective date)

CITY OF AZTEC  
MULTI-YEAR BUDGET  
CASH RESERVE ESTIMATES: ENTERPRISE FUNDS

	WATER RPR & RPLCMNT FUND #506				W/WTR RPR & RPLCMNT FUND #509			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	\$ 1,439,122	1,295,122	1,049,622	804,122	1,456,093	1,284,093	1,089,093	894,093
EST. REVENUES	6,000	4,500	4,500	4,500	10,000	5,000	5,000	5,000
EST. EXPENDITURES CONTINGENCIES								
Transfers In	150,000	150,000	150,000	150,000	118,000	100,000	100,000	100,000
Transfers Out	(300,000)	(400,000)	(400,000)	(400,000)	(300,000)	(300,000)	(300,000)	(300,000)
SURPLUS/(DEFICIT)	(144,000)	(245,500)	(245,500)	(245,500)	(172,000)	(195,000)	(195,000)	(195,000)
<b>ENDING CASH BALANCE</b>	<b>1,295,122</b>	<b>1,049,622</b>	<b>804,122</b>	<b>558,622</b>	<b>1,284,093</b>	<b>1,089,093</b>	<b>894,093</b>	<b>699,093</b>
NMED 2008- W/Wtr Rpr Rsv					(250,000)	(250,000)	(250,000)	(250,000)
NMED 2013 W/Wtr R&R Rsv					(166,241)	(166,241)	(166,241)	(166,241)
<b>AVAILABLE CASH BALANCE</b>	1,295,122	1,049,622	804,122	558,622	867,852	672,852	477,852	282,852
	FY18 Adopted <b>1,293,622</b>				FY18 Adopted <b>813,094</b>			

CITY OF AZTEC  
MULTI-YEAR BUDGET  
CASH RESERVE ESTIMATES: ENTERPRISE FUNDS

	WATER RIGHTS FUND #530				IRRIGATION ASSESSMT FUND #540			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	456,552	457,929	425,429	392,929	95,037	83,572	74,007	64,442
EST. REVENUES	8,000	7,500	7,500	7,500		10,500	10,500	10,500
EST. EXPENDITURES	(46,623)	(30,000)	(30,000)	(30,000)	(11,465)	(9,315)	(9,315)	(9,300)
CONTINGENCIES		(50,000)	(50,000)	(50,000)		(10,750)	(10,750)	(10,500)
Transfers In	40,000	40,000	40,000	40,000				
Transfers Out	-	-	-	-	-	-	-	-
SURPLUS/(DEFICIT)	1,377	(32,500)	(32,500)	(32,500)	(11,465)	(9,565)	(9,565)	(9,300)
ENDING CASH BALANCE	457,929	425,429	392,929	360,429	83,572	74,007	64,442	55,142
AVAILABLE CASH BALANCE	457,929	425,429	392,929	360,429	83,572	74,007	64,442	55,142
	FY18 Adopted 421,528				FY18 Adopted 55,970			

CITY OF AZTEC  
MULTI-YEAR BUDGET  
CASH RESERVE ESTIMATES: ENTERPRISE FUNDS

	SOLID WASTE FUND #550			
	FY18 EST	FY19 EST	FY20 EST	FY21 EST
BEG. CASH BALANCE	78,595	64,968	57,528	49,258
EST. REVENUES	765,420	820,900	851,220	881,873
EST. EXPENDITURES	(779,047)	(820,840)	(851,990)	(883,768)
CONTINGENCIES	-	(7,500)	(7,500)	(7,500)
Transfers In				
Transfers Out				
SURPLUS/(DEFICIT)	(13,627)	(7,440)	(8,270)	(9,395)
ENDING CASH BALANCE	<b>64,968</b>	<b>57,528</b>	<b>49,258</b>	<b>39,863</b>
AVAILABLE CASH BALANCE	64,968	57,528	49,258	39,863
FY18 Adopted	<b>29,774</b>			

No rate increase necessary for recycling operations; solid waste rate will increase based on actual rate increase as per contract with Transit Waste, July 2018 effective date

## BUDGET SUMMARY

Operating Budget Summary

Expenditures

Revenues

Staffing

Analysis of Fund Balances

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
<b><u>Revenues</u></b>						
General Fund	5,988,436	6,047,844	5,942,012	5,504,657	5,373,910	5,373,910
Municipal Road Fund	2,602,610	2,046,088	6,018,966	4,315,687	4,382,177	464,293
Law Enforcement Protection Fund	27,861	27,904	27,800	27,900	27,900	27,900
Corrections Fund	83,017	75,916	85,000	105,000	115,000	120,000
Economic Development Fund	321	578	300	700	700	700
Impact/Development Fees fund	3,383	2,024	0	0	0	0
Lodgers Tax Fund	59,394	44,870	35,100	35,300	35,300	35,300
State Fire Fund	203,471	200,592	154,769	154,819	154,819	154,819
Airport Fund	349,716	830,546	296,300	473,900	424,900	581,650
Capital Projects Fund	532,127	447,741	727,961	425,656	424,656	424,656
CDBG Fund	0	0	0	0	0	0
Joint Utility Funds	11,121,523	13,500,232	10,949,579	10,723,641	10,782,328	11,837,359
Irrigation Fund	13,413	484	150	10,500	10,500	10,500
Solid Waste Fund	666,335	673,190	746,066	820,900	851,220	881,873
Municipal Golf Course	<u>366,163</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	22,017,770	23,898,009	24,984,003	22,598,660	22,583,410	19,912,960
Less Interfund Transfers	(1,171,996)	(978,000)	(2,162,500)	(1,613,000)	(1,641,687)	(2,696,718)
Net Revenue	<u>20,845,774</u>	<u>22,920,009</u>	<u>22,821,503</u>	<u>20,985,660</u>	<u>20,941,723</u>	<u>17,216,242</u>
<b><u>Expenditures</u></b>						
General Fund	6,237,525	5,955,340	7,306,647	7,280,395	7,801,478	7,782,681
Municipal Road Fund	3,064,288	1,864,671	6,526,924	4,005,500	4,072,500	2,005,500
Law Enforcement Protection Fund	27,256	28,875	27,800	28,000	27,800	27,800
Corrections Fund	60,296	82,923	85,000	109,000	115,000	120,000
Economic Development Fund	0	0	0	0	0	0
Impact/Development Fees Fund	38,000	0	4,500	0	0	0
Lodgers Tax Fund	45,485	43,834	70,000	52,600	45,000	47,600
State Fire Fund	33,273	775,309	243,904	188,800	189,300	189,800
Recreation Fund	0	3,037	0	0	0	0
Airport Fund	370,990	859,863	270,950	485,258	407,610	572,650
Capital Projects Fund	611,788	358,360	1,113,500	358,750	359,950	334,099
CDBG Fund	0	0	0	0	0	0
Joint Utility O&M Fund	12,871,438	14,099,478	16,764,173	13,172,485	12,534,423	14,872,595
Irrigation Fund	13,335	8,088	38,565	20,065	20,065	19,800
Solid Waste Fund	715,997	722,332	793,220	828,340	859,490	891,268
Municipal Golf Course	<u>462,080</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	24,551,751	24,802,110	33,245,183	26,529,193	26,432,616	26,863,793
Less Interfund Transfers	(1,171,996)	(978,000)	(2,162,500)	(1,613,000)	(1,641,687)	(2,696,718)
Net Expenditure	<u>23,379,755</u>	<u>23,824,110</u>	<u>31,082,683</u>	<u>24,916,193</u>	<u>24,790,929</u>	<u>24,167,075</u>

# **OPERATING BUDGET SUMMARY: ALL FUNDS**

## **BUDGET SUMMARY BY FUND: 2018-2019**

### **Sources of Funds:**

	General Fund	Special Revenue Funds <sup>1</sup>	Capital Funds <sup>2</sup>	Joint Utility Funds <sup>3</sup>	Irrigation Fund	Solid Waste Fund
Property Taxes	677,104					
Gross Receipts Taxes	2,954,296	146,677	420,656	69,666		
Other Taxes	575,200	203,000				
Intergovernmental	314,197	4,525,979				
Licenses & Permits	22,310					
Charges for Services	541,050	164,800		8,858,775	10,000	820,500
Fines & Forfeits	278,500					
Investment Earnings	10,000	2,850	5,000	73,000	500	400
Miscellaneous	132,000			130,000		
Other Financing Sources				49,200		
Interfund Transfers		70,000		1,543,000		
<b>Total Revenue</b>	<b>5,504,657</b>	<b>5,113,306</b>	<b>425,656</b>	<b>10,723,641</b>	<b>10,500</b>	<b>820,900</b>

### **Uses of Funds:**

	General Fund	Special Revenue Funds <sup>1</sup>	Capital Funds <sup>2</sup>	Joint Utility Funds <sup>3</sup>	Irrigation Fund	Solid Waste Fund
Salaries & Wages	3,615,575			1,441,600		20,500
Fringe Benefits	1,375,240			590,700		6,525
Operating Costs	2,744,593	570,658	18,000	5,558,559	9,315	793,815
Adm Fee	(835,761)			835,761		
Contingency	125,000	42,500		50,000	10,750	7,500
Interfund Transfers	70,000			1,540,000		
Debt Service	26,040		340,750	493,865		
Capital Outlay	159,708	4,256,000		2,662,000		
<b>Total Expenditure</b>	<b>7,280,395</b>	<b>4,869,158</b>	<b>358,750</b>	<b>13,172,485</b>	<b>20,065</b>	<b>828,340</b>

<sup>1</sup> Special Revenue Funds include Municipal Road Fund, Law Enforcement Protection Fund (LEPF), Corrections Fund, Economic Development Fund, Impact/Development Fee Fund, Lodgers Tax Fund, State Fire Fund and Airport fund.

<sup>2</sup> Capital Funds include Capital Projects Fund and CDBG Fund

<sup>3</sup> Joint Utility Funds include Joint Utility O&M Fund, Electric, Water and Wastewater Repair & Replacement Funds and Water Rights Acquisition Funds

# **OPERATING BUDGET SUMMARY: ALL FUNDS**

## **BUDGET SUMMARY BY FUND: 2019-2020**

### **Sources of Funds:**

	General Fund	Special Revenue Funds <sup>1</sup>	Capital Funds <sup>2</sup>	Joint Utility Funds <sup>3</sup>	Irrigation Fund	Solid Waste Fund
Property Taxes	677,104					
Gross Receipts Taxes	2,954,296	146,677	420,656	69,666		
Other Taxes	575,200	203,000				
Intergovernmental	183,450	4,543,969				
Licenses & Permits	22,310					
Charges for Services	541,050	164,800		8,858,775	10,000	850,820
Fines & Forfeits	278,500					
Investment Earnings	10,000	2,350	4,000	73,000	500	400
Miscellaneous	132,000			170,000		
Other Financing Sources				49,200		
Interfund Transfers		80,000		1,561,687		
<b>Total Revenue</b>	<b>5,373,910</b>	<b>5,140,796</b>	<b>424,656</b>	<b>10,782,328</b>	<b>10,500</b>	<b>851,220</b>

### **Uses of Funds:**

	General Fund	Special Revenue Funds <sup>1</sup>	Capital Funds <sup>2</sup>	Joint Utility Funds <sup>3</sup>	Irrigation Fund	Solid Waste Fund
Salaries & Wages	3,744,735			1,516,950		21,150
Fringe Benefits	1,450,450			635,400		7,000
Operating Costs	2,647,719	442,260	20,000	5,718,863	9,315	823,840
Adm Fee	(859,447)			859,447		
Contingency	75,000	47,950		50,000	10,750	7,500
Interfund Transfers	80,000			1,540,000		
Debt Service	110,521		339,950	493,763		
Capital Outlay	552,500	4,367,000		1,720,000		
<b>Total Expenditure</b>	<b>7,801,478</b>	<b>4,857,210</b>	<b>359,950</b>	<b>12,534,423</b>	<b>20,065</b>	<b>859,490</b>

- <sup>1</sup> Special Revenue Funds include Municipal Road Fund, Law Enforcement Protection Fund, Corrections Fund,Economic Development Fund, Impact/Development Fee Fund, Lodgers Tax Fund, State Fire Fund and Airport fund.
- <sup>2</sup> Capital Funds include Capital Projects Fund and CDBG Fund
- <sup>3</sup> Joint Utility Funds include Joint Utility O&M Fund, Electric, Water and Wastewater Repair & Replacement Funds and Water Rights Acquisition Funds

**OPERATING BUDGET SUMMARY: ALL FUNDS**

**BUDGET SUMMARY BY FUND: 2020-2021**

**Sources of Funds:**

	General Fund	Special Revenue Funds <sup>1</sup>	Capital Funds <sup>2</sup>	Joint Utility Funds <sup>3</sup>	Irrigation Fund	Solid Waste Fund
Property Taxes	677,104					
Gross Receipts Taxes	2,954,296	146,677	420,656	69,666		
Other Taxes	575,200	203,000				
Intergovernmental	183,450	782,835				
Licenses & Permits	22,310					
Charges for Services	541,050	164,800		8,858,775	10,000	881,473
Fines & Forfeits	278,500					
Investment Earnings	10,000	2,350	4,000	73,000	500	400
Miscellaneous	132,000			224,200		
Other Financing Sources						
Interfund Transfers		85,000		2,611,718		
<b>Total Revenue</b>	<b>5,373,910</b>	<b>1,384,662</b>	<b>424,656</b>	<b>11,837,359</b>	<b>10,500</b>	<b>881,873</b>

**Uses of Funds:**

	General Fund	Special Revenue Funds <sup>1</sup>	Capital Funds <sup>2</sup>	Joint Utility Funds <sup>3</sup>	Irrigation Fund	Solid Waste Fund
Salaries & Wages	3,835,637			1,529,400		22,100
Fringe Benefits	1,507,050			653,750		7,100
Operating Costs	2,661,577	466,350	20,000	5,884,881	9,300	854,568
Adm Fee	(895,801)			895,801		
Contingency	75,000	47,000		50,000	10,500	7,500
Interfund Transfers	85,000			2,590,000		
Debt Service	21,718		314,099	493,763		
Capital Outlay	492,500	2,450,000		2,775,000		
<b>Total Expenditure</b>	<b>7,782,681</b>	<b>2,963,350</b>	<b>334,099</b>	<b>14,872,595</b>	<b>19,800</b>	<b>891,268</b>

<sup>1</sup> Special Revenue Funds include Municipal Road Fund, Law Enforcement Protection Fund, Corrections Fund, Economic Development Fund, Impact/Development Fee Fund, Lodgers Tax Fund, State Fire Fund and Airport fund.

<sup>2</sup> Capital Funds include Capital Projects Fund and CDBG Fund

<sup>3</sup> Joint Utility Funds include Joint Utility O&M Fund, Electric, Water and Wastewater Repair & Replacement Funds and Water Rights Acquisition Funds

## BUDGET SUMMARY - CITY WIDE EXPENDITURES

<u>Service Area</u>	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Departments	BUDGET	BUDGET	BUDGET	Preliminary BUDGET	Preliminary BUDGET	Preliminary BUDGET
<b><u>General Government</u></b>						
Legislative	62,998	64,676	35,123	59,341	61,891	66,891
Economic Development (incl HUB)	46,506	93,808	97,750	182,545	154,437	162,518
Tourism (Visitor Center & Lodgers Tax Fund)	143,337	139,245	197,137	174,257	167,477	173,437
Municipal Court	300,331	296,007	327,886	367,105	366,355	372,725
Administrative	216,148	71,011	174,687	188,056	192,021	197,943
Finance	559,438	481,259	492,905	575,630	617,189	712,928
Legal	44,461	49,148	54,670	81,770	81,770	81,770
Motor Vehicle Services	167,441	176,665	202,792	216,080	223,825	231,525
Community Develoment	161,295	124,011	212,795	172,805	318,520	304,200
Information Technology	81,919	36,976	169,330	160,008	86,573	79,883
Building Maintenance	195,250	212,050	277,377	256,690	268,605	270,980
Project Management	92,653	89,592	141,094	150,413	137,164	158,108
Total General Government	2,071,777	1,834,448	2,383,546	2,584,700	2,675,827	2,812,908
<b><u>Public Safety</u></b>						
Police	1,736,883	1,670,885	1,920,068	1,968,655	2,145,525	2,197,268
Fire	108,150	837,752	312,939	260,250	261,050	261,550
Total Public Safety	1,845,033	2,508,637	2,233,007	2,228,905	2,406,575	2,458,818
<b><u>Public Works</u></b>						
Streets	3,964,093	2,511,247	7,796,633	4,771,011	5,034,266	2,923,536
Joint Utility Funds (Electric, Water, Wastewater, Water Rights)	11,882,442	13,181,478	14,656,173	11,632,485	10,994,423	12,282,595
Irrigation Fund	13,335	8,088	38,565	20,065	20,065	19,800
Solid Waste Fund	715,997	722,332	793,220	828,340	859,490	891,268
Total Public Works	16,575,867	16,423,145	23,284,591	17,251,901	16,908,244	16,117,199
<b><u>Public Health &amp; Welfare</u></b>						
Animal Care & Control	544,607	568,408	623,238	645,653	636,716	650,524

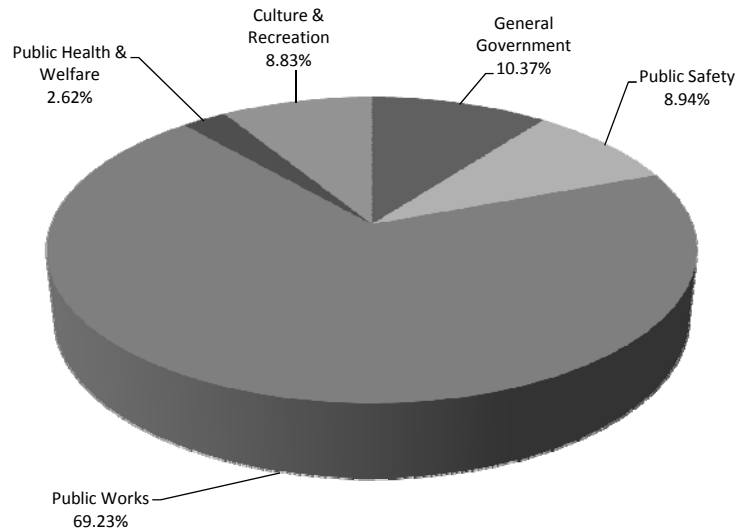
<b><u>Service Area</u></b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Departments	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>Preliminary BUDGET</b>	<b>Preliminary BUDGET</b>	<b>Preliminary BUDGET</b>
Vector Control	6,513	6,774	8,150	7,800	7,800	7,800
Total Public Health & Welfare	551,120	575,182	631,388	653,453	644,516	658,324
<b><u>Culture &amp; Recreation</u></b>						
Parks, Recreation & Golf Course	1,233,886	828,943	1,164,541	791,227	986,406	903,556
Library	468,128	464,326	521,650	479,138	459,860	318,185
Senior/Community Center	200,075	194,460	495,465	355,111	232,478	254,153
Community Support	62,877	63,037	82,025	89,500	91,100	93,000
Airport	<u>370,990</u>	<u>931,931</u>	<u>286,470</u>	<u>485,258</u>	<u>407,610</u>	<u>572,650</u>
Total Culture & Recreation	2,335,956	2,482,697	2,550,151	2,200,234	2,177,454	2,141,544
NET EXPENDITURES	<u>23,379,753</u>	<u>23,824,109</u>	<u>31,082,683</u>	<u>24,919,193</u>	<u>24,812,616</u>	<u>24,188,793</u>
Interfund Transfers	1,171,996	978,000	2,162,500	1,610,000	1,620,000	2,675,000

## BUDGET SUMMARY - CITY WIDE EXPENDITURES

<u>Expenditures by Category</u>	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
Salaries & Wages	4,644,810	4,477,082	4,893,850	5,077,675	5,282,835	5,387,137
Fringe Benefits	2,220,932	1,613,343	1,794,291	1,972,465	2,092,850	2,167,900
Operating Costs	10,921,914	9,461,750	11,454,431	9,694,940	9,661,997	9,896,676
Admin Fees	-	-	-	-	-	-
Contingency	-	-	236,877	235,750	191,200	190,000
Debt Service	652,964	645,316	1,012,175	860,655	944,234	829,580
Capital Outlay	4,939,132	7,626,620	11,691,059	7,077,708	6,639,500	5,717,500
<b>NET BUDGET</b>	<b><u>23,379,752</u></b>	<b><u>23,824,111</u></b>	<b><u>31,082,683</u></b>	<b><u>24,919,193</u></b>	<b><u>24,812,616</u></b>	<b><u>24,188,793</u></b>
Interfund Transfers	1,171,996	978,000	2,162,500	1,610,000	1,620,000	2,675,000

## BUDGET SUMMARY - CITY WIDE EXPENDITURES

**CITY OF AZTEC**  
**FY 2018-2019 EXPENDITURES BY SERVICE AREA**  
**NET TOTAL \$24,919,193**

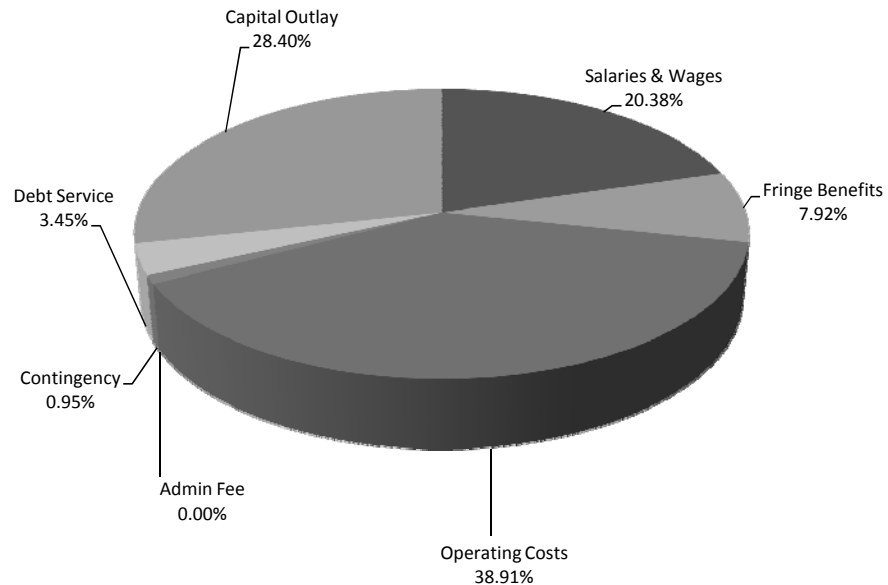


### Budget to Budget Expenditures Comparison

<u>Service Areas</u>	<u>2017-2018 BUDGET</u>	<u>2018-2019 Preliminary BUDGET</u>	<u>Change From Prior Year</u>	
			<u>in \$</u>	<u>in %</u>
General Government	2,383,546	2,584,700	201,154	8.44%
Public Safety	2,233,007	2,228,905	(4,102)	-0.18%
Public Works	23,284,591	17,251,901	(6,032,690)	-25.91%
Public Health & Welfare	631,388	653,453	22,065	3.49%
Culture & Recreation	2,550,151	2,200,234	(349,917)	-13.72%
<b>Net Expenditures</b>	<b><u>31,082,683</u></b>	<b><u>24,919,193</u></b>	<b><u>(6,163,490)</u></b>	<b><u>-19.83%</u></b>
Interfund Transfers	2,162,500	1,610,000	(552,500)	-25.55%
<b>Total Expenditures</b>	<b>33,245,183</b>	<b>26,529,193</b>	<b>(6,715,990)</b>	<b>-20.20%</b>

