CITY OF AZTEC

FISCAL YEAR 2016-2017 BUDGET

with accompanying

BUDGET MESSAGE

17 May 2016

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CITY OF AZTEC

FISCAL YEAR 2016-2017 BUDGET MESSAGE

Enhancing the Lives of our Citizens through Financial Responsibility and Visionary Leadership with Simplified, Accessible, and Transparent Government.

- *Aztec City Commission*

17 May 2016

Mayor
Sally Burbridge

Mayor Pro-Tem
Sherri Sipe

City Commissioners

Austin Randall
Sheri Rogers
Katee McClure

201 West Chaco
Aztec, NM 87410

TO: Mayor Sally Burbridge

CC: Mayor Pro-Tem Sherri Sipe, Commissioner Austin Randall, Commissioner Sheri Rogers, and Commissioner Katee McClure

FROM: Joshua W. Ray, City Manager

DATE: 17 May 2016

SUBJECT: Budget Message, including presentation of the 2016-2017 Fiscal Year Budget for the City of Aztec

Please find presented herein the proposed fiscal year budget for the City of Aztec for 2016-2017. This document is on file at the City Clerk's office for review and the public hearing will be advertised within the next 30 days at City Hall. The document is divided by funds and subdivided by departments.

FISCAL YEAR 2008 – 2009 REVIEW

The overall budget for fiscal year 2008-2009 was $31,914,122.

General Fund revenues increased $62,000 to $7,567,641. General Fund expenditures increased $862,135 to $7,388,063. General fund reserves ended the fiscal year at $5,383,307.

Joint utility revenues increased $256,697 to $9,806,660. Joint Utility expenditures increased $6,049,596 to $14,659,286. Joint utility fund balance ended the fiscal year at $9,925,347.

FISCAL YEAR 2009 – 2010 REVIEW

The overall budget for fiscal year 2009-2010 was $27,640,778.

General Fund revenues decreased by $1,189,959 to $6,377,682 from the previous fiscal year. General fund expenditures decreased $833,274 to $6,554,789. General fund balance ended the fiscal year at $3,598,415.

Joint utility revenues increased $3,799,555 to $13,345,902. Joint utility expenditures decreased $3,598,040 to $11,061,246. Joint utility fund balance ended the fiscal year at $12,210,003.

FISCAL YEAR 2010 – 2011 REVIEW

The overall budget for fiscal year 2010-2011 was $22,828,317.

General fund revenues decreased by $89,421 to $6,288,261. General Fund expenditures decreased by $402,359 to $6,152,430. General fund balance ended the fiscal year at $3,734.246.

Joint utility revenues decreased by $3,742,490 to $9,982,412. Joint Utility expenditures decreased $754,684 to $10,306,562. Joint Utility fund balance ended the fiscal year at $11,885,853.

FISCAL YEAR 2011- 2012 REVIEW

The overall budget for fiscal year 2011-2012 was $23,832,832.

General Fund revenues increased $874,885 to $7,131,697. General Fund expenditures increased $821,873 to $6,785,509. General Fund reserves ended the fiscal year at $5,476,715, an increase of $165,541.

Joint Utility Fund revenues decreased by $73,382 to $10,165,945. Joint Utility Fund expenditures increased by $686,642 to $9,122,044. Joint Utility Fund balance ended the fiscal year at $11,826,716, a decrease of $790,816.

FISCAL YEAR 2012 – 2013 REVIEW

The overall budget for fiscal year 2012-2013 was $18,802,246.

General Fund revenues decreased $569,278 to $6,562,419. General Fund expenditures increased $629,458 to $7,414,967. General Fund reserves ended the fiscal year at $4,415,167, a decrease of $1,061,548.

Joint Utility Fund revenues increased $124,038 to $10,289,983. Joint Utility Fund expenditures increased $966,640 to $10,088,684. Joint Utility Fund balanced ended the fiscal year at $11,442,154, a decrease of $384,562.

Total Fund Balance at the end of the fiscal year was $18,718,242.

FISCAL YEAR 2013 - 2014 REVIEW

The overall budget for fiscal year 2013-2014 was $18,661,237.

General Fund revenues increased $135,809 to $6,698,228 from the previous year. General Fund expenditures decreased $380,959 to $7,034,008. General Fund balance ended the fiscal year at $3,644,918, a decrease of $770,249 (17%).

Joint Utility revenues increased $511,203 to $10,801,186. Joint Utility expenditures increased $41,090 to $10,047,594. Joint Utility fund balance ended the fiscal year at $11,320,309, a decrease of $121,845 (1%).

FISCAL YEAR 2014 - 2015 REVIEW

The overall budget for fiscal year 2004-2015 was $18,828,417.

General Fund revenues decreased by $430,554 to $6,267,671 from the previous year. General Fund expenditures decreased by $499,942 to $6,534,066. General Fund balance ended the fiscal year at $2,921,523, a decrease of $723,395 (19%).

Joint Utility revenues decreased by $767,405 to $10,033,781. Joint Utility expenditures decreased by $1,084,679 to $8,962,915. Joint Utility fund balance increased $1,549,483 to $12,869,792 (13%).

Total Fund Balance at the end of the fiscal year was $17,994,337.

FISCAL YEAR 2015-2016 YEAR END REVIEW

Fiscal Year 2016 has been a positive year with underlying challenges along the way. We have worked diligently throughout the year to ensure that our major projects either began construction on schedule or are bid as planned. But with those plans, we have endured yet another year of declining gross receipt taxes (GRT). This reduction in revenues continues to cause the General Fund to struggle. General Fund revenues for the year returned to FY 2011 numbers. GRT for the year fell for a third consecutive year after experiencing a slight rebound in FY12.

This year had a number of successes that I would like to revisit before we delve into the individual funds.

Successes

- Phase 1b of the East Arterial Route began construction
- Sewer Outfall line final plans were approved, bids were opened and accepted, NTP was issued
- New Fueling station with automated pump installed at the Airport
- Electric Department retaining wall completed
- New Electric power purchase contract negotiated and agreed upon with Guzman Energy
- Executed lease agreement for HUB and began construction alterations
- New Airport welcome sign located at the Aztec Municipal Airport
- New Sign for Florence Park
- Finalized plans for North Main development project phase 1 and bid for construction
- Construction of a 1 Megawatt solar field as negotiated within the Power Purchase agreement
- Intergovernmental relationships continue to get stronger

Challenges

- Declining Gross Receipts Taxes
- Reduction in staffing levels
- Oil and Gas Industry forecasts
- Citizen participation

Fiscal Year 2016 has been a very busy year. The decline of revenues has made the year challenging but also forced our staff to work more efficiently. For the year, we are estimating our expenditures at $26,515,506. This is only a projection based on our current spending pattern throughout the year but is presented in high confidence. Actual estimates will most likely be lower than the projected number and could result in an increase in our fund balances. In comparison, that is an increase of roughly $6,000,000 over the previous year and $3,000,000 more than FY14. Of that $26,515,506, $7,332,441 were expended on capital projects.

We have been planning for this decline in revenues for the past 4 years, knowing that the oil and gas industry was prime for a downturn. We have been focusing our attention on streamlining our services and completing our capital projects. As you can see from FY16, we spent an estimated 28% of our total expenditures on capital projects. That percentage shows a clear focus by City staff to get things done over the course of the fiscal year.

General Fund revenues are projected to be $316,733 lower than the budgeted amount of $6,190,019, resulting in projected revenues of $5,783,286. This is $699,607 less than the previous year and represents a decrease of 11%. General Fund expenditures are projected to be $1,162,174 less than the budgeted amount of $8,323,323, resulting in projected expenditures of $7,161,149. This represents an increase of $312,367 over the FY15 expenditures. These estimates will result in a fund balance appropriation of $1,377,863. General Fund reserves are estimated to end the fiscal year at $1,593,379.

Joint Utility Fund revenues are projected to be $10,183,386, a decrease of $5,524,233 from the budgeted amount. This is an increase of $45,449 over the previous fiscal year actual revenues. Joint Utility Fund expenditures are estimated to increase $1,158,173 to $12,297,111 over the previous fiscal year. Estimated expenditures are $6,376,178

less than the budgeted amount for the fiscal year. These estimates represent a fund balance appropriation of $2,113,725. Joint Utility Fund reserves are estimated to end the fiscal year at $2,594,792, with a total Fund Balance for all Utility funds to be $9,058,762.

Overall, Fiscal year 2016 has been a success. As our major projects continue in the construction phases, we are confident that better financial times will return to the State of New Mexico, San Juan County, and to the City of Aztec. Until then, we must focus on ways to invigorate our local economy and generate energy within our community. Small town America is built around providing services to our Citizens so that they can live, work, and play in their town without having to leave our borders for additional services. Our goal is to continue to provide those services at the highest level possible within the restrictions of our revenue streams.

FISCAL YEAR 2016-2017 PROPOSED BUDGET

Please find herein the proposed budgets for Fiscal Year 2017, 2018, and 2019. In order to develop this draft budget for you, we have followed the same budget process that we have used the past four years, with a few adjustments. Department heads submitted their budget requests, including capital, to our Finance Director. The finance department compiled all of the departmental budgets into a budget folder and presented that information to me for initial review. After my initial review, we did not meet individually with department heads this year as we have done in the past. Instead, we discussed the overall budget with department heads at staff meeting and laid out a plan for the most important projects for the upcoming years. Individual departments sent proposed reductions to us for review and then we made the final decision on what to present to Commission. After careful consideration and using sound fiscal forecasting and projections, I am confident we have made the necessary adjustments to present a sound fiscal budget to Commission.

Our budget review plan is to deliver this budget packet to Commission on 17 May 2016. We would like for Commission to review the budget message and proposed budget before we meet to discuss the proposal. We have tentatively scheduled a workshop before our regularly scheduled Commission meeting on 24 May 2016. At that meeting, we will walk through the highlights of the budget and answer any questions that may exist. We have also scheduled a tentative workshop on Thursday 26 May 2016 to follow up from our first workshop. We are required by the State of New Mexico to submit a draft budget for their review by 1 June 2016. We have tentatively scheduled a special Commission meeting for 31 May 2016 for the Commission to approve the draft budget for submission to the State. For the past 4 years we have waited until May to submit our proposed budget to the Commission to ensure the accuracy of our projections for the upcoming year. Once the State has given us preliminary approval of our draft budget, we will have one final review in June before we adopt our final FY2017 budget.

The FY17 budget is a streamlined budget with one main focus - completing the big projects that we have been working on for a number of years. The three big construction projects are the(1) East Aztec Arterial Route, the (2) Sewer outfall line, and the (3) North Main extension development. All three projects have seen significant progress during the previous fiscal year and will be our main focus during the upcoming fiscal year(s).

(1) **East Aztec Arterial Route** - Phase 1b began construction in FY16 and will conclude in FY17. This phase of the arterial route will provide a clear connection to NM 550. City staff has been working with our project engineer Wilson & Co. to finalize the plan for the remaining section of the route, phase 2. We have a standing conference call every Wednesday which includes representatives from NM DOT, BLM, SLO, FHWA, and any other members of the team pertinent to finalizing our plans. Our goal is to finalize plans by November of 2016 and to go to bid the first quarter of 2017.

(2) **Sewer outfall line** - As previously stated, the plans have been completed, bids have been received and opened, and Commission has accepted the best bid. The notice to proceed has been awarded and we expect construction to be underway by the time FY17 begins. This project is scheduled for approximately 300 days. If the project stays on schedule, it will be completed before the end of the upcoming fiscal year.

(3) **North Main extension** - City staff is working diligently with Russell Engineering to finalize our design and engineering plans for this project. The first phase of the project should begin construction in the fall of this year. We expect that phase to be completed by the end of the calendar year and then we will work to complete the remainder of the extension.

Last year we started year 1 of our next 5 year plan for the City of Aztec. We set out with the goals of focusing on these same three major projects and cleaning up some of the smaller projects that remained on our project list. We developed that plan with 4 categories: infrastructure, community development, recreation, and economic development and tourism. In addition to that 5 year plan, we help a Commission planning retreat in March where we discussed our economic and community development desires and plans. We will use all of that information to help guide us through the next 4 years. Although we do not foresee any immediate financial relief over the next 12 months with the oil and gas industry, we remain confident that it will rebound and a lot of the lost jobs will return to our community.

Fiscal Year 2017 is the 2nd year of our second 5 year plan. We will continue to update our plan to ensure that we are on track for where we want to be when we want to be there. Although there will be hurdles along the way, we are confident that sound fiscal management and efficient operations will allow us to achieve our goals. Already we have seen a lot of improvement with our operations throughout the City and with the overall aesthetics of our community. There will always be plenty of work to do but it never hurts to stop and smell the beautiful flowers along the way. The changes made to our City team have been noticeable and appreciated. We would not be where we are today without the knowledge and talent of our team members.

Fiscal Year 2017 will be there 3rd year that staff has presented a 3-year budget proposal to Commission for your review. The multi-year budget process allows for a greater level of financial responsibility, governmental transparency, and a more efficient and effective planning process. As you will see from the FY18 and FY19 proposed budgets, there are a number of projects that we would like to complete. But we can only do as much as our revenues will allow us. Therefore, staff and Commission will have to work together to decide the most important projects to complete and take action based around those items. Your decisions for FY17 will directly impact what can occur in FY18 and FY19. Our goal is for Commission to see all three budgets and to be informed to make the best decisions for the City of Aztec.

The proposed budget's expenditures exceed revenues in both the General Fund and the Joint Utility Fund. This is not abnormal as we continue to budget conservatively for revenues and liberally in expenditures. This imbalance continues to create issues for us as we struggle to balance our immediate wants vs. our immediate needs. The first 5 years of existence for our team was extremely aggressive completing projects and developing written documents to guide our efforts. We have been very effective in increasing our transparency and showing our Citizens exactly where their tax dollars are being spent. This past year we created our first Year in Review document that laid out what we actually worked on in 2015. Our goal is that this budget document, our City webpage, our social media outlets, and the Year in Review document will all help our Citizens understand why we do the things that we do each and every day.

The proposed budget follows in the same line as last year's budget. We have watched our revenues decline steadily over the last four years and have planned accordingly. In doing so, we have cut our operations and capital budgets every year to ensure the health of our fund balances. The proposed budget focuses on maintaining the current staffing levels, supplies, and services with minimal to zero capital budgets (excluding the larger capital projects already mentioned).

If revenues increase during the year, we will place those un-appropriated dollars back into fund balances. If revenues decrease during the year then we will be forced to make mid-year adjustments. We will not plan for things that are out of our control (such as an increase in local drilling or new businesses opening). What we will plan for is the same level of gross receipts taxes which we have received this past year with the same percentage of decline.

The proposed budget does not include any Cost of Living Allowances (COLA) or merit increases for performance. This is the first year in 6 years that we have not proposed any increases for our employees. We have used our annual performance evaluations as the tool for deciding merit increases for the past 5 years, but at this point, there is not

sufficient room within the budget to provide for such. We have also eliminated the option for Staff to sell back unused vacation and sick time at specific times during the year. This has previously worked well to lower the financial liability that we carry for each employee and to serve as a form of a bonus for employees.

General Fund

We have consistently stated over the last 6 years that our General Fund can only be as active as our annual revenues. With that in mind, we must accept that FY17 will not be a year of new construction and new projects. That does not mean our crews will not continue to be extremely busy maintaining our current operations and levels of service, but it does mean our Citizens will not see the same level of new projects as they have seen in the past.

Completing an annual budget in May every year is a very exciting time and provides us with great opportunity to see our City looking good. We can look out the window and see kids playing in the splash pad, people picnicking in Minium Park, cars parked in the parking lot and traffic coming and going at the Visitor's Center. We can hear the lawnmowers working, see street crews patching potholes, and police cars cruising up and down the safe streets of our City.

You will once again see a conservative, semi-scary revenue projection based around our current gross receipts tax distributions. These numbers are on a consistent decline and we do not have a strong sense of when this will change. We have spoken to a number of industry professionals and they predict that calendar year 2017 will continue to be a difficult, yet stabilizing, year. If we follow their predictions, then we can expect similar GRT allocations throughout FY17. Our challenge, with reduced revenues, is to project a budget of actual expenses instead of hopeful expenses. What this means is that departments must decide which projects they will complete within the 12 month time frame and leave the additional items out for the following year. We have created a community that enjoys seeing progress each and every day and it remains our responsibility to keep progressing forward - no matter what our limitations may be.

The proposed budget includes a list of projects over the next three years. Projects that are not budgeted for in FY17 are projected in the FY18 and FY19 budgets. The FY18 and FY19 budgets will not be approved by Commission in June of this year, but they can be used to provide long-term planning. If there are projects you would like to see on the list or projects you would like to have removed, please engage the Commission during our workshops. This is our method for showing our Citizens what we plan to do with public funds over the next three years. Accountability is very important in local government and this is one way we feel we can provide that level of accountability and transparency.

Our state and local economies have continued to struggle over the past four years. We were blessed with an upturn of the local economy for two years but that was short lived. Sound fiscal management tells us we should expect similar revenue projections in FY17 as we are experiencing in FY16. We continue to see new local businesses opening up in Aztec but those revenues should not be counted on (just yet). Our target revenue for FY17 General Fund is $6,500,000. If we can generate $6,500,000 in revenues then we can operate efficiently and effectively with $6,500,000 in expenditures. However, any slight deviation from those numbers will create a burden on our General Fund reserves.

General Fund revenues are projected at $5,519,380, a decrease of $263,906 (5%) from FY16 actuals. General Fund expenditures are budgeted at $6,470,870, a decrease of $749,212 (10%) from FY16. These budgeted amounts will result in a fund balance appropriation of $951,490. We do not expect to expend all of the budgeted amounts and therefore do not expect to utilize the entire $951,490 from fund balance. However, it is important to point out that we could expend the entire budgeted amount and would therefore require a fund balance appropriation to cover expenses.

Our goal every day and every year is to work towards making the City of Aztec a better place to live, work and play while continuing to focus on fiscal responsibility. We will continue to operate within our approved budgets and to ensure our fiscal audits are completed on time. We strive to instill trust in the hearts of all our Citizens so that we can build a unified community with small town values and big city opportunities.

Joint Utility Fund

Our goal with the Joint Utility Fund will always be to operate each of the three individual funds as a business and to make at least $1 more than it cost to operate the fund. The proposed budget once again allows for the Electric department to operate with a positive revenue balance (removing capital improvements). The Water department dipped below self-sufficiency this year and will require adjustments to bring it back to positive operations. The Sewer department operated within $40,000 of being self-sufficient, but as predicted last year, we will need to adjust our sewer rates to ensure long-term sufficiency of those operations.

We have been working on securing services for our next utility rate study. We hope to receive proposals for these services very soon so that we can get moving with the process. The study will review our water, sewer, electric, and solid waste collection rates. We predict potential increases for water, sewer, and solid waste collection rates with a decrease in our electric rates. However, it is best for us to wait until the study is completed and we have the findings before we make rate adjustments.

Joint Utility fund revenues are projected to increase 4% ($4,490,610) to $14,673,996 (compared to FY16 actuals). (This number includes the $5,050,000 loan from NMED for the sewer outfall line.) Expenditures are estimated to increase 37% ($4,560,025) to $16,857,136. These projections will result in a fund balance appropriation of approximately $2,183,140. We are confident these projections are very close to what the actual numbers will be at the end of the fiscal year. Departments continue to overestimate the amount of work that can be completed within the 365 days provided by the fiscal year. With that in mind, we have reduced the projected workload for the year and developed a more accurate picture of what will actually be accomplished during this fiscal year.

The Electric department is a strong department for the City of Aztec. It is effective in both delivery of services and in providing for the long term health of our Electric utility. FY17 will represent a new beginning for our electric department as we will begin our partnership with Guzman Energy to purchase power. This new agreement is a 7 year agreement that also includes the construction of a 1 megawatt solar field. After 7 years, the solar field will become property of the City of Aztec and a permanent fixture in our Electric department operations.

Our Water treatment and distribution systems are in year 4 of renovations and upgrades. We continue to move some items out to later fiscal years but we are still able to provide sufficient water services for our community. The addition of the new water storage tank and the increased efficiency of Reservoir #3 have provided additional stability and security to our water operations. This stability was proven during the Gold King Mine spill that occurred this year. Our operations never ceased and our customers did not lack for clean, quality water. Although operations showed a negative appropriation of $90,471 for the upcoming budget, we remain very confident that the water treatment and distribution operations are functioning at an efficient and effective level.

FY17 will be a big year for our Wastewater treatment and collection systems. The construction of the new sewer outfall line will provide long-term security to the collection of wastewater for our City. This project, along with the new treatment plant (2009), should allow us to be confident in our wastewater services for many years to come. The sewer outfall line will begin construction in late summer and should take approximately 300 days. Once completed, we will need to increase our sewer rates to pay the debt service on this $4,000,000 project. In addition, as previously stated, we will await the completion of the rate study to determine the increase needed to ensure long-term efficiency of our wastewater operations. Sewer rates should cover the daily operations of both our treatment and collection services and also provide for capital improvements to keep the plant operating effectively.

Currently we are operating our treatment facility with two full-time employees. Our main goal with this department is to only need one full-time employee utilizing the updated telemetry system. However, we will still need a backup operator to ensure sufficient coverage year round, during trainings, vacations, and any emergency situations. Although we accept the fact that additional revenue is needed to ensure positive revenue flows, we are confident that it is a strong utility for the City.

Aztec Municipal Airport

The Aztec Municipal Airport (AMA) is a great asset for our City and our community. The City took over primary management of the Airport last year and it has been a non-stop project from day 1. City staff renovated the pilots lounge and created four different rooms within the lounge. The lounge has two clean restrooms, a sitting area with a television, and a snack room equipped with a snack machine and a drink machine. We also have a desktop computer with wireless internet access in the snack room for pilots to complete their flights plans, research travel plans, and surf the web for fun things to do while in Aztec.

Along with the pilots lounge upgrade, we have completed a number of projects at the airport to make it a destination stop for all general aviation (GA) pilots. Ed Kotyk constructed a new sign at the airport, replacing an old sign that had been located there for at least 20 years. Bill Watson has been working with Eaton Sales to locate a new 10,000 gallon fuel tank accompanied with a fully automated, two nozzle electric pump. This new pump will allow pilots to land at AMA, fuel their planes, pay at the pump, and get back into the air towards their final destination. Although we would prefer pilots to stay and play in Aztec, we accept the fact that sometimes they simply need a quick stop to rest and refuel before they get back on their way. Aztec Municipal Airport is the perfect stop for anyone looking for a stop and go.

For the pilot looking to get a bite to eat or maybe a short vacation, we are working to establish AMA as a solid destination. We have located two former police cruisers at the airport as courtesy cars. Courtesy cars are vehicles that are associated with the airport (clearly marked on both sides of the vehicle as an airport courtesy car) that can be used for travel in and around the area. Our airport does not offer rental car services so this option allows pilots to eliminate the need to make other arrangements outside of our City. The courtesy car options encourage them to travel to our local hotels for overnight lodging, head up the river for fishing excursions, stop in at our local restaurants for some quality dining, play 18 holes of golf at Aztec Municipal Golf Course, or venture down to the Aztec Ruins National Monument to explore the beginning of civilization.

FY17 will also bring another construction project to the Aztec Municipal Airport. The City is partnering with New Mexico Aviation and the Federal Aviation Administration to reconstruct our airport apron. This project is estimated at $650,000 and will include a local City match of $32,500. Reconstruction of the apron will ensure the safety of all air traffic to the fueling station and back to the runway. All of these projects combined will result in approximately $1,000,000 worth of improvements for the airport within the last two fiscal years.

Aztec Municipal Golf Course

The City took over operations of the golf course in 2015 and quickly changed the name to Aztec Municipal Golf Course (AMGC). The name change was the easy part, getting the course in quality playing conditions and ensuring efficient operations were much bigger challenges. This past year, the City saw increases to the number of members and weekly players over what was seen the previous year. These increases are positive signs of growth but we still have plenty of room for improvement before any long-term discussions can occur.

Over the past 6 months, the City partnered with Randy Hodge to provide club house and snack bar management. The City is also partnering with Chris Duthie to market the course (as well as other items throughout the City). These two new partnerships have already proven to be effective in creating a better golfing experience at Aztec Municipal Golf Course. FY16 saw some important factors come into play for AMGC but definitely saw a number of challenges. The alcohol license was not approved until September, two floods caused damage to the course, and tournaments that were typically played at AMGC had to be scheduled at other venues due to insecurity over the staying power of the course.

FY17 should be a much better year for Aztec Municipal Golf Course. We have increased the number of scheduled tournaments to 17, have established the alcohol license, updated the clubhouse and the snack bar area, increased our marketing efforts, and brought in a golf pro to help with lessons. April and May have shown significant

increases in both revenues and players over the same period the previous year and we are confident that the numbers will continue to grow.

Aztec HUB

The City took on a new project during FY16 to create a business enterprise center and incubator in an effort to invigorate our local economy. Small town America thrives off of small businesses providing services to local citizens and putting money directly back into the economy. With that in mind, the City partnered with the San Juan College Incubator, Small Business Center, Chamber of Commerce, and with Four Corners Economic Development to create a place where local entrepreneurs can start a business and have the support needed to help make that business work.

The HUB is a multi-use facility that will allow for small business office space, small and conference style meeting spaces, a larger incubation facility, and a common entrepreneurs work space. These different uses will allow for a local business person to come and be a part of a community atmosphere and to build their business over the course of up to 3 years. Each member of the HUB will be given access to monthly training sessions related to business development and management.

We expect this project will be up and running by the first part of the fiscal year. Marketing and placement will begin next month and final construction should be completed by the end of June. The ultimate goals of the facility are to assist local business men and women with the development of their ideas, provide business services to the community, and to help small businesses grow into larger businesses within the community. This is a new and unique opportunity for the City to help make things happen in our downtown and we are confident it will be something special for the City of Aztec.