## BUDGET SUMMARY - CITY WIDE EXPENDITURES

**CITY OF AZTEC**  
**FY 2018-2019 EXPENDITURES BY EXPENDITURE CATEGORY**  
**NET TOTAL \$24,919,193**



### Budget to Budget Expenditures Comparison

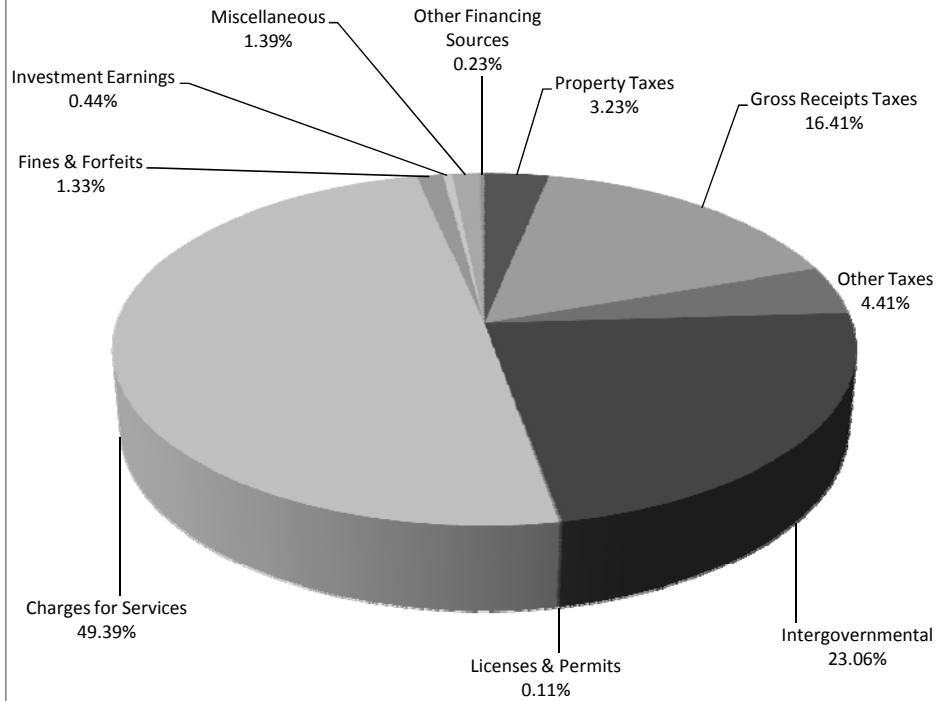
<u>Expenditure Category</u>	<u>2017-2018 BUDGET</u>	<u>2018-2019 Preliminary</u>	<u>Change From Prior Year in \$</u>	<u>in %</u>
Salaries & Wages	4,893,850	5,077,675	183,825	3.76%
Fringe Benefits	1,794,291	1,972,465	178,174	9.93%
Operating Costs	11,454,431	9,694,940	(1,759,491)	-15.36%
Admin Fee				
Contingency	236,877	235,750	(1,127)	
Debt Service	1,012,175	860,655	(151,520)	-14.97%
Capital Outlay	11,691,059	7,077,708	(4,613,351)	-39.46%
<b>Net Expenditures</b>	<b><u>31,082,683</u></b>	<b><u>24,919,193</u></b>	<b><u>(6,163,490)</u></b>	<b><u>-19.83%</u></b>
Interfund Transfers	2,162,500	1,610,000	(552,500)	-25.55%
<b>Total Expenditures</b>	<b>33,245,183</b>	<b>26,529,193</b>	<b>(6,715,990)</b>	<b>-20.20%</b>

## BUDGET SUMMARY - REVENUES

<i>Revenue Sources:</i>	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
Property Taxes	646,888	642,210	633,162	677,104	677,104	677,104
Gross Receipts Taxes	3,969,541	3,426,280	3,087,028	3,444,618	3,444,618	3,444,618
Other Taxes	848,983	945,365	909,058	924,877	924,877	924,877
Intergovernmental	3,178,794	3,652,192	7,038,893	4,840,176	4,727,419	966,285
Licenses & Permits	29,227	27,570	22,310	22,310	22,310	22,310
Charges for Services	11,294,528	10,075,531	10,142,652	10,364,525	10,394,845	10,425,498
Fines & Forfeits	371,486	319,759	323,000	278,500	278,500	278,500
Investment Earnings	55,240	91,550	51,600	91,750	89,950	90,250
Miscellaneous	381,199	316,562	264,600	292,600	332,900	337,600
Other Financing Sources	<u>69,889</u>	<u>3,422,991</u>	<u>349,200</u>	<u>49,200</u>	<u>49,200</u>	<u>49,200</u>
<b>Net Revenue</b>	<b>20,845,775</b>	<b>22,920,010</b>	<b>22,821,503</b>	<b>20,985,660</b>	<b>20,941,723</b>	<b>17,216,242</b>
<b>Interfund Transfers</b>	1,171,996	978,000	2,162,500	1,613,000	1,641,687	2,696,718
<b>Total Revenue</b>	<b><u>22,017,771</u></b>	<b><u>23,898,010</u></b>	<b><u>24,984,003</u></b>	<b><u>22,598,660</u></b>	<b><u>22,583,410</u></b>	<b><u>19,912,960</u></b>

## BUDGET SUMMARY - REVENUES

### CITY OF AZTEC FY 2018-2019 REVENUES BY SOURCE NET TOTAL \$20,985,660



#### Budget to Budget Revenue Comparison

Service Areas	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	Change From Prior Year	
			in \$	in %
Property Taxes	633,162	677,104	43,942	6.94%
Gross Receipts Taxes	3,087,028	3,444,618	357,590	11.58%
Other Taxes	909,058	924,877	15,819	1.74%
Intergovernmental	7,038,893	4,840,176	(2,198,717)	-31.24%
Licenses & Permits	22,310	22,310	0	0.00%
Charges for Services	10,142,652	10,364,525	221,873	2.19%
Fines & Forfeits	323,000	278,500	(44,500)	-13.78%
Investment Earnings	51,600	91,750	40,150	77.81%
Miscellaneous	264,600	292,600	28,000	10.58%
Other Financing Sources	349,200	49,200	(300,000)	-85.91%
<b>Net Revenue</b>	<b>22,821,503</b>	<b>20,985,660</b>	<b>(1,835,843)</b>	<b>-8.04%</b>
<b>Interfund Transfers</b>	<b>2,162,500</b>	<b>1,613,000</b>	<b>(549,500)</b>	<b>-25.41%</b>
<b>Total Revenue</b>	<b>24,984,003</b>	<b>22,598,660</b>	<b>(2,385,343)</b>	<b>-9.55%</b>

<b>BUDGET SUMMARY - STAFFING</b>
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**FULL-TIME EQUIVALENT POSITIONS BY FUND**

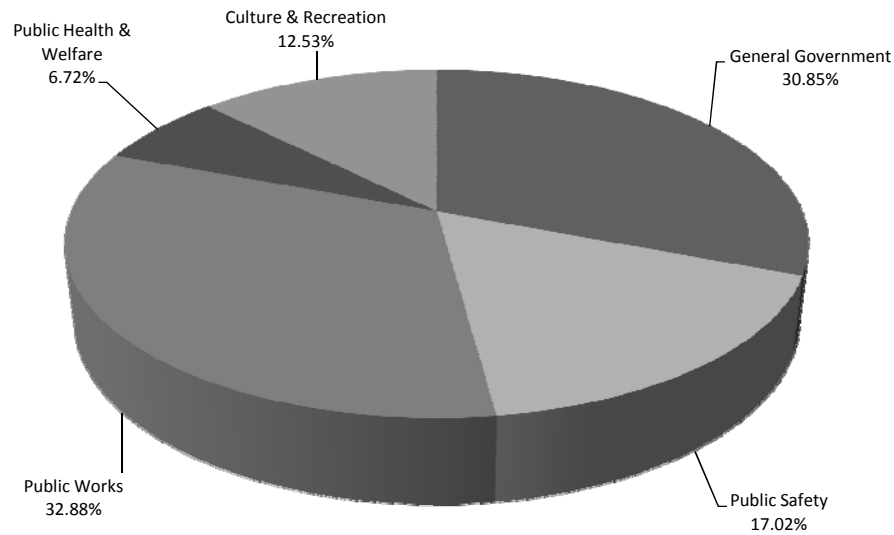
	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>Preliminary</b>	<b>Preliminary</b>	<b>Preliminary</b>
				<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
General Fund	65.67	65.69	66.90	<b>68.69</b>	68.69	68.69
Joint Utility Funds	24.04	22.64	26.30	<b>26.96</b>	26.96	26.96
Solid Waste Fund	0.70	0.70	0.70	<b>0.70</b>	0.70	0.70
Municipal Golf Fund	2.75		0.00	<b>0.00</b>	0.00	0.00
<b>TOTAL CITY WIDE</b>	93.16	89.03	93.90	<b>96.35</b>	96.35	96.35

\*\* Elected/Appointed Positions and YCC coordinator and youth employees Not Included

<b>BUDGET SUMMARY - STAFFING</b>						
<b><u>Service Area</u></b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Departments	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>Preliminary BUDGET</b>	<b>Preliminary BUDGET</b>	<b>Preliminary BUDGET</b>
<b><u>General Government</u></b>						
Legislative	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00
Economic Development (HUB)	0.00	0.50	0.50	<b>1.50</b>	1.50	1.50
Visitor Center	1.00	1.00	1.00	<b>1.00</b>	1.00	1.00
Municipal Court	2.35	2.35	2.35	<b>2.35</b>	2.35	2.35
Administrative	3.54	3.54	3.54	<b>3.54</b>	3.54	3.54
Finance	4.00	4.00	5.00	<b>5.00</b>	5.00	5.00
Motor Vehicle Services	4.00	4.00	4.00	<b>4.00</b>	4.00	4.00
Community Development	3.00	3.00	3.00	<b>3.00</b>	3.00	3.00
Information Technology	2.00	2.00	2.00	<b>2.00</b>	2.00	2.00
Building Maintenance	5.33	5.33	5.33	<b>5.33</b>	5.33	5.33
Project Management	2.00	2.00	2.00	<b>2.00</b>	2.00	2.00
Total General Government	27.22	27.72	28.72	<b>29.72</b>	29.72	29.72
<b><u>Public Safety</u></b>						
Police - Sworn	14.00	14.00	14.00	<b>14.00</b>	14.00	14.00
Police - Civilian	2.40	2.40	2.40	<b>2.40</b>	2.40	2.40
Fire (100% Volunteer)	0.00	0.00	0.00	<b>0.00</b>	0.00	0.00
Total Public Safety	16.40	16.40	16.40	<b>16.40</b>	16.40	16.40
<b><u>Public Works</u></b>						
Streets	3.20	3.20	3.20	<b>4.02</b>	4.02	4.02
Electric	9.50	8.75	10.00	<b>10.75</b>	10.75	10.75
Water Treatment	3.70	3.70	3.70	<b>4.70</b>	4.70	4.70
Water Distribution	3.19	2.86	3.94	<b>3.53</b>	3.53	3.53
Wastewater Treatment	2.45	2.45	2.70	<b>2.45</b>	2.45	2.45
Wastewater Collection	5.20	4.87	5.95	<b>5.53</b>	5.53	5.53
Solid Waste Fund	0.70	0.70	0.70	<b>0.70</b>	0.70	0.70
Total Public Works	27.95	26.54	30.19	<b>31.68</b>	31.68	31.68
<b><u>Public Health &amp; Welfare</u></b>						
Animal Care & Control	6.00	6.00	6.00	<b>6.48</b>	6.48	6.48
Total Public Health & Welfare	6.00	6.00	6.00	<b>6.48</b>	6.48	6.48
<b><u>Culture &amp; Recreation</u></b>						
Parks & Recreation	5.90	5.40	5.61	<b>5.11</b>	5.11	5.11
Library	4.48	4.50	4.50	<b>4.50</b>	4.50	4.50
Senior/Community Center	2.47	2.47	2.47	<b>2.47</b>	2.47	2.47
Municipal Golf Course	2.75	0.00	0.00	<b>0.00</b>	0.00	0.00
Total Culture & Recreation	15.60	12.37	12.58	<b>12.08</b>	12.08	12.08
<b><u>TOTAL CITY WIDE FTE POSITIONS</u></b>	<b><u>93.16</u></b>	<b><u>89.02</u></b>	<b><u>93.89</u></b>	<b><u>96.35</u></b>	<b><u>96.35</u></b>	<b><u>96.35</u></b>

## BUDGET SUMMARY - STAFFING

### CITY OF AZTEC FY 2018-2019 FTE POSITIONS BY SERVICE AREA TOTAL: 96.35



### Budget to Budget Staffing Comparison

Service Areas	2017-2018	2018-2019	Change From Prior Year	
	BUDGET	Preliminary BUDGET	in #	in %
General Government	28.72	29.72	1.00	3.48%
Public Safety	16.40	16.40	0.00	0.00%
Public Works	30.19	31.68	1.48	4.90%
Public Health & Welfare	6.00	6.48	0.48	7.92%
Culture & Recreation	12.58	12.08	(0.50)	-4.01%
<b>Total City Wide FTE Positions</b>	<b><u>93.89</u></b>	<b><u>96.35</u></b>	<b><u>2.45</u></b>	<b><u>2.61%</u></b>

## ANALYSIS OF FUND BALANCE

	2017-2018	2017-2018	2018-2019		2017-2018	2017-2018	2018-2019
<u>GENERAL FUND</u>	<u>BUDGET</u>	<u>Estimate</u>	<u>Preliminary BUDGET</u>	<u>JOINT UTILITY FUNDS</u>	<u>BUDGET</u>	<u>Estimate</u>	<u>Preliminary BUDGET</u>
Total Revenues	5,942,012	6,647,120	5,504,657	Total Revenues	10,949,579	10,962,015	10,723,641
Total Expenditures	7,306,647	6,927,045	7,280,395	Total Expenditures	16,764,173	12,459,381	13,172,485
Revenues Over (Under) Expenditures	(1,364,635)	(279,925)	(1,775,738)	Revenues Over (Under) Expenditures	(5,814,594)	(1,497,366)	(2,448,844)
Unassigned Fund Balance:				Unrestricted Fund Balance:			
Beginning	3,153,415	3,153,415	2,873,490	Beginning	12,719,010	12,719,010	11,221,644
Ending	1,788,780	2,873,490	1,097,752	Ending	6,904,416	11,221,644	8,772,800
Ending Unassigned Fund Balance as a % of Total Expenditures	24.48%	41.48%	15.08%	Ending Unassigned Fund Balance as a % of Total Expenditures	41.19%	90.07%	66.60%

One measure of a city's financial strength is the level of its unassigned fund balances. In general, fund balance is excess or surplus money. At the end of a fiscal year, unassigned fund balance is the amount of fund balance that is remaining after reserves of fund balance for inventories, prepaid expenses, and state statute reserve have been made. Reserves of fund balance are amounts required by state statute, or governmental accounting standards that are legally not available for spending. Fund balance that is unappropriated after budget adoption serves as a general operating reserve for the city. This operating reserve is identified as unassigned fund balance in the chart above.

State of New Mexico, for municipalities, requires a reserve in General Fund equal to 1/12 of the annual expenditure budget and is identified as restricted fund balance.

## FUND SUMMARY

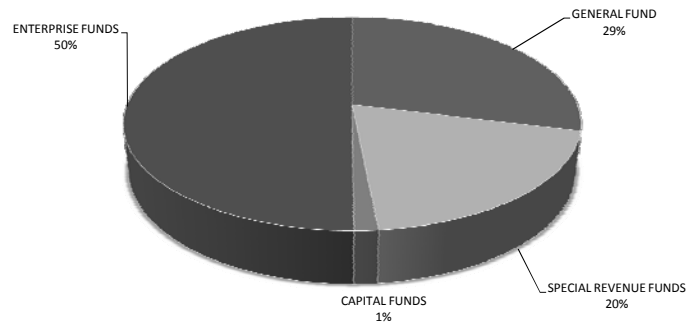
Expenditure Summary  
General Fund  
Joint Utility Funds

## FUND SUMMARY

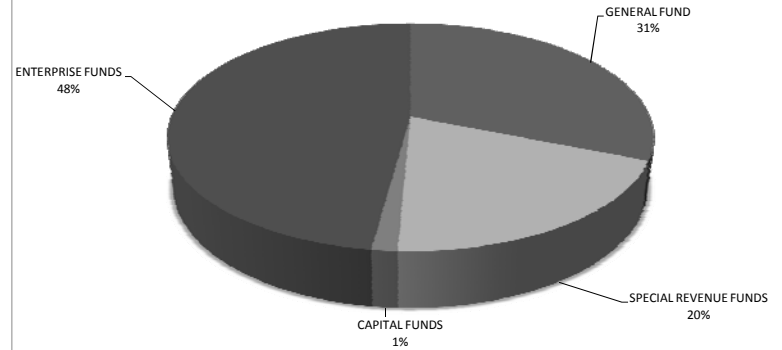
<b><u>FUNDS</u></b>			<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
Service Areas	<b>2015-2016 ACTUAL</b>	<b>2016-2017 ACTUAL</b>	<b>BUDGET</b>	<b>Preliminary BUDGET</b>	<b>Preliminary BUDGET</b>	<b>Preliminary BUDGET</b>
<b><u>GENERAL FUND</u></b>						
General Government	1,756,113	1,500,332	2,018,546	<b>2,213,100</b>	2,304,827	2,311,209
Public Safety	1,784,505	1,704,453	1,961,303	<b>2,012,105</b>	2,189,475	2,241,218
Public Works	788,184	646,576	813,209	<b>765,511</b>	961,766	918,036
Public Health & Welfare	551,120	575,182	631,388	<b>653,453</b>	644,516	658,324
Culture & Recreation	1,212,602	1,468,797	1,832,201	<b>1,566,226</b>	1,620,894	1,568,894
<b>Total General Fund</b>	<b>6,092,524</b>	<b>5,895,340</b>	<b>7,256,647</b>	<b>7,210,395</b>	<b>7,721,478</b>	<b>7,697,681</b>
<b><u>SPECIAL REVENUE FUNDS</u></b>						
General Government	105,781	126,757	155,000	<b>161,600</b>	160,000	167,600
Public Safety	60,529	804,184	271,704	<b>217,600</b>	217,100	217,600
Public Works	3,064,288	1,864,671	6,526,924	<b>4,005,500</b>	4,072,500	2,005,500
Public Health & Welfare						
Culture & Recreation	370,990	862,900	270,950	<b>485,258</b>	407,610	572,650
<b>Total Special Revenue Funds</b>	<b>3,601,588</b>	<b>3,658,512</b>	<b>7,224,578</b>	<b>4,869,958</b>	<b>4,857,210</b>	<b>2,963,350</b>
<b><u>CAPITAL FUNDS</u></b>						
General Government	15,862	14,277	16,000	<b>18,000</b>	20,000	20,000
Public Safety						
Public Works	305,642	193,083	650,500	<b>192,000</b>	191,000	314,099
Culture & Recreation	290,285	151,000	447,000	<b>148,750</b>	148,950	
<b>Total Capital Funds</b>	<b>611,789</b>	<b>358,360</b>	<b>1,113,500</b>	<b>358,750</b>	<b>359,950</b>	<b>334,099</b>
<b><u>ENTERPRISE FUNDS</u></b>						
Public Works	12,611,774	13,911,898	15,487,958	<b>12,480,890</b>	11,873,978	13,193,663
Culture & Recreation	462,080					
<b>Total Enterprise Funds</b>	<b>13,073,854</b>	<b>13,911,898</b>	<b>15,487,958</b>	<b>12,480,890</b>	<b>11,873,978</b>	<b>13,193,663</b>
<b>NET EXPENDITURES</b>	<b>23,379,755</b>	<b>23,824,110</b>	<b>31,082,683</b>	<b>24,919,993</b>	<b>24,812,616</b>	<b>24,188,793</b>
<b>Interfund Transfers</b>	<b>1,171,996</b>	<b>978,000</b>	<b>2,162,500</b>	<b>1,610,000</b>	<b>1,620,000</b>	<b>2,675,000</b>
<b>TOTAL EXPENDITURES</b>	<b>24,551,751</b>	<b>24,802,110</b>	<b>33,245,183</b>	<b>26,529,993</b>	<b>26,432,616</b>	<b>26,863,793</b>

## FUND SUMMARY

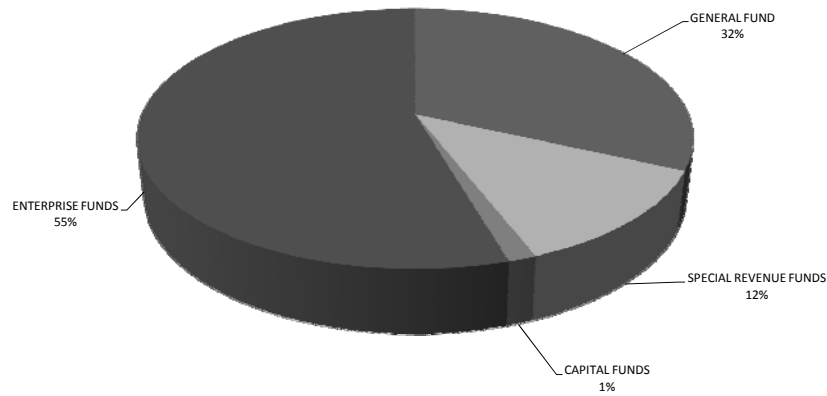
**FY 2018-19 NET EXPENDITURES BY FUNDS**  
**TOTAL: \$26,529,993**



**FY 2019-20 NET EXPENDITURES BY FUNDS**  
**TOTAL: \$26,432,616**



**FY 2020-21 NET EXPENDITURES BY FUNDS**  
**TOTAL: 26,863,793**



# **GENERAL FUND SUMMARY**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2018-2019 Preliminary BUDGET</b>	<b>2019-2020 Preliminary BUDGET</b>	<b>2020-2021 Preliminary BUDGET</b>
<b><u>Revenues</u></b>						
Property Taxes	646,888	642,210	633,162	677,104	677,104	677,104
Gross Receipts Taxes	3,237,448	2,913,773	2,620,594	2,954,296	2,954,296	2,954,296
Other Taxes	615,151	566,692	571,708	575,200	575,200	575,200
Licenses & Permits	29,227	27,570	22,310	22,310	22,310	22,310
Intergovernmental	308,746	589,103	502,793	314,197	183,450	183,450
Charges for Services	569,720	688,985	499,445	541,050	541,050	541,050
Fines & Forfeits	371,486	319,759	323,000	278,500	278,500	278,500
Investment Earnings	6,731	8,972	4,000	10,000	10,000	10,000
Miscellaneous	194,940	277,567	115,000	132,000	132,000	132,000
Other Financing Sources	8,099	13,213				
Interfund Transfers			650,000			
<b>Total Revenues</b>	<b>5,988,436</b>	<b>6,047,844</b>	<b>5,942,012</b>	<b>5,504,657</b>	<b>5,373,910</b>	<b>5,373,910</b>
	<b>2015-2016 ACTUAL</b>	<b>2016-2017 ACTUAL</b>	<b>2017-2018 BUDGET</b>	<b>2018-2019 Preliminary BUDGET</b>	<b>2019-2020 Preliminary BUDGET</b>	<b>2020-2021 Preliminary BUDGET</b>
<b><u>Appropriations</u></b>						
Legislative	62,998	64,676	35,123	59,341	61,891	66,891
Economic Development	46,506	93,808	97,750	182,545	154,437	162,518
Visitor Center	97,852	95,411	127,137	121,657	122,477	125,837
Municipal Court	240,035	213,084	242,886	258,105	251,355	252,725
Administrative	216,147	71,012	174,687	188,056	192,021	197,943
Finance	349,556	273,899	282,905	365,630	406,189	378,829
Legal	44,461	49,148	54,670	81,770	81,770	81,770
Motor Vehicle Services	167,441	176,665	202,792	216,080	223,825	231,525
Planning	161,295	124,011	212,795	172,805	318,520	304,200
Information Technology	81,919	36,976	169,330	160,008	86,573	79,883
Building Maintenance	195,250	212,050	277,377	256,690	268,605	270,980
Project Management	92,653	89,592	141,094	150,413	137,164	158,108
Police	1,709,627	1,642,010	1,892,268	1,940,655	2,117,725	2,169,468
Fire	74,878	62,443	69,035	71,450	71,750	71,750
Streets	788,184	646,576	813,209	765,511	961,766	918,036
Animal Care & Control	544,607	568,408	623,238	645,653	636,716	650,524
Vector Control	6,513	6,774	8,150	7,800	7,800	7,800
Airport		72,069	15,520			
Parks & Recreation	628,009	821,405	864,541	791,227	986,406	903,556
Library	321,641	317,826	374,650	330,388	310,910	318,185
Senior/Community Center	200,075	194,460	495,465	355,111	232,478	254,153
Community Support	62,877	63,037	82,025	89,500	91,100	93,000
Interfund Transfers	145,000	60,000	50,000	70,000	80,000	85,000
<b>Total Appropriations</b>	<b>6,237,524</b>	<b>5,955,340</b>	<b>7,306,647</b>	<b>7,280,395</b>	<b>7,801,478</b>	<b>7,782,681</b>

## GENERAL FUND EXPENDITURES

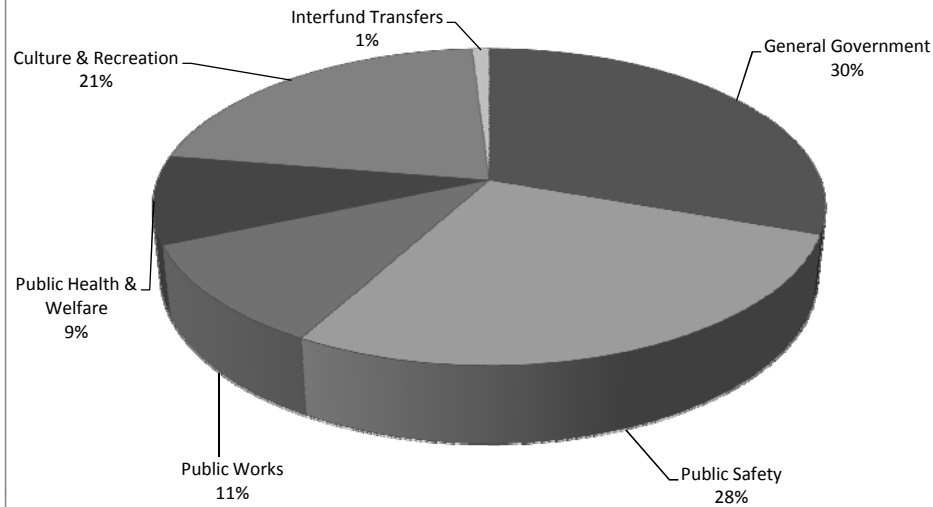
	2015-2016	2016-2017	2017-2018	2018-2019 Preliminary	2019-2020 Preliminary	2020-2021 Preliminary
<i><b>Service Areas</b></i>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
General Government	1,756,113	1,500,332	2,018,546	2,213,100	2,304,827	2,311,209
Public Safety	1,784,505	1,704,453	1,961,303	2,012,105	2,189,475	2,241,218
Public Works	788,184	646,576	813,209	765,511	961,766	918,036
Public Health & Welfare	551,120	575,182	631,388	653,453	644,516	658,324
Culture & Recreation	1,212,602	1,468,797	1,832,201	1,566,226	1,620,894	1,568,894
Interfund Transfers	<u>145,000</u>	<u>60,000</u>	<u>50,000</u>	<u>70,000</u>	<u>80,000</u>	<u>85,000</u>
<b>Total Appropriations</b>	<u><b>6,237,524</b></u>	<u><b>5,955,340</b></u>	<u><b>7,306,647</b></u>	<u><b>7,280,395</b></u>	<u><b>7,801,478</b></u>	<u><b>7,782,681</b></u>

### GENERAL FUND EXPENDITURES BY EXPENSE CATEGORY

	2015-2016	2016-2017	2017-2018	2018-2019 Preliminary	2019-2020 Preliminary	2020-2021 Preliminary
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
Salaries & Wages	3,305,079	3,274,729	3,499,651	3,615,575	3,744,735	3,835,637
Fringe Benefits	1,108,163	1,152,402	1,337,847	1,375,240	1,450,450	1,507,050
Operating Costs	1,459,117	1,207,201	1,972,425	2,033,832	1,863,272	1,840,776
Interfund Transfers	145,000	60,000	50,000	70,000	80,000	85,000
Debt Service				26,040	110,521	21,718
Capital Outlay	<u>220,166</u>	<u>261,009</u>	<u>446,724</u>	<u>159,708</u>	<u>552,500</u>	<u>492,500</u>
<b>TOTAL</b>	<u><b>6,237,525</b></u>	<u><b>5,955,341</b></u>	<u><b>7,306,647</b></u>	<u><b>7,280,395</b></u>	<u><b>7,801,478</b></u>	<u><b>7,782,681</b></u>

## GENERAL FUND EXPENDITURES

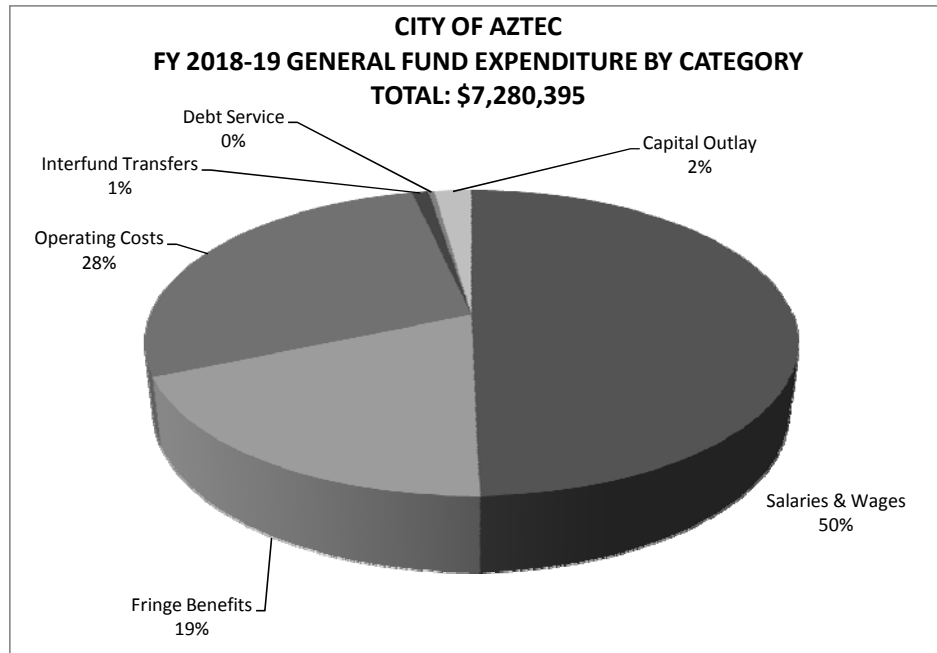
**CITY OF AZTEC**  
**FY 2018-19 GENERAL FUND EXPENDITURE BY SERVICE AREA**  
**TOTAL: \$7,280,395**



### Service Areas

	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	Change From Prior Year	
			in \$	in %
General Government	2,018,546	2,213,100	194,554	9.64%
Public Safety	1,961,303	2,012,105	50,802	2.59%
Public Works	813,209	765,511	(47,698)	-5.87%
Public Health & Welfare	631,388	653,453	22,065	3.49%
Culture & Recreation	1,832,201	1,566,226	(265,975)	-14.52%
Interfund Transfers	50,000	70,000	20,000	40.00%
<b>Total General Fund</b>	<u>7,306,647</u>	<u>7,280,395</u>	<u>(26,252)</u>	<u>-0.36%</u>

## GENERAL FUND EXPENDITURES



### Budget to Budget Expenditure Comparison

Service Areas	2017-2018	2018-2019	Change From Prior Year	
	BUDGET	Preliminary BUDGET	in \$	in %
Salaries & Wages	3,499,651	3,615,575	115,924	3.31%
Fringe Benefits	1,337,847	1,375,240	37,393	2.80%
Operating Costs	1,972,425	2,033,832	61,407	3.11%
Interfund Transfers	50,000	70,000	20,000	40.00%
Debt Service	0	26,040	26,040	
Capital Outlay	<u>446,724</u>	<u>159,708</u>	<u>(287,016)</u>	<u>-64.25%</u>
Total General Fund Expenditures	<u>7,306,647</u>	<u>7,280,395</u>	<u>(26,252)</u>	-0.36%

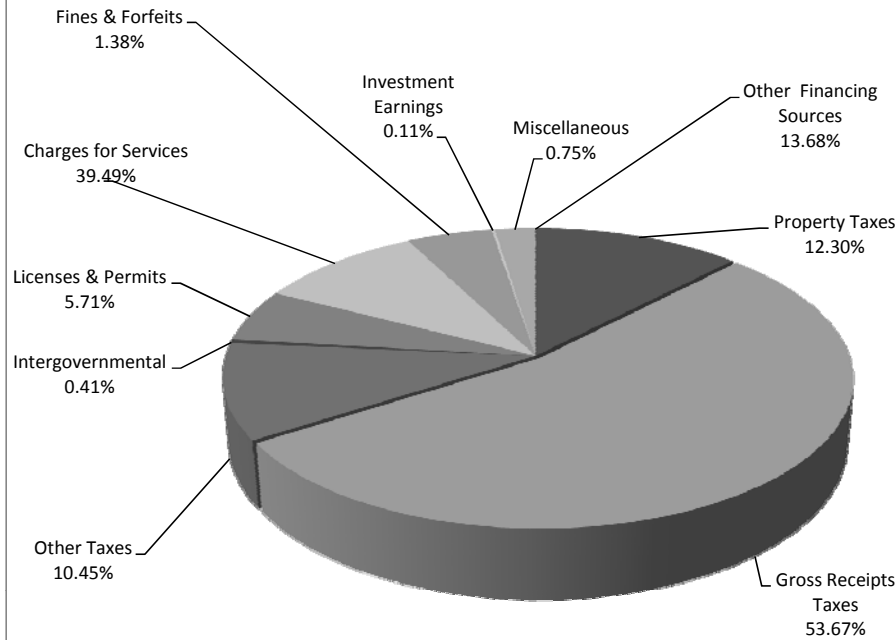
## GENERAL FUND REVENUES

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	Preliminary BUDGET	Preliminary BUDGET
<b><u>Taxes</u></b>						
Property Taxes	646,888	642,210	633,162	677,104	677,104	677,104
Gross Receipts Taxes	3,237,448	2,913,773	2,620,594	2,954,296	2,954,296	2,954,296
Cigarette Taxes						
Motor Vehicle Taxes	42,199	37,549	34,080	34,200	34,200	34,200
Franchise Taxes	101,347	107,938	90,500	96,000	96,000	96,000
Payment in Lieu of Taxes	471,605	421,205	447,128	445,000	445,000	445,000
<b>Total Taxes</b>	<b>4,499,487</b>	<b>4,122,675</b>	<b>3,825,464</b>	<b>4,206,600</b>	<b>4,206,600</b>	<b>4,206,600</b>
<b><u>Licenses &amp; Permits</u></b>						
Liquor Licenses	1,317	2,550	1,300	1,300	1,300	1,300
Business Licenses	22,335	21,420	19,000	19,000	19,000	19,000
Animal Licenses/Permits	35	20				
Development Permits	5,330	3,560	2,010	2,010	2,010	2,010
Other	210	20				
<b>Total Licenses &amp; Permits</b>	<b>29,227</b>	<b>27,570</b>	<b>22,310</b>	<b>22,310</b>	<b>22,310</b>	<b>22,310</b>
<b><u>Intergovernmental</u></b>						
Small Cities Assistance	185,154	177,449	100,000	100,000	100,000	100,000
Federal Funding	750	375	750	950	950	950
State Funding	109,552	397,129	393,543	205,247	74,500	74,500
Other	13,290	14,150	8,500	8,000	8,000	8,000
<b>Total Intergovernmental</b>	<b>308,746</b>	<b>589,103</b>	<b>502,793</b>	<b>314,197</b>	<b>183,450</b>	<b>183,450</b>
<b><u>Charges for Services **</u></b>						
Visitor Center Sales	789	642	600	600	600	600
HUB		690	25,935	1,500	1,500	1,500
MVD Fees (State)	94,152	82,854	80,000	80,000	80,000	80,000
MVD Fees (City)	70,741	66,558	65,000	65,000	65,000	65,000
Development Fees	1,090	995	1,000	1,000	1,000	1,000
Public Safety Fees	46,325	43,321	43,510	46,800	46,800	46,800
Animal Care Fees	316,955	378,503	257,200	324,200	324,200	324,200
Park & Recreation Fees	16,208	96,116	12,000	10,000	10,000	10,000
Library Fees	11,420	8,292	7,100	4,950	4,950	4,950
Community Center Fees	11,805	10,850	7,000	7,000	7,000	7,000
Other	235	164	100			

<b><i>Total Charges for Services</i></b>	569,720	688,985	499,445	541,050	541,050	541,050
<b><i>Fines &amp; Forfeits</i></b>						
Court Fines	367,381	314,907	320,000	275,500	275,500	275,500
Library Fines	4,106	4,852	3,000	3,000	3,000	3,000
<b><i>Total Fines &amp; Forfeits</i></b>	371,487	319,759	323,000	278,500	278,500	278,500
<b><i>Other</i></b>						
Investment Earnings	6,730	8,972	4,000	10,000	10,000	10,000
Miscellaneous	194,940	277,567	115,000	132,000	132,000	132,000
Other Financing Sources	8,099	13,213				
Interfund Transfers			650,000			
<b>Total Revenues</b>	<u>5,988,436</u>	<u>6,047,844</u>	<u>5,942,012</u>	<u>5,504,657</u>	<u>5,373,910</u>	<u>5,373,910</u>

## GENERAL FUND REVENUES

### CITY OF AZTEC FY 2018-2019 GENERAL FUND REVENUES BY SOURCE NET TOTAL \$5,504,657

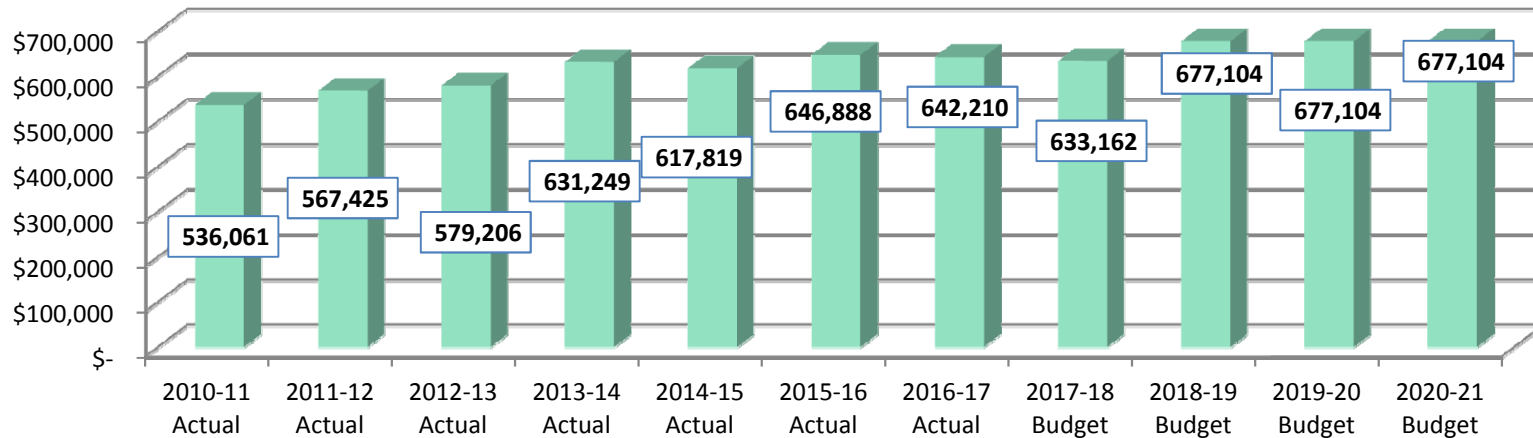


### Budget to Budget Revenue Comparison

Service Areas	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	Change From Prior Year	
			in \$	in %
Property Taxes	633,162	677,104	43,942	6.94%
Gross Receipts Taxes	2,620,594	2,954,296	333,702	12.73%
Other Taxes	571,708	575,200	3,492	0.61%
Intergovernmental	22,310	22,310	0	0.00%
Licenses & Permits	502,793	314,197	(188,596)	-37.51%
Charges for Services	499,445	541,050	41,605	8.33%
Fines & Forfeits	323,000	278,500	(44,500)	-13.78%
Investment Earnings	4,000	10,000	6,000	150.00%
Miscellaneous	115,000	132,000	17,000	14.78%
Other Financing Sources	0	0	0	
Net Revenue	<u>5,292,012</u>	<u>5,504,657</u>	<u>212,645</u>	<u>4.02%</u>
Interfund Transfers	650,000	0	(650,000)	
Total Revenue	<u>5,942,012</u>	<u>5,504,657</u>	<u>(437,355)</u>	<u>-7.36%</u>

## GENERAL FUND REVENUES

### PROPERTY TAXES



	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
<b><u>Property Taxes</u></b>						
Current Year	595,354	595,634	601,857	<b>646,554</b>	646,554	646,554
Oil & Gas	6,591	6,531	6,143	<b>5,388</b>	5,388	5,388
Delinquent	<u>44,943</u>	<u>40,045</u>	<u>25,162</u>	<b><u>25,162</u></b>	<u>25,162</u>	<u>25,162</u>
<b>Total Property Taxes</b>	646,888	642,210	633,162	<b>677,104</b>	677,104	677,104

Property tax collection represents 12.3% of the combined revenues in the General Fund and for the fiscal year 2018-19, the City has estimated a collection of \$677,104 based on property valuations and rates certified by San Juan County in September 2016.

Property tax rates are determined in September of each year and are officially set by the New Mexico Department of Finance and Administration (DFA). San Juan County bills the property tax for all entities within their jurisdiction in November of each year, with half due in December and the other half due in May. The County distributes the proportionate share to each entity as collected each month. The County also receives a one

percent administrative fee for the billing and collection of property tax; for the City this is paid and budgeted within the Finance Department of the General Fund and is estimated at \$6,400 for FY 2018-19.

The San Juan County Assessor's office prepares the valuation of property in San Juan County and re-evaluates these values annually. The valuations for budget purposes are based on the most current valuations.

### **Municipal Operations**

The maximum levy allowable for operations are 7.650, the City's current levy is 6.873; with a remaining levy allowable of .7770. Operational property tax is also subject to the Yield Control Factor (YCF), which provides that no tax rate certified by DFA for residential and non-residential property by governmental units is allowed to produce revenue in excess of a 5 percent increase from one year to the next except for certain causes.

<b>2017 Valuations</b>			
	<b>City Rate</b>	<b>Valuation</b>	<b>Tax Proceeds</b>
Residential	4.391	<b>87,903,045</b>	385,982
Non-Residential	6.873	<b>37,912,426</b>	260,572
Oil & Gas Production	6.873	<b>662,061</b>	4,550
Oil & Gas Equipment	6.873	<b>121,936</b>	838
<b>Total</b>		<b>126,599,468</b>	<b>651,943</b>

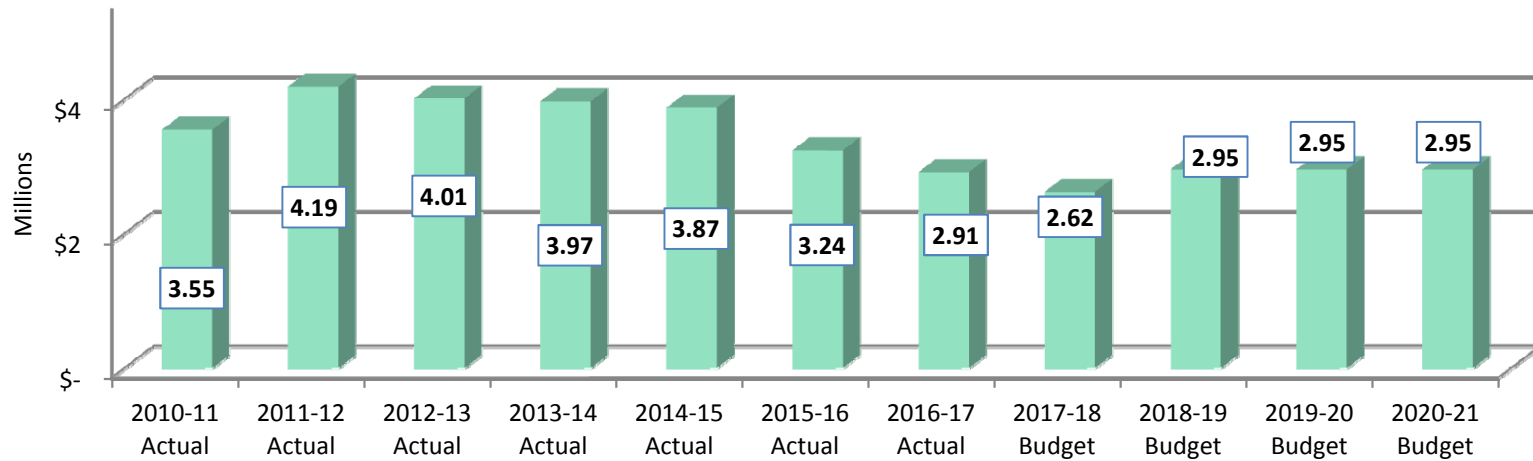
<b>2016 Valuations</b>			
	<b>City Rate</b>	<b>Valuation</b>	<b>Tax Proceeds</b>
Residential	4.385	<b>85,771,774</b>	376,109
Non-Residential	6.873	<b>37,823,046</b>	259,958
Oil & Gas Production	6.873	<b>753,276</b>	5,177
Oil & Gas Equipment	6.873	<b>140,519</b>	966
<b>Total</b>		<b>124,488,615</b>	<b>642,210</b>

### **Debt Service Property Tax**

The New Mexico constitution limits the amount of outstanding debt at 4% for General Obligations of Property Tax. Based on 2017 valuations, the maximum debt limit would be approximately \$5.06 million. The City currently has no general obligation debt.

## GENERAL FUND REVENUES

### GROSS RECEIPTS TAX



	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
<b>Gross Receipts Tax</b>						
City Gross Receipts Tax	1,627,191	1,464,370	1,317,576	1,491,682	1,491,682	1,491,682
St Share Gross Receipts Tax	1,600,704	1,440,136	1,295,701	1,453,614	1,453,614	1,453,614
St Share Compensating Tax	<u>9,553</u>	<u>9,267</u>	<u>7,317</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
<b>Total Gross Receipts Taxes</b>	3,237,448	2,913,773	2,620,594	<b>2,954,296</b>	2,954,296	2,954,296

The largest revenue resource in the City's General Fund is Gross Receipts Tax (GRT). The purpose of the Gross Receipts and Compensating Tax Act is to provide revenue for public purposes by levying a tax on the privilege of engaging in certain activities within New Mexico and to protect New Mexico businesses from the unfair competition that would otherwise result from the importation into the state of property without payment of a similar tax (Sec 7-9-2 NMSA).

The GRT rate for Aztec is 8.0%. Of the total rate, the City has imposed 1.8125%, San Juan County has imposed 1.0625% and the State has imposed 5.125%. A portion of the State rate, 1.225% is distributed back to the city referred to as “state share”.