Total Budget FY16

The total budget for Fiscal Year 2016 is presented to Commission in the amount of $38,128,453. This proposal is a 2% ($855,733) decrease over last year's approved budget. This budget includes the sewer outfall line, the arterial phase 1b, the Aztec Municipal Airport apron reconstruction, and the N. Main extension project, all of which are high ticket projects.

We have become more involved with our community this past year than in years past. Citizens have utilized social media, print media, and old school communication methods to learn more about what we are doing. In turn, we have reached out to the community in more ways than most governments could ever imagine. This outreach has helped to educate our Citizens about what we are doing and why we are doing what we do. Hopefully, with increased efforts this year, we will be able to strengthen our community and introduce an entirely new generation to what local government can do for them when it is operated the right way - efficiently and effectively.

The foundation of our City is stronger now than it was at this time last year and we can be proud of what we are accomplishing. The world can be a challenging place, as our local economy have proven over the last 36 months, but if we all work together, we will make a difference. The City of Aztec IS a great place to live, work, play and raise a family and will only get better with our Team behind the wheel!

Aztec is not made, it's in the making.

FY 2017 Budget Planning Documents

10 Year Financial Analysis
Cash Balance Sheets

CITY OF AZTEC 10 YEAR FINANCIAL ANALYSIS

Year	General Fund Expenditures	Capital Projects Exp.	Lodgers Tax Exp.	Road Fund Exp.	Joint Utility Exp.	Total Budget	Debt service Payments	Total Debt	Assets vs Liabilities	Property Valuation
2003-2004	$3,675,889	$506,898	$22,261	$72,553	$5,817,119	$9,616,673	$184,172	$2,576,688	$34,005,378	$169,967,003
2004-2005	$4,227,379	$1,375,561	$19,022	$103,941	$5,886,197	$11,295,159	$311,402	$4,229,424	$35,841,615	$176,847,423
2005-2006	$5,644,805	$1,191,900	$18,920	$1,184,795	$6,458,625	$12,947,006	$423,503	$3,981,595	$39,560,359	$193,927,589
2006-2007	$5,905,053	$257,221	$12,050	$3,306,475	$8,336,157	$17,095,682	$423,531	$3,724,350	$42,789,207	$212,119,937
2007-2008	$6,525,928	$467,554	$15,133	$819,336	$9,672,479	$17,009,273	$438,427	$3,617,171	$46,845,083	$248,848,462
2008-2009	$8,272,238	$2,822,954	$14,618	$1,345,039	$8,527,799	$16,833,215	$617,919	$11,627,074	$52,092,424	$267,923,703
2009-2010	$6,429,881	$3,481,643	$15,218	$959,755	$9,151,012	$22,226,318	$1,094,569	$11,784,395	$55,547,905	$320,519,964
2010-2011	$5,963,636	$971,031	$11,596	$2,034,548	$8,435,402	$27,397,539	$904,381	$11,256,376	$59,900,270	$334,662,628
2011-2012	$6,785,509	$1,564,138	$4,569	$1,149,600	$9,122,044	$23,832,832	$3,077,930	$8,502,677	$61,888,766	$337,396,616
2012-2013	$7,414,967	$959,777	$5,984	$486,732	$10,088,684	$17,638,859	$644,300	$7,748,782	$61,520,463	$340,956,309
2013-2014	$7,034,008	$716,348	$20,685	$1,708,246	$10,047,594	$18,661,237	$418,770	$7,971,529	$62,689,802	$359,480,056
2014-2015	$6,534,066	$470,663	$28,015	$713,727	$8,962,915	$18,828,417	$550,000	$7,355,641	$57,660,882	$371,649,508
	General Fund Revenue	GRT Revenue	Property Tax Revenue	Franchise Tax Revenue	Road Fund Revenue	Joint Utility Revenues	General FB	Capital Projects FB	Road Fund FB	Joint Utility FB
2003-2004	$4,643,273	$2,887,368	$318,921	$114,754	$49,137	$5,989,270	$4,340,604	$1,027,610	$75,073	$5,138,373
2004-2005	$5,164,797	$3,736,964	$337,471	$358,551	$25*	$6,831,112	$5,336,344	$1,283,419	$638,628	$5,824,003
2005-2006	$5,878,002	$3,998,584	$358,997	$471,109	$968,743	$8,051,202	$4,695,583	$706,455	$1,222,086	$6,264,511
2006-2007	$6,609,273	$4,582,503	$385,364	$534,301	$2,191,174	$9,287,865	$4,448,432	$1,456,967	$1,100,940	$6,989,830
2007-2008	$7,505,057	$5,478,504	$434,477	$523,744	$229,711	$10,155,431	$5,353,898	$1,739,749	$1,646,958	$8,692,674
2008-2009	$7,567,641	$5,348,771	$475,182	$478,811	$1,227,630	$10,479,440	$5,383,307	$4,017,085	$1,529,549	$9,925,347
2009-2010	$5,943,252	$4,090,147	$509,559	$474,311	$545,143	$10,261,422	$5,206,039	$2,648,580	$1,236,437	$10,924,605
2010-2011	$6,256,812	$4,255,156	$536,060	$544,923	$1,543,346	$10,239,327	$5,311,174	$2,272,993	$845,235	$12,617,532
2011-2012	$7,131,697	$5,029,168	$567,425	$552,008	$1,094,898	$10,165,945	$5,476,715	$1,344,535	$990,533	$11,826,716
2012-2013	$6,562,419	$4,971,695	$579,205	$564,375	$375,142	$10,289,983	$4,415,167	$991,679	$1,078,943	$11,442,154
2013-2014	$6,698,228	$4,869,092	$631,249	$588,965	$1,278,028	$10,801,186	$3,644,918	$874,139	$1,048,725	$11,320,309
2014-2015	$6,267,671	$4,779,638	$617,819	$577,449	$382,834	$10,033,781	$2,921,523	$993,940	$1,092,832	$12,869,792

*Road fund revenue was calculated differently for the current fiscal year. $43,343 was budgeted for revenue but was not reported as received due to a change in the accounting method.

CITY OF AZTEC
MULTI YEAR BUDGET
CASH RESERVE ESTIMATES: GOVERNMENTAL FUNDS

5/18/2016

	GENERAL FUND FUND #101				
	FY16 EST	FY17 EST	FY18 EST	FY19 EST	
BEG. CASH BALANCE	$ 2,905,922	$ 1,469,566	$ 609,076	$ (3,308,269)	
EST. REVENUES	$ 5,783,726	$ 5,510,380	$ 5,412,425	$ 5,412,425	
EST. EXPENDITURES	$ (7,016,614)	$ (6,250,870)	$ (9,089,770)	$ (8,860,978)	
CONTINGENCIES		$ -	$ -	$ -	Specific to General Fund Econ Dev
CONTINGENCIES	$ (35,000)	$ (35,000)	$ (35,000)	$ (35,000)	Cmsn discretion to respond to requests throughout year
CONTINGENCIES	$ (32,468)	$ (50,000)	$ (50,000)	$ (50,000)	
Transfers In		$ 100,000			
Transfers Out	$ (136,000)	$ (135,000)	$ (155,000)	$ (155,000)	207- Corrections: 270 - Airport; 570 - Golf Course
SURPLUS/(DEFICIT)	$ (1,436,356)	$ (860,490)	$ (3,917,345)	$ (3,688,553)	
ENDING CASH BALANCE	**$ 1,469,566**	**$ 609,076**	**$ (3,308,269)**	**$ (6,996,822)**	
REQUIRED 1/12TH RESERVE - AS CALCUATED BY DFA (does not include transfers)	$ -	$ (527,989)	$ (764,564)	$ (745,498)	
AVAILABLE CASH BALANCE	**$ 1,469,566**	**$ 81,087**	**$ (4,072,833)**	**$ (7,742,320)**	
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	
	114,942	**(2,756,492)**	**(5,472,360)**		

SPECIAL FUNDS: USE SPECIFICALLY RESTRICTED BY NM STATUTE, CITY ORDINANCE OR FUNDING SOURCE

	ROAD FUND FUND #200				LAW ENFORCEMENT PROT FUND #205			
	FY16 EST	FY17 EST	FY18 EST	FY19 EST	FY16 EST	FY17 EST	FY18 EST	FY19 EST
BEG. CASH BALANCE	$ 958,815	$ 294,048	$ 48	$ 70,251	$ 480	$ 2,330	$ 1,730	$ 1,730
EST. REVENUES	$ 3,591,333	$ 9,446,678	$ 326,903	$ 326,903	$ 27,850	$ 27,800	$ 29,000	$ 29,000
EST. EXPENDITURES	$ (4,256,100)	$ (9,740,678)	$ (256,700)	$ (256,700)	$ (26,000)	$ (28,400)	$ (29,000)	$ (29,000)
CONTINGENCIES								
Transfers In								
Transfers Out								
SURPLUS/(DEFICIT)	$ (664,767)	$ (294,000)	$ 70,203	$ 70,203	$ 1,850	$ (600)	$ -	$ -
AVAILABLE CASH BALANCE	**$ 294,048**	**$ 48**	**$ 70,251**	**$ 140,454**	**$ 2,330**	**$ 1,730**	**$ 1,730**	**$ 1,730**
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	152,937	**(266,814)**	**333,935**	**-**	**109**	**109**	**109**	**-**

Arterial Ph2 approimately $3.4m short of sufficient funding based on 3/2016 const est

	LOCAL GOV'T CORRECTION FUND #207				ECONOMIC DEVELOPMENT FUND #215			
	FY16 EST	FY17 EST	FY18 EST	FY19 EST	FY16 EST	FY17 EST	FY18 EST	FY19 EST
BEG. CASH BALANCE	5,167	5,167	5,167	5,167	113,008	113,208	13,408	13,608
EST. REVENUES	84,000	84,000	84,000	84,000	200	200	200	200
EST. EXPENDITURES	(110,000)	(109,000)	(109,000)	(109,000)				
CONTINGENCIES								
Transfers In	26,000	25,000	25,000	25,000				
Transfers Out						(100,000)		
SURPLUS/(DEFICIT)	0	0	0	0	200	(99,800)	200	200
AVAILABLE CASH BALANCE	**5,167**	**5,167**	**5,167**	**5,167**	**113,208**	**13,408**	**13,608**	**13,808**
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	1,084	**1,084**	**1,084**	**-**	**112,975**	**113,175**	**113,375**	**-**

CITY OF AZTEC
MULTI YEAR BUDGET
CASH RESERVE ESTIMATES: GOVERNMENTAL FUNDS

5/18/2016

	IMPACT FEES FUND #216				LODGERS TAX FUND FUND #220			
	FY16 EST	FY17 EST	FY18 EST	FY19 EST	FY16 EST	FY17 EST	FY18 EST	FY19 EST
BEG. CASH BALANCE	38,106	3,010	3,080	3,150	50,856	44,656	33,731	27,806
EST. REVENUES	2,904	70	70	70	45,100	40,075	40,075	40,075
EST. EXPENDITURES					(51,300)	(50,000)	(45,000)	(45,000)
CONTINGENCIES						(1,000)	(1,000)	(1,000)
Transfers In								
Transfers Out	(38,000)							
SURPLUS/(DEFICIT)	(35,096)	70	70	70	(6,200)	(10,925)	(5,925)	(5,925)
AVAILABLE CASH BALANCE	**3,010**	**3,080**	**3,150**	**3,220**	**44,656**	**33,731**	**27,806**	**21,881**
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	229	**329**	**429**	**-**	**40,565**	**30,340**	**20,115**	**-**

	STATE FIRE FUND FUND #230				RECREATION FUND FUND #240			
	FY16 EST	FY17 EST	FY18 EST	FY19 EST	FY16 EST	FY17 EST	FY18 EST	FY19 EST
BEG. CASH BALANCE	513,760	635,693	2,690	2,809	3,311	3,311	3,311	3,311
EST. REVENUES	202,333	154,369	154,369	154,369				
EST. EXPENDITURES	(80,400)	(787,372)	(154,250)	(154,250)				
CONTINGENCIES								
Transfers In								
Transfers Out								
SURPLUS/(DEFICIT)	121,933	(633,003)	119	119	0	0	0	0
ENDING CASH BALANCE	**635,693**	**2,690**	**2,809**	**2,928**	**3,311**	**3,311**	**3,311**	**3,311**
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	3,085	**3,085**	**3,085**	**-**	**3,311**	**3,311**	**3,311**	**-**

CITY OF AZTEC
MULTI YEAR BUDGET
CASH RESERVE ESTIMATES: GOVERNMENTAL FUNDS

5/18/2016

	EMERG MED SERVICES FUND #250				AIRPORT FUND #270			
	FY16 EST	FY17 EST	FY18 EST	FY19 EST	FY16 EST	FY17 EST	FY18 EST	FY19 EST
BEG. CASH BALANCE	0	0	0	0	52,573	23,691	25,814	(3,717)
EST. REVENUES					334,241	780,400	332,950	661,100
EST. EXPENDITURES					(393,123)	(808,277)	(392,481)	(683,881)
CONTINGENCIES								
Transfers In					30,000	30,000	30,000	30,000
Transfers Out								
SURPLUS/(DEFICIT)	0	0	0	0	(28,882)	2,123	(29,531)	7,219
ENDING CASH BALANCE	**0**	**0**	**0**	**0**	**23,691**	**25,814**	**(3,717)**	**3,502**
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	-	**-**			**49,333**	**96,233**	**143,133**	**-**

CAPITAL FUNDS (RESTRICTED TO CAPITAL PURCHASES - BUILDINGS, EQUIPMENT, INFRASTRUCTURE, ETC.)

	CAPITAL PROJECTS FUND #310				CDBG FUND #340			
	FY16 EST	FY17 EST	FY18 EST	FY19 EST	FY16 EST	FY17 EST	FY18 EST	FY19 EST
BEG. CASH BALANCE	1,107,795	1,060,533	412,741	392,477	4,345	4,345	4,345	4,345
EST. REVENUES	481,938	787,286	467,386	467,386				
EST. EXPENDITURES	(567,200)	(1,435,078)	(487,650)	(460,750)				
CONTINGENCIES								
Transfers In	38,000							
Transfers Out								
SURPLUS/(DEFICIT)	(47,262)	(647,792)	(20,264)	6,636	0	0	0	0
ENDING CASH BALANCE	**1,060,533**	**412,741**	**392,477**	**399,113**	**4,345**	**4,345**	**4,345**	**4,345**
NMFA Debt Reserve	354,425	354,425	354,425	354,425				
AVAILABLE CASH BALANCE	**706,108**	**58,316**	**38,052**	**44,688**	**4,345**	**4,345**	**4,345**	**4,345**
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	437,407	**178,826**	**145,245**	**-**	**4,345**	**4,345**	**4,345**	**-**

CITY OF AZTEC
MULTI-YEAR BUDGET
CASH RESERVE ESTIMATES: ENTERPRISE FUNDS

	JOINT UTILITY FUND FUND #500				ELECTRIC RPR & RPLCMNT FUND #503			
	FY16 EST	**FY17 EST**	**FY18 EST**	**FY19 EST**	**FY16 EST**	**FY17 EST**	**FY18 EST**	**FY19 EST**
BEG. CASH BALANCE	$ 5,809,378	3,695,653	1,512,513	(3,601,194)	3,706,613	4,263,613	4,820,113	4,296,613
EST. REVENUES	9,832,386	14,148,996	8,748,996	8,748,996	7,000	6,500	6,500	6,500
SEWER RATE INCREASE								
EST. EXPENDITURES	(11,338,700)	(15,860,136)	(15,095,703)	(16,366,486)				
CONTINGENCIES	(4,411)	(100,000)	(100,000)	(100,000)				
Transfers In	351,000	525,000	2,230,000	4,050,000	550,000	550,000	550,000	630,000
Transfers Out	(954,000)	(897,000)	(897,000)	(920,000)			(1,080,000)	(4,050,000)
SURPLUS/(DEFICIT)	(2,113,725)	(2,183,140)	(5,113,707)	(4,587,490)	557,000	556,500	(523,500)	(3,413,500)
ENDING CASH BALANCE	**3,695,653**	**1,512,513**	**(3,601,194)**	**(8,188,684)**	**4,263,613**	**4,820,113**	**4,296,613**	**883,113**
NMED 2008- W/Wtr Debt Rsv	(305,000)	(305,000)	(305,000)	(305,000)				
NMED 2013 W/Wtr Debt Rsv ($340k)	(60,000)	(117,000)	(174,000)	(231,000)				
AVAILABLE CASH BALANCE	3,330,653	1,090,513	(4,080,194)	(8,724,684)	4,263,613	4,820,113	4,296,613	883,113
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	1,955,295	**(2,267,013)**	**(4,642,520)**	**-**	**4,260,408**	**551,866**	**1,102,866**	**-**

CITY OF AZTEC
MULTI-YEAR BUDGET
CASH RESERVE ESTIMATES: ENTERPRISE FUNDS

	WATER RPR & RPLCMNT FUND #506				W/WTR RPR & RPLCMNT FUND #509			
	FY16 EST	**FY17 EST**	**FY18 EST**	**FY19 EST**	**FY16 EST**	**FY17 EST**	**FY18 EST**	**FY19 EST**
BEG. CASH BALANCE	$ 1,128,656	1,281,156	907,656	409,156	1,053,701	919,201	1,077,701	736,201
EST. REVENUES	2,500	1,500	1,500	1,500	2,500	1,500	1,500	1,500
EST. EXPENDITURES								
CONTINGENCIES								
Transfers In	150,000	150,000	150,000	150,000	214,000	157,000	157,000	100,000
Transfers Out		(525,000)	(650,000)		(351,000)		(500,000)	
SURPLUS/(DEFICIT)	152,500	(373,500)	(498,500)	151,500	(134,500)	158,500	(341,500)	101,500
ENDING CASH BALANCE	**1,281,156**	**907,656**	**409,156**	**560,656**	**919,201**	**1,077,701**	**736,201**	**837,701**
NMED 2008- W/Wtr Rpr Rsv					(250,000)	(250,000)	(250,000)	(250,000)
NMED 2013 W/Wtr R&R Rsv					(60,000)	(117,000)	(174,000)	(231,000)
AVAILABLE CASH BALANCE	1,281,156	907,656	409,156	560,656	609,201	710,701	312,201	356,701
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	1,279,287	**1,155,287**	**656,287**	**-**	**293,221**	**394,221**	**245,221**	**-**

CITY OF AZTEC
MULTI-YEAR BUDGET
CASH RESERVE ESTIMATES: ENTERPRISE FUNDS

	WATER RIGHTS FUND #530				IRRIGATION ASSESSMT FUND #540			
	FY16 EST	**FY17 EST**	**FY18 EST**	**FY19 EST**	**FY16 EST**	**FY17 EST**	**FY18 EST**	**FY19 EST**
BEG. CASH BALANCE	370,593	398,093	363,793	329,493	94,143	95,784	83,528	71,272
EST. REVENUES	17,500	5,700	5,700	5,700	13,301	13,309	13,309	13,309
EST. EXPENDITURES	(30,000)	(80,000)	(80,000)	(80,000)	(11,660)	(25,565)	(25,565)	(25,565)
CONTINGENCIES								
Transfers In	40,000	40,000	40,000	40,000				
Transfers Out								
SURPLUS/(DEFICIT)	27,500	(34,300)	(34,300)	(34,300)	1,641	(12,256)	(12,256)	(12,256)
ENDING CASH BALANCE	**398,093**	**363,793**	**329,493**	**295,193**	**95,784**	**83,528**	**71,272**	**59,016**
AVAILABLE CASH BALANCE	398,093	363,793	329,493	295,193	95,784	83,528	71,272	59,016
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	347,735	**328,335**	**308,935**	**-**	**79,823**	**72,967**	**66,111**	**-**

CITY OF AZTEC
MULTI-YEAR BUDGET
CASH RESERVE ESTIMATES: ENTERPRISE FUNDS

	SOLID WASTE FUND #550				GOLF COURSE FUND #570			
	FY16 EST	**FY17 EST**	**FY18 EST**	**FY19 EST**	**FY16 EST**	**FY17 EST**	**FY18 EST**	**FY19 EST**
BEG. CASH BALANCE	171,711	108,348	12,075	(94,984)	15,098	7,836	22,387	12,764
EST. REVENUES	665,716	664,550	664,550	664,550	232,149	263,805	261,450	261,450
EST. EXPENDITURES	(729,079)	(755,823)	(766,609)	(776,497)	(354,411)	(349,254)	(371,073)	(376,064)
CONTINGENCIES		(5,000)	(5,000)	(5,000)				
Transfers In					115,000	100,000	100,000	100,000
Transfers Out								
SURPLUS/(DEFICIT)	(63,363)	(96,273)	(107,059)	(116,947)	(7,262)	14,551	(9,623)	(14,614)
ENDING CASH BALANCE	**108,348**	**12,075**	**(94,984)**	**(211,931)**	**7,836**	**22,387**	**12,764**	**(1,850)**
AVAILABLE CASH BALANCE	108,348	12,075	(94,984)	(211,931)	7,836	22,387	12,764	(1,850)
	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary	FY16 Adopted	FY17 Preliminary	FY18 Preliminary	FY19 Preliminary
	70,208	**(21,079)**	**(121,763)**	**-**	**35,244**	**46,178**	**49,792**	**-**

BUDGET SUMMARY

Operating Budget Summary
Expenditures
Revenues
Staffing
Analysis of Fund Balances

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Revenues						
General Fund	6,698,228	6,482,893	6,190,019	5,610,380	5,412,425	5,412,425
Municipal Road Fund	1,678,028	757,834	6,885,912	9,446,678	326,903	326,903
Law Enforcement Protection Fund	29,051	29,038	26,000	27,800	29,000	29,000
Corrections Fund	90,356	100,521	119,000	109,000	109,000	109,000
Economic Development Fund	218	215	200	200	200	200
Impact/Development Fees fund	5,561	4,069	100	70	70	70
Lodgers Tax Fund	30,050	51,091	35,075	40,075	40,075	40,075
State Fire Fund	189,283	195,691	201,133	154,369	154,369	154,369
Airport Fund	34,768	70,909	412,100	810,400	362,950	691,100
Capital Projects Fund	598,807	586,118	911,969	787,286	467,386	467,386
CDBG Fund	0	0	0	0	0	0
Joint Utility Funds	11,056,238	10,994,260	16,674,219	15,607,196	11,912,196	13,734,196
Irrigation Fund	13,400	13,344	13,209	13,309	13,309	13,309
Solid Waste Fund	684,061	674,672	664,550	664,550	664,550	664,550
Municipal Golf Course	0	136,328	513,000	363,805	361,450	361,450
Total	21,108,049	20,096,983	32,646,486	33,635,118	19,853,883	22,004,033
Less Interfund Transfers	(1,274,461)	(1,296,992)	(1,880,139)	(1,678,000)	(3,303,000)	(5,125,000)
Net Revenue	19,833,588	18,799,991	30,766,347	31,957,118	16,550,883	16,879,033
Expenditures						
General Fund	7,468,478	6,848,782	8,323,323	6,470,870	9,329,770	9,100,978
Municipal Road Fund	1,708,246	713,726	7,807,139	9,740,678	256,700	256,700
Law Enforcement Protection Fund	34,038	33,454	26,000	28,400	29,000	29,000
Corrections Fund	90,159	104,202	119,000	109,000	109,000	109,000
Economic Development Fund	0	0	0	100,000	0	0
Impact/Development Fees Fund	0	0	38,000	0	0	0
Lodgers Tax Fund	20,684	28,016	51,635	51,000	46,000	46,000
State Fire Fund	798,549	38,910	714,331	787,372	154,250	154,250
Airport Fund	12,581	57,475	386,700	808,277	392,481	683,881
Capital Projects Fund	716,345	470,663	1,207,124	1,435,078	487,650	460,750
CDBG Fund	0	0	0	0	0	0
Joint Utility O&M Fund	12,302,733	11,152,078	19,131,428	17,462,136	18,402,703	21,516,486
Irrigation Fund	7,759	62,288	21,635	25,565	25,565	25,565
Solid Waste Fund	729,950	706,947	747,221	760,823	771,609	781,497
Municipal Golf Course	0	129,390	445,650	349,254	371,073	376,064
Total	23,889,522	20,345,931	39,019,186	38,128,453	30,375,801	33,540,171
Less Interfund Transfers	(1,274,461)	(1,296,992)	(1,880,139)	(1,678,000)	(3,303,000)	(5,125,000)
Net Expenditure	22,615,061	19,048,939	37,139,047	36,450,453	27,072,801	28,415,171

OPERATING BUDGET SUMMARY: ALL FUNDS

BUDGET SUMMARY BY FUND: 2016-2017

	General Fund	Special Revenue Funds [1]	Capital Funds [2]	Joint Utility Funds [3]	Irrigation Fund	Solid Waste Fund	Municipal Golf Fund
Sources of Funds:							
Property Taxes	633,162						
Gross Receipts Taxes	3,083,616	154,803	464,386	77,396			
Other Taxes	527,140	210,600					
Intergovernmental	287,566	9,961,544	319,900	350,000			
Licenses & Permits	23,782						
Charges for Services	503,314	184,000		8,496,500	13,159	664,200	248,805
Fines & Forfeits	365,000						
Investment Earnings	5,000	2,145	3,000	20,200	150	350	
Miscellaneous	81,800	20,500		120,900			35,000
Other Financing Sources				5,099,200			
Interfund Transfers	100,000	55,000		1,443,000			80,000
Total Revenue	**5,610,380**	**10,588,592**	**787,286**	**15,607,196**	**13,309**	**664,550**	**363,805**

	General Fund	Special Revenue Funds [1]	Capital Funds [2]	Joint Utility Funds [3]	Irrigation Fund	Solid Waste Fund	Municipal Golf Fund
Uses of Funds:							
Salaries & Wages	3,494,929			1,186,246		18,950	118,924
Fringe Benefits	1,339,848			421,747		10,043	33,365
Operating Costs	2,252,850	387,927	20,000	5,691,789	16,965	726,830	196,965
Adm Fee	(890,757)			890,758			
Contingency	85,000	1,000		100,000	8,600	5,000	
Interfund Transfers	135,000	100,000		1,443,000			
Debt Service			342,650	386,246			
Capital Outlay	54,000	11,135,800	1,072,428	7,342,350			
Total Expenditure	**6,470,870**	**11,624,727**	**1,435,078**	**17,462,136**	**25,565**	**760,823**	**349,254**

1 Special Revenue Funds include Municipal Road Fund, Law Enforcement Protection Fund (LEPF), Corrections Fund,Economic Development Fund, Impact/Development Fee Fund, Lodgers Tax Fund, State Fire Fund and Airport fund.

2 Capital Funds include Capital Projects Fund and CDBG Fund

3 Joint Utility Funds include Joint Utility O&M Fund, Electric, Water and Wastewater Repair & Replacement Funds and Water Rights Acquisition Funds

OPERATING BUDGET SUMMARY: ALL FUNDS

BUDGET SUMMARY BY FUND: 2017-2018

	General Fund	Special Revenue Funds [1]	Capital Funds [2]	Joint Utility Funds [3]	Irrigation Fund	Solid Waste Fund	Municipal Golf Fund
Sources of Funds:							
Property Taxes	633,162						
Gross Receipts Taxes	3,083,616	154,803	464,386	77,396			
Other Taxes	527,140	210,600					
Intergovernmental	180,060	395,519					
Licenses & Permits	23,782						
Charges for Services	505,440	184,000		8,496,500	13,159	664,200	231,450
Fines & Forfeits	365,000						
Investment Earnings	5,000	2,145	3,000	10,000	150	350	30,000
Miscellaneous	89,225	20,500		131,100			
Other Financing Sources				49,200			
Interfund Transfers		55,000		3,148,000			100,000
Total Revenue	**5,412,425**	**1,022,567**	**467,386**	**11,912,196**	**13,309**	**664,550**	**361,450**

	General Fund	Special Revenue Funds [1]	Capital Funds [2]	Joint Utility Funds [3]	Irrigation Fund	Solid Waste Fund	Municipal Golf Fund
Uses of Funds:							
Salaries & Wages	3,757,319			1,231,462		20,145	122,110
Fringe Benefits	1,463,203			426,274		10,505	33,698
Operating Costs	2,862,122	704,431	20,000	7,323,038	16,965	735,959	215,265
Adm Fee	(700,174)			700,174			
Contingency	110,000	1,000		100,000	8,600	5,000	
Interfund Transfers	155,000			3,148,000			
Debt Service			342,650	728,277			
Capital Outlay	1,682,300	282,000	125,000	4,745,478			
Total Expenditure	**9,329,770**	**987,431**	**487,650**	**18,402,703**	**25,565**	**771,609**	**371,073**

1 Special Revenue Funds include Municipal Road Fund, Law Enforcement Protection Fund, Corrections Fund,Economic Development Fund, Impact/Development Fee Fund, Lodgers Tax Fund, State Fire Fund and Airport fund.

2 Capital Funds include Capital Projects Fund and CDBG Fund

3 Joint Utility Funds include Joint Utility O&M Fund, Electric, Water and Wastewater Repair & Replacement Funds and Water Rights Acquisition Funds

OPERATING BUDGET SUMMARY: ALL FUNDS

BUDGET SUMMARY BY FUND: 2018-2019

	General Fund	Special Revenue Funds [1]	Capital Funds [2]	Joint Utility Funds [3]	Irrigation Fund	Solid Waste Fund	Municipal Golf Fund
Sources of Funds:							
Property Taxes	633,162						
Gross Receipts Taxes	3,083,616	154,803	464,386	77,396			
Other Taxes	527,140	210,600					
Intergovernmental	180,060	723,669					
Licenses & Permits	23,782						
Charges for Services	505,440	184,000		8,496,500	13,159	664,200	231,450
Fines & Forfeits	365,000						
Investment Earnings	5,000	2,145	3,000	20,200	150	350	
Miscellaneous	89,225	20,500		170,100			30,000
Other Financing Sources							
Interfund Transfers		55,000		4,970,000			100,000
Total Revenue	**5,412,425**	**1,350,717**	**467,386**	**13,734,196**	**13,309**	**664,550**	**361,450**

	General Fund	Special Revenue Funds [1]	Capital Funds [2]	Joint Utility Funds [3]	Irrigation Fund	Solid Waste Fund	Municipal Golf Fund
Uses of Funds:							
Salaries & Wages	3,830,440			1,256,091	16,965	20,548	124,552
Fringe Benefits	1,480,627			430,799		10,659	34,147
Operating Costs	2,795,985	843,831	20,000	5,573,497		745,290	217,365
Adm Fee	(700,174)			700,174			
Contingency	110,000	1,000		100,000	8,600	5,000	
Interfund Transfers	155,000			4,970,000			
Debt Service			340,750	690,749			
Capital Outlay	1,429,100	434,000	100,000	7,795,176			
Total Expenditure	**9,100,978**	**1,278,831**	**460,750**	**21,516,486**	**25,565**	**781,497**	**376,064**

1 Special Revenue Funds include Municipal Road Fund, Law Enforcement Protection Fund, Corrections Fund,Economic Development Fund, Impact/Development Fee Fund, Lodgers Tax Fund, State Fire Fund and Airport fund.

2 Capital Funds include Capital Projects Fund and CDBG Fund

3 Joint Utility Funds include Joint Utility O&M Fund, Electric, Water and Wastewater Repair & Replacement Funds and Water Rights Acquisition Funds

BUDGET SUMMARY - CITY WIDE EXPENDITURES

Service Area Departments	2013-2014 BUDGET	2014-2015 BUDGET	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
General Government						
Legislative	64,209	63,415	94,144	33,982	91,162	91,162
Economic Development	27,337	20,000	107,500	75,575	214,845	65,731
Tourism (Visitor Center & Lodgers Tax Fund)	124,887	156,843	204,235	168,108	192,596	194,789
Municipal Court	286,009	311,638	377,385	341,045	347,662	352,004
Administrative	332,534	256,184	300,573	147,873	205,286	211,985
Finance	573,829	541,209	725,725	637,277	764,408	783,391
Legal	47,218	43,789	54,740	54,740	54,740	54,740
Motor Vehicle Services	190,798	170,853	186,340	181,558	192,934	196,195
Planning	158,227	161,890	206,941	186,492	196,836	201,778
Information Technology	160,654	155,207	190,443	78,446	184,137	150,471
Building Maintenance	183,121	190,539	230,484	232,886	318,934	229,238
Project Management	112,566	141,639	141,006	138,853	202,072	179,378
Total General Government	2,261,389	2,213,206	2,819,516	2,276,835	2,965,612	2,710,862
Public Safety						
Police	1,805,167	1,727,199	2,030,918	1,844,065	2,235,139	2,274,651
Fire	859,153	110,065	891,970	871,232	238,900	238,900
Total Public Safety	2,664,320	1,837,264	2,922,888	2,715,297	2,474,039	2,513,551
Public Works						
Streets	2,805,369	1,567,567	8,967,537	10,835,695	1,835,564	2,070,449
Joint Utility Funds (Electric, Water, Wastewater, Water Rights)	11,462,742	10,312,086	17,784,289	16,019,136	15,254,703	16,546,486
Irrigation Fund	7,759	62,288	21,635	25,565	25,565	25,565
Solid Waste Fund	729,950	706,947	747,221	760,823	771,609	781,497
Total Public Works	15,005,820	12,648,888	27,520,682	27,641,219	17,887,441	19,423,997
Public Health & Welfare						
Animal Care & Control	625,348	575,258	585,183	545,115	650,069	619,434

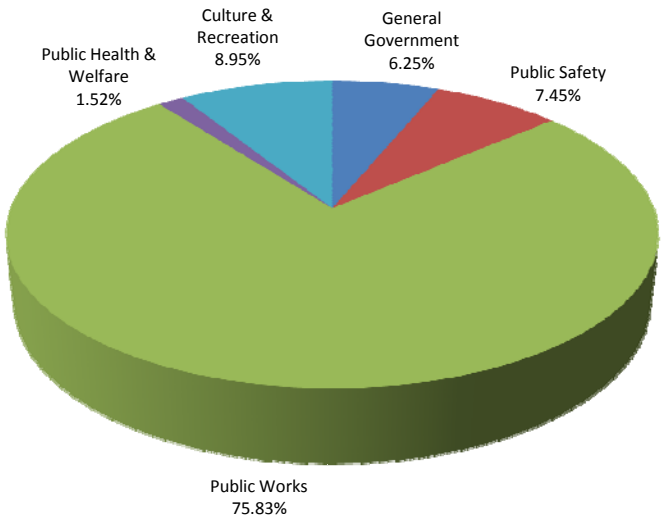
Service Area Departments	2013-2014 BUDGET	2014-2015 BUDGET	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Vector Control	5,521	6,635	8,050	8,050	8,050	8,050
Total Public Health & Welfare	630,869	581,893	593,233	553,165	658,119	627,484
Culture & Recreation						
Parks & Recreation	1,249,966	829,238	1,520,225	1,265,988	1,506,795	1,247,937
Library	471,184	456,021	526,446	495,229	501,889	506,434
Senior/Community Center	263,550	224,119	329,117	269,589	238,327	246,405
Community Support	55,385	71,446	74,590	75,600	77,025	78,556
Airport	12,581	57,475	386,700	808,277	392,481	683,881
Municipal Golf Course		129,390	445,650	349,254	371,073	376,064
Total Culture & Recreation	2,052,666	1,767,689	3,282,728	3,263,937	3,087,590	3,139,277
NET EXPENDITURES	22,615,064	19,048,940	37,139,047	36,450,453	27,072,801	28,415,171
Interfund Transfers	1,274,461	1,296,992	1,880,139	1,678,000	3,303,000	5,125,000

BUDGET SUMMARY - CITY WIDE EXPENDITURES

Expenditures by Category	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Salaries & Wages	4,355,802	4,374,624	4,916,351	4,819,049	5,131,036	5,231,631
Fringe Benefits	1,472,808	1,470,608	1,815,971	1,805,003	1,933,680	1,956,232
Operating Costs	10,973,040	10,513,634	11,748,542	9,293,326	11,877,780	10,212,933
Admin Fees	-	-	-	-	-	-
Contingency	30,622	26,629	612,987	199,600	224,600	224,600
Debt Service	626,385	628,430	1,032,833	728,896	1,070,927	1,031,499
Capital Outlay	5,156,403	2,035,015	17,012,363	19,604,578	6,834,778	9,758,276
NET BUDGET	**22,615,060**	**19,048,940**	**37,139,047**	**36,450,452**	**27,072,801**	**28,415,171**
Interfund Transfers	1,274,461	1,296,992	1,880,139	1,678,000	3,303,000	5,125,000

BUDGET SUMMARY - CITY WIDE EXPENDITURES

CITY OF AZTEC
FY 2016-2017 EXPENDITURES BY SERVICE AREA
NET TOTAL $36,450,453

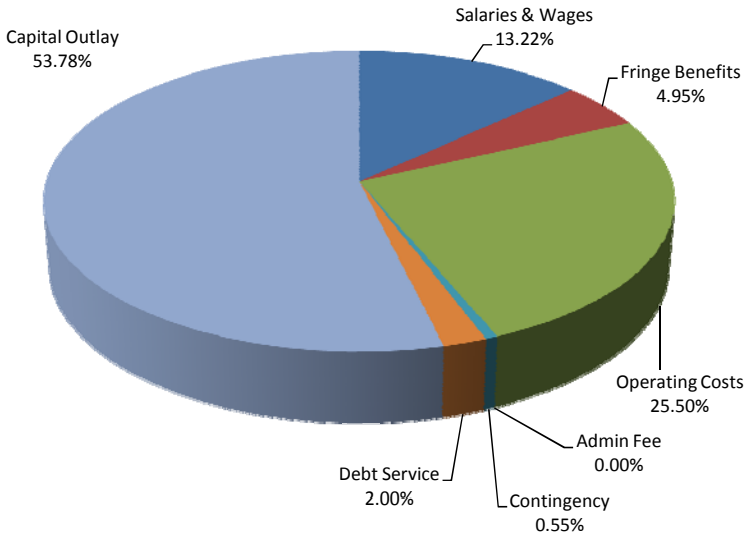


Budget to Budget Expenditures Comparison

Service Areas	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in $	Change From Prior Year in %
General Government	2,819,516	2,276,835	(542,681)	-19.25%
Public Safety	2,922,888	2,715,297	(207,591)	-7.10%
Public Works	27,520,682	27,641,219	120,537	0.44%
Public Health & Welfare	593,233	553,165	(40,068)	-6.75%
Culture & Recreation	3,282,728	3,263,937	(18,791)	-0.57%
Net Expenditures	**37,139,047**	**36,450,453**	**(688,594)**	**-1.85%**
Interfund Transfers	1,880,139	1,678,000	(202,139)	-10.75%
Total Expenditures	**39,019,186**	**38,128,453**	**(890,733)**	**-2.28%**

BUDGET SUMMARY - CITY WIDE EXPENDITURES

CITY OF AZTEC
FY 2016-2017 EXPENDITURES BY EXPENDITURE CATEGORY
NET TOTAL $36,450,452



Budget to Budget Expenditures Comparison

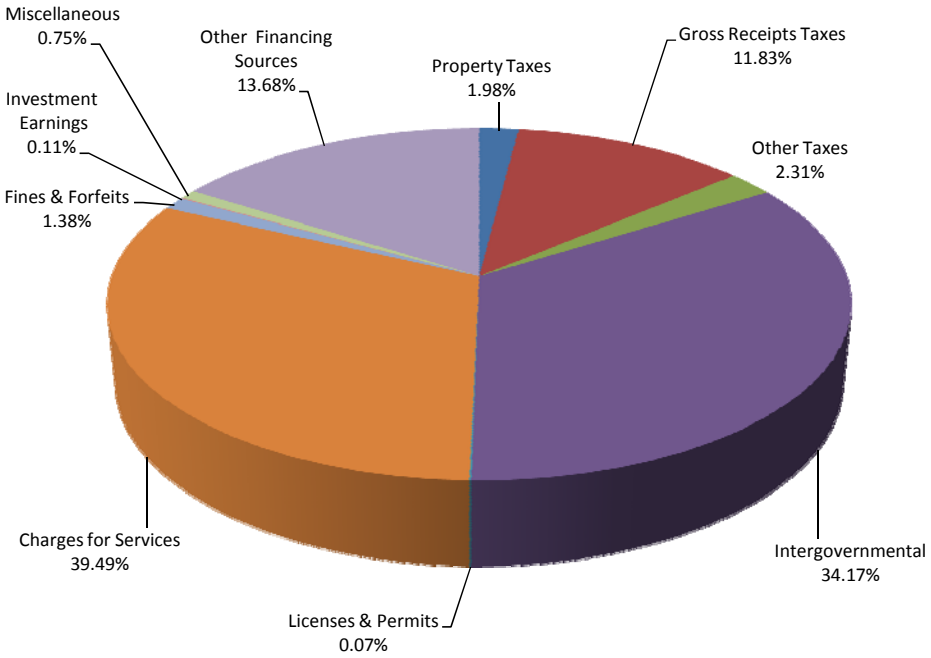
Expenditure Category	2015-2016 BUDGET	2016-2017 Preliminary	Change From Prior Year in $	in %
Salaries & Wages	4,916,351	4,819,049	(97,302)	-1.98%
Fringe Benefits	1,815,971	1,805,003	(10,968)	-0.60%
Operating Costs	11,748,542	9,293,326	(2,455,216)	-20.90%
Admin Fee				
Contingency	612,987	199,600	(413,387)	
Debt Service	1,032,833	728,896	(303,937)	-29.43%
Capital Outlay	17,012,363	19,604,578	2,592,215	15.24%
Net Expenditures	37,139,047	36,450,452	(688,595)	-1.85%
Interfund Transfers	1,880,139	1,678,000	(202,139)	-10.75%
Total Expenditures	**39,019,186**	**38,128,452**	**(890,734)**	**-2.28%**

BUDGET SUMMARY - REVENUES

Revenue Sources:	**2013-2014 ACTUAL**	**2014-2015 ACTUAL**	**2015-2016 BUDGET**	**2016-2017 Preliminary BUDGET**	**2017-2018 Preliminary BUDGET**	**2018-2019 Preliminary BUDGET**
Property Taxes	631,249	617,819	641,509	633,162	633,162	633,162
Gross Receipts Taxes	4,860,592	4,743,157	4,493,379	3,780,201	3,780,201	3,780,201
Other Taxes	834,092	850,526	804,790	737,740	737,740	737,740
Intergovernmental	1,509,882	536,530	7,621,737	10,919,010	575,579	903,729
Licenses & Permits	32,911	30,322	27,448	23,782	23,782	23,782
Charges for Services	11,132,340	11,142,233	11,433,750	10,096,819	10,081,590	10,081,590
Fines & Forfeits	415,512	395,536	383,400	365,000	365,000	365,000
Investment Earnings	25,839	35,938	27,475	30,845	30,845	30,845
Miscellaneous	334,791	387,843	228,159	271,359	273,784	273,784
Other Financing Sources	56,378	60,086	5,104,700	5,099,200	49,200	49,200
Net Revenue	**19,833,586**	**18,799,990**	**30,766,347**	**31,957,118**	**16,550,883**	**16,879,033**
Interfund Transfers	1,274,461	1,296,992	1,880,139	1,678,000	3,303,000	5,125,000
Total Revenue	**21,108,047**	**20,096,982**	**32,646,486**	**33,635,118**	**19,853,883**	**22,004,033**

BUDGET SUMMARY - REVENUES

CITY OF AZTEC
FY 2016-2017 REVENUES BY SOURCE
NET TOTAL $31,957,118



Budget to Budget Revenue Comparison

Service Areas	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in $	Change From Prior Year in %
Property Taxes	641,509	633,162	(8,347)	-1.30%
Gross Receipts Taxes	4,493,379	3,780,201	(713,178)	-15.87%
Other Taxes	804,790	737,740	(67,050)	-8.33%
Intergovernmental	7,621,737	10,919,010	3,297,273	43.26%
Licenses & Permits	27,448	23,782	(3,666)	-13.36%
Charges for Services	11,433,750	10,096,819	(1,336,931)	-11.69%
Fines & Forfeits	383,400	365,000	(18,400)	-4.80%
Investment Earnings	27,475	30,845	3,370	12.27%
Miscellaneous	228,159	271,359	43,200	18.93%
Other Financing Sources	5,104,700	5,099,200	(5,500)	-0.11%
Net Revenue	30,766,347	**31,957,118**	1,190,771	3.87%
Interfund Transfers	1,880,139	**1,678,000**	(202,139)	-10.75%
Total Revenue	32,646,486	**33,635,118**	988,632	3.03%

BUDGET SUMMARY - STAFFING

FULL-TIME EQUIVALENT POSITIONS BY FUND

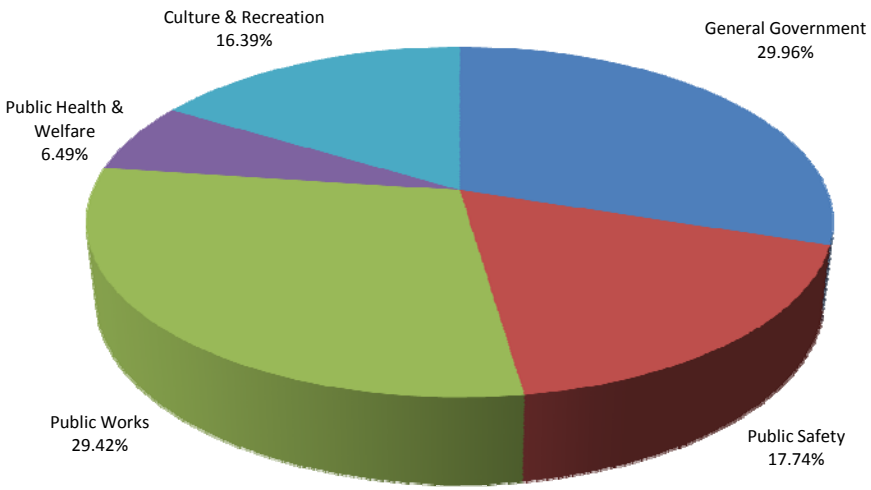
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
General Fund	72.38	68.57	73.23	**65.77**	67.77	67.77
Joint Utility Funds	22.31	21.98	22.48	**22.48**	22.48	22.48
Solid Waste Fund	0.70	0.70	0.70	**0.70**	0.70	0.70
Municipal Golf Fund		2.75	4.51	**3.50**	3.50	3.50
TOTAL CITY WIDE	95.39	94.00	100.92	**92.45**	94.45	94.45

BUDGET SUMMARY - STAFFING

Service Area Departments	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
General Government						
Legislative	0.00	0.00	0.00	**0.00**	0.00	0.00
Eonomic Development (HUB)	0.00	0.00	0.00	**0.50**	0.50	0.50
Visitor Center	1.70	1.89	1.89	**1.00**	1.00	1.00
Municipal Court	2.50	2.35	2.35	**2.35**	2.35	2.35
Administrative	4.00	3.77	3.77	**3.53**	3.53	3.53
Finance	4.75	4.00	5.00	**5.00**	5.00	5.00
Motor Vehicle Services	4.00	4.00	4.00	**4.00**	4.00	4.00
Planning	3.00	3.39	3.93	**3.00**	3.00	3.00
Information Technology	1.75	2.00	2.00	**2.00**	2.00	2.00
Building Maintenance	4.83	4.83	4.83	**4.32**	4.32	4.32
Project Management	2.15	2.00	2.38	**2.00**	2.00	2.00
Total General Government	28.68	28.23	30.15	**27.70**	27.70	27.70
Public Safety						
Police - Sworn	16.00	15.00	16.00	**14.00**	16.00	16.00
Police - Civilian	2.48	2.40	2.40	**2.40**	2.40	2.40
Fire (100% Volunteer)	0.00	0.00	0.00	**0.00**	0.00	0.00
Total Public Safety	18.48	17.40	18.40	**16.40**	18.40	18.40
Public Works						
Streets	4.68	4.01	4.76	**4.01**	4.01	4.01
Electric	8.75	9.25	9.75	**9.75**	9.75	9.75
Water Treatment	3.66	3.67	3.67	**3.67**	3.67	3.67
Water Distribution	2.75	2.83	2.83	**2.83**	2.83	2.83
Wastewater Treatment	4.40	2.42	2.42	**2.42**	2.42	2.42
Wastewater Collection	2.75	3.83	3.83	**3.83**	3.83	3.83
Solid Waste Fund	0.70	0.70	0.70	**0.70**	0.70	0.70
Total Public Works	27.69	26.69	27.94	**27.19**	27.19	27.19
Public Health & Welfare						
Animal Care & Control	7.95	6.00	7.00	**6.00**	6.00	6.00
Total Public Health & Welfare	7.95	6.00	7.00	**6.00**	6.00	6.00
Culture & Recreation						
Parks & Recreation	5.72	5.98	5.98	**4.71**	4.71	4.71
Library	4.40	4.48	4.48	**4.48**	4.48	4.48
Senior/Community Center	2.47	2.47	2.47	**2.47**	2.47	2.47
Municipal Golf Course		2.75	4.51	**3.50**	3.50	3.50
Total Culture & Recreation	12.59	15.67	17.43	**15.15**	15.15	15.15
TOTAL CITY WIDE FTE POSITIONS	95.39	94.00	100.92	**92.45**	94.45	94.45

BUDGET SUMMARY - STAFFING

CITY OF AZTEC
FY 2016-2017 FTE POSITIONS BY SERVICE AREA
TOTAL: 92.45



Budget to Budget Staffing Comparison

Service Areas	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in #	Change From Prior Year in %
General Government	30.15	27.70	(2.45)	-8.12%
Public Safety	18.40	16.40	(2.00)	-10.87%
Public Works	27.94	27.19	(0.75)	-2.68%
Public Health & Welfare	7.00	6.00	(1.00)	-14.29%
Culture & Recreation	17.43	15.15	(2.28)	-13.06%
Total City Wide FTE Positions	**100.92**	**92.45**	**(8.47)**	**-8.40%**

ANALYSIS OF FUND BALANCE

GENERAL FUND	2015-2016 BUDGET	2015-2016 Estimate	2016-2017 Preliminary BUDGET
Total Revenues	6,190,019	5,783,286	**5,610,380**
Total Expenditures	8,323,323	7,220,082	**6,470,870**
Revenues Over (Under) Expenditures	(2,133,304)	(1,436,796)	**(860,490)**
Unassigned Fund Balance:			
Beginning	2,202,285	2,202,285	**765,489**
Ending	68,981	765,489	**(95,001)**
Ending Unassigned Fund Balance as a % of Total Expenditures	0.83%	10.60%	**-1.47%**

JOINT UTILITY FUNDS	2015-2016 BUDGET	2015-2016 Estimate	2016-2017 Preliminary BUDGET
Total Revenues	16,674,219	11,087,663	**15,607,196**
Total Expenditures	19,131,428	12,713,111	**17,462,136**
Revenues Over (Under) Expenditures	(2,457,209)	(1,625,448)	**(1,854,940)**
Unrestricted Fund Balance:			
Beginning	11,985,584	11,985,584	**10,360,136**
Ending	9,528,375	10,360,136	**8,505,196**
Ending Unassigned Fund Balance as a % of Total Expenditures	49.80%	81.49%	**48.71%**

One measure of a city's financial strength is the level of its unassigned fund balances. In general, fund balance is excess or surplus money. At the end of a fiscal year, unassigned fund balance is the amount of fund balance that is remaining after reserves of fund balance for inventories, prepaid expenses, and state statute reserve have been made. Reserves of fund balance are amounts required by state statute, or governmental accounting standards that are legally not available for spending. Fund balance that is unappropriated after budget adoption serves as a general operating reserve for the city. This operating reserve is identified as unassigned fund balance in the chart above.