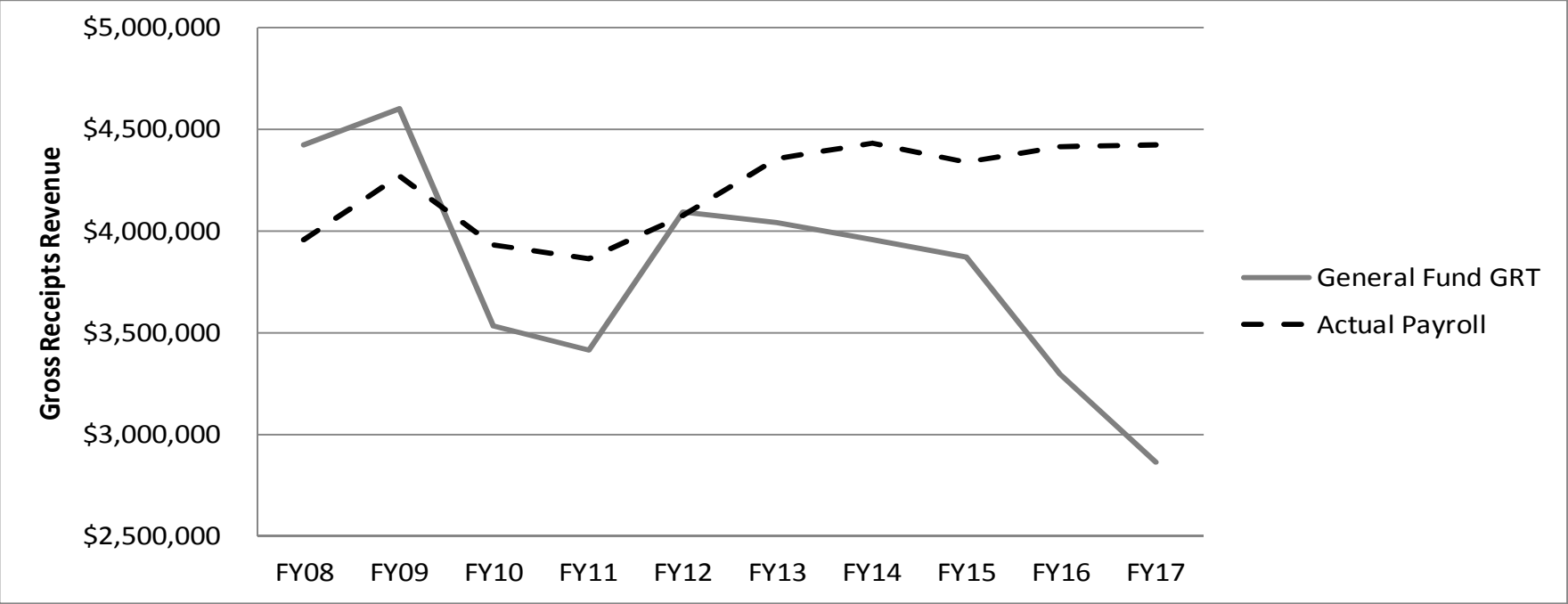
Fund & Tax Description	Current Rate	Authorized Maximum	Remaining Authority	For Every \$100
General Fund - City GRT	1.2500%	1.50%	.25%	\$ 1.25
Road Fund - Infrastructure	.1250%	.25%	.00%	\$ .13
Capital Projects -Infrastructure	.1250%		.00%	\$ .12
Capital Projects - Capital Projects	.2500%	.25%	.00%	\$ .25
Jnt Util - Environmental	.0625%	.0625%	.00%	\$ .06
<b>City Enacted Rate</b>	<b>1.8125%</b>	<b>2.0625%</b>	<b>.25%</b>	<b>\$ 1.81</b>
State Share	1.2250%			\$ 1.23
State Tax	3.900%			\$ 3.90
County Tax	1.0625%			\$ 1.06
<b>Total City of Aztec Rate</b>	<b>8.0000%</b>			<b>\$ 8.00</b>

Gross receipts taxes are distributed to the City monthly. The state withholds an administrative fee from the distribution, calculated on the specific tax increment state legislation which identifies the percentage allowed for the administration of gross receipts tax collection and distribution. The administrative fee for General Fund is included in the Finance Department budget and, for FY 2018-19, is estimated at \$47,000.

Gross receipts tax distributed to the City is allocated to four funds based on the specific tax increment enacted and use defined within state statute and city ordinances. A portion of the proceeds from gross receipts tax specific to the Capital Projects Fund is pledged to debt service requirements for loans for the construction of the Aztec Public Library and Reservoir #3. The environmental GRT appropriated to the Joint Utility Fund, while not specifically pledged, comprises net utility revenues which are pledged to two NMED Clean Water loans (wastewater plant and sewer outfall line).

General Fund gross receipts revenues are used 100% for daily operations. The 2018-19 projection is based on actual distributions for the 2017-18 fiscal year. The 2017-18 distributions are projected to meet the budget projection and have a potential to exceed projections by 13% or \$385,615.

This graph demonstrates the variance between actual payroll (salary and benefits) in General Fund and gross receipts distribution for the fiscal years 2008 to 2017. Personnel costs are significantly greater than the gross receipts tax distribution and have required the use of General Fund cash reserves for the last several years.



## JOINT UTILITY FUND SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
<b><u>Revenues</u></b>						
Gross Receipts Taxes	81,333	73,203	65,873	69,666	69,666	69,666
Intergovernmental	138,155	401,735	150,615			
Charges for Services	9,729,686	8,611,292	8,752,491	8,857,975	8,857,975	8,857,975
Investment Earnings	38,839	68,760	42,500	95,500	95,500	95,500
Miscellaneous	123,224	17,465	130,900	108,300	148,300	153,300
Other Financing Sources	56,291	3,409,778	349,200	49,200	49,200	49,200
Interfund Transfers	953,996	918,000	1,458,000	1,543,000	1,561,687	2,611,718
<b>Total Revenues</b>	11,121,524	13,500,233	10,949,579	10,723,641	10,782,328	11,837,359
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
<b><u>Appropriations</u></b>						
Non-Departmental	121,183	59,740	143,635	102,598	103,750	104,210
Electric	6,276,486	4,545,758	5,839,769	5,745,358	5,736,114	6,948,500
Water Treatment	1,923,358	1,515,924	2,514,402	1,754,307	1,785,642	1,820,847
Water Distribution	822,242	1,023,909	1,852,505	1,396,755	738,360	748,060
Wastewater Treatment	1,736,601	1,675,175	2,387,202	1,822,418	1,838,960	1,862,311
Wastewater Collection	1,002,573	4,360,972	1,918,660	811,049	791,597	798,667
Interfund Transfers	988,996	918,000	2,108,000	1,540,000	1,540,000	2,590,000
<b>Total Appropriations</b>	12,871,439	14,099,478	16,764,173	13,172,485	12,534,423	14,872,595

Joint Utility Fund includes Joint Utility O&M Fund (#500), Electric Repair & Replacement (#503), Water Repair & Replacement (#506), Wastewater Repair & Replacement (#509), and Water Rights Acquisition (#530).

Interfund transfers, with the exception of 2015-2016, include funds from Joint Utility O&M to Repair & Replacement funds for future projects and funding to the Water Rights Acquisition Fund. Transfers from the Repair and Replacement funds back to the Joint Utility O&M occur for specific capital projects (repair, replacement, or expansion). The 2017-2018 Joint Utility budget includes a transfer to the General Fund.

## JOINT UTILITY FUND EXPENSES

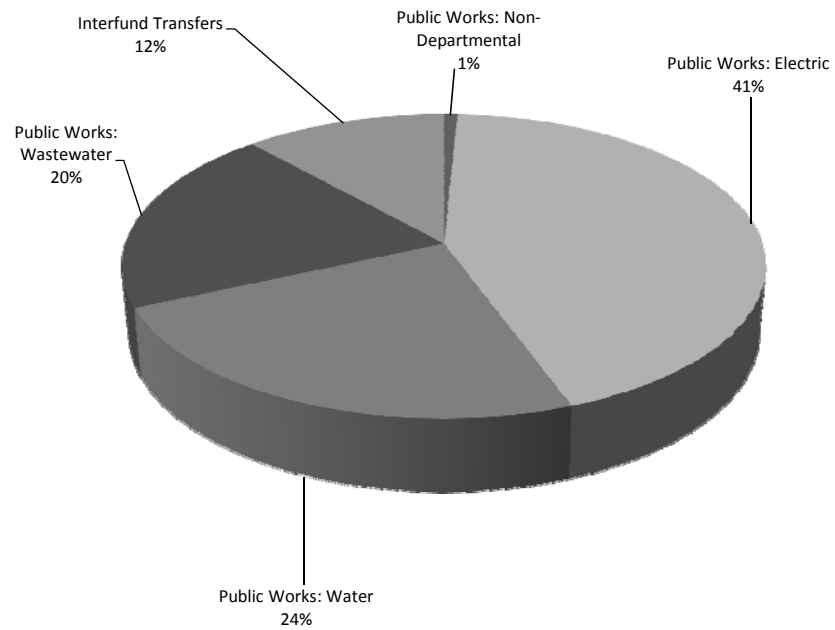
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	Preliminary BUDGET	Preliminary BUDGET
<b><u>Service Areas</u></b>						
Public Works: Non-Departmental	121,183	59,740	143,635	102,598	103,750	104,210
Pulbic Works: Electric	6,276,486	4,545,758	5,839,769	5,745,358	5,736,114	6,948,500
Public Works: Water	2,745,600	2,539,833	4,366,907	3,151,062	2,524,002	2,568,907
Public Works: Wastewater	2,739,174	6,036,147	4,305,862	2,633,467	2,630,557	2,660,978
Interfund Transfers	988,996	918,000	2,108,000	1,540,000	1,540,000	2,590,000
<b>Total Appropriations</b>	<b><u>12,871,439</u></b>	<b><u>14,099,478</u></b>	<b><u>16,764,173</u></b>	<b><u>13,172,485</u></b>	<b><u>12,534,423</u></b>	<b><u>14,872,595</u></b>

### **JOINT UTILITY FUND EXPENDITURES BY EXPENSE CATEGORY**

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	Preliminary BUDGET	Preliminary BUDGET
Salaries & Wages	1,214,195	1,184,208	1,374,825	1,441,600	1,516,950	1,529,400
Fringe Benefits	982,018	453,240	448,768	590,700	635,400	653,750
Operating Costs	7,774,654	7,172,274	8,147,351	6,394,320	6,578,310	6,780,682
Contingency			75,777	50,000	50,000	50,000
Interfund Transfers	988,996	918,000	2,108,000	1,540,000	1,540,000	2,590,000
Debt Service	305,784	305,733	671,175	493,865	493,763	493,763
Capital Outlay	<u>1,605,792</u>	<u>4,066,023</u>	<u>3,938,277</u>	<u>2,662,000</u>	<u>1,720,000</u>	<u>2,775,000</u>
<b>TOTAL</b>	<b><u>12,871,439</u></b>	<b><u>14,099,478</u></b>	<b><u>16,764,173</u></b>	<b><u>13,172,485</u></b>	<b><u>12,534,423</u></b>	<b><u>14,872,595</u></b>

## JOINT UTILITY FUND EXPENSES

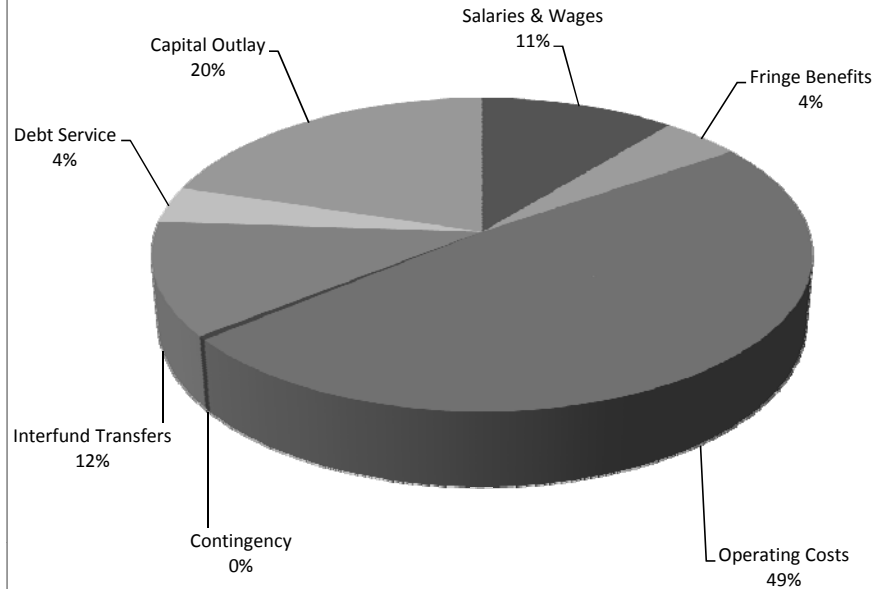
**CITY OF AZTEC**  
**FY 2018-19 JOINT UTILITY FUND EXPENDITURE BY SERVICE AREA**  
**TOTAL: \$13,172,485**



<u>Service Areas</u>	<b>2017-2018 BUDGET</b>	<b>2018-2019 Preliminary BUDGET</b>	<b>Change From Prior Year</b>	
			<u>in \$</u>	<u>in %</u>
Public Works: Non-Departmental	143,635	102,598	(41,037)	-28.57%
Public Works: Electric	5,839,769	5,745,358	(94,411)	-1.62%
Public Works: Water	4,366,907	3,151,062	(1,215,845)	-27.84%
Public Works: Wastewater	4,305,862	2,633,467	(1,672,395)	-38.84%
Interfund Transfers	<u>2,108,000</u>	<u>1,540,000</u>	<u>(568,000)</u>	<u>-26.94%</u>
<b>Total General Fund Expenditures</b>	<u>16,764,173</u>	<u>13,172,485</u>	<u>(3,591,688)</u>	<u>-21.42%</u>

## JOINTY UTILITY FUND EXPENSES

**CITY OF AZTEC**  
**FY 2018-19 JOINT UTILITY FUNDS EXPENDITURE BY CATEGORY**  
**TOTAL: \$13,172,485**



### Budget to Budget Expenditure Comparison

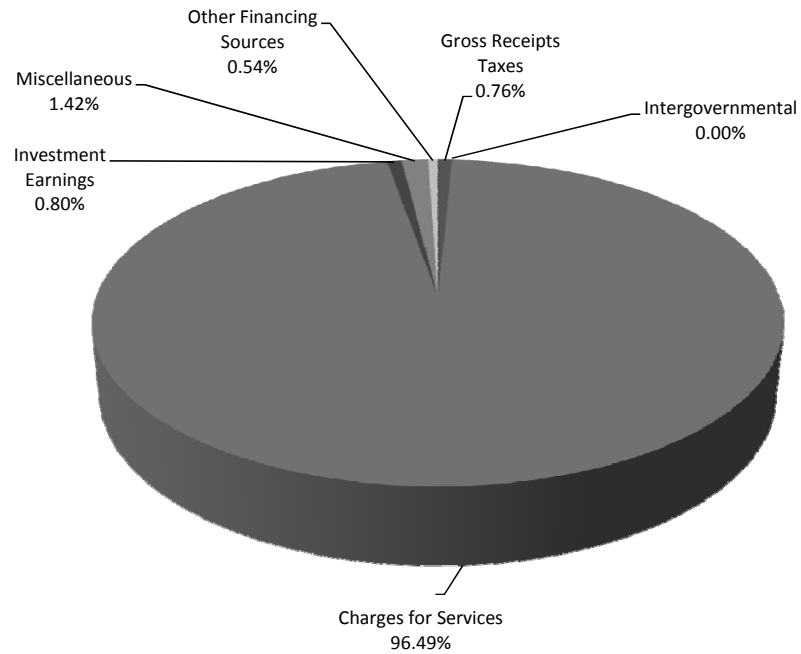
Service Areas	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	Change From Prior Year	
			in \$	in %
Salaries & Wages	1,374,825	1,441,600	66,775	4.86%
Fringe Benefits	448,768	590,700	141,932	31.63%
Operating Costs	8,147,351	6,394,320	(1,753,031)	-21.52%
Contingency	75,777	50,000	(25,777)	-34.02%
Interfund Transfers	2,108,000	1,540,000	(568,000)	-26.94%
Debt Service	671,175	493,865	(177,310)	
Capital Outlay	<u>3,938,277</u>	<u>2,662,000</u>	<u>(1,276,277)</u>	<u>-32.41%</u>
Total General Fund Expenditures	<u>16,764,173</u>	<u>13,172,485</u>	<u>(3,591,688)</u>	-21.42%

# JOINT UTILITY FUND REVENUES

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	Preliminary BUDGET	Preliminary BUDGET
<b><u>Taxes</u></b>						
Gross Receipts Taxes	<u>81,333</u>	<u>73,203</u>	<u>65,873</u>	<u>69,666</u>	<u>69,666</u>	<u>69,666</u>
<b>Total Taxes</b>	81,333	73,203	65,873	69,666	69,666	69,666
<b><u>Intergovernmental</u></b>						
Federal Funding		350,000				
State Funding	138,155	51,735	150,615			
Other				<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Intergovernmental</b>	138,155	401,735	150,615	0	0	0
<b><u>Charges for Services</u></b>						
Non-Departmental	4,877	6,283	3,800	3,175	3,175	3,175
Electric	6,497,559	5,432,855	5,314,000	5,339,500	5,339,500	5,339,500
Water	1,868,931	1,837,634	1,900,200	1,942,000	1,942,000	1,942,000
Wastewater	<u>1,358,318</u>	<u>1,334,520</u>	<u>1,534,491</u>	<u>1,573,300</u>	<u>1,573,300</u>	<u>1,573,300</u>
<b>Total Charges for Services</b>	9,729,685	8,611,292	8,752,491	8,857,975	8,857,975	8,857,975
<b><u>Other</u></b>						
Investment Earnings	38,839	68,760	42,500	73,000	73,000	73,000
Miscellaneous	123,223	17,465	130,900	130,800	170,800	175,800
Other Financing Sources	56,291	3,409,777	349,200	49,200	49,200	49,200
Interfund Transfers	953,996	918,000	1,458,000	1,543,000	1,561,687	2,611,718
<b>Total Revenues</b>	<u>11,121,522</u>	<u>13,500,232</u>	<u>10,949,579</u>	<u>10,723,641</u>	<u>10,782,328</u>	<u>11,837,359</u>

## JOINT UTILITY FUND REVENUES

**CITY OF AZTEC**  
**FY 2018-2019 JOINT UTILITY FUND REVENUES BY SOURCE**  
**NET TOTAL \$9,180,641**



### Budget to Budget Revenue Comparison

Service Areas	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	Change From Prior Year	
			in \$	in %
Gross Receipts Taxes	65,873	69,666	3,793	5.76%
Intergovernmental	150,615	0	(150,615)	-100.00%
Charges for Services	8,752,491	8,857,975	105,484	1.21%
Investment Earnings	42,500	73,000	30,500	71.76%
Miscellaneous	130,900	130,800	(100)	-0.08%
Other Financing Sources	349,200	49,200	(300,000)	
Net Revenue	<u>9,491,579</u>	<u>9,180,641</u>	(310,938)	-3.28%
Interfund Transfers	1,458,000	1,543,000	85,000	
Total Revenue	<u>10,949,579</u>	<u>10,723,641</u>	(225,938)	-2.06%

## DEBT

General Fund  
Capital Projects Fund  
Joint Utility Fund

<b>GENERAL FUND</b>
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***HUB - 119 N Church***

In December 2017, the City Commission authorized the purchase of the building located at 119 N Church which is currently operated as a small business incubator, referred to as The HUB.

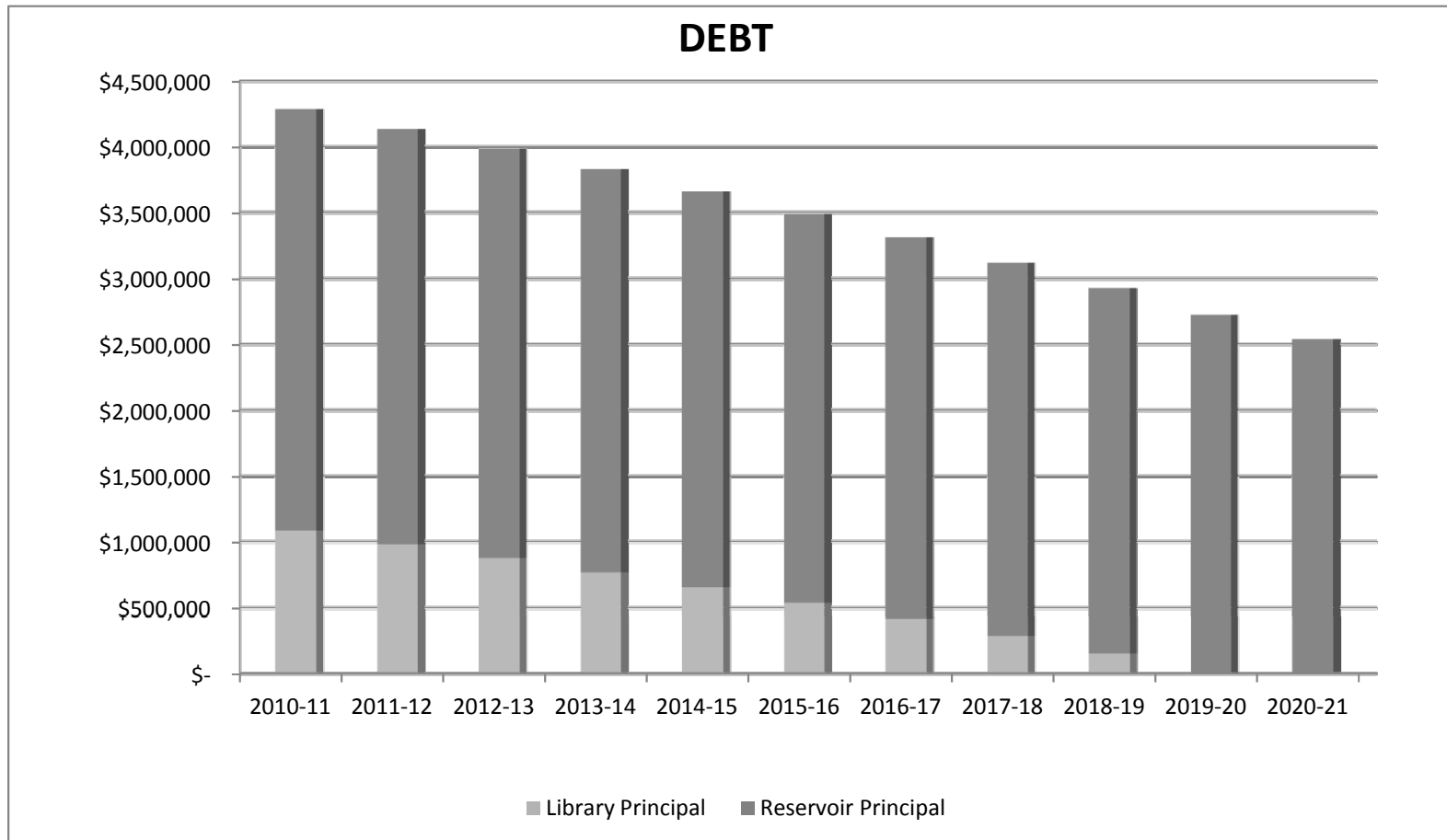
Due to restricted funds within the General Fund, the purchase and necessary renovations to the building are financed through a interfund loan from the Joint Utility Fund. Due to a delay in obtaining final plans which will meet state construction requirements (currently awaiting direction from the state), actual amount to be loaned has not been determined.

For purposes of the budget process, total loan proceeds are presumed to be \$200,000, 1.5% interest (current earnings for city investments), 10 year repayment. It is anticipated an accrued interest payment will be made in FY19 based on final proceeds (\$3,000) and first full payment will be in FY20, one year from the closing of the loan between the funds. Annual payment is currently estimated at \$21,686.

***Golf Course Carts - Yamaha Lease***

In 2015, two lease agreements were executed between the City and Yamaha Motor Corporation for 40 YDRA golf carts. The terms of lease agreements are a five year term @ 4.6% interest, with monthly payments in the amount of \$ 1,917, and a balloon payment of \$72,802 at the end of the term. This final payment is included in the FY20 preliminary budget.