State of New Mexico, for municipalities, requires a reserve in General Fund equal to 1/12 of the annual expenditure budget and is identified as restricted fund balance.

FUND SUMMARY

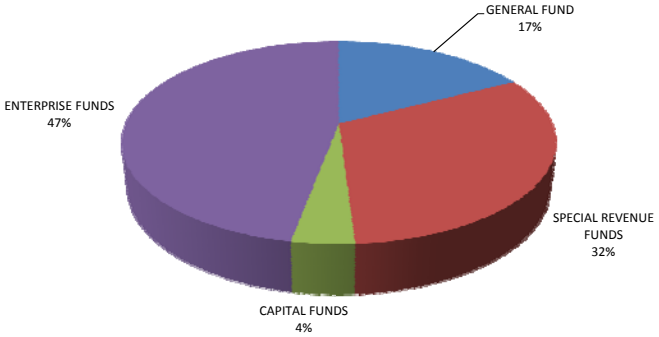
Expenditure Summary
General Fund
Joint Utility Funds

FUND SUMMARY

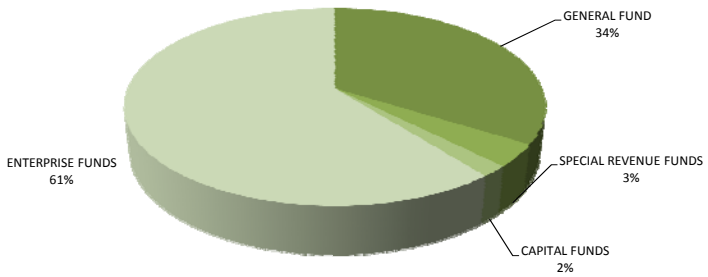
FUNDS Service Areas	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
GENERAL FUND						
General Government	1,938,651	1,868,809	2,433,881	**1,902,835**	2,596,612	2,343,862
Public Safety	1,831,733	1,764,900	2,088,083	**1,899,525**	2,290,789	2,330,301
Public Works	1,097,422	853,840	1,046,326	**583,589**	1,528,864	1,713,749
Public Health & Welfare	630,869	581,893	593,233	**553,165**	658,119	627,484
Culture & Recreation	1,535,332	1,322,339	1,666,800	**1,396,756**	2,100,386	1,930,582
Total General Fund	7,034,007	6,391,781	7,828,323	**6,335,870**	9,174,770	8,945,978
SPECIAL REVENUE FUNDS						
General Government	110,843	132,218	170,635	**160,000**	155,000	155,000
Public Safety	832,587	72,364	740,331	**815,772**	183,250	183,250
Public Works	1,708,246	713,726	7,807,139	**9,740,678**	256,700	256,700
Public Health & Welfare						
Culture & Recreation	12,581	57,475	386,700	**808,277**	392,481	683,881
Total Special Revenue Funds	2,664,257	975,783	9,104,805	**11,524,727**	987,431	1,278,831
CAPITAL FUNDS						
General Government	19,369	18,892	20,000	**20,000**	20,000	20,000
Public Safety			94,474			
Public Works	192,222	193,286	309,072	**705,428**	244,000	292,000
Culture & Recreation	504,753	258,485	783,578	**709,650**	223,650	148,750
Total Capital Funds	716,344	470,663	1,207,124	**1,435,078**	487,650	460,750
ENTERPRISE FUNDS						
Public Works	12,200,451	11,081,321	18,553,145	**16,805,524**	16,051,877	17,353,548
Culture & Recreation		129,390	445,650	**349,254**	371,073	376,064
Total Enterprise Funds	12,200,451	11,210,711	18,998,795	**17,154,778**	16,422,950	17,729,612
NET EXPENDITURES	22,615,059	19,048,938	37,139,047	**36,450,453**	27,072,801	28,415,171
Interfund Transfers	1,274,461	1,296,992	1,880,139	**1,678,000**	3,303,000	5,125,000
TOTAL EXPENDITURES	23,889,520	20,345,930	39,019,186	**38,128,453**	30,375,801	33,540,171

FUND SUMMARY

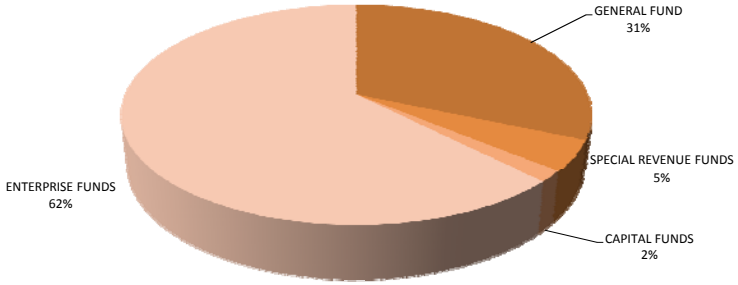
FY 2016-17 NET EXPENDITURES BY FUNDS
TOTAL: $38,128,453



FY 2017-18 NET EXPENDITURES BY FUNDS
TOTAL: $30,375,801



FY 2018-19 NET EXPENDITURES BY FUNDS
TOTAL: $33,540,171



GENERAL FUND SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Revenues						
Property Taxes	631,249	617,819	641,509	633,162	633,162	633,162
Gross Receipts Taxes	3,966,395	3,871,195	3,691,231	3,083,616	3,083,616	3,083,616
Other Taxes	627,322	611,289	573,990	527,140	527,140	527,140
Licenses & Permits	32,911	30,322	27,448	23,782	23,782	23,782
Intergovernmental	583,535	280,282	312,241	287,566	180,060	180,060
Charges for Services	246,592	487,313	480,200	503,314	505,440	505,440
Fines & Forfeits	411,750	395,536	383,400	365,000	365,000	365,000
Investment Earnings	5,963	4,842	5,000	5,000	5,000	5,000
Miscellaneous	190,333	171,755	75,000	81,800	89,225	89,225
Other Financing Sources	2,178	12,539				
Interfund Transfers				100,000		
Total Revenues	6,698,228	6,482,892	6,190,019	5,610,380	5,412,425	5,412,425

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Appropriations						
Legislative	64,209	63,415	94,144	33,982	91,162	91,162
Economic Development	27,337	20,000	107,500	75,575	214,845	65,731
Visitor Center	104,203	128,827	152,600	117,108	146,596	148,789
Municipal Court	195,850	207,436	258,385	232,045	238,662	243,004
Administrative	332,535	256,184	300,573	147,873	205,286	211,985
Finance	362,237	329,030	510,725	423,277	550,408	571,391
Legal	47,218	43,789	54,740	54,740	54,740	54,740
Motor Vehicle Services	190,798	170,853	186,340	181,558	192,934	196,195
Planning	158,227	161,890	206,941	186,492	196,836	201,778
Information Technology	160,654	155,207	190,443	78,446	184,137	150,471
Building Maintenance	183,121	190,539	230,484	232,886	318,934	229,238
Project Management	112,262	141,639	141,006	138,853	202,072	179,378
Police	1,771,129	1,693,745	2,004,918	1,815,665	2,206,139	2,245,651
Fire	60,604	71,155	83,165	83,860	84,650	84,650
Streets	1,097,422	853,840	1,046,326	583,589	1,528,864	1,713,749
Animal Care & Control	625,348	575,258	585,183	545,115	650,069	619,434
Vector Control	5,521	6,635	8,050	8,050	8,050	8,050
Parks & Recreation	891,678	717,228	885,297	704,988	1,431,795	1,247,937
Library	324,719	309,546	377,796	346,579	353,239	357,684
Senior/Community Center	263,550	224,119	329,117	269,589	238,327	246,405
Community Support	55,385	71,446	74,590	75,600	77,025	78,556
Interfund Transfers	434,469	457,000	495,000	135,000	155,000	155,000
Total Appropriations	7,468,476	6,848,781	8,323,323	6,470,870	9,329,770	9,100,978

GENERAL FUND EXPENDITURES

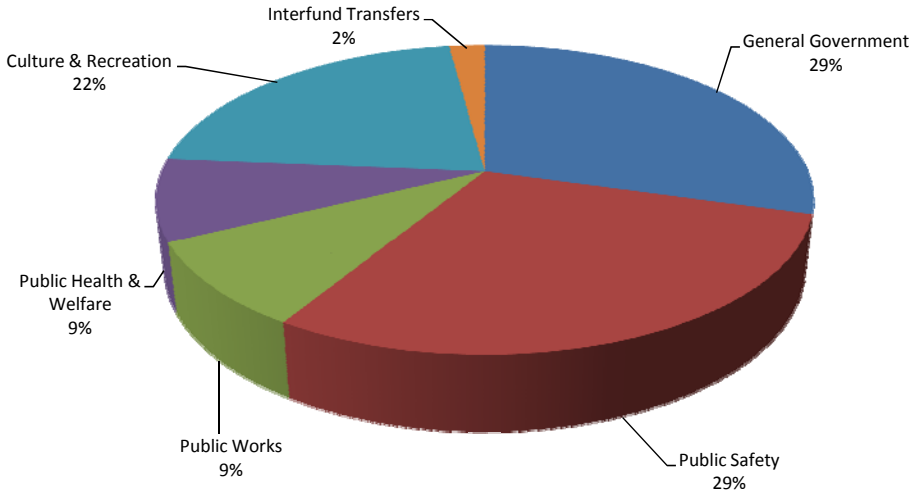
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Service Areas						
General Government	1,938,651	1,868,809	2,433,881	1,902,835	2,596,612	2,343,862
Public Safety	1,831,733	1,764,900	2,088,083	1,899,525	2,290,789	2,330,301
Public Works	1,097,422	853,840	1,046,326	583,589	1,528,864	1,713,749
Public Health & Welfare	630,869	581,893	593,233	553,165	658,119	627,484
Culture & Recreation	1,535,332	1,322,339	1,666,800	1,396,756	2,100,386	1,930,582
Interfund Transfers	434,469	457,000	495,000	135,000	155,000	155,000
Total Appropriations	7,468,476	6,848,781	8,323,323	6,470,870	9,329,770	9,100,978

GENERAL FUND EXPENDITURES BY EXPENSE CATEGORY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Salaries & Wages	3,286,935	3,225,579	3,580,031	3,494,929	3,757,319	3,830,440
Fringe Benefits	1,144,599	1,109,885	1,358,729	1,339,848	1,463,203	1,480,627
Operating Costs	1,885,956	1,718,496	2,583,492	1,447,093	2,271,948	2,205,811
Interfund Transfers	434,469	457,000	495,000	135,000	155,000	155,000
Debt Service						
Capital Outlay	716,519	337,823	306,071	54,000	1,682,300	1,429,100
TOTAL	7,468,478	6,848,783	8,323,323	6,470,870	9,329,770	9,100,978

GENERAL FUND EXPENDITURES

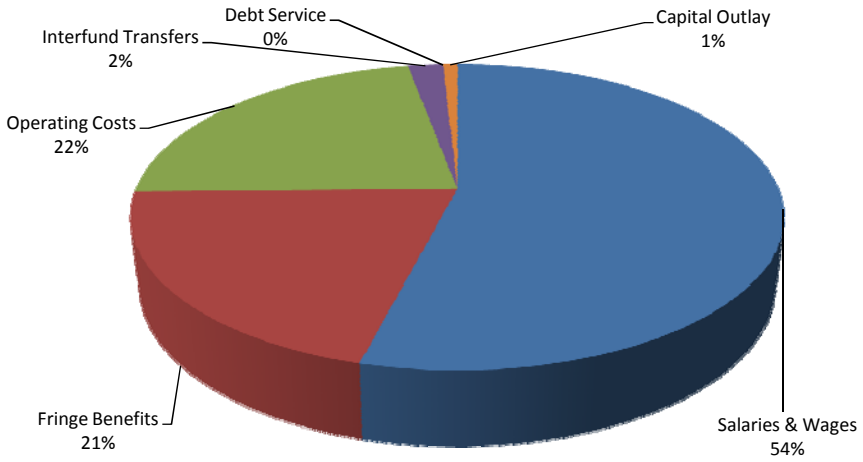
CITY OF AZTEC
FY 2016-17 GENERAL FUND EXPENDITURE BY SERVICE AREA
TOTAL: $6,470,870



	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in $	Change From Prior Year in %
Service Areas				
General Government	2,433,881	1,902,835	(531,046)	-21.82%
Public Safety	2,088,083	1,899,525	(188,558)	-9.03%
Public Works	1,046,326	583,589	(462,737)	-44.22%
Public Health & Welfare	593,233	553,165	(40,068)	-6.75%
Culture & Recreation	1,666,800	1,396,756	(270,044)	-16.20%
Interfund Transfers	495,000	135,000	(360,000)	-72.73%
Total General Fund	8,323,323	6,470,870	(1,852,453)	-22.26%

GENERAL FUND EXPENDITURES

CITY OF AZTEC
FY 2016-17 GENERAL FUND EXPENDITURE BY CATEGORY
TOTAL: $6,470,870



Budget to Budget Expenditure Comparison

	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in $	Change From Prior Year in %
Service Areas				
Salaries & Wages	3,580,031	3,494,929	(85,102)	-2.38%
Fringe Benefits	1,358,729	1,339,848	(18,881)	-1.39%
Operating Costs	2,583,492	1,447,093	(1,136,399)	-43.99%
Interfund Transfers	495,000	135,000	(360,000)	-72.73%
Debt Service	0	0	0	
Capital Outlay	306,071	54,000	(252,071)	-82.36%
Total General Fund Expenditures	8,323,323	6,470,870	(1,852,453)	-22.26%

GENERAL FUND REVENUES

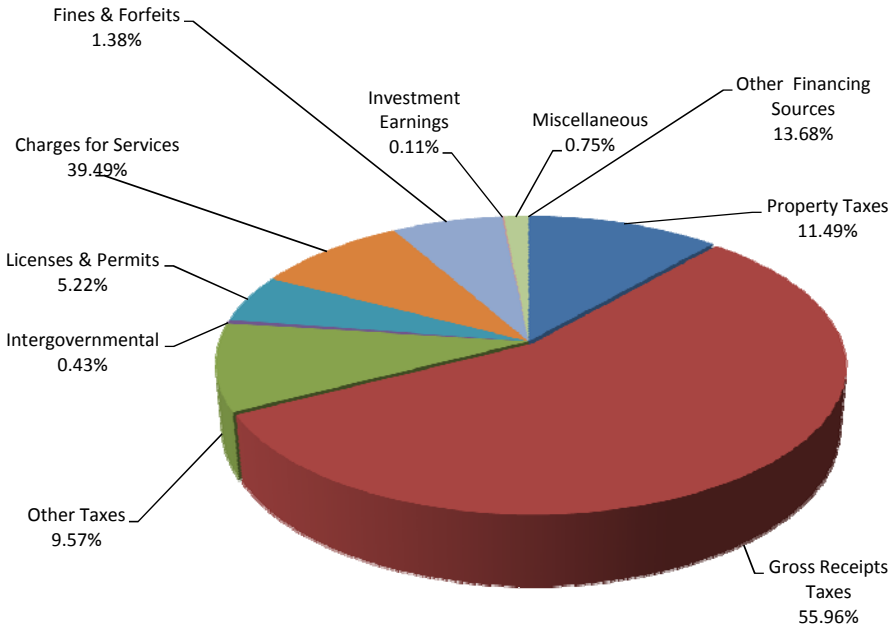
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Taxes						
Property Taxes	631,249	617,819	641,509	633,162	633,162	633,162
Gross Receipts Taxes	3,966,395	3,871,195	3,666,031	3,083,616	3,083,616	3,083,616
Cigarette Taxes						
Motor Vehicle Taxes	38,357	33,839	34,080	34,080	34,080	34,080
Franchise Taxes	108,094	98,630	95,760	88,060	88,060	88,060
Payment in Lieu of Taxes	480,871	478,819	469,350	405,000	405,000	405,000
Total Taxes	5,224,966	5,100,302	4,906,730	4,243,918	4,243,918	4,243,918
Licenses & Permits						
Liquor Licenses	1,850	2,500	1,550	1,300	1,300	1,300
Business Licenses	22,700	20,625	20,000	20,000	20,000	20,000
Animal Licenses/Permits	1,488	555	1,000			
Development Permits	6,123	6,217	4,898	2,482	2,482	2,482
Other	750	425				
Total Licenses & Permits	32,911	30,322	27,448	23,782	23,782	23,782
Intergovernmental						
Small Cities Assistance	90,000	90,000	90,000	100,000	100,000	100,000
Federal Funding	70,995	61,072	750	750	750	750
State Funding	148,544	117,660	209,076	178,316	70,810	70,810
Other	273,997	11,550	12,415	8,500	8,500	8,500
Total Intergovernmental	583,536	280,282	312,241	287,566	180,060	180,060
Charges for Services **						
Visitor Center Sales	1,373	1,736	1,050	600	600	600
HUB				24,824	26,950	26,950
MVD Fees (State)	101,635	90,811	85,000	85,000	85,000	85,000
MVD Fees (City)	43,002	47,158	68,280	68,280	68,280	68,280
Development Fees	1,520	730	1,000	1,000	1,000	1,000
Public Safety Fees	20,000	46,978	44,820	43,510	43,510	43,510
Animal Care Fees	38,159	255,469	248,950	253,700	253,700	253,700
Park & Recreation Fees	15,131	21,156	13,500	12,000	12,000	12,000
Library Fees	11,386	9,533	7,300	7,300	7,300	7,300
Community Center Fees	13,732	13,269	10,000	7,000	7,000	7,000
Other	654	473	300	100	100	100

Total Charges for Services	246,592	487,313	480,200	503,314	505,440	505,440
Fines & Forfeits						
Court Fines	411,750	392,322	380,400	362,000	362,000	362,000
Library Fines		3,214	3,000	3,000	3,000	3,000
Total Fines & Forfeits	411,750	395,536	383,400	365,000	365,000	365,000
Other						
Investment Earnings	5,963	4,842	5,000	5,000	5,000	5,000
Miscellaneous	190,333	171,755	75,000	81,800	89,225	89,225
Other Financing Sources	2,178	12,539				
Interfund Transfers				100,000		
Total Revenues	6,698,229	6,482,891	6,190,019	5,610,380	5,412,425	5,412,425

** Police Services (School Resource Officer) and Animal Care Services provided to school district, Cities of Bloomfield & Bernalillo, and San Juan County had previously been indentified in the intergovernmental category. However, these are services provided by the City and are now classified as Services beginning with 2014-2015 Actual.

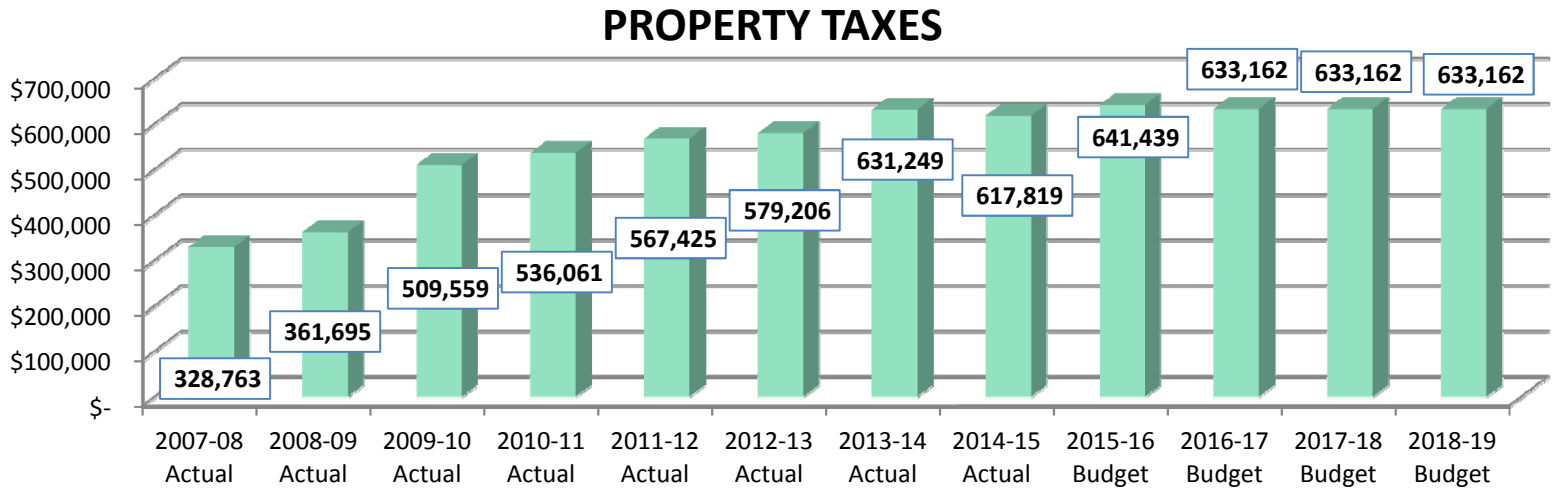
GENERAL FUND REVENUES

CITY OF AZTEC
FY 2016-2017 GENERAL FUND REVENUES BY SOURCE
NET TOTAL $5,510,380



Budget to Budget Revenue Comparison

Service Areas	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in $	Change From Prior Year in %
Property Taxes	641,509	633,162	(8,347)	-1.30%
Gross Receipts Taxes	3,691,231	3,083,616	(607,615)	-16.46%
Other Taxes	573,990	527,140	(46,850)	-8.16%
Intergovernmental	27,448	23,782	(3,666)	-13.36%
Licenses & Permits	312,241	287,566	(24,675)	-7.90%
Charges for Services	480,200	503,314	23,114	4.81%
Fines & Forfeits	383,400	365,000	(18,400)	-4.80%
Investment Earnings	5,000	5,000	0	0.00%
Miscellaneous	75,000	81,800	6,800	9.07%
Other Financing Sources	0	0	0	
Net Revenue	6,190,019	5,510,380	(679,639)	-10.98%
Interfund Transfers	0	100,000	100,000	
Total Revenue	6,190,019	5,610,380	(579,639)	-9.36%



	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Property Taxes						
Current Year	563,737	582,492	605,781	**600,000**	600,000	600,000
Oil & Gas	11,812	10,798	10,496	**8,000**	8,000	8,000
Delinquent	55,700	24,529	25,162	**25,162**	25,162	25,162
Total Property Taxes	631,249	617,819	641,439	**633,162**	633,162	633,162

Property tax collection represents 11.3% of the combined revenues in the General Fund and for the fiscal year 2016-17, the City has estimated a collection of $633,162 based on property valuations and rates certified by San Juan County in September 2015.

Property tax rates are determined in September of each year and are officially set by the New Mexico Department of Finance and Administration (DFA). San Juan County bills the property tax for all entities within their jurisdiction in November of each year, with half due in December and the other half due in May. The County distributes the proportionate share to each entity as collected each month. The County also receives a one

percent administrative fee for the billing and collection of property tax; for the City this is paid and budgeted within the Finance Department of the General Fund and is estimated at $6,400 for FY 2016-17.

The San Juan County Assessor's office prepares the valuation of property in San Juan County and re-evaluates these values annually. The valuations for budget purposes are based on the most current valuations.

Municipal Operations

The maximum levy allowable for operations are 7.650, the City's current levy is 6.873; with a remaining levy allowable of .7770. Operational property tax is also subject to the Yield Control Factor (YCF), which provides that no tax rate certified by DFA for residential and non-residential property by governmental units is allowed to produce revenue in excess of a 5 percent increase from one year to the next except for certain causes.

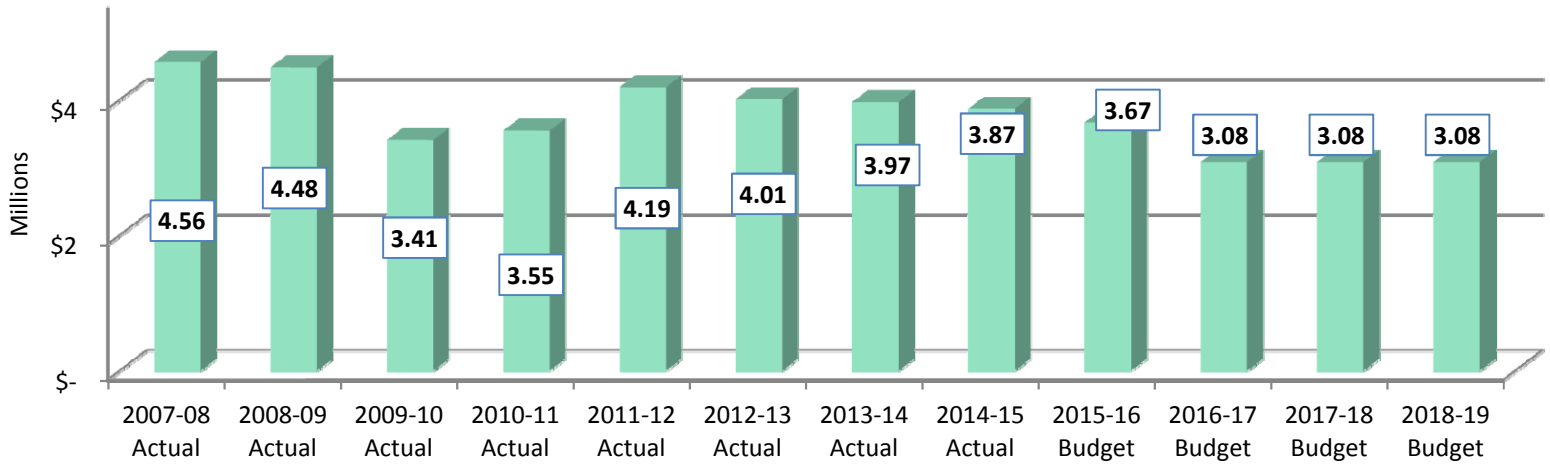
	2015 Valuations		
	City Rate	**Valuation**	**Tax Proceeds**
Residential	4.444	**83,787,655**	372,352
Non-Residential	6.868	**38,131,301**	261,886
Oil & Gas Production	6.873	**1,556,319**	10,697
Oil & Gas Equipment	6.873	**284,011**	1,952
Total		**123,759,286**	**646,887**

	2014 Valuations		
	City Rate	**Valuation**	**Tax Proceeds**
Residential	4.481	**81,451,079**	364,982
Non-Residential	6.873	**36,856,143**	253,313
Oil & Gas Production	6.873	**1,317,733**	9,057
Oil & Gas Equipment	6.873	**250,925**	1,724
Total		**119,875,880**	**629,076**

Debt Service Property Tax

The New Mexico constitution limits the amount of outstanding debt at 4% for General Obligations of Property Tax. The City currently has no general obligation debt.

GROSS RECEIPTS TAX



	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Gross Receipts Tax						
City Gross Receipts Tax	1,988,897	1,938,128	1,838,371	1,548,194	1,548,194	1,548,194
St Share Gross Receipts Tax	1,958,296	1,906,917	1,806,902	1,521,553	1,521,553	1,521,553
St Share Compensating Tax	19,202	26,150	20,758	13,869	13,869	13,869
Total Gross Receipts Taxes	3,966,395	3,871,195	3,666,031	**3,083,616**	3,083,616	3,083,616

The largest revenue resource in the City's General Fund is Gross Receipts Tax (GRT). The purpose of the Gross Receipts and Compensating Tax Act is to provide revenue for public purposes by levying a tax on the privilege of engaging in certain activities within New Mexico and to protect New Mexico businesses from the unfair competition that would otherwise result from the importation into the state of property without payment of a similar tax (Sec 7-9-2 NMSA).

The GRT rate for Aztec is 8.0%. Of the total rate, the City has imposed 1.8125%, San Juan County has imposed 1.0625% and the State has imposed 5.125%. A portion of the State rate, 1.225% is distributed back to the city referred to as "state share".

Gross receipts taxes are distributed to the City monthly (by the 15th). The state withholds an administrative fee from the distribution, calculated on the specific tax increment state legislation which identifies the percentage allowed for the administration of gross receipts tax collection and distribution. The administrative fee for General Fund is included in the Finance Department budget and, for FY 2016-17, is estimated at $50,000.

Gross receipts tax distributed to the City is allocated to four funds based on the specific tax increment enacted and use defined within state statute and city ordinances. A portion of the proceeds from gross receipts tax specific to the Capital Projects Fund is pledged to debt service requirements for loans for the construction of the Aztec Public Library and Reservoir #3. The environmental GRT appropriated to the Joint Utility Fund was pledged to a USDA loan for the Wastewater Plant improvements which was paid in full in 2012. Currently, the environmental gross receipts tax distribution, while not specifically pledged, comprises net utility revenues which are pledged to two NMED Clean Water loans (wastewater plant and sewer outfall line).

General Fund gross receipts revenues are used 100% for daily operations. The 2016-17 projection is based on actual distributions for the 2015-16 fiscal year with a decrease of 3% calculated for budget purposes. The difference betweeen 2015-16 budget for gross receipts and the actual estimate is a reduction of 14% ($500,000). The 2016-17 gross receipts tax budget further reduces General Fund revenue by $100,000 for 2016-17. The 2015-16 distributions will not meet the budget projection and spending has been reduced significantly as a result.

Fund & Tax Description	Current Rate	Authorized Maximum	Remaining Authority	For Every $100
General Fund – City GRT	1.2500%	1.50%	.25%	$ 1.25
Road Fund – Infrastructure	.1250%	.25%	.00%	$ .13
Capital Projects –Infrastructure	.1250%		.00%	$ .12
Capital Projects – Capital Projects	.2500%	.25%	.00%	$ .25
Jnt Util – Environmental	.0625%	.0625%	.00%	$ 06
City Enacted Rate	**1.8125%**	**2.0625%**	**.25%**	**$ 1.81**
State Share	1.2250%			$ 1.23
State Tax	3.900%			$ 3.90
County Tax	1.0625%			$ 1.06
Total City of Aztec Rate	**8.0000%**			**$ 8.00**

JOINT UTILITY FUND SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Revenues						
Gross Receipts Taxes	99,433	96,873	91,930	77,396	77,396	77,396
Intergovernmental	70,914	25,401	350,000	350,000		
Charges for Services	9,854,540	9,777,733	9,682,350	8,496,500	8,496,500	8,496,500
Investment Earnings	12,446	23,614	17,600	20,200	20,200	20,200
Miscellaneous	124,713	183,406	121,000	120,900	120,900	120,900
Other Financing Sources	54,200	47,241	5,099,200	5,099,200	49,200	49,200
Interfund Transfers	839,992	839,992	1,312,139	1,443,000	3,148,000	4,970,000
Total Revenues	11,056,238	10,994,260	16,674,219	15,607,196	11,912,196	13,734,196

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Appropriations						
Non-Departmental	88,163	67,032	193,172	202,400	199,110	202,225
Electric	6,128,819	5,747,592	7,046,784	5,215,624	6,743,590	9,946,803
Water Treatment	1,693,366	1,565,858	2,046,862	1,680,003	1,976,749	1,697,332
Water Distribution	1,168,289	725,562	689,456	1,324,668	2,616,485	2,612,664
Wastewater Treatment	1,614,180	1,567,691	1,196,738	1,259,746	1,774,842	1,207,645
Wastewater Collection	769,924	638,352	6,611,277	6,336,695	1,943,927	879,817
Interfund Transfers	839,992	839,992	1,347,139	1,443,000	3,148,000	4,970,000
Total Appropriations	12,302,733	11,152,079	19,131,428	17,462,136	18,402,703	21,516,486

Joint Utility Fund includes Joint Utility O&M Fund (#500), Electric Repair & Replacement (#503), Water Repair & Replacement (#506), Wastewater Repair & Replacement (#509), and Water Rights Acquisition (#530).

Interfund transfers, with the exception of 2015-2016, include funds from Joint Utility O&M to Repair & Replacement funds for future projects and funding to the Water Rights Acquisition Fund. Transfers from the Repair and Replacement funds back to the Joint Utility O&M occur for specific capital projects (repair, replacement, or expansion). In 2015-2016, a transfer from Join Utility O&M was made to the Golf Course Fund.

JOINT UTILITY FUND EXPENSES

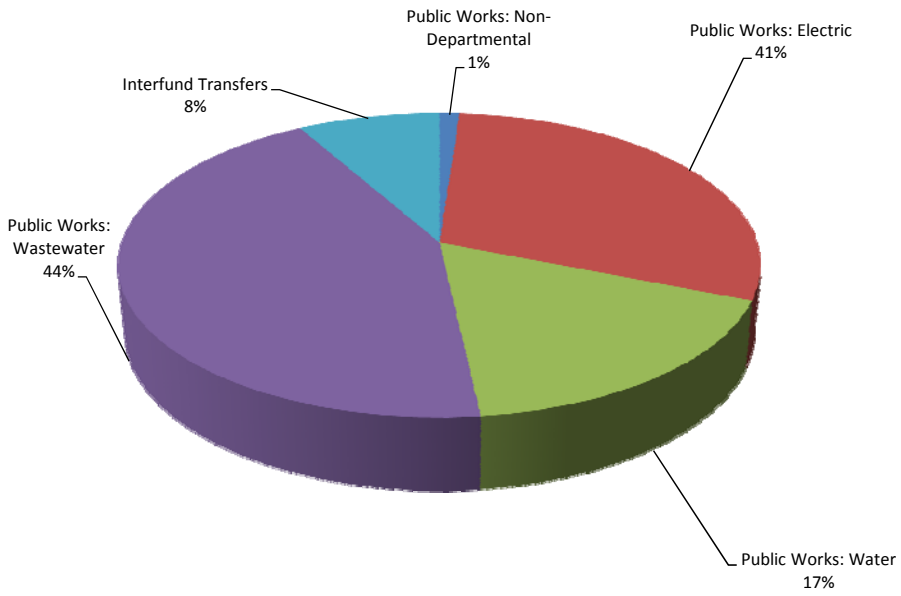
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Service Areas						
Public Works: Non-Departmental	88,163	67,032	193,172	202,400	199,110	202,225
Pulbic Works: Electric	6,128,819	5,747,592	7,046,784	5,215,624	6,743,590	9,946,803
Public Works: Water	2,861,655	2,291,420	2,736,318	3,004,671	4,593,234	4,309,996
Public Works: Wastewater	2,384,104	2,206,043	7,808,015	7,596,441	3,718,769	2,087,462
Interfund Transfers	839,992	839,992	1,347,139	1,443,000	3,148,000	4,970,000
Total Appropriations	12,302,733	11,152,079	19,131,428	17,462,136	18,402,703	21,516,486

JOINT UTILITY FUND EXPENDITURES BY EXPENSE CATEGORY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Salaries & Wages	1,051,067	1,087,710	1,203,781	1,186,246	1,231,462	1,256,091
Fringe Benefits	322,401	344,812	414,514	421,747	426,274	430,799
Operating Costs	7,954,477	7,601,704	7,377,432	6,582,547	8,023,212	6,273,671
Contingency			4,411	100,000	100,000	100,000
Interfund Transfers	839,992	839,992	1,347,139	1,443,000	3,148,000	4,970,000
Debt Service	287,698	288,668	689,183	386,246	728,277	690,749
Capital Outlay	1,847,098	989,192	8,094,968	7,342,350	4,745,478	7,795,176
TOTAL	12,302,733	11,152,078	19,131,428	17,462,136	18,402,703	21,516,486

JOINT UTILITY FUND EXPENSES

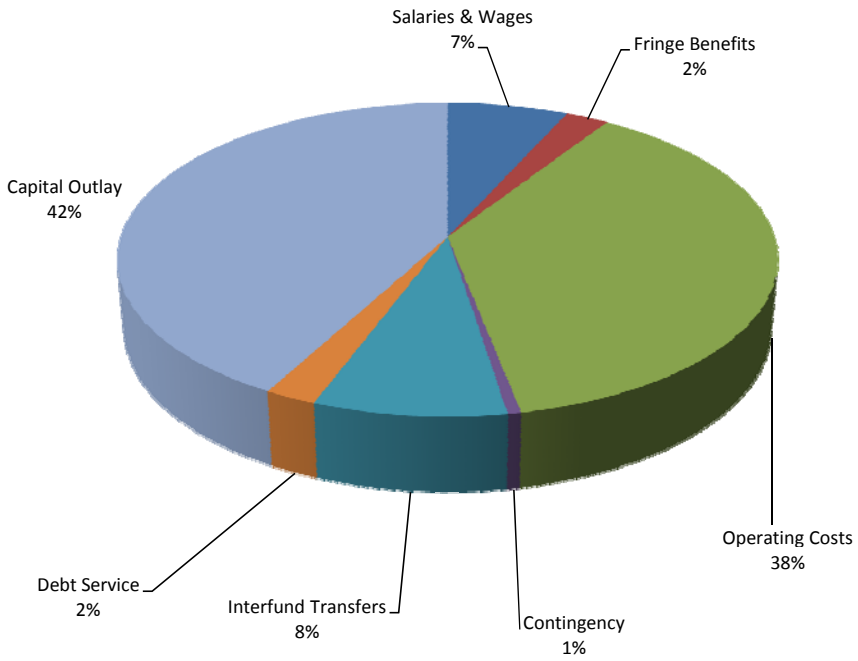
CITY OF AZTEC
FY 2016-17 JOINT UTILITY FUND EXPENDITURE BY SERVICE AREA
TOTAL: $17,462,136



	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in $	Change From Prior Year in %
Service Areas				
Public Works: Non-Departmental	193,172	202,400	9,228	4.78%
Pulbic Works: Electric	7,046,784	5,215,624	(1,831,160)	-25.99%
Public Works: Water	2,736,318	3,004,671	268,353	9.81%
Public Works: Wastewater	7,808,015	7,596,441	(211,574)	-2.71%
Interfund Transfers	1,347,139	1,443,000	95,861	7.12%
Total General Fund Expenditures	19,131,428	17,462,136	(1,669,292)	-8.73%

JOINTY UTILITY FUND EXPENSES

CITY OF AZTEC
FY 2016-17 JOINTY UTILITY FUNDS EXPENDITURE BY CATEGORY
TOTAL: $17,462,136



Budget to Budget Expenditure Comparison

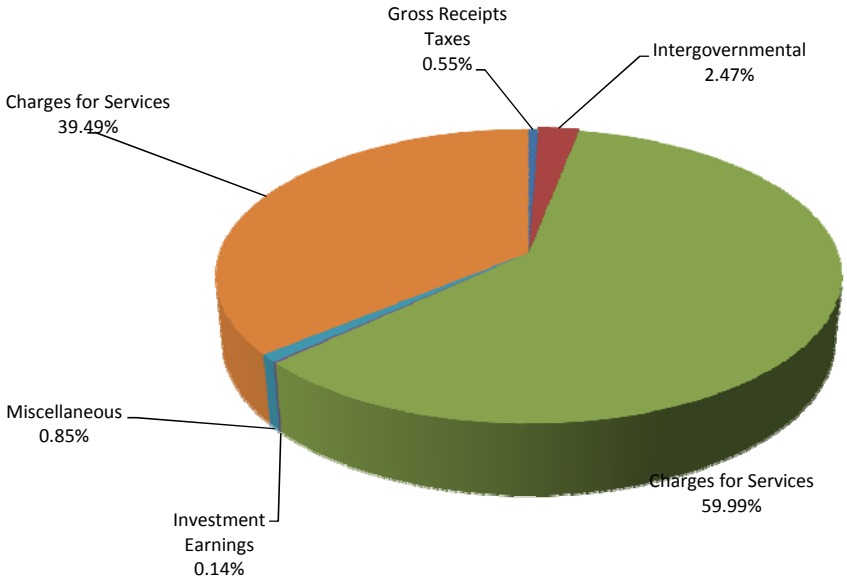
	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in $	Change From Prior Year in %
Service Areas				
Salaries & Wages	1,203,781	1,186,246	(17,535)	-1.46%
Fringe Benefits	414,514	421,747	7,233	1.74%
Operating Costs	7,377,432	6,582,547	(794,885)	-10.77%
Contingency	4,411	100,000	95,589	2167.06%
Interfund Transfers	1,347,139	1,443,000	95,861	7.12%
Debt Service	689,183	386,246	(302,937)	
Capital Outlay	8,094,968	7,342,350	(752,618)	-9.30%
Total General Fund Expenditures	19,131,428	17,462,136	(1,669,292)	-8.73%

JOINT UTILITY FUND REVENUES

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Taxes						
Gross Receipts Taxes	99,433	96,873	91,930	77,396	77,396	77,396
Total Taxes	99,433	96,873	91,930	77,396	77,396	77,396
Intergovernmental						
Federal Funding	60,784	21,772	350,000	350,000		
State Funding	10,131	3,629				
Other	0	0	0	0	0	0
Total Intergovernmental	70,915	25,401	350,000	350,000	0	0
Charges for Services						
Non-Departmental	4,799	3,915	4,000	3,800	3,800	3,800
Electric	6,584,056	6,538,289	6,519,350	5,332,000	5,332,000	5,332,000
Water	1,883,619	1,884,013	1,806,200	1,807,500	1,807,500	1,807,500
Wastewater	1,382,066	1,351,516	1,352,800	1,353,200	1,353,200	1,353,200
Total Charges for Services	9,854,540	9,777,733	9,682,350	8,496,500	8,496,500	8,496,500
Other						
Investment Earnings	12,446	23,614	17,600	20,200	20,200	20,200
Miscellaneous	124,713	183,406	121,000	120,900	120,900	120,900
Other Financing Sources	54,200	47,241	5,099,200	5,099,200	49,200	49,200
Interfund Transfers	839,992	839,992	1,312,139	1,443,000	3,148,000	4,970,000
Total Revenues	11,056,239	10,994,260	16,674,219	15,607,196	11,912,196	13,734,196

JOINT UTILITY FUND REVENUES

CITY OF AZTEC
FY 2016-2017 JOINT UTILITY FUND REVENUES BY SOURCE
NET TOTAL $14,164,196



Budget to Budget Revenue Comparison

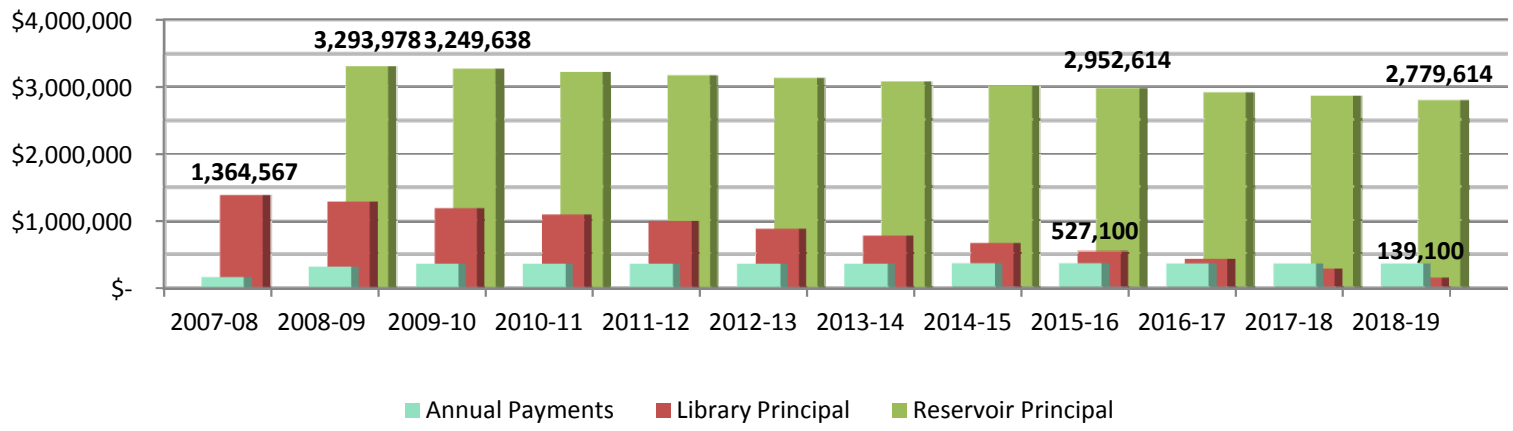
Service Areas	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	Change From Prior Year in $	Change From Prior Year in %
Gross Receipts Taxes	91,930	77,396	(14,534)	-15.81%
Intergovernmental	350,000	350,000	0	0.00%
Charges for Services	9,682,350	8,496,500	(1,185,850)	-12.25%
Investment Earnings	17,600	20,200	2,600	14.77%
Miscellaneous	121,000	120,900	(100)	-0.08%
Other Financing Sources	5,099,200	5,099,200	0	
Net Revenue	15,362,080	14,164,196	(1,197,884)	-7.80%
Interfund Transfers	1,312,139	1,443,000	130,861	
Total Revenue	16,674,219	15,607,196	(1,067,023)	-6.40%

DEBT

Capital Projects Fund
Joint Utility Fund

CAPITAL PROJECTS FUND

DEBT



	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Debt Service						
NMFA - Library	146,465	150,859	148,650	**148,650**	148,650	148,750
NMFA - Capital (Wtr Reservoir)	192,222	193,287	195,000	**194,000**	194,000	192,000
Total Debt Service	338,687	344,146	343,650	**342,650**	342,650	340,750
Principal Balance						
NMFA - Library	760,300	646,100	527,100	**403,100**	274,100	139,100
NMFA - Capital (Wtr Reservoir)	3,059,388	3,007,614	2,952,614	**2,896,614**	2,838,614	2,779,614
Total Principal Balance	3,819,688	3,653,714	3,479,714	**3,299,714**	3,112,714	2,918,714

NMFA (New Mexico Finance Authority) - Library

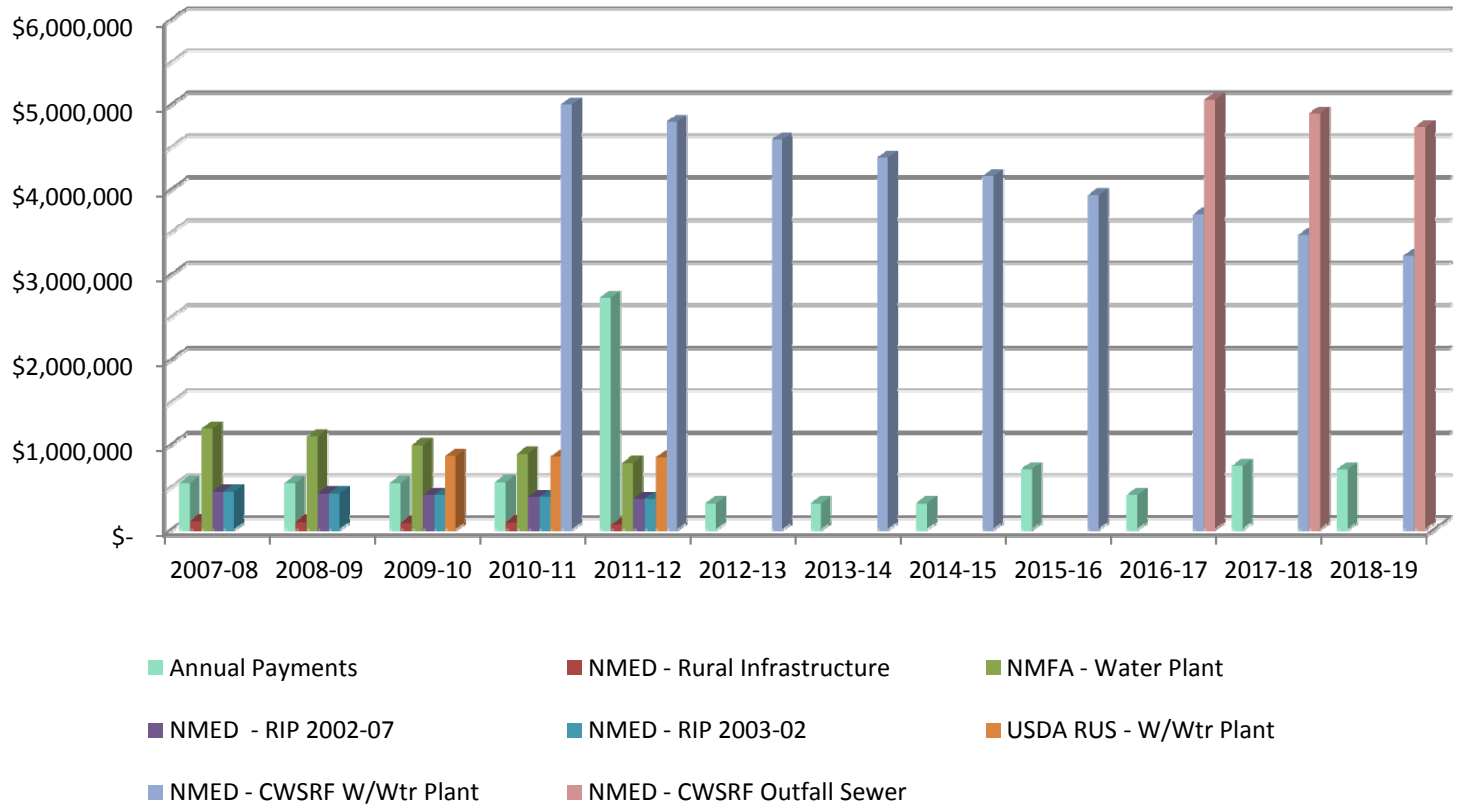
This loan is for the construction of the Aztec Public Library. The loan was negotiated in the fall of 2004, the new facility opened to the public in September 2005. Loan proceeds were $1,679,942, $150,839 was held by NMFA to establish a Debt Service Reserve Fund. This is a fifteen (15) year loan, at an average of 3.43% interest, and is scheduled to pay in full May 2020.

NMFA (New Mexico Finance Authority) - Water Reservoir

This loan is for the construction of the Tiger Raw Water Reservoir and the surrounding recreational area. The loan was negotiated in the fall of 2008, the reservoir was completed in 2010 and the recreational facilities completed in 2011. Loan proceeds were $3,367,380, $317,616 was held by NMFA to establish a Debt Service Reserve Fund. This is a twenty-two (22) year loan, at an average of 4.23% interest, and is scheduled to pay in full May 2031. This loan is structured that upon retirement of library debt, the principal payment on this loan will increase by the amount which had been dedicated to the library loan.