## CAPITAL PROJECTS FUND



	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
<b><u>Debt Service</u></b>						
NMFA - Library	146,487	146,500	147,000	<b>148,750</b>	148,950	-
NMFA - Capital (Wtr Reservoir)	<u>194,021</u>	<u>193,083</u>	<u>194,000</u>	<b><u>192,000</u></b>	<u>191,000</u>	<u>314,099</u>
<b>Total Debt Service</b>	340,508	339,583	341,000	<b>340,750</b>	339,950	314,099

**Principal Balance**

NMFA - Library	646,100	527,100	403,100	274,100	139,100	-
NMFA - Capital (Wtr Reservoir)	<u>2,952,614</u>	<u>2,896,614</u>	<u>2,838,614</u>	<u>2,779,614</u>	<u>2,720,025</u>	<u>2,534,926</u>
<b>Total Principal Balance</b>	3,598,714	3,423,714	3,241,714	<b>3,053,714</b>	2,859,125	2,534,926

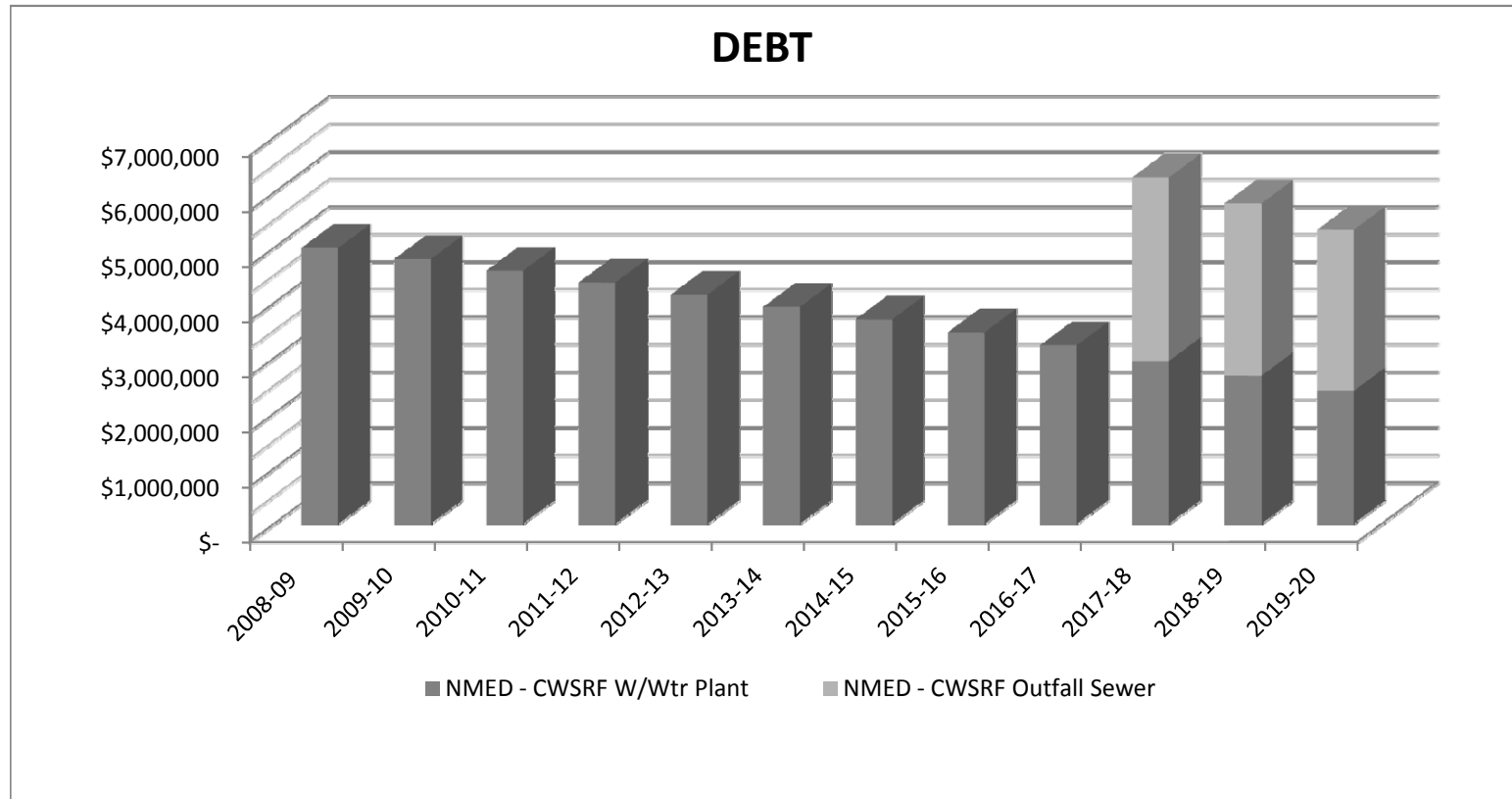
***NMFA (New Mexico Finance Authority) - Library***

*This loan is for the construction of the Aztec Public Library. The loan was negotiated in the fall of 2004, the new facility opened to the public in September 2005. Loan proceeds were \$1,679,942, \$150,839 was held by NMFA to establish a Debt Service Reserve Fund. This is a fifteen (15) year loan, at an average of 3.43% interest, and is scheduled to pay in full May 2020.*

***NMFA (New Mexico Finance Authority) - Water Reservoir***

*This loan is for the construction of the Tiger Raw Water Reservoir and the surrounding recreational area. The loan was negotiated in the fall of 2008, the reservoir was completed in 2010 and the recreational facilities completed in 2011. Loan proceeds were \$3,367,380, \$317,616 was held by NMFA to establish a Debt Service Reserve Fund. This is a twenty-two (22) year loan, at an average of 4.23% interest, and is scheduled to pay in full May 2031. This loan is structured that upon retirement of library debt, the principal payment on this loan will increase by the amount which had been dedicated to the library loan.*

## JOINT UTILITY FUND



	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019-2020 Preliminary BUDGET	2020-2021 Preliminary BUDGET
<b>Debt Service</b>						
NMED - CWSRF W/Wtr Plant	305,784	305,734	370,786	<b>305,786</b>	305,786	305,786
NMED - CWSRF Outfall Sewer	-	-	<u>300,389</u>	<b><u>188,079</u></b>	<u>187,977</u>	<u>187,977</u>
<b>Total Debt Service</b>	305,784	305,734	671,175	<b>493,865</b>	493,763	493,763

**Principal Balance**

NMED - CWSRF W/Wtr Plant	3,470,146	3,233,766	2,951,958	<b>2,681,774</b>	2,408,525	2,132,175
NMED - CWSRF Outfall Sewer	<u>-</u>	<u>-</u>	<u>3,324,802</u>	<u><b>3,121,374</b></u>	<u>2,916,168</u>	<u>2,709,164</u>
<b>Total Principal Balance</b>	3,470,146	3,233,766	6,276,760	<b>5,803,148</b>	5,324,693	4,841,339

**NMED CWSRF (Clean Water State Revolving Fund) - Wastewater Treatment Plant**

*Original Terms: Principal: \$5,000,000, 20 years, 2% interest; new wastewater treatment plant completed February 2010*

*Refinance Terms (eff March 2018): reduction in interest rate from 2% to 1.2%; no change in length of loan (12 years remaining on loan).*

**NOTE: FY19, FY20, FY21 Preliminary Budgets continues annual payment at original term amount of \$305,786 which will allow an additional \$14,800 to be applied to principal. Over the remaining years of the loan, the extra payment reduces interest paid by \$10,000 and reduces final payment in FY29 from \$305,785 to \$114,289**

**NMED CWSRF (Clean Water State Revolving Fund) - Sanitary Sewer Line (Outfall Line)**

*Loan Closing completed January 2018 with new Terms: Principal: \$3,324,802.49, 30 years, 1.2% interest , first full debt payment (principal & interest) is January 2019 in the amount of \$133,000. NMED provided an opportunity to refinance the original terms of the loan from 2% for 20 years with an annual payment of \$188,000.*

**NOTE: FY19, FY20, FY21 Preliminary Budgets continues annual payment at original term amount of \$188,000 which will allow an additional \$55,000 to be applied to principal. Over the years of the loan, the extra payment reduces interest paid by \$219,000 and reduces total payments from 30 years to 20 years.**

## GENERAL GOVERNMENT

Legislative  
Economic Development  
Tourism  
Municipal Court  
Administrative  
Finance  
Legal  
Motor Vehicle  
Community Development  
Information Technology  
Building Maintenance  
Project Management

# LEGISLATIVE

## DEPARTMENT SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: GENERAL FUND (101-1110)</b>									
Salaries & Wages	52,262	55,156	57,225	<b>57,200</b>	0.0%	57,200	0.0%	57,200	0.0%
Fringe Benefits	6,776	7,884	8,715	<b>7,450</b>	-14.5%	7,500	0.7%	11,500	53.3%
Operating Costs	31,211	21,923	48,750	<b>45,900</b>	-5.8%	48,400	5.4%	49,400	2.1%
Admin Fee	(27,251)	(76,143)	(79,567)	<b>(51,209)</b>	-35.6%	(51,209)	0.0%	(51,209)	0.0%
Contingency	-	-	-	-		-		-	
Capital Outlay	-	55,855	-	-		-		-	
Interfund Transfers	-	-	-	-		-		-	
Total	62,998	64,675	35,123	<b>59,341</b>	69.0%	61,891	4.3%	66,891	8.1%
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	

## ECONOMIC DEVELOPMENT (includes HUB beginning 2015-2016)

Steven Saavedra, Community Development Director

### DEPARTMENT SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: General Fund (101-1115)</b>									
Salaries & Wages		4,769	12,000	55,000	358.33%	56,700	3.1%	58,400	3.0%
Fringe Benefits		365	1,250	23,370	1769.60%	24,650	5.5%	25,600	3.9%
Operating Costs	46,506	63,782	84,500	51,175	-39.44%	51,400	0.4%	56,800	10.5%
Admin Fee									
Debt Service				3,000		21,687	622.9%	21,718	0.1%
Contingency				50,000					
Capital Outlay		24,887							
Interfund Transfers									
Total	46,506	93,803	97,750	182,545	86.75%	154,437	-15.4%	162,518	5.2%
FTE Positions	0.00	0.00	0.50	1.50		1.50		1.50	

### Revenues: General Fund (101-1115 HUB)

Other Taxes									
Intergovernmental									
Charges for Services		690	25,935	1,500	-94.2%	1,500	0.0%	1,500	0.0%
Investment Earnings									
Miscellaneous		28,897	12,000	12,000	0.0%	12,000	0.0%	12,000	0.0%
Other Financing Sources									
Interfund Transfer									
Total	-	29,587	37,935	13,500	-64.4%	13,500	0.0%	13,500	0.0%

### Expenditures: Economic Development Fund (215)

Salaries & Wages									
Fringe Benefits									
Operating Costs									
Admin Fee									
Contingency									
Capital Outlay									
Interfund Transfers									

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
Total	-	-	-	-		-		-	
FTE Positions	-	-	-	-		-		-	

**Revenues: Economic Development Fund (215)**

Other Taxes									
Intergovernmental									
Charges for Services									
Investment Earnings	321	578	300	700	133.3%	700	0.0%	700	0.0%
Miscellaneous									
Other Financing Sources									
Interfund Transfer									
Total	321	578	300	700	133.3%	700	0.0%	700	0.0%

## TOURISM

Edward Kotyk, Project Management Director

### DEPARTMENT SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: General Fund (101-1116)</b>									
Salaries & Wages	44,171	35,155	47,432	<b>41,800</b>	-11.9%	42,800	2.4%	44,400	3.7%
Fringe Benefits	12,993	12,196	14,136	<b>13,020</b>	-7.9%	13,500	3.7%	13,900	3.0%
Operating Costs	40,688	48,059	65,569	<b>66,837</b>	1.9%	66,177	-1.0%	67,537	2.1%
Admin Fee									
Contingency									
Capital Outlay									#DIV/0!
Interfund Transfers									
Total	97,852	95,410	127,137	<b>121,657</b>	-4.3%	122,477	0.7%	125,837	2.7%
FTE Positions	1.89	1.00	1.00	<b>1.00</b>		1.00		1.00	
<b>Expenditures: Lodgers Tax Fund (220)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	45,485	43,834	52,500	<b>52,600</b>	0.2%	45,000	-14.4%	47,600	5.8%
Admin Fee									
Contingency			17,500						
Capital Outlay									
Interfund Transfers									
Total	45,485	43,834	70,000	<b>52,600</b>	-24.9%	45,000	-14.4%	47,600	5.8%
FTE Positions	-	-	-	-		-		-	
<b>Revenues: Lodgers Tax Fund (220)</b>									
Other Taxes	56,638	44,529	35,000	<b>35,000</b>	0.0%	35,000	0.0%	35,000	0.0%
Intergovernmental									
Charges for Services	2,601								
Investment Earnings	154	341	100	<b>300</b>	200.0%	300	0.0%	300	0.0%
Miscellaneous									
Other Financing Sources									
Total	59,393	44,870	35,100	<b>35,300</b>	0.6%	35,300	0.0%	35,300	0.0%

# MUNICIPAL COURT

Judge Carlton Gray

## DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: General Fund (101-1120)</b>									
Salaries & Wages	120,339	119,125	124,251	<b>137,675</b>	10.8%	126,875	-7.8%	129,475	2.0%
Fringe Benefits	39,873	44,864	56,840	<b>59,250</b>	4.2%	60,900	2.8%	63,400	4.1%
Operating Costs	49,312	43,530	61,795	<b>61,180</b>	-1.0%	63,580	3.9%	59,850	-5.9%
Admin Fee									
Contingency									
Capital Outlay	30,512	5,565							
Interfund Transfers									
<b>Total</b>	<b>240,036</b>	<b>213,084</b>	<b>242,886</b>	<b>258,105</b>	<b>6.3%</b>	<b>251,355</b>	<b>-2.6%</b>	<b>252,725</b>	<b>0.5%</b>
FTE Positions	2.35	2.35	2.35	<b>2.35</b>		2.35		2.35	

## Revenues: General Fund (101-1120)

Other Taxes									
Intergovernmental	15,305	16,296	8,500	8,500	0.0%	8,500	0.0%	8,500	0.0%
Charges for Services									
Fines & Forfeits	367,381	314,905	320,000	275,500	-13.9%	275,500	0.0%	275,500	0.0%
Investment Earnings									
Miscellaneous									
Other Financing Sources									
Interfund Transfer									
<b>Total</b>	<b>382,686</b>	<b>331,201</b>	<b>328,500</b>	<b>284,000</b>	<b>-13.5%</b>	<b>284,000</b>	<b>0.0%</b>	<b>284,000</b>	<b>0.0%</b>

## Expenditures: Corrections Fund (207)

Salaries & Wages									
Fringe Benefits									
Operating Costs	60,296	82,923	85,000	<b>109,000</b>	28.2%	115,000	5.5%	120,000	4.3%
Admin Fee									
Contingency									
Capital Outlay									
Interfund Transfers									

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
Total	60,296	82,923	85,000	109,000	28.2%	115,000	5.5%	120,000	4.3%
FTE Positions	-	-	-	-		-		-	

**Revenues: Corrections Fund (207)**

Other Taxes

Intergovernmental

Charges for Services	83,017	65,916	65,000	65,000	0.0%	65,000	0.0%	65,000	0.0%
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Investment Earnings

Miscellaneous

Other Financing Sources

Interfund Transfer		10,000	20,000	40,000	100.0%	50,000	25.0%	55,000	10.0%
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Total	83,017	75,916	85,000	105,000	23.5%	115,000	9.5%	120,000	4.3%
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# ADMINISTRATIVE and HUMAN RESOURCES & SAFETY COORDINATOR

Steve Mueller, Acting City Manager

## DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-1130)</b>									
Salaries & Wages	228,563	226,282	259,745	<b>247,700</b>	-4.6%	256,200	3.4%	264,500	3.2%
Fringe Benefits	67,833	68,584	77,622	<b>77,700</b>	0.1%	82,600	6.3%	86,300	4.5%
Operating Costs	48,697	39,428	58,638	<b>58,053</b>	-1.0%	58,063	0.0%	62,383	7.4%
Admin Fee	(148,339)	(286,869)	(268,818)	<b>(236,117)</b>	-12.2%	(245,562)	4.0%	(256,000)	4.3%
Contingency									
Capital Outlay		6,192							
Interfund Transfers									
Total	196,754	53,617	127,187	<b>147,336</b>	15.8%	151,301	2.7%	157,183	3.9%
FTE Positions	3.77	3.54	3.54	<b>3.54</b>		3.54		3.54	
<b>Expenditures: GENERAL FUND (101-1131)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	19,394	17,393	47,500	<b>40,720</b>	-14.3%	40,720	0.0%	40,760	0.1%
Admin Fee									
Contingency									
Capital Outlay									
Interfund Transfers									
Total	19,394	17,393	47,500	<b>40,720</b>	-14.3%	40,720	0.0%	40,760	0.1%
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	

## FINANCE

Kathy Lamb, Finance Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-1140)</b>									
Salaries & Wages	194,812	183,696	208,019	<b>237,600</b>	14.2%	271,960	14.5%	253,000	-7.0%
Fringe Benefits	50,631	61,314	67,674	<b>82,100</b>	21.3%	91,700	11.7%	93,000	1.4%
Operating Costs	235,311	212,436	231,479	<b>238,429</b>	3.0%	244,529	2.6%	243,329	-0.5%
Admin Fee	(131,198)	(183,547)	(224,267)	<b>(217,499)</b>	-3.0%	(227,000)	4.4%	(235,500)	3.7%
Contingency				<b>25,000</b>		25,000		25,000	
Capital Outlay									
Interfund Transfers									
<b>Total</b>	<b>349,556</b>	<b>273,899</b>	<b>282,905</b>	<b>365,630</b>	<b>29.2%</b>	<b>406,189</b>	<b>11.1%</b>	<b>378,829</b>	<b>-6.7%</b>
FTE Positions	4.00	4.00	5.00	<b>5.00</b>		5.00		5.00	

# LEGAL

## DEPARTMENT SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: GENERAL FUND (101-1147)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	67,921	72,608	78,100	<b>106,100</b>	35.9%	106,100	0.0%	106,100	0.0%
Admin Fee	(23,460)	(23,460)	(23,430)	<b>(24,330)</b>	3.8%	(24,330)	0.0%	(24,330)	0.0%
Contingency									
Capital Outlay									
Interfund Transfers									
<b>Total</b>	<b>44,461</b>	<b>49,148</b>	<b>54,670</b>	<b>81,770</b>	<b>49.6%</b>	<b>81,770</b>	<b>0.0%</b>	<b>81,770</b>	<b>0.0%</b>
FTE Positions	-	-	-	-		-		-	

## MOTOR VEHICLE

Delain George, MVD-Utility Admin Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-1150)</b>									
Salaries & Wages	122,958	129,712	137,534	<b>139,700</b>	1.6%	144,800	3.7%	149,350	3.1%
Fringe Benefits	32,007	33,195	46,124	<b>58,750</b>	27.4%	61,250	4.3%	64,200	4.8%
Operating Costs	12,476	13,758	19,134	<b>17,630</b>	-7.9%	17,775	0.8%	17,975	1.1%
Admin Fee									
Contingency									
Capital Outlay									
Interfund Transfers									
<b>Total</b>	<b>167,441</b>	<b>176,665</b>	<b>202,792</b>	<b>216,080</b>	<b>6.6%</b>	<b>223,825</b>	<b>3.6%</b>	<b>231,525</b>	<b>3.4%</b>
FTE Positions	4.00	4.00	4.00	<b>4.00</b>		4.00		4.00	
<b>Revenues: General Fund (101)</b>									
Other Taxes									
Intergovernmental									
Charges for Services	164,893	149,412	145,000	145,000	0.0%	145,000	0.0%	145,000	0.0%
Investment Earnings									
Miscellaneous									
Other Financing Sources									
Interfund Transfer									
<b>Total</b>	<b>164,893</b>	<b>149,412</b>	<b>145,000</b>	<b>145,000</b>	<b>0.0%</b>	<b>145,000</b>	<b>0.0%</b>	<b>145,000</b>	<b>0.0%</b>

## COMMUNITY DEVELOPMENT

Steven Saavedra, Community Development Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-1160)</b>									
Salaries & Wages	148,553	124,168	126,070	<b>160,000</b>	26.9%	148,400	-7.3%	152,600	2.8%
Fringe Benefits	44,268	44,527	39,840	<b>33,000</b>	-17.2%	50,600	53.3%	52,650	4.1%
Operating Costs	26,303	13,344	100,050	<b>37,030</b>	-63.0%	149,020	302.4%	125,850	-15.5%
Admin Fee	(57,828)	(58,028)	(53,165)	<b>(57,225)</b>	7.6%	(59,500)	4.0%	(61,900)	4.0%
Contingency									
Capital Outlay						30,000		35,000	16.7%
Interfund Transfers									
<b>Total</b>	<b>161,296</b>	<b>124,011</b>	<b>212,795</b>	<b>172,805</b>	<b>-18.8%</b>	<b>318,520</b>	<b>84.3%</b>	<b>304,200</b>	<b>-4.5%</b>
FTE Positions	3.00	3.00	3.00	<b>3.00</b>		3.00		3.00	
<b>Revenues: General Fund (101-1160)</b>									
Other Taxes									
Intergovernmental			50,000						
Charges for Services	5,330	3,560	2,010	<b>2,010</b>	0.0%	2,010	0.0%	2,010	0.0%
Fines & Forfeits									
Investment Earnings									
Miscellaneous									
Other Financing Sources									
Interfund Transfer									
<b>Total</b>	<b>5,330</b>	<b>3,560</b>	<b>52,010</b>	<b>2,010</b>	<b>-96.1%</b>	<b>2,010</b>	<b>0.0%</b>	<b>2,010</b>	<b>0.0%</b>

## INFORMATION TECHNOLOGY

Wallace Begay, IT Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-1170)</b>									
Salaries & Wages	108,306	109,489	132,021	<b>106,800</b>	-19.1%	110,050	3.0%	113,400	3.0%
Fringe Benefits	32,917	31,832	49,122	<b>39,550</b>	-19.5%	41,150	4.0%	42,800	4.0%
Operating Costs	49,304	39,561	112,460	<b>147,248</b>	30.9%	74,273	-49.6%	68,173	-8.2%
Admin Fee	(108,608)	(143,906)	(129,273)	<b>(133,590)</b>	3.3%	(138,900)	4.0%	(144,490)	4.0%
Contingency									
Capital Outlay			5,000						
Interfund Transfers									
<b>Total</b>	<b>81,919</b>	<b>36,976</b>	<b>169,330</b>	<b>160,008</b>	<b>-5.5%</b>	<b>86,573</b>	<b>-45.9%</b>	<b>79,883</b>	<b>-7.7%</b>
FTE Positions	2.00	2.00	2.00	<b>2.00</b>		2.00		2.00	

## BUILDING MAINTENANCE

Steve Mueller, General Services Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-1180)</b>									
Salaries & Wages	146,556	164,174	164,905	<b>178,950</b>	8.5%	184,500	3.1%	190,050	3.0%
Fringe Benefits	51,540	56,959	61,445	<b>65,200</b>	6.1%	72,850	11.7%	75,100	3.1%
Operating Costs	40,764	37,018	64,804	<b>61,434</b>	-5.2%	62,055	1.0%	58,630	-5.5%
Admin Fee	(43,611)	(47,025)	(46,503)	<b>(48,894)</b>	5.1%	(50,800)	3.9%	(52,800)	3.9%
Contingency									
Capital Outlay		925	32,726						
Interfund Transfers									
<b>Total</b>	<b>195,249</b>	<b>212,051</b>	<b>277,377</b>	<b>256,690</b>	<b>-7.5%</b>	<b>268,605</b>	<b>4.6%</b>	<b>270,980</b>	<b>0.9%</b>
FTE Positions	4.83	5.33	5.33	<b>5.33</b>		5.33		5.33	

## PROJECT MANAGEMENT

Ed Kotyk, Project Manager Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-1190)</b>									
Salaries & Wages	107,626	108,510	110,450	<b>113,100</b>	2.4%	116,550	3.1%	120,100	3.0%
Fringe Benefits	44,257	42,246	47,335	<b>48,150</b>	1.7%	50,100	4.0%	51,950	3.7%
Operating Costs	8,128	10,616	43,065	<b>56,060</b>	30.2%	32,660	-41.7%	55,630	70.3%
Admin Fee	(67,358)	(71,780)	(59,756)	<b>(66,897)</b>	12.0%	(62,146)	-7.1%	(69,572)	11.9%
Contingency									
Capital Outlay									
Interfund Transfers									
<b>Total</b>	<b>92,653</b>	<b>89,592</b>	<b>141,094</b>	<b>150,413</b>	<b>6.6%</b>	<b>137,164</b>	<b>-8.8%</b>	<b>158,108</b>	<b>15.3%</b>
FTE Positions	2.15	2.00	2.00	<b>2.00</b>		2.00		2.00	

## PUBLIC SAFETY

Police  
Fire

# POLICE

Chief Mike Heal

## DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures - General Fund (101-2210)</b>									
Salaries & Wages	1,051,903	1,039,810	1,086,328	<b>1,165,641</b>	7.30%	1,271,100	9.05%	1,215,212	-4.40%
Fringe Benefits	423,865	443,219	515,660	<b>481,009</b>	-6.72%	440,950	-8.33%	559,950	26.99%
Operating Costs	152,393	158,981	215,280	<b>294,005</b>	36.57%	288,175	-1.98%	294,306	2.13%
Admin Fee									
Contingency									
Capital Outlay	81,466		75,000			117,500		100,000	-14.89%
Interfund Transfers									
Total	1,709,627	1,642,010	1,892,268	<b>1,940,655</b>	2.56%	2,117,725	9.12%	2,169,468	2.44%
FTE Positions - Sworn	14.00	14.00	14.00	<b>14.00</b>		14.00		14.00	
FTE Positions - Civilian	2.40	2.40	2.40	<b>2.40</b>		2.40		2.40	

## Revenues: General Fund (101-2210)

Other Taxes									
Intergovernmental	13,404	12,033	10,060	14,550	44.6%	14,550	0.0%	14,550	0.0%
Charges for Services	46,325	43,321	43,510	46,800	7.6%	46,800	0.0%	46,800	0.0%
Investment Earnings									
Miscellaneous	520	1,000							
Other Financing Sources									
Interfund Transfer									
Total	60,249	56,354	53,570	<b>61,350</b>	14.5%	61,350	0.0%	61,350	0.0%

## Expenditures: Law Enforcement Protection Fund LEPP (205)

Salaries & Wages									
Fringe Benefits									
Operating Costs	27,256	28,875	27,800	<b>28,000</b>	0.72%	27,800	-0.71%	27,800	0.00%
Admin Fee									
Contingency									

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
Capital Outlay									
Interfund Transfers									
Total	27,256	28,875	27,800	<b>28,000</b>	0.72%	27,800	-0.71%	27,800	0.00%
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	
<b>Revenues: Law Enforcement Protection Fund LEPF (205)</b>									
Intergovernmental	27,800	27,800	27,800	<b>27,800</b>	0.00%	27,800	0.00%	27,800	0.00%
Charges for Services									
Investment Earnings	61	104		<b>100</b>		100		100	
Miscellaneous									
Other Financing Sources									
Total	27,861	27,904	27,800	<b>27,900</b>	0.36%	27,900	0.00%	27,900	0.00%

# FIRE

Chief Kevin Simpson

## DEPARTMENT SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: GENERAL FUND (101-2230)</b>									
Salaries & Wages	49,356	51,713	51,000	<b>54,000</b>	5.88%	54,000	0.00%	54,000	0.00%
Fringe Benefits	6,702	3,956	4,000	<b>7,100</b>	77.50%	7,400	4.23%	7,400	0.00%
Operating Costs	18,819	6,774	14,035	<b>10,350</b>	-26.26%	10,350	0.00%	10,350	0.00%
Admin Fee									
Contingency									
Capital Outlay									
Interfund Transfers									
Total	74,877	62,443	69,035	<b>71,450</b>	3.50%	71,750	0.42%	71,750	0.00%
FTE Positions									
<b>Expenditures: STATE FIRE FUND (230)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	33,273	58,567	143,562	<b>145,300</b>	1.21%	146,350	0.72%	147,800	0.99%
Admin Fee									
Contingency			87,500	<b>37,500</b>	-57.14%	42,950	14.53%	42,000	-2.21%
Capital Outlay		716,742	12,842	<b>6,000</b>	-53.28%				
Interfund Transfers									
Total	33,273	775,309	243,904	<b>188,800</b>	-22.59%	189,300	0.26%	189,800	0.26%
FTE Positions	0	0	0	<b>0</b>		0		0	
<b>Revenues: STATE FIRE FUND (230)</b>									
Intergovernmental	194,633	199,126	154,169	<b>154,169</b>	0.00%	154,169	0.00%	154,169	0.00%
Charges for Services									
Investment Earnings	1,950	1,466	600	<b>650</b>	8.33%	650	0.00%	650	0.00%
Miscellaneous	6,888								
Other Financing Sources									
Total	203,471	200,592	154,769	<b>154,819</b>	0.03%	154,819	0.00%	154,819	0.00%

## PUBLIC WORKS

Streets  
Joint Utility Non-Departmental  
Electric  
Water  
Wastewater  
Irrigation  
Solid Waste

## STREETS

Vacant Postion, Public Works Director

### DEPARTMENT SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures - General Fund (101-3310)</b>									
Salaries & Wages	140,842	106,560	166,388	<b>174,900</b>	5.12%	180,300	3.09%	185,900	3.11%
Fringe Benefits	59,744	48,191	73,385	<b>86,100</b>	17.33%	90,300	4.88%	93,800	3.88%
Operating Costs	491,531	441,263	532,208	<b>454,511</b>	-14.60%	391,166	-13.94%	393,336	0.55%
Admin Fee									
Contingency									
Capital Outlay	96,068	50,562	41,228	<b>50,000</b>	21.28%	300,000	500.00%	245,000	-18.33%
Interfund Transfers	-	-	-	-					
<b>Total</b>	<b>788,185</b>	<b>646,576</b>	<b>813,209</b>	<b>765,511</b>	<b>-5.87%</b>	<b>961,766</b>	<b>25.64%</b>	<b>918,036</b>	<b>-4.55%</b>
FTE Positions	3.20	3.20	3.20	<b>4.02</b>		4.02		4.02	

### Revenues: General Fund (101-3310)

Gross Receipts Tax									
Gasoline Tax									
Intergovernmental		277,541							
Charges for Services									
Investment Earnings									
Miscellaneous									
Other Financing Sources									
Interfund Transfers									
<b>Total</b>	<b>-</b>	<b>277,541</b>	<b>-</b>	<b>0</b>		<b>0</b>		<b>0</b>	

### Expenditures - Muncipal Road Fund (200)

Salaries & Wages									
Fringe Benefits									

	2015-2016	2016-2017	2017-2018	2018-2019		2019-2020		2020-2021	
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	2019 % CHG	Preliminary BUDGET	2020 % CHG	Preliminary BUDGET	2021 % CHG
Operating Costs	421,785	91,062	40,208	5,500	-86.32%	5,500	0.00%	5,500	0.00%
Admin Fee									
Contingency									
Capital Outlay	2,642,502	1,773,610	6,486,716	4,000,000	-38.34%	4,067,000	1.68%	2,000,000	
Interfund Transfers									
Total	3,064,287	1,864,672	6,526,924	4,005,500	-38.63%	4,072,500	1.67%	2,005,500	-50.76%
FTE Positions	0.00	0.00	0.00	0.00		0.00		0.00	

**Revenues: Municipal Road Fund (200)**

Gross Receipts Tax	162,698	146,435	131,750	146,677	11.33%	146,677	0.00%	146,677	0.00%
Gasoline Tax	177,194	187,710	170,600	168,000	-1.52%	168,000	0.00%	168,000	0.00%
Intergovernmental	2,262,442	1,710,326	5,716,116	4,000,010	-30.02%	4,067,000	1.67%	149,116	-96.33%
Charges for Services									
Investment Earnings	277	1,617	500	1,000	100.00%	500	-50.00%	500	0.00%
Miscellaneous									
Other Financing Sources									
Interfund Transfers									
Total	2,602,611	2,046,088	6,018,966	4,315,687	-28.30%	4,382,177	1.54%	464,293	-89.40%

## JOINT UTILITY - NON DEPARTMENTAL

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures - JOINT UTILITY FUND (500-4010)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	54,320	53,217	101,235	<b>102,598</b>	1.35%	103,750	1.12%	104,210	0.44%
Debt Service									
Depreciation	1,631	6,523							
Admin Fee									
Contingency			42,400		-100.0%		#DIV/0!		#DIV/0!
Capital Outlay	65,232								
Interfund Transfers	35,000		650,000						
<b>Total</b>	<b>156,183</b>	<b>59,740</b>	<b>793,635</b>	<b>102,598</b>	<b>-87.07%</b>	<b>103,750</b>	<b>1.12%</b>	<b>104,210</b>	<b>0.44%</b>
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	
<b>Revenues - JOINT UTILITY FUND (500-4000)</b>									
Gross Receipts Tax									
Intergovernmental									
Charges for Services	4,877	6,283	3,800	<b>3,175</b>	-16.45%	3,175	0.00%	3,175	0.00%
Investment Earnings	19,429	29,064	15,000	<b>25,000</b>	66.67%	25,000	0.00%	25,000	0.00%
Miscellaneous	53,677	1,050	900	<b>800</b>	-11.11%	800	0.00%	800	0.00%
Other Financing Sources									
Interfund Transfers				<b>3,000</b>		21,687		21,718	
<b>Total</b>	<b>77,983</b>	<b>36,397</b>	<b>19,700</b>	<b>31,975</b>	<b>62.31%</b>	<b>50,662</b>	<b>58%</b>	<b>50,693</b>	<b>0.06%</b>

# JOINT UTILITY - ELECTRIC

Ken George, Electric Director

## DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures - JOINT UTILITY FUND (500-4510)</b>									
Salaries & Wages	546,506	543,905	621,650	<b>713,100</b>	14.71%	766,200	7.45%	756,400	-1.28%
Fringe Benefits	458,623	204,974	185,397	<b>255,100</b>	37.60%	271,000	6.23%	276,800	2.14%
Operating Costs	4,366,172	3,116,613	3,523,170	<b>3,665,375</b>	4.04%	3,786,900	3.32%	3,936,600	3.95%
Debt Service									
Depreciation	298,907	299,338	275,000				#DIV/0!		#DIV/0!
Admin Fee	204,318	298,579	296,775	<b>280,783</b>	-5.4%	292,014	4.00%	303,700	4.00%
Contingency									
Capital Outlay	401,961	82,349	937,777	<b>831,000</b>	-11.39%	620,000	-25.39%	1,675,000	170.16%
Interfund Transfers	549,996	550,000	550,000	<b>550,000</b>	0.00%	550,000	0.00%	550,000	0.00%
Total	6,826,483	5,095,758	6,389,769	<b>6,295,358</b>	-1.48%	6,286,114	-0.15%	7,498,500	19.29%
FTE Positions	9.50	8.75	10.00	<b>10.75</b>		10.75		10.75	

## Expenditures - ELECTRIC REPAIR & REPLACEMENT FUND (503)

Salaries & Wages	-	-	-	-		-		-	
Fringe Benefits	-	-	-	-		-		-	
Operating Costs	-	-	-	-		-		-	
Admin Fee	-	-	-	-		-		-	
Contingency	-	-	-	-		-		-	
Capital Outlay	-	-	-	-		-		-	
Interfund Transfers	-	-	-	-		-		1,050,000	
Total	-	-	-	-		-		1,050,000	
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	

## Revenues - JOINT UTILITY FUND - Electric (500-4500)

Gross Receipts Tax	
Intergovernmental	

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
Charges for Services	6,497,559	5,432,855	5,314,000	<b>5,339,500</b>	0.48%	5,339,500	0.00%	5,339,500	-
Investment Earnings									
Miscellaneous	57,701	6,529	130,000	<b>130,000</b>	0.00%	170,000	30.77%	175,000	0.03
Other Financing Sources									
Interfund Transfers								1,050,000	
Total	6,555,260	5,439,384	5,444,000	<b>5,469,500</b>	0.47%	5,509,500	0.73%	6,564,500	19.15%

#### Revenues - ELECTRIC REPAIR & REPLACEMENT FUND (503)

Gross Receipts Tax									
Intergovernmental									
Charges for Services									
Investment Earnings	11,495	23,469	18,000	<b>36,000</b>	100.00%	36,000	0.00%	36,000	0.00%
Miscellaneous									
Other Financing Sources		20,600							
Interfund Transfers	550,000	550,000	550,000	<b>550,000</b>	0.00%	550,000	0.00%	550,000	0.00%
Total	561,495	594,069	568,000	<b>586,000</b>	3.17%	586,000	0.00%	586,000	0.00%

## JOINT UTILITY - WATER

Vacant Position, Public Works Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures - JOINT UTILITY FUND (Treatment 500-4610)</b>									
Salaries & Wages	169,801	169,052	202,750	<b>196,900</b>	-2.89%	202,750	2.97%	208,900	3.03%
Fringe Benefits	133,258	59,353	55,116	<b>83,650</b>	51.77%	86,450	3.35%	89,150	3.12%
Operating Costs	402,261	357,638	602,694	<b>566,082</b>	-6.07%	577,660	2.05%	592,464	2.56%
Debt Service									
Depreciation	415,902	482,826	400,000						
Admin Fee	202,664	297,048	294,227	<b>277,675</b>	-5.6%	288,782	4.00%	300,333	4.0%
Contingency									
Capital Outlay	578,708	140,322	879,615	<b>550,000</b>	-37.47%	550,000	0.00%	550,000	0.00%
Interfund Transfers	40,000	40,000	40,000	<b>40,000</b>	0.00%	40,000	0.00%	40,000	0.00%
Total	1,942,594	1,546,239	2,474,402	<b>1,714,307</b>	-30.72%	1,745,642	1.83%	1,780,847	2.02%
FTE Positions	3.70	3.70	3.70	<b>4.70</b>		4.70		4.70	
<b>Expenditures - JOINT UTILITY FUND (Distribution 500-4650)</b>									
Salaries & Wages	137,012	140,767	170,700	<b>152,800</b>	-10.49%	157,700	3.21%	162,200	2.85%
Fringe Benefits	108,454	54,386	55,690	<b>69,000</b>	23.90%	72,050	4.42%	74,800	3.82%
Operating Costs	139,127	452,828	530,230	<b>503,955</b>	-4.96%	508,610	0.92%	511,060	0.48%
Debt Service									
Depreciation	298,565	301,598	310,000		-100.00%		#DIV/0!		#DIV/0!
Admin Fee									
Contingency									
Capital Outlay	139,084	74,331	785,885	<b>671,000</b>					
Interfund Transfers	150,000	150,000	150,000	<b>150,000</b>	0.00%	150,000	0.00%	150,000	0.00%
Total	972,242	1,173,910	2,002,505	<b>1,546,755</b>	-22.76%	888,360	-42.57%	898,060	1.09%
FTE Positions	3.19	2.86	3.94	<b>3.53</b>		3.53		3.53	

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures - WATER REPAIR &amp; REPLACEMENT FUND (506)</b>									
Salaries & Wages	-	-	-	-		-		-	
Fringe Benefits	-	-	-	-		-		-	
Operating Costs	-	-	-	-		-		-	
Admin Fee	-	-	-	-		-		-	
Contingency	-	-	-	-		-		-	
Capital Outlay	-	-	-	-		-		-	
Interfund Transfers	-	-	300,000	<b>400,000</b>	33.33%	400,000	0.00%	400,000	0.00%
Total	-	-	300,000	400,000	33.33%	400,000		400,000	0.00%
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	
<b>Expenditures - WATER RIGHTS ACQUISITION FUND (530)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	20,764	9,685	46,623	<b>30,000</b>	-35.65%	30,000	0.00%	30,000	0.00%
Admin Fee									
Contingency			33,377	<b>50,000</b>	49.80%	50,000	0.00%	50,000	0.00%
Capital Outlay									
Interfund Transfers									
Total	20,764	9,685	80,000	80,000	0.00%	80,000	0.00%	80,000	0.00%
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	
<b>Revenues - JOINT UTILITY FUND - Water (500-4600)</b>									
Gross Receipts Tax									
Intergovernmental	138,155								
Charges for Services	1,851,531	1,821,884	1,895,200	<b>1,937,000</b>	2.21%	1,937,000	0.00%	1,937,000	0.00%
Investment Earnings									
Miscellaneous	4,268	4,286							
Other Financing Sources	50,463	49,200	49,200	<b>49,200</b>	0.00%	49,200	0.00%	49,200	0.00%
Interfund Transfers			300,000	<b>400,000</b>		400,000		400,000	0%
Total	2,044,417	1,875,370	2,244,400	<b>2,386,200</b>	6.32%	2,386,200	0.00%	2,386,200	0.00%

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Revenues - WATER REPAIR &amp; REPLACEMENT FUND (506)</b>									
Gross Receipts Tax									
Intergovernmental									
Charges for Services									
Investment Earnings	3,470	6,996	4,500	<b>4,500</b>	0.00%	4,500	0.00%	4,500	0.00%
Miscellaneous									
Other Financing Sources									
Interfund Transfers	150,000	150,000	150,000	<b>150,000</b>	0.00%	150,000	0.00%	150,000	0.00%
Total	153,470	156,996	154,500	<b>154,500</b>	0.00%	154,500	0.00%	154,500	0.00%
<b>Revenues - WATER RIGHTS ACQUISITION FUND (530)</b>									
Gross Receipts Tax									
Intergovernmental									
Charges for Services	17,400	15,750	5,000	<b>5,000</b>	0.00%	5,000	0.00%	5,000	0.00%
Investment Earnings	1,078	2,206	1,000	<b>2,500</b>	150.00%	2,500	0.00%	2,500	0.00%
Miscellaneous									
Other Financing Sources									
Interfund Transfers	40,000	40,000	40,000	<b>40,000</b>	0.00%	40,000	0.00%	40,000	0.00%
Total	58,478	57,956	46,000	<b>47,500</b>	3.26%	47,500	0.00%	47,500	0.00%

## JOINT UTILITY - WASTEWATER

Vacant Position, Public Works Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures - JOINT UTILITY FUND (TREATMENT 500-4710)</b>									
Salaries & Wages	146,724	146,949	151,900	<b>138,800</b>	-8.62%	143,000	3.03%	147,300	3.01%
Fringe Benefits	99,757	54,488	46,650	<b>51,450</b>	10.29%	52,200	1.46%	54,000	3.45%
Operating Costs	403,857	348,676	531,763	<b>499,080</b>	-6.15%	499,580	0.10%	505,295	1.14%
Debt Service	305,784	305,734	370,786	<b>305,786</b>	-17.53%	305,786	0.00%	305,786	0.00%
Depreciation	539,751	524,196	545,000						
Admin Fee	200,671	295,131	293,777	<b>277,302</b>	-5.6%	288,394	4.00%	299,930	4.00%
Contingency									
Capital Outlay	40,058		447,326	<b>550,000</b>	23.0%	550,000	0.00%	550,000	0.00%
Interfund Transfers									
Total	1,736,602	1,675,174	2,387,202	<b>1,822,418</b>	-23.66%	1,838,960	0.91%	1,862,311	1.27%
FTE Positions	2.45	2.45	2.45	<b>2.45</b>		2.45		2.45	
<b>Expenditures - JOINT UTILITY FUND (COLLECTION 500-4750)</b>									
Salaries & Wages	214,150	183,536	227,825	<b>240,000</b>	5.34%	247,300	3.04%	254,600	2.95%
Fringe Benefits	181,928	80,037	105,915	<b>131,500</b>	24.16%	153,700	16.88%	159,000	3.45%
Operating Costs	96,594	187,576	276,357	<b>191,470</b>	-30.72%	202,620	5.82%	197,090	-2.73%
Debt Service			300,389	<b>188,079</b>	-37.39%	187,977	-0.05%	187,977	0.00%
Depreciation	129,151	140,802	120,500						
Admin Fee									
Contingency									
Capital Outlay	380,750	3,769,021	887,674	<b>60,000</b>					
Interfund Transfers	214,000	178,000	118,000	<b>100,000</b>		100,000		100,000	
Total	1,216,573	4,538,972	2,036,660	<b>911,049</b>	-55.27%	891,597	-2.14%	898,667	0.79%
FTE Positions	5.20	4.87	5.95	<b>5.53</b>		5.53		5.53	

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures - WASTEWATER REPAIR &amp; REPLACEMENT FUND (509)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs									
Admin Fee									
Contingency									
Capital Outlay									
Interfund Transfers			300,000	<b>300,000</b>		300,000	0.00%	300,000	0.00%
Total	-	-	300,000	300,000		300,000	0.00%	300,000	0.00%
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	
<b>Revenues - JOINT UTILITY FUND - Wastewater (500-4700)</b>									
Gross Receipts Tax	81,333	73,203	65,873	<b>69,666</b>	5.76%	69,666	0.00%	69,666	0.00%
Intergovernmental		401,735	150,615						
Charges for Services	1,358,318	1,334,520	1,534,491	<b>1,573,300</b>	2.53%	1,573,300	0.00%	1,573,300	0.00%
Investment Earnings									
Miscellaneous	7,577	5,600							
Other Financing Sources	5,828	3,339,977	300,000						
Interfund Transfers			300,000	<b>300,000</b>		300,000	0.00%	300,000	0.00%
Total	1,453,056	5,155,035	2,350,979	<b>1,942,966</b>	-17.36%	1,942,966	0.00%	1,942,966	0.00%
<b>Revenues - WASTEWATER REPAIR &amp; REPLACEMENT FUND (509)</b>									
Gross Receipts Tax									
Intergovernmental									
Charges for Services									
Investment Earnings	3,367	7,025	4,000	<b>5,000</b>	25.00%	5,000	0.00%	5,000	0.00%
Miscellaneous									
Other Financing Sources									
Interfund Transfers	214,000	178,000	118,000	<b>100,000</b>	-15.25%	100,000	0.00%	100,000	0.00%
Total	217,367	185,025	122,000	<b>105,000</b>	-13.93%	105,000	0.00%	105,000	0.00%

## IRRIGATION FUND

Vacant Position, Public Works Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures - IRRIGATION FUND (540)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	2,740	818	33,065	9,315	-71.83%	9,315	0.00%	9,300	-0.16%
Debt Service									
Depreciation	6,939	7,270	5,500						
Admin Fee									
Contingency				10,750		10,750		10,500	
Capital Outlay	3,656								
Interfund Transfers	-	-	-	-					
Total	13,335	8,088	38,565	20,065	-47.97%	20,065	0.00%	19,800	-1.32%
FTE Positions	0.00	0.00	0.00	0.00		0.00		0.00	
<b>Revenues - IRRIGATION FUND (540)</b>									
Gross Receipts Tax									
Intergovernmental									
Charges for Services	13,159			10,000		10,000		10,000	
Investment Earnings	254	484	150	500	233.33%	500	0.00%	500	0.00%
Miscellaneous									
Other Financing Sources									
Interfund Transfers									
Total	13,413	484	150	10,500	6900%	10,500	0.00%	10,500	0.00%

## SOLID WASTE FUND

Steve Mueller, General Services Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures -SOLID WASTE FUND (550)</b>									
Salaries & Wages	18,990	18,146	19,374	<b>20,500</b>	5.81%	21,150	3.17%	22,100	4.49%
Fringe Benefits	15,808	7,701	7,676	<b>6,525</b>	-14.99%	7,000	7.28%	7,100	1.43%
Operating Costs	680,409	695,695	762,970	<b>801,315</b>	5.03%	831,340	3.75%	862,068	3.70%
Debt Service									
Depreciation	789	790	3,200						
Admin Fee									
Contingency					#DIV/0!		#DIV/0!		#DIV/0!
Capital Outlay									
Interfund Transfers									
Total	715,996	722,332	793,220	<b>828,340</b>	4.43%	859,490	3.76%	891,268	3.70%
FTE Positions	0.70	0.70	0.70	<b>0.70</b>		0.70		0.70	
<b>Revenues -SOLID WASTE FUND (550)</b>									
Gross Receipts Tax									
Intergovernmental									
Charges for Services	665,086	671,390	745,716	<b>820,500</b>	10.03%	850,820	3.70%	881,473	3.60%
Investment Earnings	431	557	350	<b>400</b>	14.29%	400	0.00%	400	0.00%
Miscellaneous	818	1,243							
Other Financing Sources									
Interfund Transfers									
Total	666,335	673,190	746,066	<b>820,900</b>	10.03%	851,220	3.69%	881,873	3.60%