JOINT UTILITY FUND

DEBT



	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017-2018 Preliminary BUDGET	2018-2019 Preliminary BUDGET
Debt Service						
NMED - Rural Infrastructure	-	-	-	-	-	-
NMFA - Water Plant	-	-	-	-	-	-

NMED - RIP 2002-07	-	-	-	**-**	-	-
NMED - RIP 2003-02	-	-	-	**-**	-	-
USDA RUS - W/Wtr Plant	-	-	-	**-**	-	-
NMED - CWSRF W/Wtr Plant	305,784	305,785	305,785	**305,784**	305,786	305,786
NMED - CWSRF Outfall Sewer	-	-	398,500	**95,578**	436,578	398,000
Total Debt Service	305,784	305,785	704,285	**401,362**	742,364	703,786

Principal Balance

NMED - RIP 91-11	-	-		-	-	-
NMFA - Water Plant	-	-		-	-	-
NMED - RIP 2002-07	-	-		-	-	-
NMED - RIP 2003-02	-	-		-	-	-
USDA RUS - W/Wtr Plant	-	-		-	-	-
NMED - CWSRF W/Wtr Plant	4,370,220	4,151,841	3,929,094	**3,701,892**	3,460,783	3,214,852
NMED - CWSRF Outfall Sewer	-	-	-	**5,050,000**	4,891,242	4,727,722
Total Principal Balance	4,370,220	4,151,841	3,929,094	**8,751,892**	8,352,025	7,942,574

NMED RIP 91-11 (New Mexico Environment Department Rural Infrastructure Program) -
Principal: $200,000, 20 years, 5% interest; loan refinanced June 2002 @ 3%
Construction of chemical storage facility Loan paid off early : 2011-12

NMFA - Water Plant Expansion
Principal: $1,919,192; 20 years, 5.32% interest, Net system revenues pledged
Expansion of water plant from 2.5 mgd to 4.0 mgd Loan paid of early: 2011-12

NMED RIP 2002-07 - Bloomfield Aztec Water Transmission Line
The first of two grants to construct pump stations and water transmission line between Aztec and Bloomfield.
Loan paid off early: 2011-12

NMED RIP 2003-02 - Bloomfield Aztec Water Transmission Line
The second of two grants to construct pump stations and water transmission line between Aztec and Bloomfield.
Loan paid off early: 2011-12

NMED CWSRF (Clean Water State Revolving Fund) - Wastewater Treatment Plant
Principal: $5,000,000, 20 years, 2% interest; new wastewater treatment plant completed February 2010

USDA RUS (Rural Utility Service) - Wastewater Treatment Plant
Principal: $860,447, 40 years, 4.25% interest; loan was negotiated in August 2008; new wastewater treatment plant completed February 2010 Loan paid off early: 2011-12

NMED CWSRF (Clean Water State Revolving Fund) - Sanitary Sewer Line (Outfall Line)

Principal: $5,050,000, 20 years, 2% interest Construction estimated to be completed Spring 2015; construction interest will be due on loan when either proceeds are drawn 100% or project complete; debt payments will begin one year following final distribution of proceeds. The project was awarded in May 2016 and is anticipated to be complete spring of 2017. The budgets for 2015-16, 2016-17, 2017-18, 2018-19 include amounts to build required debt reserves and repair & replacement reserves as required by the loan. The actual amount of the reserves is based on the final loan amount, currently projected at $4.3 million. First debt payment is included in the 2017-18 budget.

Joint Utility loans are usually secured by net system revenues.

GENERAL GOVERNMENT

Legislative
Economic Development
Tourism
Municipal Court
Administrative
Finance
Legal
Motor Vehicle
Community Development
Information Technology
Building Maintenance
Project Management

LEGISLATIVE

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1110)									
Salaries & Wages	39,760	45,757	52,100	**52,100**	0.0%	52,100	0.0%	52,100	0.0%
Fringe Benefits	9,078	10,311	12,645	**12,625**	-0.2%	12,625	0.0%	12,625	0.0%
Operating Costs	39,206	32,736	56,650	**45,400**	-19.9%	54,550	20.2%	54,550	0.0%
Admin Fee	(23,834)	(25,390)	(27,251)	**(76,143)**	179.4%	(28,113)	-63.1%	(28,113)	0.0%
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	64,210	63,414	94,144	**33,982**	-63.9%	91,162	168.3%	91,162	0.0%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

ECONOMIC DEVELOPMENT (includes HUB beginning 2015-2016)

Bil Homka, Community Development Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: General Fund (101-1115)									
Salaries & Wages	-	-	-	**13,500**		13,770	2.0%	14,045	2.0%
Fringe Benefits	-	-	-	**1,375**		1,375	0.0%	1,375	0.0%
Operating Costs	27,337	20,000	61,053	**60,700**	-0.58%	49,700	-18.1%	50,311	1.2%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	46,447	**-**		150,000		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	27,337	20,000	107,500	**75,575**	-29.70%	214,845	184.3%	65,731	-69.4%
FTE Positions	0.00	0.00	0.00	**0.50**		0.50		0.50	
Expenditures: Economic Development Fund (215)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	-	-	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**100,000**		-		-	
Total	-	-	-	**100,000**		-		-	
FTE Positions	-	-	-	**-**		-		-	
Revenues: Economic Development Fund (215)									
Other Taxes	-	-	-	**-**		-		-	
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	-	-	-	**-**		-		-	
Investment Earnings	218	215	200	**200**	0.0%	200	0.0%	200	0.0%
Miscellaneous	-	-	-	**-**		-		-	
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfer	-	-	-	**-**		-		-	
Total	218	215	200	**200**	0.0%	200	0.0%	200	0.0%

TOURISM

Bil Homka, Community Development Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: General Fund (101-1116)									
Salaries & Wages	52,209	47,282	58,600	**35,000**	-40.3%	35,855	2.4%	36,572	2.0%
Fringe Benefits	13,633	12,303	14,555	**17,155**	17.9%	19,038	11.0%	19,284	1.3%
Operating Costs	38,362	69,242	79,445	**64,953**	-18.2%	81,703	25.8%	82,933	1.5%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		10,000		10,000	0.0%
Interfund Transfers	-	-	-	**-**		-		-	
Total	104,204	128,827	152,600	**117,108**	-23.3%	146,596	25.2%	148,789	1.5%
FTE Positions	1.70	1.89	1.89	**1.00**		1.00		1.00	
Expenditures: Lodgers Tax Fund (220)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	20,684	28,016	51,635	**50,000**	-3.2%	45,000	-10.0%	45,000	0.0%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**1,000**		1,000		1,000	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	20,684	28,016	51,635	**51,000**	-1.2%	46,000	-9.8%	46,000	0.0%
FTE Positions	-	-	-	**-**		-		-	
Revenues: Lodgers Tax Fund (220)									
Other Taxes	29,985	51,002	35,000	40,000	14.3%	40,000	0.0%	40,000	0.0%
Intergovernmental	-	-	-	-		-		-	
Charges for Services	-	-	-	-		-		-	
Investment Earnings	65	89	75	75	0.0%	75	0.0%	75	0.0%
Miscellaneous	-	-	-	-		-		-	
Other Financing Sources	-	-	-	-		-		-	
Total	30,050	51,091	35,075	40,075	14.3%	40,075	0.0%	40,075	0.0%

MUNICIPAL COURT

Judge Carlton Gray

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: General Fund (101-1120)									
Salaries & Wages	117,202	117,035	123,255	**124,260**	0.8%	128,367	3.3%	130,909	2.0%
Fringe Benefits	35,477	36,569	36,443	**49,555**	36.0%	51,065	3.0%	51,665	1.2%
Operating Costs	43,172	44,298	68,175	**58,230**	-14.6%	59,230	1.7%	60,430	2.0%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	9,534	30,512	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	195,851	207,436	258,385	**232,045**	-10.2%	238,662	2.9%	243,004	1.8%
FTE Positions	2.50	2.35	2.35	**2.35**		2.35		2.35	
Expenditures: Corrections Fund (207)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	90,159	104,202	119,000	**109,000**	-8.4%	109,000	0.0%	109,000	0.0%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	90,159	104,202	119,000	**109,000**	-8.4%	109,000	0.0%	109,000	0.0%
FTE Positions	-	-	-	**-**		-		-	
Revenues: Corrections Fund (207)									
Other Taxes	-	-	-	-		-		-	
Intergovernmental	-	-	-	-		-		-	
Charges for Services	85,887	83,521	84,000	84,000	0.0%	84,000	0.0%	84,000	0.0%
Investment Earnings	-	-	-	-		-		-	
Miscellaneous	-	-	-	-		-		-	
Other Financing Sources	-	-	-	-		-		-	
Interfund Transfer	4,469	17,000	35,000	25,000	-28.6%	25,000	0.0%	25,000	0.0%
Total	90,356	100,521	119,000	**109,000**	-8.4%	109,000	0.0%	109,000	0.0%

ADMINISTRATIVE and HUMAN RESOURCES & SAFETY COORDINATOR

Joshua Ray, City Manager

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1130)									
Salaries & Wages	218,084	226,896	235,578	**227,365**	-3.5%	249,897	9.9%	254,895	2.0%
Fringe Benefits	62,648	68,060	75,534	**79,302**	5.0%	77,489	-2.3%	78,640	1.5%
Operating Costs	48,507	51,170	77,378	**73,653**	-4.8%	72,053	-2.2%	72,603	0.8%
Admin Fee	(98,622)	(124,153)	(148,339)	**(286,869)**	93.4%	(258,575)	-9.9%	(258,575)	0.0%
Contingency	-	-	-	**-**		-		-	
Capital Outlay	40,000	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	270,617	221,973	240,151	**93,451**	-61.1%	140,864	50.7%	147,563	4.8%
FTE Positions	4.00	3.77	3.77	**3.53**		3.53		3.53	
Expenditures: GENERAL FUND (101-1131)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	61,918	34,211	60,422	**54,422**	-9.9%	64,422	18.4%	64,422	0.0%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	61,918	34,211	60,422	**54,422**	-9.9%	64,422	18.4%	64,422	0.0%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

FINANCE

Kathy Lamb, Finance Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1140)									
Salaries & Wages	203,965	170,706	264,753	**230,000**	-13.1%	241,838	5.1%	246,675	2.0%
Fringe Benefits	59,496	42,434	84,786	**91,328**	7.7%	96,613	5.8%	98,068	1.5%
Operating Costs	221,521	240,029	266,543	**235,495**	-11.6%	267,802	13.7%	282,493	5.5%
Admin Fee	(122,745)	(124,139)	(131,198)	**(183,546)**	39.9%	(130,845)	-28.7%	(130,845)	0.0%
Contingency	-	-	25,841	**50,000**		75,000		75,000	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	362,237	329,030	510,725	**423,277**	-17.1%	550,408	30.0%	571,391	3.8%
FTE Positions	4.75	4.00	5.00	**5.00**		5.00		5.00	

LEGAL

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1147)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	67,153	67,249	78,200	**78,200**	0.0%	78,200	0.0%	78,200	0.0%
Admin Fee	(19,935)	(23,460)	(23,460)	**(23,460)**	0.0%	(23,460)	0.0%	(23,460)	0.0%
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	47,218	43,789	54,740	**54,740**	0.0%	54,740	0.0%	54,740	0.0%
FTE Positions	-	-	-	**-**		-		-	

MOTOR VEHICLE

Delain George, MVD-Utility Admin Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1150)									
Salaries & Wages	135,562	121,586	130,328	**130,882**	0.4%	138,250	5.6%	141,015	2.0%
Fringe Benefits	39,584	31,840	34,847	**35,291**	1.3%	36,474	3.4%	36,885	1.1%
Operating Costs	15,652	17,426	21,165	**15,385**	-27.3%	18,210	18.4%	18,295	0.5%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	190,798	170,852	186,340	**181,558**	-2.6%	192,934	6.3%	196,195	1.7%
FTE Positions	4.00	4.00	4.00	**4.00**		4.00		4.00	

COMMUNITY DEVELOPMENT

Bil Homka, Community Development Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1160)									
Salaries & Wages	136,653	145,648	153,304	**148,882**	-2.9%	154,825	4.0%	157,921	2.0%
Fringe Benefits	41,871	51,773	51,089	**50,138**	-1.9%	53,289	6.3%	53,955	1.2%
Operating Costs	33,050	24,329	60,376	**45,500**	-24.6%	46,750	2.7%	47,930	2.5%
Admin Fee	(53,347)	(59,860)	(57,828)	**(58,028)**		(58,028)		(58,028)	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	158,227	161,890	206,941	**186,492**	-9.9%	196,836	5.5%	201,778	2.5%
FTE Positions	3.00	3.40	3.93	**3.00**		3.00		3.00	

INFORMATION TECHNOLOGY

Wallace Begay, IT Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1170)									
Salaries & Wages	95,453	99,867	103,140	**106,050**	2.8%	109,410	3.2%	111,598	2.0%
Fringe Benefits	37,576	32,279	34,896	**36,542**	4.7%	36,752	0.6%	37,313	1.5%
Operating Costs	116,019	113,183	161,015	**79,760**	-50.5%	113,830	42.7%	85,415	-25.0%
Admin Fee	(88,395)	(90,122)	(108,608)	**(143,906)**		(83,855)		(83,855)	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		8,000		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	160,653	155,207	190,443	**78,446**	-58.8%	184,137	134.7%	150,471	-18.3%
FTE Positions	1.75	2.00	2.00	**2.00**		2.00		2.00	

BUILDING MAINTENANCE

Steve Mueller, General Services Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1180)									
Salaries & Wages	142,428	145,066	151,457	**164,092**	8.3%	160,666	-2.1%	163,879	2.0%
Fringe Benefits	53,410	53,383	58,954	**62,645**	6.3%	61,164	-2.4%	61,955	1.3%
Operating Costs	28,242	34,850	63,684	**53,174**	-16.5%	62,674	17.9%	48,974	-21.9%
Admin Fee	(45,987)	(42,759)	(43,611)	**(47,025)**		(45,570)		(45,570)	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	5,027	-	-	**-**		80,000		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	183,120	190,540	230,484	**232,886**	1.0%	318,934	36.9%	229,238	-28.1%
FTE Positions	4.83	4.83	4.83	**4.32**		4.32		4.32	

PROJECT MANAGEMENT

Ed Kotyk, Project Manager Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-1190)									
Salaries & Wages	102,269	103,259	113,024	**107,000**	-5.3%	111,943	4.6%	114,182	2.0%
Fringe Benefits	39,836	43,447	47,820	**49,363**	3.2%	50,142	1.6%	51,064	1.8%
Operating Costs	7,283	62,938	36,520	**54,270**	48.6%	57,415	5.8%	83,260	45.0%
Admin Fee	(52,276)	(68,006)	(67,358)	**(71,780)**		(71,728)		(71,728)	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	15,453	-	11,000	**-**		54,300		2,600	
Interfund Transfers	-	-	-	**-**		-		-	
Total	112,565	141,638	141,006	**138,853**	-1.5%	202,072	45.5%	179,378	-11.2%
FTE Positions	2.15	2.00	2.38	**2.00**		2.00		2.00	

PUBLIC SAFETY

Police
Fire

POLICE

Chief Mike Heal

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures - General Fund (101-2210)									
Salaries & Wages	1,053,893	1,030,605	1,169,195	**1,131,060**	-3.26%	1,238,929	9.54%	1,263,707	2.00%
Fringe Benefits	446,230	429,581	548,610	**508,055**	-7.39%	599,080	17.92%	605,734	1.11%
Operating Costs	198,956	184,749	205,113	**176,550**	-13.93%	248,130	40.54%	254,210	2.45%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	72,050	48,810	82,000	**-**	-100.00%	120,000	#DIV/0!	122,000	1.67%
Interfund Transfers	-	-	-	**-**		-		-	
Total	1,771,129	1,693,745	2,004,918	**1,815,665**	-9.44%	2,206,139	21.51%	2,245,651	1.79%
FTE Positions - Sworn	16.00	15.00	16.00	**14.00**		16.00		16.00	
FTE Positions - Civilian	2.48	2.40	2.40	**2.40**		2.40		2.40	
Expenditures: Law Enforcement Protection Fund LEPF (205)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	31,872	28,434	26,000	**28,400**	9.23%	29,000	2.11%	29,000	0.00%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	2,167	5,020	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	34,039	33,454	26,000	**28,400**	9.23%	29,000	2.11%	29,000	0.00%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	
Revenues: Law Enforcement Protection Fund LEPF (205)									
Intergovernmental	29,000	29,000	26,000	**27,800**	6.92%	29,000	4.32%	29,000	0.00%
Charges for Services	-	-	-	**-**		-		-	
Investment Earnings	51	38	-	**-**		-		-	
Miscellaneous	-	-	-	**-**		-		-	
Other Financing Sources	-	-	-	**-**		-		-	
Total	29,051	29,038	26,000	**27,800**	6.92%	29,000	4.32%	29,000	0.00%

FIRE

Chief Kevin Simpson

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-2230)									
Salaries & Wages	36,523	44,233	45,000	**47,000**	4.44%	47,000	0.00%	47,000	0.00%
Fringe Benefits	2,794	5,773	3,450	**3,500**	1.45%	3,290	-6.00%	3,290	0.00%
Operating Costs	21,287	21,150	34,715	**33,360**	-3.90%	34,360	3.00%	34,360	0.00%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	60,604	71,156	83,165	**83,860**	0.84%	84,650	0.94%	84,650	0.00%
FTE Positions									
Expenditures: STATE FIRE FUND (230)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	61,486	38,910	90,983	**69,550**	-23.56%	145,250	108.84%	145,250	0.00%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	737,063	-	623,348	**717,822**		9,000		9,000	
Interfund Transfers	-	-	-	**-**		-		-	
Total	798,549	38,910	714,331	**787,372**	10.23%	154,250	-80.41%	154,250	0.00%
FTE Positions	0	0	0	**0**		0		0	
Revenues: STATE FIRE FUND (230)									
Intergovernmental	186,469	194,691	194,633	**154,169**	-20.79%	154,169	0.00%	154,169	0.00%
Charges for Services	-	-	-	**-**		-		-	
Investment Earnings	1,018	1,000	1,000	**200**	-80.00%	200	0.00%	200	0.00%
Miscellaneous	1,796	-	5,500	**-**		-		-	
Other Financing Sources	-	-	-	**-**		-		-	
Total	189,283	195,691	201,133	**154,369**	-23.25%	154,369	0.00%	154,369	0.00%

PUBLIC WORKS

Streets
Joint Utility Non-Departmental
Electric
Water
Wastewater
Irrigation
Solid Waste

STREETS

Bill Watson P.E., Public Works Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures - General Fund (101-3310)									
Salaries & Wages	134,407	154,416	178,933	**182,130**	1.79%	189,813	4.22%	193,789	2.09%
Fringe Benefits	64,463	59,679	80,935	**86,523**	6.90%	83,197	-3.84%	84,106	1.09%
Operating Costs	658,987	450,255	735,346	**314,936**	-57.17%	555,854	76.50%	550,854	-0.90%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	239,266	189,490	51,112	**-**		700,000		885,000	
Interfund Transfers	-	-	-	**-**		-		-	
Total	1,097,123	853,840	1,046,326	**583,589**	-44.22%	1,528,864	161.98%	1,713,749	12.09%
FTE Positions	4.68	4.01	4.76	**4.01**		4.01		4.01	
Expenditures - Muncipal Road Fund (200)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	217,952	114,269	455,700	**6,700**	-98.53%	256,700	3731.34%	256,700	0.00%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	527,090	**-**		-		-	
Capital Outlay	1,490,295	599,457	6,824,349	**9,733,978**	42.64%	-	-100.00%	-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	1,708,247	713,726	7,807,139	**9,740,678**	24.77%	256,700	-97.36%	256,700	0.00%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	
Revenues: Muncipal Road Fund (200)									
Gross Receipts Tax	198,757	193,785	183,849	**154,803**	-15.80%	154,803	0.00%	154,803	0.00%

Gasoline Tax	176,786	188,235	170,600	**170,600**	0.00%	170,600	0.00%	170,600	0.00%
Intergovernmental	900,000	-	6,129,963	**9,119,775**	48.77%	0	-100.00%	0	
Charges for Services	-	-	-	**0**		0		0	
Investment Earnings	2,485	814	1,500	**1,500**	0.00%	1,500	0.00%	1,500	0.00%
Miscellaneous	-	-	-	**0**		0		0	
Other Financing Sources	-	-	-	**0**		0		0	
Interfund Transfers	400,000	375,000	400,000	**0**		0		0	
Total	1,678,028	757,834	6,885,912	**9,446,678**	37.19%	326,903	-96.54%	326,903	0.00%

JOINT UTILITY - NON DEPARTMENTAL

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures - JOINT UTILITY FUND (500-4010)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	88,163	67,032	122,761	**102,400**	-16.59%	99,110	-3.21%	102,225	3.14%
Debt Service	-	-	-	**-**		-		-	
Depreciation	-	-	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	4,411	**100,000**	2167.1%	100,000	0.00%	100,000	0.0%
Capital Outlay	-	-	66,000	**-**		-		-	
Interfund Transfers	-	-	35,000	**-**		-		-	
Total	88,163	67,032	228,172	**202,400**	-11.29%	199,110	-1.63%	202,225	1.56%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	
Revenues - JOINT UTILITY FUND (500-4000)									
Gross Receipts Tax	-	-	-	**-**		-		-	
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	4,799	3,915	4,000	**3,800**	-5.00%	3,800	0.00%	3,800	0.00%
Investment Earnings	2,745	12,384	10,000	**10,000**	0.00%	10,000	0.00%	10,000	0.00%
Miscellaneous	28,406	8,099	1,000	**900**	-10.00%	900	0.00%	900	0.00%
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	35,950	24,398	15,000	**14,700**	-2.00%	14,700	0	14,700	0.00%

JOINT UTILITY - ELECTRIC

Ken George, Electric Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures - JOINT UTILITY FUND (500-4510)									
Salaries & Wages	499,558	514,616	584,384	**548,642**	-6.12%	572,817	4.41%	584,273	2.00%
Fringe Benefits	157,507	162,191	198,861	**198,893**	0.02%	206,753	3.95%	209,355	1.26%
Operating Costs	4,327,874	4,248,521	4,996,901	**3,639,660**	-27.16%	4,093,920	12.48%	3,828,075	-6.49%
Debt Service	-	-	-	**-**		-		-	
Depreciation	267,384	273,032	-	**-**		-		-	
Admin Fee	169,906	187,687	204,318	**298,579**	46.1%	235,100	-21.26%	235,100	0.00%
Contingency	-	-	-	**-**		-		-	
Capital Outlay	706,590	361,545	1,062,320	**529,850**	-50.12%	1,635,000	208.58%	5,090,000	211.31%
Interfund Transfers	549,996	549,996	550,000	**550,000**	0.00%	550,000	0.00%	630,000	14.55%
Total	6,678,815	6,297,588	7,596,784	**5,765,624**	-24.10%	7,293,590	26.50%	10,576,803	45.02%
FTE Positions	8.75	9.25	9.75	**9.75**		9.75		9.75	
Expenditures - ELECTRIC REPAIR & REPLACEMENT FUND (503)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	-	-	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		1,080,000		4,050,000	
Total	-	-	-	-		1,080,000		4,050,000	
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	
Revenues - JOINT UTILITY FUND - Electric (500-4500)									
Gross Receipts Tax	-	-	-	**-**		-		-	

Intergovernmental	-	1,659	-	**-**		-		-	
Charges for Services	6,584,056	6,538,289	6,519,350	**5,332,000**	-18.21%	5,332,000	0.00%	5,332,000	-
Investment Earnings	-	-	-	**-**		-		-	
Miscellaneous	86,065	153,330	120,000	**120,000**	0.00%	120,000	0.00%	120,000	-
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		1,080,000		4,050,000	
Total	6,670,121	6,693,278	6,639,350	**5,452,000**	-17.88%	6,532,000	19.81%	9,502,000	45.47%

Revenues - ELECTRIC REPAIR & REPLACEMENT FUND (503)

Gross Receipts Tax	-	-	-	**-**		-		-	
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	-	-	-	**-**		-		-	
Investment Earnings	5,559	6,575	5,000	**6,500**	30.00%	6,500	0.00%	6,500	0.00%
Miscellaneous	-	-	-	**-**		-		-	
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	549,996	549,996	550,000	**550,000**	0.00%	550,000	0.00%	630,000	14.55%
Total	555,555	556,571	555,000	**556,500**	0.27%	556,500	0.00%	636,500	14.38%

JOINT UTILITY - WATER

Bill Watson P.E., Public Works Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures - JOINT UTILITY FUND (Treatment 500-4610)									
Salaries & Wages	140,469	152,886	162,557	**173,000**	6.42%	168,727	-2.47%	172,102	2.00%
Fringe Benefits	43,156	50,123	50,846	**55,372**	8.90%	52,796	-4.65%	53,356	1.06%
Operating Costs	611,959	379,773	562,407	**652,083**	15.95%	1,055,310	61.84%	542,090	-48.63%
Debt Service	-	-	-	**-**		-		-	
Depreciation	393,560	405,324	-	**-**		-		-	
Admin Fee	169,128	186,079	202,664	**297,048**	46.6%	233,508	-21.39%	233,508	0.0%
Contingency	-	-	-	**-**		-		-	
Capital Outlay	323,429	378,532	1,003,388	**422,500**	-57.89%	386,408	-8.54%	616,276	59.49%
Interfund Transfers	40,000	40,000	40,000	**40,000**	0.00%	40,000	0.00%	40,000	0.00%
Total	1,721,701	1,592,717	2,021,862	**1,640,003**	-18.89%	1,936,749	18.09%	1,657,332	-14.43%
FTE Positions	3.66	3.67	3.67	**3.67**		3.67		3.67	
Expenditures - JOINT UTILITY FUND (Distribution 500-4650)									
Salaries & Wages	126,697	122,929	133,096	**132,522**	-0.43%	141,187	6.54%	144,011	2.00%
Fringe Benefits	37,978	42,049	42,371	**42,172**	-0.47%	43,563	3.30%	43,918	0.81%
Operating Costs	294,952	228,705	382,022	**589,974**	54.43%	727,835	23.37%	420,835	-42.18%
Debt Service	-	-	-	**-**		-		-	
Depreciation	287,472	303,258	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	421,189	28,620	131,967	**560,000**	324.35%	1,703,900		2,003,900	17.61%
Interfund Transfers	150,000	150,000	150,000	**150,000**	0.00%	150,000	0.00%	150,000	0.00%
Total	1,318,288	875,561	839,456	**1,474,668**	75.67%	2,766,485	87.60%	2,762,664	-0.14%
FTE Positions	2.75	2.83	2.83	**2.83**		2.83		2.83	
Expenditures - WATER REPAIR & REPLACEMENT FUND (506)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	-	-	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**525,000**		650,000		-	-100.00%
Total	-	-	-	525,000	#DIV/0!	650,000		-	-100.00%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