Public Health and Welfare

Animal Care and Control  
Vector Control

## ANIMAL CARE & CONTROL

Tina Roper, Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: General Fund (101-5210)</b>									
Salaries & Wages	245,147	247,412	260,475	<b>256,450</b>	-1.55%	266,300	3.84%	277,100	4.06%
Fringe Benefits	75,391	87,584	104,231	<b>99,900</b>	-4.16%	106,400	6.51%	109,800	3.20%
Operating Costs	224,069	219,911	258,532	<b>289,303</b>	11.90%	264,016	-8.74%	263,624	-0.15%
Admin Fee									
Contingency									
Capital Outlay		13,501							
Interfund Transfers									
<b>Total</b>	<b>544,607</b>	<b>568,408</b>	<b>623,238</b>	<b>645,653</b>	<b>3.60%</b>	<b>636,716</b>	<b>-1.38%</b>	<b>650,524</b>	<b>2.17%</b>
FTE Positions	6.00	6.00	6.00	<b>6.48</b>		6.48		6.48	
<b>Revenues -GENERAL FUND (101-5210)</b>									
Gross Receipts Tax									
Licenses & Permits									
Intergovernmental		5,866							
Charges for Services	316,955	378,503	257,200	<b>324,200</b>	26.05%	324,200	0.00%	324,200	0.00%
Investment Earnings									
Miscellaneous	28,972	48,196	45,000	<b>45,000</b>	0.00%	45,000	0.00%	45,000	0.00%
Other Financing Sources									
Interfund Transfers									
<b>Total</b>	<b>345,927</b>	<b>432,565</b>	<b>302,200</b>	<b>369,200</b>	<b>22.17%</b>	<b>369,200</b>	<b>0.00%</b>	<b>369,200</b>	<b>0.00%</b>

## VECTOR CONTROL

Vacant Position, Public Works Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: General Fund (101-5910)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	6,513	6,774	8,150	7,800	-4.29%	7,800	0.00%	7,800	0.00%
Admin Fee									
Contingency									
Capital Outlay									
Interfund Transfers									
Total	6,513	6,774	8,150	<b>7,800</b>	-4.29%	7,800	0.00%	7,800	0.00%
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	

## Culture and Recreation

Recreation

Parks

Library

Senior/Community Center

Community Support

Airport

Municipal Golf Course

Capital Projects

## RECREATION

Steve Mueller, General Services Director

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-6410)</b>									
Salaries & Wages	123,236	92,275	94,204	<b>97,600</b>	3.60%	100,550	3.02%	103,600	3.03%
Fringe Benefits	42,753	28,613	31,930	<b>34,500</b>	8.05%	35,900	4.06%	37,200	3.62%
Operating Costs	67,045	64,591	105,702	<b>104,860</b>	-0.80%	109,500	4.42%	112,845	3.05%
Admin Fee									
Contingency									
Capital Outlay						15,000		7,500	
Interfund Transfers									
<b>Total</b>	<b>233,034</b>	<b>185,479</b>	<b>231,836</b>	<b>236,960</b>	<b>2.21%</b>	<b>260,950</b>	<b>10.12%</b>	<b>261,145</b>	<b>0.07%</b>
FTE Positions	2.32	2.32	2.32	<b>2.32</b>		2.32		2.32	
<b>Revenues: GENERAL FUND (101-6410)</b>									
Intergovernmental									
Charges for Services	9,020	7,217	5,000	3,000	-40.00%	3,000	0.00%	3,000	0.00%
Fines & Forfeitures									
Investment Earnings									
Miscellaneous									
Other Financing Sources									
Interfund Transfers									
<b>Total</b>	<b>9,020</b>	<b>7,217</b>	<b>5,000</b>	<b>3,000</b>	<b>-40.00%</b>	<b>3,000</b>	<b>0.00%</b>	<b>3,000</b>	<b>0.00%</b>

# GOLF COURSE (Consolidated with General Fund FY2017/2018)

Steve Mueller, General Services Director

## DEPARTMENT SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: GENERAL FUND (101-6420)</b>									
Salaries & Wages		53,038							
Fringe Benefits		14,670							
Operating Costs		98,199	16,753	18,492	10.38%	23,517	27.17%	26,941	14.56%
Admin Fee									
Debt Service		24,423	23,650	23,040	-2.58%	88,834			
Contingency									
Capital Outlay									
Interfund Transfers									
Total	-	190,330	40,403	41,532	2.79%	112,351	170.52%	26,941	-76.02%
FTE Positions	0.00	2.75	0.00	0.00		0.00		0.00	
<b>Revenues: GENERAL FUND (101-6420)</b>									
Intergovernmental	-	-	-	-		-		-	
Charges for Services	-	78,564	-	-		-		-	
Fines & Forfeitures	-	-	-	-		-		-	
Investment Earnings	-	-	-	-		-		-	
Miscellaneous	-	12,516	-	-		-		-	
Other Financing Sources	-	-	-	-		-		-	
Interfund Transfers	-	-	-	-		-		-	
Total	-	91,080	-	-		-		-	

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: GOLF COURSE FUND (570)</b>									
Salaries & Wages	102,463					-		-	
Fringe Benefits	4,083					-		-	
Operating Costs	316,660					-		-	
Admin Fee						-		-	
Contingency						-		-	
Depreciation	32,200					-		-	
Debt Service	6,673					-		-	
Capital Outlay						-		-	
Interfund Transfers						-		-	
Total	462,079	-	-	-		-		-	
FTE Positions	2.75	0.00	0.00	0.00		0.00		0.00	
<b>Revenues: GOLF COURSE FUND (570)</b>									
Intergovernmental	552			-		-		-	
Charges for Services	209,611			-		-		-	
Investment Earnings	4			-		-		-	
Miscellaneous	25,996			-		-		-	
Other Financing Sources				-		-		-	
Interfund Transfers	130,000			-		-		-	
Total	366,163	-	-	-		-		-	

# PARKS DEPARTMENT

Steve Mueller, General Services Director

## DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-6450)</b>									
Salaries & Wages	151,898	152,420	174,222	<b>169,800</b>	-2.54%	173,700	2.30%	177,550	2.22%
Fringe Benefits	36,789	49,421	45,225	<b>46,350</b>	2.49%	48,700	5.07%	50,500	3.70%
Operating Costs	206,289	212,302	364,305	<b>296,585</b>	-18.59%	300,705	1.39%	297,420	-1.09%
Admin Fee									
Contingency									
Capital Outlay		31,453	8,550			90,000		90,000	0.00%
Interfund Transfers									
<b>Total</b>	<b>394,976</b>	<b>445,596</b>	<b>592,302</b>	<b>512,735</b>	<b>-13.43%</b>	<b>613,105</b>	<b>19.58%</b>	<b>615,470</b>	<b>0.39%</b>
FTE Positions	3.58	3.08	3.29	<b>2.79</b>		2.79		2.79	
<b>Revenues: GENERAL FUND (101-6450)</b>									
Intergovernmental	48,587	46,922	48,817	<b>46,900</b>	-3.93%	46,900	0.00%	46,900	0.00%
Charges for Services	7,188	10,335	7,000	<b>7,000</b>	0.00%	7,000	0.00%	7,000	0.00%
Fines & Forfeitures									
Investment Earnings									
Miscellaneous	133	4,000							
Other Financing Sources									
Interfund Transfers									
<b>Total</b>	<b>55,908</b>	<b>61,257</b>	<b>55,817</b>	<b>53,900</b>	<b>-3.43%</b>	<b>53,900</b>	<b>0.00%</b>	<b>53,900</b>	<b>0.00%</b>

# LIBRARY

Katherine Skinner, Director

## DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-6490)</b>									
Salaries & Wages	173,498	177,322	180,411	<b>161,600</b>	-10.43%	166,450	3.00%	171,500	3.03%
Fringe Benefits	50,405	48,639	68,741	<b>37,200</b>	-45.88%	38,800	4.30%	40,100	3.35%
Operating Costs	127,738	91,866	125,498	<b>131,588</b>	4.85%	105,660	-19.70%	106,585	0.88%
Admin Fee									
Debt Service									
Contingency									
Capital Outlay									
Interfund Transfers									
Total	351,641	317,827	374,650	<b>330,388</b>	-11.81%	310,910	-5.90%	318,185	2.34%
FTE Positions	4.48	4.50	4.50	<b>4.50</b>		4.50		4.50	
<b>Revenues: GENERAL FUND (101-6490)</b>									
Intergovernmental	24,448	16,233	20,600	<b>31,038</b>	50.67%	10,000	-67.78%	10,000	0.00%
Charges for Services	11,420	8,292	7,100	<b>4,950</b>	-30.28%	4,950	0.00%	4,950	0.00%
Fines & Forfeitures	4,106	4,852	3,000	<b>3,000</b>	0.00%	3,000	0.00%	3,000	0.00%
Investment Earnings									
Miscellaneous	186	74							
Other Financing Sources									
Interfund Transfers									
Total	40,160	29,451	30,700	<b>38,988</b>	27.00%	17,950	-53.96%	17,950	0.00%

# SENIOR/COMMUNITY CENTER

Cindy Iacovetto, Director

## DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-7010)</b>									
Salaries & Wages	95,052	93,939	104,346	<b>109,600</b>	5.04%	114,400	4.38%	118,300	3.41%
Fringe Benefits	29,421	24,143	27,197	<b>26,000</b>	-4.40%	27,100	4.23%	27,900	2.95%
Operating Costs	63,481	76,378	95,222	<b>109,803</b>	15.31%	90,978	-17.14%	92,953	2.17%
Admin Fee									
Contingency									
Capital Outlay	12,120		268,700	<b>109,708</b>	-59.17%		-100.00%	15,000	#DIV/0!
Interfund Transfers									
<b>Total</b>	<b>200,074</b>	<b>194,460</b>	<b>495,465</b>	<b>355,111</b>	<b>-28.33%</b>	<b>232,478</b>	<b>-34.53%</b>	<b>254,153</b>	<b>9.32%</b>
FTE Positions	2.47	2.47	2.47	<b>2.47</b>		2.47		2.47	
<b>Revenues: GENERAL FUND (101-7010)</b>									
Intergovernmental	18,433	19,580	264,816	113,209	-57.25%	3,500	-96.91%	3,500	0.00%
Charges for Services	11,805	10,850	7,000	7,000	0.00%	7,000	0.00%	7,000	0.00%
Investment Earnings									
Miscellaneous	96	136							
Other Financing Sources									
Interfund Transfers									
<b>Total</b>	<b>30,334</b>	<b>30,566</b>	<b>271,816</b>	<b>120,209</b>	<b>-55.78%</b>	<b>10,500</b>	<b>-91.27%</b>	<b>10,500</b>	<b>0.00%</b>

## COMMUNITY SUPPORT

### DEPARTMENT SUMMARY

	2015-2016	2016-2017	2017-2018	2018-2019	2019 %	2019-2020	2020 %	2020-2021	2021 %
	ACTUAL	ACTUAL	BUDGET	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG	Preliminary BUDGET	CHG
<b>Expenditures: GENERAL FUND (101-7100)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs					#DIV/0!		#DIV/0!		#DIV/0!
Admin Fee									
Contingency									
Capital Outlay									
Interfund Transfers									
<b>Total</b>	-	-	-	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	

# AIRPORT FUND

Wallace Begay, Info Technology Director

## DEPARTMENT SUMMARY

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: GENERAL FUND (101)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs					#DIV/0!		#DIV/0!		#DIV/0!
Admin Fee									
Contingency									
Capital Outlay		72,069	15,520		-100.00%		#DIV/0!		#DIV/0!
Interfund Transfers									
Total	-	72,069	15,520	-	-100.00%	-	#DIV/0!	-	#DIV/0!
FTE Positions	0.00	0.00	0.00	0.00		0.00		0.00	
<b>Expenditures: AIRPORT FUND (270)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	81,094	50,626	220,950	235,258	6.48%	107,610	-54.26%	122,650	13.98%
Admin Fee									
Contingency									
Capital Outlay	289,696	809,237	50,000	250,000	400.00%	300,000	20.00%	450,000	50.00%
Interfund Transfers									
Total	370,790	859,863	270,950	485,258	79.10%	407,610	-16.00%	572,650	40.49%
FTE Positions	0.00	0.00	0.00	0.00		0.00		0.00	
<b>Revenues: AIRPORT FUND (270)</b>									
Intergovernmental	246,466	724,102	167,500	344,000	105.37%	295,000	-14.24%	451,750	53.14%
Charges for Services	31,472	35,947	80,000	80,000	0.00%	80,000	0.00%	80,000	0.00%
Investment Earnings	104	209	100	100	0.00%	100	0.00%	100	0.00%
Miscellaneous	21,674	20,288	18,700	19,800	5.88%	19,800	0.00%	19,800	0.00%
Other Financing Sources									
Interfund Transfers	50,000	50,000	30,000	30,000	0.00%	30,000	0.00%	30,000	0.00%
Total	349,716	830,546	296,300	473,900	59.94%	424,900	-10.34%	581,650	36.89%

<b>CAPITAL PROJECTS FUND</b>
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	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures: CAPITAL PROJECTS FUND (310)</b>									
Salaries & Wages									
Fringe Benefits									
Operating Costs	93,960	18,777	16,000	<b>18,000</b>	12.5%	20,000	11.1%	20,000	0.0%
Debt Service	340,508	339,583	341,000	<b>340,750</b>	-0.1%	339,950	-0.2%	314,099	-7.6%
Admin Fee									
Contingency									
Capital Outlay	177,320		756,500						
Interfund Transfers									
Total	611,788	358,360	1,113,500	<b>358,750</b>	-67.8%	359,950	0.3%	334,099	-7.2%
FTE Positions	0.00	0.00	0.00	<b>0.00</b>		0.00		0.00	
<b>Revenues: Capital Projects Fund (310)</b>									
Gross Receipts Tax	488,062	439,303	400,561	<b>420,656</b>	5.02%	420,656	0.00%	420,656	0.00%
Intergovernmental			319,900						
Charges for Services									
Investment Earnings	6,065	8,438	3,000	<b>5,000</b>	66.67%	4,000	-20.00%	4,000	0.00%
Miscellaneous									
Other Financing Sources									
Interfund Transfers	38,000		4,500						
Total	532,127	447,741	727,961	<b>425,656</b>	-41.53%	424,656	-0.23%	424,656	0.00%

## Interfund Transfers

General Fund  
Economic Development Fund  
Development/Impact Fund  
Joint Utility Fund

# **INTERFUND TRANSFERS**

## **DEPARTMENT SUMMARY: GENERAL FUND (101-9910)**

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures</b>									
Salaries & Wages	0	0	0	0		0		0	
Fringe Benefits	0	0	0	0		0		0	
Operating Costs	0	0	0	0		0		0	
Admin Fee	-	-	-	-		-		-	
Contingency	-	-	-	-		-		-	
Capital Outlay	0	0	0	0		0		0	
Interfund Transfers									
To Municipal Road Fund									
To Corrections Fund		10,000	20,000	40,000	100.00%	50,000	25.00%	55,000	10.00%
To Airport Fund	50,000	50,000	30,000	30,000	0.00%	30,000	0.00%	30,000	0.00%
To Golf Course Fund	95,000								
<b>Total</b>	<b>145,000</b>	<b>60,000</b>	<b>50,000</b>	<b>70,000</b>	<b>40.00%</b>	<b>80,000</b>	<b>14.29%</b>	<b>85,000</b>	<b>6.25%</b>
FTE Positions	0.00	0.00	0.00	0.00		0.00		0.00	

## **DEPARTMENT SUMMARY: ECONOMIC DEVELOPMENT FUND (215-)**

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures</b>									
Salaries & Wages	0	0	0	0		0		0	
Fringe Benefits	0	0	0	0		0		0	
Operating Costs	0	0	0	0		0		0	
Admin Fee	-	-	-	-		-		-	
Contingency	-	-	-	-		-		-	
Capital Outlay	0	0	0	0		0		0	
Interfund Transfers									
To General Fund **	0	0				0		0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>		<b>0</b>	
FTE Positions	0.00	0.00	0.00	0.00		0.00		0.00	

Due to restrictions in use of Economic Development Funds imposed by state, the \$100,000 transferred to the Economic Development Fund in 2006 & 2007 may be transferred back to General Fund. Interest earned on the funds will remain the Economic Development Fund.

**DEPARTMENT SUMMARY: DEVELOPMENT/IMPACT FUND (216-)**

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures</b>									
Salaries & Wages	0	0	0	0		0		0	
Fringe Benefits	0	0	0	0		0		0	
Operating Costs	0	0	0	0		0		0	
Admin Fee	-	-	-	-		-		-	
Contingency	-	-	-	-		-		-	
Capital Outlay	0	0	0	0		0		0	
Interfund Transfers									
To Capital Projects Fund	38,000	0	4,500	0	-100.00%	0		0	
N Main Corridor Trail									
<b>Total</b>	<b>38,000</b>	<b>0</b>	<b>4,500</b>	<b>0</b>	<b>-100.00%</b>	<b>0</b>		<b>0</b>	
FTE Positions	0.00	0.00	0.00	0.00		0.00		0.00	

**DEPARTMENT SUMMARY: JOINT UTILITY O&M FUND (500-)**

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2018-2019 Preliminary BUDGET	2019 % CHG	2019-2020 Preliminary BUDGET	2020 % CHG	2020-2021 Preliminary BUDGET	2021 % CHG
<b>Expenditures</b>									
Salaries & Wages	0	0	0	0		0		0	
Fringe Benefits	0	0	0	0		0		0	
Operating Costs	0	0	0	0		0		0	
Admin Fee	-	-	-	-		-		-	
Contingency	-	-	-	-		-		-	
Capital Outlay	0	0	0	0		0		0	
Interfund Transfers									
To General Fund	0	0	650,000			0		0	
To Golf Course Fund	35,000	0				0		0	
<b>Total</b>	<b>35,000</b>	<b>0</b>	<b>650,000</b>	<b>0</b>		<b>0</b>		<b>0</b>	
FTE Positions	0.00	0.00	0.00	0.00		0.00		0.00	

## FUNDING REQUESTS

Aztec Boys and Girls Club  
Aztec Museum  
Aztec Ruins National Park

March 14, 2018

City of Aztec

Kathy Lamb, Finance Director

201 W. Chaco

Aztec, NM 87410



Dear Ms. Lamb,

The time has come again to say "Thank You." Through lean and troubled times, both the elected leadership and the staff of the City of Aztec have stood behind the youth of this community and supported the Aztec Boys & Girls Club.

On behalf of the staff, volunteers, board of directors, and the kids we serve at the Club, I respectfully submit to you this request for continued funding from the City of Aztec. Attached you should find the requested support documents and application.

The Aztec Boys & Girls Club strives to inspire and enable all young people, especially those who need us the most, to realize their full potential as productive, caring and responsible citizens. City funding has helped an average of 107 children each day have a safe and supportive place to grow this past year.

We respectfully request \$25,000 to support educational and recreational activities in our Afterschool and Summer Programs. If you have any questions, please do not hesitate to contact me at 334-8861. Thank you for your consideration.

Sincerely,

Michael J Patch, MPA  
Chief Executive Officer  
Aztec Boys & Girls Club

**CITY OF AZTEC**  
**REQUEST FOR FUNDING APPLICATION**  
**FISCAL YEAR 2019**

Today's Date: **May 8, 2017**

**FUNDING APPLICATIONS DUE:**  
**March 15, 2018 6PM**

Organization Name: **Aztec Boys & Girls Club**

Name of Project/Program/Event: **After-School and Summer Youth Programs**

What City Commission Goal(s) would this funding address: (Check all that apply)

☒ Safe, Clean, Livable Community

☒ Cost Effective Public Services

☐ Economic Development

☐ Financial Stability of Public Funds

☐ Local / Regional Partnerships

☐ Environmental Practices

☒ Enhance Quality of Life

☐ Citizen Involvement

**FUNDING REQUEST INFORMATION**

Describe the need for the funding: *Aztec Boys & Girls Club (ABGC) provides a safe place for youth to be after school and during the Summer months, with activities designed to support educational growth, physical health and the formation of values to become a good citizen. With more than 70% of members qualifying for increased support, these programs serve many children and families with no other resources.*

Describe how funding would be utilized: *Funding would support the activities, including staffing and program materials, and operations of after-school programs throughout the school year, as well as 10 weeks of summer camp. Our programs focus on Summer learning retention, as well as enrichment, health and good citizenship. With actual program costs of nearly \$800 per member. Our fees and registration only are a fraction of those costs and provide a significant value to the community.*

Location of project site (maps may be attached):

*ABGC Main Club at 311 S. Ash Street and a Teen Center site (to be named)*

How will success of the project be measured? *Project success is measured in a number of ways, including bi-annual reports filed with San Juan United Way (another local funder), Annual Report filed every February with Boys & Girls Clubs of America (BGCA), annual Independent Financial Audits (provided) and annual Financial Report through BGCA, as well as an annual survey of our members through BGCA, as well as pre/post testing done in some programs. We are happy to share any report or program rubric and results with the City of Aztec.*

Total Amount Requested:  
**\$25,000**

Minimum Amount :  
**\$25,000**

Date Funding Required:  
**July 15, 2017**

Can project be phased? If so, describe the phases including timelines. *Programs are ongoing through the year. Funding up front is preferred to meet "low" fundraising/grant support period in late Summer/early Autumn, but could be quarterly invoiced, if this would allow for full-funding of programs at total amount requested.*

PROJECT TYPE	START	END	AMOUNT REQUESTED	MATCHING FUNDS	TOTAL PROJECT BUDGET
Construction/Renovation					
Design/Engineering					
Equipment					
Vehicle					
Special Program or Event – attach detailed description, budget and marketing materials/brochures for program or event	<b>July 1, 2018</b>	<b>June 30, 2019</b>	<b>\$25,000</b>	<b>\$292,000</b>	<b>\$317,000</b>
<b>Totals</b>			<b>\$25,000</b>	<b>\$292,000</b>	<b>\$317,000</b>

**ORGANIZATION INFORMATION**

Organization Legal Name:  
**Aztec Boys & Girls Club**

Website:  
**www.aztecbg-club.com**

Organization Main Address:  
**311 S. Ash Street**

City:  
**Aztec**

State: **NM**

ZIP Code: **87410**

Org Mailing Address: **PO Box 488**

City: **Aztec**

State: **NM**

ZIP Code: **87410**

Principal Contact: <i>Michael J Patch</i>		Phone Number: <i>505-334-8861</i>	Fax Number: <i>505-334-0610</i>
Title: <i>Chief Executive Officer</i>		Email Address: <a href="mailto:michael.patch@aztecbg-club.com">michael.patch@aztecbg-club.com</a>	
Chief Executive Officer (or equivalent): <i>Michael J Patch</i>		Phone Number: <i>505-334-8861</i>	Fax Number: <i>505-334-0610</i>
Title: <i>Chief Executive Officer</i>		Email Address: <a href="mailto:michael.patch@aztecbg-club.com">michael.patch@aztecbg-club.com</a>	

What Type of Service does the Organization Provide (Check all that apply)				<input checked="" type="checkbox"/> Educational	<input checked="" type="checkbox"/> Child Care	<input checked="" type="checkbox"/> Youth Services
<input type="checkbox"/> Housing / Homeless	<input type="checkbox"/> Senior Services	<input type="checkbox"/> Drug / Alcohol Related	<input checked="" type="checkbox"/> Recreation	<input type="checkbox"/> Economic Development	<input type="checkbox"/> Community Event	<input type="checkbox"/> [Other]
EIN/Taxpayer ID Number: <i>23-7321843</i>		Indicate Tax Status of Organization (include IRS letter of determination): <i>501(c)3 – determination letter provided</i>		Has the Organization's tax-exempt status been revoked in the past five years? <i>NO</i>		

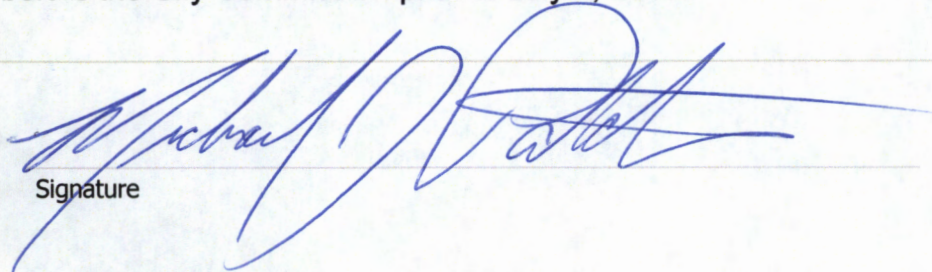
Briefly describe mission, history and principal programs and activities of the Organization: *Since 1972, Aztec Boys & Girls Club has served the youth of Aztec with a safe, nurturing environment. Programs are for young people, ages 6 to 18 and include after-school programs, basketball and volleyball league sports programs, All-Day Summer programs and partnership activities for the Kinteeel Dorm. Over 1000 children a year are positively impacted by Aztec Boys & Girls Club activities.*

Has entity received funding from the City of Aztec previously? If so, when, amount received and how funds were used: *Yes, \$25,000. Those funds supported 400 registered members, with an average daily attendance of 107 students between two facilities. In addition, we supported over 100 "after-hours" events for the community, from winter high school softball practice, to Kinteeel events and youth basketball practices and games. About 1400 people utilized our facilities or services this year.*

How many paid full-time equivalents does the Organization have? <i>2 Full-Time positions, plus one ¾ time position, eligible for some benefits</i>	How many paid part-time equivalents does the Organization have? <i>Currently, we have a part-time equivalency of 9, including 4 paid adult staff, 3 paid "junior" (teen) staff and 2 program volunteers.</i>
Are Organization services and/or programs available to all residents of the City of Aztec? If no or restricted, please explain. <i>All residents age 6 to 18 may participate.</i>	Are fees charged for services? <i>Yes, basic membership is \$15, with some day fees and summer fees charged for programs. However, our cost per child is about \$800. Our fees are low to prevent any barriers to service.</i>
Is membership in the Organization required to participate in any of the Organization programs or to be a recipient of Organization services? <i>Yes, but membership is open to any child, 6 to 18.</i>	Have other organizations, firms, individuals provided or will provide funds or services for this project? If yes, please describe. <i>We receive general operating and program specific funds from many sources, including private donors, public fundraisers, San Juan United Way, San Juan County, XTO, PMS, APS and others.</i>

#### REPRESENTATION

I, *Michael J. Patch*, as *Chief Executive Officer*, have the authority to submit this funding request on behalf of *Aztec Boys & Girls Club*, and certify that all information submitted is factual, accurate and complete to fullest extent of my knowledge. If funding is granted, a verbal report is required before the City Commission prior to July 1, 2019.