Expenditures - WATER RIGHTS ACQUISITION FUND (530)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	11,665	13,140	31,000	**30,000**	-3.23%	30,000	0.00%	30,000	0.00%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	34,000	**50,000**	47.06%	50,000	0.00%	50,000	0.00%
Interfund Transfers	-	-	-	**-**		-		-	
Total	11,665	13,140	65,000	80,000	23.08%	80,000	0.00%	80,000	0.00%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	
Revenues - JOINT UTILITY FUND - Water (500-4600)									
Gross Receipts Tax	-	-	-	**-**		-		-	
Intergovernmental	-	23,741	-	**-**		-		-	
Charges for Services	1,874,319	1,878,913	1,801,200	**1,802,500**	0.07%	1,802,500	0.00%	1,802,500	0.00%
Investment Earnings	-	-	-	**-**		-		-	
Miscellaneous	9,151	6,070	-	**-**		-		-	
Other Financing Sources	49,200	49,200	49,200	**49,200**		49,200		49,200	
Interfund Transfers	-	-	-	**525,000**		650,000		-	-100%
Total	1,932,670	1,957,924	1,850,400	**2,376,700**	28.44%	2,501,700	5.26%	1,851,700	-25.98%
Revenues - WATER REPAIR & REPLACEMENT FUND (506)									
Gross Receipts Tax	-	-	-	**-**		-		-	
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	-	-	-	**-**		-		-	
Investment Earnings	1,743	2,017	1,000	**1,500**	50.00%	1,500	0.00%	1,500	0.00%
Miscellaneous	-	-	-	**-**		-		-	
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	150,000	150,000	150,000	**150,000**	0.00%	150,000	0.00%	150,000	0.00%
Total	151,743	152,017	151,000	**151,500**	0.33%	151,500	0.00%	151,500	0.00%
Revenues - WATER RIGHTS ACQUISITION FUND (530)									
Gross Receipts Tax	-	-	-	**-**		-		-	
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	9,300	5,101	5,000	**5,000**	0.00%	5,000	0.00%	5,000	0.00%
Investment Earnings	657	720	600	**700**	16.67%	700	0.00%	700	0.00%
Miscellaneous	-	-	-	**-**		-		-	
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	40,000	40,000	40,000	**40,000**	0.00%	40,000	0.00%	40,000	0.00%
Total	49,957	45,821	45,600	**45,700**	0.22%	45,700	0.00%	45,700	0.00%

JOINT UTILITY - WASTEWATER

Bill Watson P.E., Public Works Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures - JOINT UTILITY FUND (TREATMENT 500-4710)									
Salaries & Wages	179,420	147,986	125,499	**135,000**	7.57%	136,842	1.36%	139,579	2.00%
Fringe Benefits	42,949	34,857	36,398	**37,291**	2.45%	33,033	-11.42%	33,100	0.20%
Operating Costs	372,418	351,852	490,371	**486,540**	-0.78%	1,042,615	114.29%	497,615	-52.27%
Debt Service	305,784	305,784	305,799	**305,784**	0.00%	305,786	0.00%	305,785	0.00%
Depreciation	547,502	543,089	-	**-**		-		-	
Admin Fee	166,107	184,123	200,671	**295,131**	47.1%	231,566	-21.54%	231,566	0.00%
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	38,000	**-**		25,000		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	1,614,180	1,567,691	1,196,738	**1,259,746**	5.26%	1,774,842	40.89%	1,207,645	-31.96%
FTE Positions	4.40	2.42	2.42	**2.42**		2.42		2.42	
Expenditures - JOINT UTILITY FUND (COLLECTION 500-4750)									
Salaries & Wages	104,923	149,293	198,245	**197,082**	-0.59%	211,889	7.51%	216,126	2.00%
Fringe Benefits	40,811	55,593	86,038	**88,019**	2.30%	90,129	2.40%	91,070	1.04%
Operating Costs	126,142	95,977	169,201	**176,016**	4.03%	260,161	47.81%	139,621	-46.33%
Debt Service	-	-	398,500	**95,578**	-76.02%	436,578	356.78%	398,000	-8.84%
Depreciation	102,178	116,994	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	395,871	220,495	5,759,293	**5,780,000**	0.4%	945,170	-83.65%	35,000	-96.30%
Interfund Transfers	99,996	99,996	214,000	**178,000**		178,000		100,000	
Total	869,921	738,348	6,825,277	**6,514,695**	-4.55%	2,121,927	-67.43%	979,817	-53.82%
FTE Positions	2.75	3.83	3.83	**3.83**		3.83		3.83	

Expenditures - WASTEWATER REPAIR & REPLACEMENT FUND (509)

Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	-	-	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	358,139	**-**	-100.00%	500,000		-	
Total	-	-	358,139	-	-100.00%	500,000		-	
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

Revenues - JOINT UTILITY FUND - Wastewater (500-4700)

Gross Receipts Tax	99,433	96,873	91,930	**77,396**	-15.81%	77,396	0.00%	77,396	0.00%
Intergovernmental	70,914	-	350,000	**350,000**	0.00%	-	-100.00%	-	
Charges for Services	1,382,066	1,351,516	1,352,800	**1,353,200**	0.03%	1,353,200	0.00%	1,353,200	0.00%
Investment Earnings	-	-	-	**-**		-		-	
Miscellaneous	1,091	13,949	-	**-**		-		-	
Other Financing Sources	5,000	-	5,050,000	**5,050,000**	0.00%	-	-100.00%	-	
Interfund Transfers	-	-	358,139	**-**	-100.00%	500,000	#DIV/0!	-	-100.00%
Total	1,558,504	1,462,338	7,202,869	**6,830,596**	-5.17%	1,930,596	-71.74%	1,430,596	-25.90%

Revenues - WASTEWATER REPAIR & REPLACEMENT FUND (509)

Gross Receipts Tax	-	-	-	**-**		-		-	
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	-	-	-	**-**		-		-	
Investment Earnings	1,742	1,918	1,000	**1,500**	50.00%	1,500	0.00%	1,500	0.00%
Miscellaneous	-	-	-	**-**		-		-	
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	99,996	99,996	214,000	**178,000**	-16.82%	178,000	0.00%	100,000	
Total	101,738	101,914	215,000	**179,500**	-16.51%	179,500	0.00%	101,500	-43.45%

IRRIGATION FUND

Bill Watson P.E., Public Works Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures - IRRIGATION FUND (540)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	2,477	2,978	16,135	**25,565**	58.44%	25,565	0.00%	25,565	0.00%
Debt Service	-	-	-	**-**		-		-	
Depreciation	5,282	5,282	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	54,028	5,500	**-**	-100.00%	-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	7,759	62,288	21,635	25,565	18.17%	25,565	0.00%	25,565	0.00%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	
Revenues - IRRIGATION FUND (540)									
Gross Receipts Tax	-	-	-	**-**		-		-	
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	-	-	-	**-**		-		-	
Investment Earnings	241	185	50	**150**	200.00%	150	0.00%	150	0.00%
Miscellaneous	13,159	13,159	13,159	**13,159**	0.00%	13,159	0.00%	13,159	0.00%
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	13,400	13,344	13,209	**13,309**	0.76%	13,309	0.00%	13,309	0.00%

SOLID WASTE FUND

Steve Mueller, General Services Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures -SOLID WASTE FUND (550)									
Salaries & Wages	17,800	18,402	19,209	**18,950**	-1.35%	20,145	6.31%	20,548	2.00%
Fringe Benefits	5,807	6,075	8,549	**10,043**	17.48%	10,505	4.60%	10,659	1.47%
Operating Costs	703,171	680,093	714,463	**726,830**	1.73%	735,959	1.26%	745,290	1.27%
Debt Service	-	-	-	**-**		-		-	
Depreciation	3,171	2,377	-	**-**		-		-	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	5,000	**5,000**	0.0%	5,000	0.00%	5,000	0.00%
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	729,949	706,947	747,221	**760,823**	1.82%	771,609	1.42%	781,497	1.28%
FTE Positions	0.70	0.70	0.70	**0.70**		0.70		0.70	
Revenues -SOLID WASTE FUND (550)									
Gross Receipts Tax	-	-	-	**-**		-		-	
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	683,547	672,227	664,200	**664,200**	0.00%	664,200	0.00%	664,200	0.00%
Investment Earnings	401	349	350	**350**	0.00%	350	0.00%	350	0.00%
Miscellaneous	113	1,790	-	**-**		-		-	
Other Financing Sources	-	306	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	684,061	674,672	664,550	**664,550**	0.00%	664,550	0.00%	664,550	0.00%

Public Health and Welfare

Animal Care and Control
Vector Control

ANIMAL CARE & CONTROL

Tina Roper, Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: General Fund (101-5210)									
Salaries & Wages	262,840	250,899	250,297	**240,370**	-3.97%	293,071	21.92%	298,932	2.00%
Fringe Benefits	84,657	72,295	85,621	**88,615**	3.50%	86,512	-2.37%	86,791	0.32%
Operating Costs	256,519	252,064	249,265	**216,130**	-13.29%	237,486	9.88%	233,711	-1.59%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	21,333	-	-	**-**		33,000			-100.00%
Interfund Transfers	-	-	-	**-**		-		-	
Total	625,349	575,258	585,183	**545,115**	-6.85%	650,069	19.25%	619,434	-4.71%
FTE Positions	7.95	6.00	7.00	**6.00**		6.00		6.00	

VECTOR CONTROL

Bill Watson, P.E., Public Works Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: General Fund (101-5910)									
Salaries & Wages	-	-	-	-		-		-	
Fringe Benefits	-	-	-	-		-		-	
Operating Costs	5,521	6,635	8,050	8,050	0.00%	8,050	0.00%	8,050	0.00%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	-		-		-	
Interfund Transfers	-								
Total	5,521	6,635	8,050	**8,050**	0.00%	8,050	0.00%	8,050	0.00%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

Culture and Recreation

Recreation
Parks
Library
Senior/Community Center
Community Support
Airport
Municipal Golf Course
Capital Projects

RECREATION

Steve Mueller, General Services Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-6410)									
Salaries & Wages	131,980	128,832	135,211	**94,050**	-30.44%	146,083	55.32%	149,004	2.00%
Fringe Benefits	38,789	45,293	63,673	**34,827**	-45.30%	66,562	91.12%	67,766	1.81%
Operating Costs	61,489	71,929	142,214	**91,100**	-35.94%	98,350	7.96%	93,850	-4.58%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	103,574	24,410	-	**-**		325,000		307,500	
Interfund Transfers	-	-	-	**-**		-		-	
Total	335,832	270,464	341,098	**219,977**	-35.51%	635,995	189.12%	618,120	-2.81%
FTE Positions	2.86	2.99	2.99	**2.36**		2.36		2.36	

PARKS DEPARTMENT

Steve Mueller, General Services Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-6450)									
Salaries & Wages	172,004	148,355	145,877	**174,700**	19.76%	154,653	-11.48%	157,746	2.00%
Fringe Benefits	38,207	34,222	37,190	**51,651**	38.88%	37,662	-27.08%	37,836	0.46%
Operating Costs	208,322	234,109	346,132	**258,660**	-25.27%	416,485	61.02%	347,235	-16.63%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	137,314	30,078	15,000	**-**		187,000		87,000	-53.48%
Interfund Transfers	-	-	-	**-**		-		-	
Total	555,847	446,764	544,199	**485,011**	-10.88%	795,800	64.08%	629,817	-20.86%
FTE Positions	2.86	2.99	2.99	**2.36**		2.36		2.36	

LIBRARY

Katherine Skinner, Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-6490)									
Salaries & Wages	160,609	152,198	171,721	**182,509**	6.28%	182,162	-0.19%	185,805	2.00%
Fringe Benefits	46,604	44,972	52,476	**54,999**	4.81%	55,377	0.69%	56,179	1.45%
Operating Costs	111,007	112,376	153,599	**109,071**	-28.99%	115,700	6.08%	115,700	0.00%
Admin Fee	-	-	-	**-**		-		-	
Debt Service	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	6,499	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	324,719	309,546	377,796	**346,579**	-8.26%	353,239	1.92%	357,684	1.26%
FTE Positions	4.40	4.48	4.48	**4.48**		4.48		4.48	

SENIOR/COMMUNITY CENTER

Cindy Iacovetto, Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-7010)									
Salaries & Wages	90,993	92,939	98,258	**101,379**	3.18%	106,035	4.59%	107,961	1.82%
Fringe Benefits	30,348	35,669	35,205	**28,959**	-17.74%	38,149	31.73%	38,801	1.71%
Operating Costs	66,206	60,010	125,654	**85,251**	-32.15%	79,143	-7.16%	84,643	6.95%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	76,004	35,501	70,000	**54,000**	-22.86%	15,000	-72.22%	15,000	0.00%
Interfund Transfers	-	-	-	**-**		-		-	
Total	263,551	224,119	329,117	**269,589**	-18.09%	238,327	-11.60%	246,405	3.39%
FTE Positions	2.47	2.47	2.47	**2.47**		2.47		2.47	

COMMUNITY SUPPORT

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GENERAL FUND (101-7100)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	55,385	71,466	74,590	**75,600**	1.35%	77,025	1.88%	78,556	1.99%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	-	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	55,385	71,466	74,590	**75,600**	1.35%	77,025	1.88%	78,556	1.99%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

AIRPORT FUND

Josh Ray, City Manager

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: AIRPORT FUND (270)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	7,608	57,474	86,700	**124,277**	43.34%	119,481	-3.86%	258,881	116.67%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	4,972	-	300,000	**684,000**	128.00%	273,000	-60.09%	425,000	55.68%
Interfund Transfers	-	-	-	**-**		-		-	
Total	12,580	57,474	386,700	**808,277**	109.02%	392,481	-51.44%	683,881	74.25%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	
Revenues: AIRPORT FUND (270)									
Intergovernmental	-	7,156	289,000	**659,800**	128.30%	212,350	-67.82%	540,500	154.53%
Charges for Services	-	16,541	75,000	**100,000**	33.33%	100,000	0.00%	100,000	0.00%
Investment Earnings	89	107	100	**100**	0.00%	100	0.00%	100	0.00%
Miscellaneous	4,679	17,105	18,000	**20,500**	13.89%	20,500	0.00%	20,500	0.00%
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	30,000	30,000	30,000	**30,000**	0.00%	30,000	0.00%	30,000	0.00%
Total	34,768	70,909	412,100	**810,400**	96.65%	362,950	-55.21%	691,100	90.41%

MUNICIPAL GOLF COURSE FUND

Steve Mueller, General Services Director

DEPARTMENT SUMMARY

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: GOLF COURSE FUND (570)									
Salaries & Wages	-	42,933	113,330	**118,924**	4.94%	122,110	2.68%	124,552	2.00%
Fringe Benefits	-	9,836	34,179	**33,365**	-2.38%	33,698	1.00%	34,147	1.33%
Operating Costs	-	76,621	283,488	**196,965**	-30.52%	215,265	9.29%	217,365	0.98%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	-	-	14,653	**-**		-		-	
Interfund Transfers	-	-	-	**-**		-		-	
Total	-	129,390	445,650	**349,254**	-21.63%	371,073	6.25%	376,064	1.35%
FTE Positions	0.00	2.75	4.51	**3.50**		3.50		3.50	
Revenues: GOLF COURSE FUND (570)									
Intergovernmental	-	-	-	**-**		-		-	
Charges for Services	-	100,897	448,000	**248,805**	-44.46%	231,450	-6.98%	231,450	0.00%
Investment Earnings	-	-	-	**-**		-		-	
Miscellaneous	-	430	-	**35,000**		30,000	-14.29%	30,000	0.00%
Other Financing Sources	-	-	-	**-**		-		-	
Interfund Transfers	-	35,000	65,000	**80,000**	23.08%	100,000	25.00%	100,000	0.00%
Total	-	136,327	513,000	**363,805**	-29.08%	361,450	-0.65%	361,450	0.00%

CAPITAL PROJECTS FUND

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures: CAPITAL PROJECTS FUND (310)									
Salaries & Wages	-	-	-	**-**		-		-	
Fringe Benefits	-	-	-	**-**		-		-	
Operating Costs	19,370	18,892	20,000	**20,000**	0.0%	20,000	0.0%	20,000	0.0%
Debt Service	338,686	402,277	343,650	**342,650**	-0.3%	342,650	0.0%	340,750	-0.6%
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	358,289	49,495	843,474	**1,072,428**		125,000		100,000	
Interfund Transfers	-	-	-	**-**		-		-	
Total	716,345	470,664	1,207,124	**1,435,078**	18.9%	487,650	-66.0%	460,750	-5.5%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	
Revenues: Capital Projects Fund (310)									
Gross Receipts Tax	596,006	581,304	551,569	**464,386**	-15.81%	464,386	0.00%	464,386	0.00%
Intergovernmental			319,900	**319,900**	0.00%				
Charges for Services									
Investment Earnings	2,801	4,609	2,500	**3,000**	20.00%	3,000	0.00%	3,000	0.00%
Miscellaneous		205							
Other Financing Sources									
Interfund Transfers			38,000	**0**					
Total	598,807	586,118	911,969	**787,286**	-13.67%	467,386	-40.63%	467,386	0.00%

Interfund Transfers

General Fund
Economic Development Fund
Development/Impact Fund
Joint Utility Fund

INTERFUND TRANSFERS

DEPARTMENT SUMMARY: GENERAL FUND (101-9910)

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures									
Salaries & Wages	0	0	0	0		0		0	
Fringe Benefits	0	0	0	0		0		0	
Operating Costs	0	0	0	0		0		0	
Admin Fee	-	-	-	-		-		-	
Contingency	-	-	-	-		-		-	
Capital Outlay	0	0	0	0		0		0	
Interfund Transfers									
To Municipal Road Fund	400,000	375,000	400,000	0	-100.00%	0		0	
To Corrections Fund	4,469	17,000	35,000	25,000	-28.57%	25,000	0.00%	25,000	0.00%
To Airport Fund	30,000	30,000	30,000	30,000	0.00%	30,000	0.00%	30,000	0.00%
To Golf Course Fund	0	35,000	30,000	80,000	166.67%	100,000	25.00%	100,000	0.00%
Total	434,469	457,000	495,000	**135,000**	-72.73%	155,000	14.81%	155,000	0.00%
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

DEPARTMENT SUMMARY: ECONOMIC DEVELOPMENT FUND (215-)

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures									
Salaries & Wages	0	0	0	0		0		0	
Fringe Benefits	0	0	0	0		0		0	
Operating Costs	0	0	0	0		0		0	
Admin Fee	-	-	-	-		-		-	
Contingency	-	-	-	-		-		-	
Capital Outlay	0	0	0	0		0		0	
Interfund Transfers									
To General Fund **	0	0	0	100,000		0		0	
Total	0	0	0	**100,000**		0	-100.00%	0	
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

Due to restrictions in use of Economic Development Funds imposed by state, the $100,000 transferred to the Economic Development Fund in 2006 & 2007 will be transferred back to General Fund. Interest earned on the funds will remain the Economic Development Fund.

DEPARTMENT SUMMARY: DEVELOPMENT/IMPACT FUND (216-)

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures									
Salaries & Wages	0	0	0	0		0		0	
Fringe Benefits	0	0	0	0		0		0	
Operating Costs	0	0	0	0		0		0	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	0	0	0	0		0		0	
Interfund Transfers									
To Capital Projects Fund	0	0	38,000	0	-100.00%	0		0	
N Main Corridor Trail									
Total	0	0	38,000	**0**	-100.00%	0		0	
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

DEPARTMENT SUMMARY: JOINT UTILITY O&M FUND (500-)

	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 Preliminary BUDGET	2017 % CHG	2017-2018 Preliminary BUDGET	2018 % CHG	2018-2019 Preliminary BUDGET	2019 % CHG
Expenditures									
Salaries & Wages	0	0	0	0		0		0	
Fringe Benefits	0	0	0	0		0		0	
Operating Costs	0	0	0	0		0		0	
Admin Fee	-	-	-	**-**		-		-	
Contingency	-	-	-	**-**		-		-	
Capital Outlay	0	0	0	0		0		0	
Interfund Transfers									
To Golf Course Fund	0	0	35,000	0	-100.00%	0		0	
Total	0	0	35,000	**0**	-100.00%	0		0	
FTE Positions	0.00	0.00	0.00	**0.00**		0.00		0.00	

FUNDING REQUESTS

Aztec Boys and Girls Club
Aztec Museum
Aztec Ruins National Park

April 29, 2016

City of Aztec
Kathy Lamb, Finance Director
201 W. Chaco
Aztec, NM 87410

AZTEC
BOYS & GIRLS CLUB

Dear Ms. Lamb,

Thank you! We appreciate the support the City of Aztec has offered the Aztec Boys & Girls Club for many years. Your support directly benefits our members, the children of Aztec. Whether it is helping with facility issues or supporting our vital programs, the City of Aztec has consistently come through at times when we needed you.

On behalf of the staff, volunteers, board of directors, and members of the Aztec Boys & Girls Club I respectfully submit to you this request for continued funding from the City of Aztec. Attached you should find the requested support documents and application. This year's request contains two separate asks. We request the City of Aztec **continue** the $25,000 support we received from you for operations this past year. In addition, we have asked for additional labor and materials support in repairing the Teen Center building, which has significant water damage and is owned by the City. That request was added to our annual ask upon recommendation of Steve Mueller.

The Aztec Boys & Girls Club strives to inspire and enable all young people, especially those who need us the most, to realize their full potential as productive, caring and responsible citizens. City funding has helped an average of 108 children each day have a safe and supportive place to grow this past year.

We respectfully request $25,000 to help support recreational activities in our Afterschool and Summer Programs. We also ask for your help returning the Teen Center to usable condition. If you have any questions after reviewing, please contact me at 334-8861. Thank you for your consideration.

Sincerely,

Michael J Patch, MPA
Chief Executive Officer
Aztec Boys & Girls Club

CITY OF AZTEC

REQUEST FOR FUNDING APPLICATION

FISCAL YEAR 2017

Today's Date: **April 28, 2016**

FUNDING APPLICATIONS DUE: APRIL 30, 2016 6PM

Organization Name: **Aztec Boys & Girls Club**

Name of Project/Program/Event: After-School and Summer Youth Programs

What City Commission Goal(s) would this funding address: (Check all that apply)	[X] Safe, Clean, Livable Community	[X] Cost Effective Public Services	[ ] Economic Development
[ ] Financial Stability of Public Funds	[ ] Local / Regional Partnerships	[ ] Environmental Practices	[X] Enhance Quality of Life	[ ] Citizen Involvement

FUNDING REQUEST INFORMATION

Describe the need for the funding: *Aztec Boys & Girls Club (ABGC) provides a safe place for youth to be after school and during the Summer months, with activities designed to support educational growth, physical health and the formation of values to become a good citizen. With more than 70% of members qualifying for increased support, these programs serve many children and families with no other resources.*

Describe how funding would be utilized: *Funding would support the activities, including staffing and program materials, and operations of after-school programs throughout the school year, as well as 10 weeks of summer camp. Our programs focus on Summer learning retention, as well as enrichment, health and good citizenship. With actual program costs of over $1,000 per member, the $10 we charge for membership does not nearly cover the value.*
Additional funding and support is being requested to repair the floor and restore the Teen Center to full use.

Location of project site (maps may be attached):
ABGC Main Club at 311 S. Ash Street and the Teen Center at 107 Simonds.