  
Signature

*March 14, 2018*  
Date

# **Aztec Boys & Girls Club**

## **Board of Directors & Key Staff**

### **Board Members**

Michael Goen – *Chief Volunteer Officer*

Hali Stone Meador – *Vice Chair*

Mike Paschall – *Treasurer*

Freddy E Proctor – *Secretary*

Jack D Birchfield

Lisa Hutchens

### **Key Staff**

Michael Patch – *Chief Executive Officer*

Veronica Peterson – *Main Unit Director*

**AZTEC**  
**BOYS & GIRLS CLUB**

**Serving Aztec and greater community since 1972**

**(505) 334-8861  
P.O. Box 488  
311 S. Ash Street  
Aztec, NM 87410**

**CITY OF AZTEC**  
**REQUEST FOR FUNDING APPLICATION**  
**FISCAL YEAR 2019**

Today's Date: <b>March 12, 2018</b>	<b>FUNDING APPLICATIONS DUE:</b> <b>MARCH 15, 2018 6PM</b>
Organization Name: <b>Aztec Museum Association</b>	
Name of Project/Program/Event: <b>Full time museum director/manager to increase visitors and programs</b>	
What City Commission Goal(s) would this funding address: (Check all that apply)	<input type="checkbox"/> Safe, Clean, Livable Community <input checked="" type="checkbox"/> Cost Effective Public Services <input checked="" type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Financial Stability of Public Funds <input type="checkbox"/> Local / Regional Partnerships <input type="checkbox"/> Environmental Practices <input checked="" type="checkbox"/> Enhance Quality of Life <input checked="" type="checkbox"/> Citizen Involvement	

**FUNDING REQUEST INFORMATION**

Describe the need for the funding: <b>Tourism/ Main Street economic development/ financial stability of public property</b>			
Describe how funding would be utilized: <b>Match Aztec Museum endowment funds/memberships/donations to improve services&amp;public involvement</b>			
Location of project site (maps may be attached): <b>Aztec museum and Pioneer Village 125 North Main Avenue, Aztec NM</b>			
How will success of the project be measured? <b>20% visitation &amp; program visit increase: 80 additional summer opening days &amp; 40 off season days</b>			
<table style="width: 100%;"> <tr> <td style="width: 33%;">Total Amount Requested: <b>\$50,000</b></td> <td style="width: 33%;">Minimum Amount : <b>\$25,000</b></td> <td style="width: 33%;">Date Funding Required: <b>July 2018</b></td> </tr> </table>	Total Amount Requested: <b>\$50,000</b>	Minimum Amount : <b>\$25,000</b>	Date Funding Required: <b>July 2018</b>
Total Amount Requested: <b>\$50,000</b>	Minimum Amount : <b>\$25,000</b>	Date Funding Required: <b>July 2018</b>	
Can project be phased? If so, describe the phases including timelines.			

PROJECT TYPE	START	END	AMOUNT REQUESTED	MATCHING FUNDS	TOTAL PROJECT BUDGET
Construction/Renovation					
Design/Engineering					
Equipment					
Vehicle					
Special Program or Event – attach detailed description, budget and marketing materials/brochures for program or event	Start July 1 2018	June 30, 2019		50,000	100,000
<b>Totals</b>			<b>50,000</b>	<b>50,000</b>	<b>100,000</b>

**ORGANIZATION INFORMATION**

Organization Legal Name: <b>Aztec Museum Association</b>	Website: <b>www.aztecmuseum.org</b>		
Organization Main Address: <b>125 N. Main Ave</b>	City: <b>Aztec</b>	State: <b>nm</b>	ZIP Code: <b>87410</b>
Organization Mailing Address:	City:	State:	ZIP Code:

Principal Contact: <b>Dale W. Anderson</b>		Phone Number: <b>505-334-8556</b>	Fax Number:
Title: <b>President</b>		Email Address: <b>dale@aztecmedia.com</b>	
Chief Executive Officer (or equivalent): <b>Dale W. Anderson</b>		Phone Number: <b>505-334-8556</b>	Fax Number:
Title: <b>President</b>		Email Address: <b>dale@aztecmedia.com</b>	
What Type of Service does the Organization Provide (Check all that apply)		<input checked="" type="checkbox"/> Educational	<input type="checkbox"/> Child Care
<input type="checkbox"/> Housing / Homeless	<input checked="" type="checkbox"/> Senior Services	<input type="checkbox"/> Drug / Alcohol Related	<input checked="" type="checkbox"/> Youth Services
<input type="checkbox"/> Recreation	<input checked="" type="checkbox"/> Economic Development	<input checked="" type="checkbox"/> Community Event	<input checked="" type="checkbox"/> [Other] <b>tourist/growth</b>
EIN/Taxpayer ID Number: <b>23-7262250</b>	Indicate Tax Status of Organization (include IRS letter of determination): <b>501 (c)(3)</b>	Has the Organization's tax-exempt status been revoked in the past five years? If yes, attach explanation <b>no</b>	
Briefly describe mission, history and principal programs and activities of the Organization: <b>PRESERVE LOCAL HISTORY FOR COMMUNITY/ VISITORS</b>			
Has entity received funding from the City of Aztec previously? If so, when, amount received and how funds were used: <b>YES IN 2017, \$10,000/ 1/2 BUILDING REPAIRS/1/2 SUMMER STAFF</b>			
How many paid full-time equivalents does the Organization have? <b>.5 WINTER/ .75 SUMME PLUS VOLUNTERS</b>		How many paid part-time equivalents does the Organization have? <b>ALL PART-TIME, 10 HR MAINTENCE 10-30 HR STAFF</b>	
Are Organization services and/or programs available to all residents of the City of Aztec? If no or restricted, please explain. <b>YES</b>		Are fees charged for services? <b>MEMBERSHIP \$25.00 YR (FAMILY VISITORS \$5.00 ADULT \$3.00 STUDENTS</b>	
Is membership in the Organization required to participate in any of the Organization programs or to be a recipient of Organization services? <b>NON-MEMBERS PAY ENTRANCE FEE</b>		Have other organizations, firms, individuals provided or will provide funds or services for this project? If yes, please describe. <b>WE ACCEPT DONATIONS AND MEMORIALS</b>	

#### REPRESENTATION

I, **DALE W. ANDERSON**, as **PRESIDENT**, have the authority to submit this funding request on behalf of **AZTEC MUSEUM ASSOCIATION**, and certify that all information submitted is factual, accurate and complete to fullest extent of my knowledge. If funding is granted, a verbal report is required before the City Commission prior to July 1, 2019.

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DN:  
com.apple.idms.appleid.prd.63416e52784138566c5a4151427353516453323759773d3d  
Date: 2018.03.13 18:51:38 -0800

**3-12-2018**

Signature

Date

March 12, 2012

Aztec City Commission  
Attn: Kathy Lamb  
City of Aztec  
201 West Chaco Ave.  
Aztec, New Mexico 87410

Dear City Commissioners,

Attached is the Aztec Museum Association's 2018 request for financial support to increase visitation and improve operations of the Museum and Pioneer Village. This is the third year we have requested \$50,000 to match our funding in order to employ a full-time administrator. A full-time employee would fund staffing to extend our summer visitation season by 80 days and provide enough matching funds to keep the museum open for 40 days during the winter season. A full-time administrator would provide for increased local programming, facility, collections, and display maintenance with the help of a supervised year-around docent/volunteer organization.

The Aztec Museum has relied on the Volunteer Board and members to operate the museum and village for many years. New cement sidewalks were installed in the village, exhibits added and improved including major repairs to the historic log cabin farm house, Labato room and main museum bathroom. In addition to many smaller items, nearly \$400,000 in major collection additions have been accepted by the museum in the last three years including the Pecos West Cyclorama, Model TT Ford truck and new garage, and the addition of over 6000 Daily Times photographs.

The ability of our volunteer Board members to operate the museum and pioneer village without consistent on-site supervision may have peaked. The demands of maintaining the main collections, operating Pioneer Village and increased involvement with the community requires consistent on-site management which can happen with Commission financial support.

The Aztec Museum has relied on its Volunteer Board to operate and expand our exhibits these past many years and involve the community in Aztec events where possible. We have been successful in this duty as evidenced by participating in the Christmas Main Street events, forming a new relationship with the Aztec High School Key Club and opening up the Pioneer village for their Halloween event. But the ability of our Volunteer Board to consistently operate has been strained the past

several years due to the demands of maintaining the main collection house in our main building and the operation of the actual village itself.

We now need the consistency of a manager who can help guide the Museum between Board changes and increase the involvement of the Museum with the community and the City of Aztec. Our Board has made it a priority to see where we can better coordinate the use of our facility with community events that occur all through the year instead of just the shorter summer period.

We do not have the ability to fund our own operations with the added the expense of full time employee. Our Board operates the Museum and Village in a very cost conscious way. The Museum is operated very inexpensively by our use of many volunteers, and kind people who will work for reduced wages to help with our expense ( total wages in 2017 \$14,922). Presently we operate at an average net annual operational deficient of about -\$34,000 to -\$18,000 depending on the investment performance of our Endowment account which we hold at Raymond James investment brokers.

The problems in the stock market the past 16 years going back to the early 2000's and the declines in the energy investments held by the Museum, has forced us to dip into our principle to partially fund our operations and repairs. If we assume we only run a deficit of-\$18,000 per year, (our lower range), it is projected that we will spend down our endowment to zero in about 12 years.

The Museum Board of course would not allow the endowment fund to be extinguished but would instead cut back hours and reduce expenses attempting to operate on a limited basis until our funding become more reliable. We have struggled with this situation the past several years which has prompted us to now formally request funding to allow the museum continue operations, and expand the Museum's involvement in the community.

## **Aztec Museum and Pioneer Village History**

The Aztec Museum Association has its roots in the San Juan County Museum Association, founded in January, 1963. In December of 1963 the San Juan County Museum Association met with th Aztec City Commission and the two bodies agreed to establish a branch museum in Aztec at the old City Hall building at 125 North Main Street, where the Aztec Museum remains yet today. The Aztec Branch Museum opened the weekend of November 21-22, 1964.

The San Juan County Museum worked with the San Juan County Commission for seven yeas to secure a permanent location for the San Juan County Museum and finalized an agreement which would permit a bond election for \$275,000 to finance a facility for the county museum. The county would own the museum and grounds and

would lease it to the San Juan County Museum Association for \$1 per year for ninety-nine years. The facility would be an archaeological research center to be built just west of Bloomfield. Voters approved this plan in the bond election held in March, 1971.

Citizens of Aztec who desired a separate history museum for Aztec met with the Aztec Chamber of Commerce to study the possibility of formally severing the relationship of the Aztec Branch Museum from the San Juan County Museum. This severance agreement was formally accepted by both parties on March 24, 1973. Almost immediately The Aztec Museum Association was organized and chartered, on April 6, 1973. Robert Osborne was the first Association president and Forrest "Breezy" Atwood was named chairman of museum expansion.

The City of Aztec and the Aztec Museum Association entered into a similar agreement, reflecting the terms that the San Juan County Commission and the San Juan County Museum Association entered into in 1971, namely that the City of Aztec would continue to own the museum building and grounds and that the Aztec Museum Association would operate the museum on a 99-year lease for \$1 per year.

Thus began the long partnership between the City of Aztec and the Museum Association. The Museum board raised \$10,000 for Phase I of renovations and repairs including a new roof plumbing and heating improvements, bathroom renovation, refinishing the basement room and installing glass display cases.

By July 1973 these initial improvements were complete and the Aztec Museum opened to the public. A second fund drive began in 1982 to build an addition on the west side of the museum.

This building, the "Atwood Annex," was opened to the public in May 1983. Pioneer Village evolved between 1985 and 1996 with some historic building being moved to the location west of the Museum, while other historic replicas were built on the grounds. This was the most productive period in the growth of the Aztec Museum and Pioneer Village. More volunteers, higher numbers of Association memberships and donations of time and financial support occurred during this period than at any other time in the Museum's existence. Today thirteen separate buildings which house 16 different establishments form this "Pioneer Village."

By 1996 the Aztec Museum and Pioneer Village was the anchor of Aztec's Main Street. From October 1996 to September 1997, 10,589 visitors registered at the Aztec Museum. Museum Association memberships numbered 435. Special events included the April Kite Festival, a multicultural fair in May, the "Zoo to You" program during Fiesta Days in June, six summer weddings in the "Pioneer Village's little church, three San Juan County history programs, State Historian Torrez' presentation on the 400th anniversary of the Spanish *Entrada* into New Mexico, with Oktoberfest celebration in the fall. Daily "shootouts" at noon on Main Street were held throughout the summer. Founders Day in September was the most successful

on record with 145 volunteers serving as guides, leaders of historical demonstrations and presentations, and artists who donated art work for the Museum to sell. Throughout the summer Venture Travel and a Japanese travel group filmed programs in the Museum and Pioneer Village.

This was a very productive period for the Aztec Museum and Pioneer Village. Membership and donations were at an all-time high. Dedicated volunteers worked tirelessly for the Museum and the Aztec community which benefitted greatly from the Museum's many activities.

Two full-time employees and several part time workers helped to coordinate the Museum's programs. The level of activity and service continued for approximately a decade, and then a rapid decline began to set in about 2006. One of the obvious reasons for the decline was that many of the strongest supporters of the Museum were no longer able to volunteer due to advancing age and decline of health. This was very evident in the Museum's monthly newsletter's regular feature "Our Friends Depart."

As any volunteer organization can attest, it has become increasingly difficult to recruit new volunteers. Much of the decline can also be traced to the beginning of the Main Street reconstruction Project in 2006 which limited access to the Museum grounds. The Museum Association slowly reduced hours of operation and days in the Museum's seasonal schedule. The Museum was finally forced to close entirely for the 2008-09 season due to lack of visitations and the impact of the "Great Recession" which afflicted the entire nation at that time. Available Aztec Museum Associations endowment investment funds were reduced by 25-30%.

When the Museum re-opened, the board was required to reduce the operating schedule by approximately 50% by opening later in the spring and closing earlier in the fall, and shortening the hours of operation each day. Another major change was the elimination of the position of full time, professional director and employing two part-time "museum assistants" for the operational months. Only a part-time maintenance position and occasional janitorial services continue year round

The Association's board essentially became an "operational management" board to reset the Museum's direction and operations. Some progress was made in attempting to re-establish the Museum and Pioneer Village's role as Aztec's Main Street anchor by supplying the leadership, planning and advocacy for the renovation and funding of the old Aztec Fire Station for the new San Juan County Historical Society building.

The devastating floods in 2014 and 2015, both of which hit the Museum especially hard. We estimate that the Museum was forced to divert between \$60,000 to \$70,000 of investment income, donations and membership support from Museum operations to flood cleanup, restoration and capital improvements such as the new concrete walkways and raised wooden platforms in Pioneer Village. The floods also necessitated the closing and delayed opening of the Museum for over two months, seriously reducing

admission fee income, while retaining staff for cleanup and restoration. The final flood repairs/construction was completed by the city of Aztec in August of 2017.

### **How with the success of the project be measured?**

1. Increase in days of public operation of the Aztec Museum and Pioneer Village
2. Increase in annual personal and business memberships in the Aztec Museum Association
3. Rate of increase in Museum and Pioneer Village visitations
4. Increase in financial and in-kind support for the Aztec Museum and Pioneer Village
5. Frequency and variety of public programs at the Aztec Museum and Pioneer Village

### **Budget Summary for Proposed Professional Director at Aztec Museum and Pioneer Village**

Full time from April through October \$4,000/month for seven months \$28,000

Half time \$2,000/month for five months \$10,000

Additional payroll taxes and insurance 14.5% \$5,500

Additional telephone and internet service, printing expenses, supplies, etc. \$3,000

New employee training, professional memberships, publications, travel, etc. \$2,009

Contingency fund - 3% 1,500

**TOTAL FUNDS REQUESTED FOR YEAR ONE \$50,000**

**CITY OF AZTEC**  
**REQUEST FOR FUNDING APPLICATION**  
**FISCAL YEAR 2019**

Today's Date: March 13, 2018

**FUNDING APPLICATIONS DUE:**  
**MARCH 15, 2018 6PM**

Organization Name: Aztec Ruins National Monument

Name of Project/Program/Event: Aztec Ruins Lecture Series and Cultural Arts Program

What City Commission Goal(s) would this funding address: (Check all that apply)

☐ Safe, Clean, Livable Community

☒ Cost Effective Public Services

☒ Economic Development

☐ Financial Stability of Public Funds

☒ Local / Regional Partnerships

☐ Environmental Practices

☒ Enhance Quality of Life

☒ Citizen Involvement

**FUNDING REQUEST INFORMATION**

Describe the need for the funding:

This funding is requested to sponsor the annual Aztec Ruins Lecture Series presentations and American Indian Cultural Arts Festival at Aztec Ruins National Monument throughout this year (inclusive through June 2018). This National Park Service visitor services programming engages several scholars willing to travel to Aztec Ruins to present the park's annual lectures and has recently expanded to offer visitors as special educational events during weekend and daytime hours and more recently an annual American Indian Cultural Arts Festival. The ability to offer accommodations to the presenters and artists who more often than not travel great distances facilitates their participation. This grant will allow the monument to pay for lodging and will enable the park to continue to invite the highly esteemed speakers as it has in the past and to provide lodging as the park expands the program to offer daytime family-friendly presentations. Aztec Ruins has partnered in the past with Step Back Inn and Microtel (currently Presidential Inn & Suites) to offer accommodations for the guest speakers at a reduced rate per room per night. Partnerships through the park's Friends organization assists with honoraria for speakers.

Describe how funding would be utilized:

City funding for the Lecture Series and cultural programs will ensure that we can continue to bring in speakers and provide events to complement community and city events and attract tourism to the City of Aztec. The July 14th American Indian Cultural Arts Festival provides regional artists a venue to demonstrate and sell their work while engaging local and non-local visitors, enabling experiences in diversity and history of Aztec Ruins and the City of Aztec. Offering presentations and lectures like these allow the partnership of the Ruins and the City of Aztec to engage broader national audiences as well as retaining local audiences and stewardship of our wonderful community.

Location of project site (maps may be attached):

Events are held in the Aztec Ruins picnic area and in the Visitor Center video room.

How will success of the project be measured?

The park expects an increase/ retained number of attendees per lecture, currently averaging 40 per talk, and an increase of last year's number of 530 visitors to the American Indian Cultural Arts Festival in July. The budget will also increase the number of programs this year.

Total Amount Requested:

**\$840**

Minimum Amount :

**\$540**

Date Funding Required:

**July 1, 2018**

Can project be phased? If so, describe the phases including timelines.

Yes, monthly if necessary. Hotel billing can be requested each month to be paid by City of Aztec.

PROJECT TYPE	START	END	AMOUNT REQUESTED	MATCHING FUNDS	TOTAL PROJECT BUDGET
Construction/Renovation					
Design/Engineering					
Equipment					
Vehicle					
Special Program or Event - attach detailed description, budget and marketing materials/brochures for program or event	July 1, 2018	June 30, 2019			All PR and ad
<b>Totals</b>					

**ORGANIZATION INFORMATION**

Organization Legal Name:

**Aztec Ruins National Monument**

Website:

**nps.gov/azru**

Organization Main Address:

**725 Ruins Road**

City:

**Aztec**

State:

**NM**

ZIP Code:

**87410**

Organization Mailing Address:

same

City:

State:

ZIP Code:

Principal Contact: <b>Nathan Hatfield</b>		Phone Number: <b>505.334.6174 x228</b>	Fax Number: <b>505.334.6372</b>
Title: <b>Chief of Interpretation</b>		Email Address: <b>nathan_hatfield@nps.gov</b>	
Chief Executive Officer (or equivalent): <b>currently vacant</b>		Phone Number:	Fax Number:
Title: <b>Superintendent</b>		Email Address:	
What Type of Service does the Organization Provide (Check all that apply)		<input checked="" type="checkbox"/> Educational	<input type="checkbox"/> Child Care
<input type="checkbox"/> Housing / Homeless	<input type="checkbox"/> Senior Services	<input type="checkbox"/> Drug / Alcohol Related	<input type="checkbox"/> Youth Services
<input checked="" type="checkbox"/> Recreation	<input checked="" type="checkbox"/> Economic Development	<input checked="" type="checkbox"/> Community Event	<input type="checkbox"/> [Other]
EIN/Taxpayer ID Number:	Indicate Tax Status of Organization (include IRS letter of determination):	Has the Organization's tax-exempt status been revoked in the past five years? If yes, attach explanation <b>no</b>	
Briefly describe mission, history and principal programs and activities of the Organization: <small>In the early 1900s Archaeologist Earl Morris worked several years for the American Museum of Natural History, excavating the property of local resident Henry D. Abrams. By Presidential Proclamation in 1923, Warren G. Harding created Aztec Ruins National Monument to preserve and protect the spect</small>			
Has entity received funding from the City of Aztec previously? If so, when, amount received and how funds were used: <small>Yes, Aztec Ruins is grateful to have received funding from the City of Aztec in the past. In 2009 and 2010, the Aztec Public Library incorporated funding for our lecture series into its budget. In 2011, it was decided that the library was not the appropriate source for this money, and the City of Aztec gave</small>			
How many paid full-time equivalents does the Organization have? <b>16</b>		How many paid part-time equivalents does the Organization have? <b>8</b>	
Are Organization services and/or programs available to all residents of the City of Aztec? If no or restricted, please explain. <b>Yes.</b>		Are fees charged for services? <b>No, all events and lectures are free and open to the public.</b>	
Is membership in the Organization required to participate in any of the Organization programs or to be a recipient of Organization services? <b>No.</b>		Have other organizations, firms, individuals provided or will provide funds or services for this project? If yes, please describe. <small>Yes, Aztec's local Step Back Inn and Microtel (currently Presidential Inns &amp; Suites) partnered to provide lodging for a reduced rate of \$70 and \$98, respectively, per room per night. The Friends of Aztec Ruins, our partnering non-profit organization, provides honoraria to the speakers.</small>	

#### REPRESENTATION

I, **Cyresa Bloom**, as program coordinator/ranger, have the authority to submit this funding request on behalf of **Nathan Hatfield, Chief of Interpretation**, and certify that all information submitted is factual, accurate and complete to fullest extent of my knowledge. If funding is granted, a verbal report is required before the City Commission prior to July 1, 2019.

**03.12.2018**

Signature

Date