How will success of the project be measured? *Project success is measured in a number of ways, including bi-annual reports filed with San Juan United Way (another local funder), Annual Report filed every February with Boys & Girls Clubs of America (BGCA), the annual Impact Assessment filed through BGCA, annual Independent Financial Audits (provided) and annual Financial Report through BGCA, as well as an annual survey of our members through BGCA, as well as pre/post testing done in some programs. We are happy to share any report or program rubric and results with the City of Aztec.*

Total Amount Requested:	Minimum Amount :	Date Funding Required:
$25,000	*$25,000*	*July 1, 2016*
Plus Teens Center - $29,000	*Plus Teens Center - $29,000*	*Teen Center – May, 2017*

Can project be phased? If so, describe the phases including timelines. *Programs are ongoing through the year. Funding up front is preferred to meet "low" fundraising/grant support period in late Summer/early Autumn, but could be quarterly invoiced, if this would allow for full-funding of programs at total amount requested. Teen Center support is for next summer construction project, in conjunction with Youth work program, per Steve Mueller and Edward Kotyk.*

PROJECT TYPE	START	END	AMOUNT REQUESTED	MATCHING FUNDS	TOTAL PROJECT BUDGET
Construction/Renovation	May 30, 2017	August 18, 2017	$29,000	$29,000	$58,000
Design/Engineering					
Equipment					
Vehicle					
Special Program or Event – attach detailed description, budget and marketing materials/brochures for program or event	*July 1, 2016*	*June 30, 2017*	*$25,000*	*$275,000*	*$300,000*
		Totals			

ORGANIZATION INFORMATION

Organization Legal Name: *Aztec Boys & Girls Club*		Website: *www.aztecbg-club.com*	
Organization Main Address: *311 S. Ash Street*	City: *Aztec*	State: *NM*	ZIP Code: *87410*
Org Mailing Address: *PO Box 488*	City: *Aztec*	State: *NM*	ZIP Code: *87410*

Principal Contact: *Michael J Patch*		Phone Number: *505-334-8861*	Fax Number: 505-334-0610
Title: *Chief Executive Officer*		Email Address: michael.patch@aztecbg-club.com	
Chief Executive Officer (or equivalent): *Michael J Patch*		Phone Number: *505-334-8861*	Fax Number: 505-334-0610
Title: *Chief Executive Officer*		Email Address: michael.patch@aztecbg-club.com	

What Type of Service does the Organization Provide (Check all that apply)				☒ Educational	☒ Child Care	☒ Youth Services
☐ Housing / Homeless	☐ Senior Services	☐ Drug / Alcohol Related	☒ Recreation	☐ Economic Development	☐ Community Event	☐ [Other]

EIN/Taxpayer ID Number: *23-7321843*	Indicate Tax Status of Organization (include IRS letter of determination): 501(c)3 – determination letter provided	Has the Organization's tax-exempt status been revoked in the past five years? NO

Briefly describe mission, history and principal programs and activities of the Organization: *Since 1972, Aztec Boys & Girls Clubs have been serving the youth of Aztec with a safe, nurturing environment. Programs are for youth, ages 6 to 18 and include after-school programs, restored league sports programs, All-Day Summer programs and partnership activities for the Kinteel Dorm. Nearly 1,000 children a year are positively impacted by Aztec Boys & Girls Club activities.*

Has entity received funding from the City of Aztec previously? If so, when, amount received and how funds were used: *Yes, $25,000. Those funds supported 577 registered members, with an average daily attendance of 98 students, participating nearly 2,000 times in programs designed to enhance academic performance, with 230 members actively participating in character and leadership programs and over 1,000 completed healthy lifestyle programs, including drug, alcohol and tobacco use prevention.*

How many paid full-time equivalents does the Organization have? *4 Full-Time positions, plus 1 ¾ time position, eligible for some benefits*	How many paid part-time equivalents does the Organization have? *Currently, we have a part-time equivalency of 10, including 6 paid adult staff, 2 paid "junior" (teen) staff and 2 program volunteers.*
Are Organization services and/or programs available to all residents of the City of Aztec? If no or restricted, please explain. *All residents age 6 to 18 may participate.*	Are fees charged for services? *Yes, basic membership is $10, with some day fees and summer fees charged for programs. However, cost per child is nearly $1000. Our fees are low to prevent any barriers to service.*
Is membership in the Organization required to participate in any of the Organization programs or to be a recipient of Organization services? *Yes, but membership is open to any child, 6 to 18.*	Have other organizations, firms, individuals provided or will provide funds or services for this project? If yes, please describe. *We receive general operating and program specific funds from many sources, including private donors, public fundraisers, San Juan United Way, San Juan County, BHP Billiton, Conoco Phillips, Verizon and others.*

REPRESENTATION

I, *Michael J. Patch*, as *Chief Executive Officer*, have the authority to submit this funding request on behalf of *Aztec Boys & Girls Club*, and certify that all information submitted is factual, accurate and complete to fullest extent of my knowledge. If funding is granted, a verbal report is required before the City Commission prior to July 1, 2017.

Signature

April 29, 2016
Date

Aztec Boys & Girls Club
Board of Directors & Key Staff

Board Members

Jason Richardson – *Chief Volunteer Officer*
Michael Goen – *Vice Chair*
Mike Paschall – *Treasurer*
Kelly Eaves – *Secretary*
Jack D Birchfield
Lisa Hutchens
Calvin Mathews
Hali Stone Meador
Freddy E Proctor

Key Staff

Michael Patch – Chief Executive Officer
Veronica Peterson – Main Unit Director
Tabatha Lowman – Teen Unit Director

AZTEC
BOYS & GIRLS CLUB

Serving Aztec and greater community since 1972

(505) 334-8861
P.O. Box 488
311 S. Ash Street
Aztec, NM 87410

AZTEC MUSEUM PIONEER VILLAGE
125 N. MAIN AVE. · AZTEC, NM 87410 505-334-9829 · WWW.AZTECMUSEUM.ORG

April 26, 2016
Aztec, NM 87410

Aztec City Commission
Attn: Kathy Lamb, Finance Director
City of Aztec
201 West Chaco
Aztec, NM 87410

Dear City Commissioners:

Attached herewith is the Aztec Museum Association's request for financial support from the City of Aztec to hire a part time professional museum director for the Aztec Museum and Pioneer Village. This person would be responsible for developing a full schedule of year-round cultural activities, increasing volunteer involvement, providing professional leadership in developing interpretive materials for the Museum's varied collections, increasing volunteer involvement in the activities of the Museum, and managing a comprehensive Museum Association membership and donation program.

The Aztec Museum Association has detailed their historic partnership with the City of Aztec over the past half century. It has been a fruitful relationship in multiple ways during that long period. The Museum and Pioneer Village have grown with the community, providing cultural activities that have contributed greatly to the economic health and quality of life in this area. Recently, economic decline and natural disasters have combined to reduce the role and effectiveness of the Museum and Pioneer Village in providing cultural activities, economic development and preservation and interpretation of Aztec's unique history and culture.

The Museum Association respectively asks you to review this request as you consider how public funds should be used in this difficult economic period for our community. We believe this financial support could make all the difference in restoring the Aztec Museum and Pioneer Village to its former position as the cultural hub of Aztec and the anchor for community life and economic development on Main Street. Thank you for your consideration.

Sincerely,

Jimmy H. Miller

Jimmy H. Miller, President
Aztec Museum Association

CITY OF AZTEC

REQUEST FOR FUNDING APPLICATION

FISCAL YEAR 2017

Today's Date: April 28, 2016

FUNDING APPLICATIONS DUE:
APRIL 30, 2016 6PM

Organization Name: Aztec Museum Association

Name of Project/Program/Event: Continuing financial support for Aztec Museum and Pioneer Village

What City Commission Goal(s) would this funding address: (Check all that apply)

- ☒ Safe, Clean, Livable Community
- ☐ Cost Effective Public Services
- ☒ Economic Development
- ☐ Financial Stability of Public Funds
- ☒ Local / Regional Partnerships
- ☐ Environmental Practices
- ☒ Enhance Quality of Life
- ☒ Citizen Involvement

FUNDING REQUEST INFORMATION

Describe the need for the funding:

See attached

Describe how funding would be utilized:

See attached

Location of project site (maps may be attached):

Aztec Museum and Pioneer Village 125 N. Main Aztec, NM 87410

How will success of the project be measured? See attached

Total Amount Requested: $50,000/yr.

Minimum Amount :

Date Funding Required:

Can project be phased? If so, describe the phases including timelines.

PROJECT TYPE	START	END	AMOUNT REQUESTED	MATCHING FUNDS	TOTAL PROJECT BUDGET
Construction/Renovation					
Design/Engineering					
Equipment					
Vehicle					
Special Program or Event – attach detailed description, budget and marketing materials/brochures for program or event					
		Totals			

ORGANIZATION INFORMATION

Organization Legal Name: Aztec Museum Association

Website: aztecmuseum.org

Organization Main Address: 125 North Main

City: Aztec

State: NM

ZIP Code: 87410

Organization Mailing Address: 125 North Main

City: Aztec

State: NM

ZIP Code: 87410

Principal Contact:	Phone Number:	Fax Number:
Jimmy H. Miller, Ph. D.	(505) 334-9325	
Title: President, Aztec Museum Association	Email Address: miller_j@sanjuancollege.edu	
Chief Executive Officer (or equivalent): Jimmy H. Miller, Ph. D.	Phone Number: (505) 334-9325	Fax Number:
Title: President, Aztec Museum Association	Email Address: miller_j@sanjuancollege.edu	

What Type of Service does the Organization Provide (Check all that apply)

- ☒ Educational
- ☐ Child Care
- ☐ Youth Services
- ☐ Housing / Homeless
- ☐ Senior Services
- ☐ Drug / Alcohol Related
- ☒ Recreation
- ☒ Economic Development
- ☒ Community Events
- ☐ [Other]

EIN/Taxpayer ID Number:	Indicate Tax Status of Organization (include IRS letter of determination):	Has the Organization's tax-exempt status been revoked in the past five years? If yes, attach explanation
23-7262250		No

Briefly describe mission, history and principal programs and activities of the Organization:
Documentation attached.

Has entity received funding from the City of Aztec previously? If so, when, amount received and how funds were used:
The City of Aztec owns The main museum building and provides major repair + maintenance. The City mows The lawn and has helped with flood cleanup and repairs.

How many paid full-time equivalents does the Organization have? 2 part-Time museum Techs for 4 months per year. 1 part Time maintenance worker who averages 10 hrs per week. Janitor as needed

How many paid part-time equivalents does the Organization have? Equivalent of 2-20/hr/wk Techs for 4 months One maintenance person averaging 10-15 hrs/wk Throughout The year. Janitorial services 5-10 hrs/month depending on needs.

Are Organization services and/or programs available to all residents of the City of Aztec? If no or restricted, please explain. yes

Are fees charged for services? Admission fee of $5 for adults, $3 for students 5-18, children under 5 are free. Family membership include free admission for as long as membership is current.

Is membership in the Organization required to participate in any of the Organization programs or to be a recipient of Organization services? Members of The Aztec Museum Association are admitted to The Aztec Museum without charge as long as their membership is current.

Have other organizations, firms, individuals provided or will provide funds or services for this project? If yes, please describe.
The majority of funding for This project will remain The responsibility of The Aztec Museum Association

REPRESENTATION

I, Jimmy H. Miller, as President of The Aztec Museum Association, have the authority to submit this funding request on behalf of Aztec Museum Association, and certify that all information submitted is factual, accurate and complete to fullest extent of my knowledge. If funding is granted, a verbal report is required before the City Commission prior to July 1, 2017.

Jimmy H. Miller — Signature

4/28/2016 — Date

2016 Aztec Museum Association Board

Officers:
President: Jimmy H. Miller, Ph. D. (Retired Professor of History, San Juan College)
Vice President: Dale Anderson (Owner, Aztec Media)
Treasurer: Michelle Lindsay (Vice President, Citizens Bank
Secretary: Angela Watkins(Program Director – Farmington Public Library)

Members
John Austin (Retired Aztec school history teacher and National Park Ranger}
Jacob Chavez (Owner, Majestic Enchantment Fly Fishing and Southwestern Art Gallery)
Tom Dugan (Owner, Dugan Productions) emeritus member
Bryan Hegarty (President, Hegarty Investment Logic, LLC)
Dale Houston (Freelance editor)
Ryan Lane (Aztec attorney)
Michael Maddox (Retired-New Mexico Parks and historian)
Anita Martinez (Aztec elementary school teacher
Jack Scott (Aztec rancher and business owner)
Angela Watkins (Farmington Public Library)

2016 Staff (all part time positions)
Trudi Pierce (museum technician)
Sarah Rubow (museum technician/bookkeeper)
Jim McCaw (repair and maintenance}
Nancy Dominguez (janitorial services)

Accounting Services:
R Shane Chance, C.P.A., 1000 West Aztec Blvd.

Aztec Museum Association is a member the following professional associations:
Aztec Visitors' Center ACES, Aztec Community Events Sessions
Aztec Chamber of Commerce
San Juan County Historical Society
Four Corners Museum Network
Colorado-Wyoming Association of Museums
Farmington Convention and Visitors Bureau

Describe the need for the funding:

Introduction:
The Aztec Museum has relied on it's Volunteer Board to operate and expand our exhibits these past many years and involve the community in Aztec events where possible. We have been successful in this duty as evidenced of the continuation of our sponsorship of Aztec Founders Day each year, participating in the Christmas Main Street events, forming a new relationship with the Aztec High School Key Club and opening up the Pioneer village for their Halloween event and our interest in adding an Easter egg hunt celebration for the community. The recent addition of the Pecos West cyclorama exhibit, the New Model T exhibit with donated garage, the cement walkways we placed in the "village" after the first floods, and more recently our acquisition of the Daily Times' picture files and news microfiche records going back to the late 1800's demonstrates the success of the Board in expanding our exhibits.

But the ability of our Volunteer Board to consistently operate has been strained the past several years due to the demands of maintaining the main collection housed in our main building and the operation of the actual village itself. We now need the consistency of a part time Museum Director who can help guide the Museum between Board changes and increase the involvement of the Museum with the community and the City of Aztec. Our Board has made it a priority to see where we can better coordinate the use of our facility with community events that occur all through the year instead of just the shorter summer period.

We do not have the ability to fund our own operations plus the added the expense of a part time director. Our Board operates the Museum and Village in a very cost conscious way. The Museum is operated very inexpensively by our use of many volunteers, and kind people who will work for a reduced wages to help with our expenses. Presently we operate at an average net annual operational deficient of about -$34,000 to -$18,000 depending on the investment performance of our Endowment account which we hold at Raymond James investment brokers.

The problems in the stock market the past 16 years going back to the early 2000's and the declines in the energy investments held by the Museum, has forced us to dip into our principle to partially fund our operations and repairs. If we assume we only run a deficit of -$18,000 per year, (our lower range), it is projected that we will spend down our endowment to zero in about 10 ½ years. Please see documentation at the end of this report. The Museum Board of course would not allow the endowment fund to be extinguished but would instead cut back hours and reduce expenses attempting to operate on a limited basis until our funding become more reliable. We have struggled with this situation the past several years which has prompted us to now formally request some funding for a part time Director so we can continue to improve and expand the Museum's involvement in the community.

History:
The Aztec Museum Association has its roots in the San Juan County Museum Association, founded in January, 1963. In December of 1963 the San Juan County Museum Association met with the Aztec City Commission and the two bodies agreed to establish a branch museum in Aztec at the old City Hall building at 125 North Main Street, where the Aztec Museum remains yet today. The Aztec Branch Museum opened the weekend of November 21-22, 1964.

The San Juan County Museum worked with the San Juan County Commission for seven years to secure a permanent location for the San Juan County Museum and finalized an agreement which would permit a bond election for $275,000 to finance a facility for the county museum. The county would own the museum and grounds and would lease it to the San Juan County Museum Association for $1 per year for ninety-nine years. The facility would be an archaeological research center to be built just west of Bloomfield. Voters approved this plan in the bond election held in March, 1971.

Citizens of Aztec who desired a separate history museum for Aztec met with the Aztec Chamber of Commerce to study the possibility of formally severing the relationship of the Aztec Branch Museum from the San Juan County Museum. This severance agreement was formally and amicably accepted by both parties on March 24, 1973. Almost immediately The Aztec Museum Association was organized and chartered, on April 6, 1973. Robert Osborne was the first Association president and Forrest "Breezy" Atwood was named chairman of museum expansion.

The City of Aztec and the Aztec Museum Association entered into a similar agreement, reflecting the terms that the San Juan County Commission and the San Juan County Museum Association had entered into in 1971, namely that the City of Aztec would continue to own the museum building and grounds and that the Aztec Museum Association would operate the museum on a 99-year lease for $1 per year.

Thus began the long partnership between the City of Aztec and the Museum Association. The Museum board raised $10,000 for Phase I of renovations and repairs including a new roof, plumbing and heating improvements, bathroom renovation, refinishing the basement rooms, and installing glass display cases. By July 1973 these initial improvements were complete and the Aztec Museum opened to the public. A second fund drive began in 1982 to build an addition on the west side of the museum. This building, the "Atwood Annex," was opened to the public in May 1983.

Pioneer Village evolved between 1985 and 1996 with some historic building being moved to the location west of the Museum, while other historic replicas were built on the grounds. This was the most productive period in the growth of the Aztec Museum and Pioneer Village. More volunteers, higher numbers of Association memberships and donations of time and financial support occurred during this period than at any other time in the Museum's existence. Today thirteen separate buildings which house 16 different establishments form this "Pioneer Village."

By 1996 the Aztec Museum and Pioneer Village was the anchor of Aztec's Main Street. From October 1996 to September 1997, 10,589 visitors registered at the Aztec Museum. Museum Association memberships numbered 435. Special events included the April Kite Festival, a multi-cultural fair in May, the "Zoo to You" program during Fiesta Days in June, six summer weddings in the "Pioneer Village's little church, three San Juan County history programs, State Historian Robert Torrez' presentation on the 400th anniversary of the Spanish *Entrada* into New Mexico, an Octoberfest celebration and daily "shootouts" at noon on Main Street throughout the summer. Founders Day in September was the most successful on record with 145 volunteers serving as guides, leaders of historical demonstrations and presentations, and artists who donated art work for the Museum to sell. Throughout the summer Venture Travel and a Japanese travel group filmed programs in the Museum and Pioneer Village.

This was a very productive period for the Aztec Museum and Pioneer Village. Membership and donations were at an all-time high. Dedicated volunteers worked tirelessly for the Museum and the Aztec community which benefitted greatly from the Museum's many activities. Two full-time employees and several part time workers helped to coordinate the Museum's programs. This level of activity and service continued for approximately a decade, and then a rapid decline began to set in about 2006.

One of the obvious reasons for the decline was that many of the strongest supporters of the Museum were no longer able to volunteer due to advancing age and decline of health. This was very evident in the Museum's monthly newsletter's regular feature "Our Friends Depart." As any volunteer organization can attest, it has become increasingly difficult to recruit new volunteers. Much of the decline can also be traced to the beginning of the Main Street reconstruction project in 2006 which limited access to the Museum grounds. The Museum Association slowly reduced its hours of operation and days in the Museum's seasonal schedule. The Museum was finally forced to close entirely for the 2008-09 season due to lack of visitations and the impact of the "Great Recession" which afflicted the entire nation at that time. Available Aztec Museum Association endowment investment funds were reduced by 25-30%.

When the Museum re-opened, the board was required to reduce the operating schedule by approximately 50% by opening later in the spring and closing earlier in the fall, and shortening the hours of operation each day. Another major change was the elimination of the position of a full time, professional director and employing two part-time "museum assistants" for the operational months. Only a part-time maintenance position and occasional janitorial services continued year round. The Association's board essentially became an "operational management" board to reset the Museum's direction and operations. Some progress was made in attempting to re-establish the Museum and Pioneer Village's role as Aztec's Main Street anchor by supplying much of the leadership, planning and advocacy for the renovation of the old Aztec Fire Station for the new San Juan County Historical Society building.

Then came the devastating floods in 2014 and 2015, both of which hit the Museum especially hard. We estimate that the Museum was forced to divert between $60,000 to $70,000 of investment income, donations and membership support from Museum operations to flood cleanup, restoration and capital improvements such as the new concrete walkways and raised wooden platforms in the Pioneer Village. The floods also necessitated the closing and delayed opening of the Museum for over two months, seriously reducing admission fee income, while still retaining staff for cleanup and restoration.

Describe how funding would be utilized:
The Aztec Museum Association Board of Directors is asking for ongoing financial support from the City of Aztec to encourage economic redevelopment of Main Street, to improve the quality of life in our community, and to increase tourism in Aztec. Fifty thousand dollars a year would allow the Museum's Board of Directors to hire a professional director to develop year-round cultural activities, increase volunteer involvement and manage a comprehensive Museum Association membership and donation program.

The Museum would be able to increase the operational calendar from the current four months per year to approximately seven months, from late March to early November. We would hope to be able to keep the Museum open, on a limited schedule of two days per week during the rest of the year. This individual would be employed on a full-time basis for the seven months of the Museum's regular operating schedule (April-October) and half time during the five months (November-March) when the Museum would be open on a limited schedule.

The partnership between the City of Aztec and the Aztec Museum and Pioneer Village has been long and productive for the Aztec community. We hope that this will remain the case, even in these difficult and challenging times. We estimate that it costs the Museum Association approximately $200-$250 per day to operate the facility during its regular season and at least $100 per day when the Museum is closed to visitors. Without some direct financial support from the City of Aztec, it is highly likely that the Museum Association will be forced to continue to reduce its days and hours of operation in order to maintain the Museum and Pioneer Village and to protect the Museum's artifacts.

Location of project site: 125 North Main, Aztec

How will success of the project be measured?

1. Increase in days of public operation of the Aztec Museum and Pioneer Village

2. Increase in annual personal and business memberships in the Aztec Museum Association

3. Rate of increase in Museum and Pioneer Village visitations

4. Increase in financial and in-kind support for the Aztec Museum and Pioneer Village

5. Frequency and variety of public programs at the Aztec Museum and Pioneer Village

Budget Summary for Proposed Professional Director at Aztec Museum and Pioneer Village

Full time from April through October	$4,000/month for seven months	$28,000
Half time	$2,000/month for five months	$10,000
Additional payroll taxes and insurance	14.5%	$5,500
Additional telephone and internet service, printing expenses, supplies, etc.		$3,000
New employee training, professional memberships, publications, travel, etc.		$2,000
Contingency fund – 3%		1,5000
TOTAL FUNDS REQUESTED FOR YEAR ONE		**$50,000**

CITY OF AZTEC

REQUEST FOR FUNDING APPLICATION

FISCAL YEAR 2017

Today's Date: April 29, 2016

FUNDING APPLICATIONS DUE:
APRIL 30, 2016 6PM

Organization Name: Aztec Ruins National Monument

Name of Project/Program/Event: Aztec Ruins Lecture Series and Centennial Cultural Arts Program

What City Commission Goal(s) would this funding address: (Check all that apply)

- ☐ Safe, Clean, Livable Community
- ☐ Cost Effective Public Services
- ☒ Economic Development
- ☐ Financial Stability of Public Funds
- ☒ Local / Regional Partnerships
- ☐ Environmental Practices
- ☒ Enhance Quality of Life
- ☒ Citizen Involvement

FUNDING REQUEST INFORMATION

Describe the need for the funding:

This funding is requested to sponsor the annual lectures series and Centennial presentations at Aztec Ruins National Monument throughout this year (inclusive through June 2017). This National Park Service Centennial year will not only host several scholars traveling to Aztec Ruins to present the park's annual lectures but will also expand to engage visitors as special educational events during weekend and daytime hours. It is necessary to assist with lodging during presenters' visits to facilitate their participation. This grant will allow the Monument to pay for lodging and will enable the park to continue to invite the highly esteemed speakers as it has in the past and to provide lodging as the park expands the program to offer daytime family-friendly presentations. Aztec Ruins has partnered in the past with Microtel to assist with accommodations for the guest speakers at a reduced rate of $68 per room per night. City funding for the lecture series and cultural programs will ensure that we can bring in speakers and provide events to complement community events and attract tourism to the City of Aztec.
This year the park's goal is to focus on monument themes that will also include those beneficial to the city. We have offered a special burro-packing presentation by the Aparejo Packers during the National Parks Week Centennial kickoff that focuses on the park's interpretive Old Spanish Trail to complement the ATOS trail through and to downtown Aztec. The April 16th American Indian Cultural Arts Festival also provided local artists a venue to demonstrate their arts while engaging local and non-local visitors in the diversity and history of Aztec Ruins and the City of Aztec. Offering

Describe how funding would be utilized:
The funding wlll be used to pay for the funding of ten speakers or demonstrators at the Microtel for one night each over the course of the City's fiscal year.

Location of project site (maps may be attached):
Lectures will be held primarily in the video room at Aztec Ruins National Monument. Demonstrations and special events will be held in the picnic area of the Monument. Other lectures could be held as partnerships at the public library or Aztec Museum.

How will success of the project be measured?
Lecture and event attendance as well as enjoyment and education of the attendees. Our goal is 30+ people per lecture and an increase or attendance of 50% regular visitation for special events. Positive feedback during and after the event is also a benchmark.

Total Amount Requested:	Minimum Amount :	Date Funding Required:
$680	$340	July 1, 2016

Can project be phased? If so, describe the phases including timelines.

PROJECT TYPE	START	END	AMOUNT REQUESTED	MATCHING FUNDS	TOTAL PROJECT BUDGET
Construction/Renovation					
Design/Engineering					
Equipment					
Vehicle					
Special Program or Event – attach detailed description, budget and marketing materials/brochures for program or event	7/1/2016	06/30/2017	680.00	0	680.00
		Totals	680.00	0.0	680.00

ORGANIZATION INFORMATION

Organization Legal Name:	Website:
Aztec Ruins National Monument	www.nps.gov/azru

Organization Main Address:	City:	State:	ZIP Code:
725 Ruins Road	Aztec	NM	87410
Organization Mailing Address: same as above	City:	State:	ZIP Code:

Principal Contact: Nathan Hatfield		Phone Number: 505-334-6174 x228	Fax Number: 505-334-6372
Title: Chief of Interpretation		Email Address: nathan_hatfield@nps.gov	
Chief Executive Officer (or equivalent): Larry Turk		Phone Number: 505-334-6174 x222	Fax Number: 505-334-6372
Title: Superintendent		Email Address: larry_turk@nps.gov	

What Type of Service does the Organization Provide (Check all that apply)				☒ Educational	☐ Child Care	☒ Youth Services
☐ Housing / Homeless	☐ Senior Services	☐ Drug / Alcohol Related	☒ Recreation	☒ Economic Development	☒ Community Event	☐ [Other]

EIN/Taxpayer ID Number: 140001849	Indicate Tax Status of Organization (include IRS letter of determination): Tax exempt, federal government	Has the Organization's tax-exempt status been revoked in the past five years? If yes, attach explanation No

Briefly describe mission, history and principal programs and activities of the Organization:

In the early 1900s Archeologist Earl Morris worked several years for the American Museum of Natural History, excavating the property of local resident Henry D. Abrams. By Presidential Proclamation in 1923, Warren G. Harding created Aztec Ruins National Monument to preserve and protect the spectacular archeological structures preserved within its boundaries. Many local residents were instrumental in the preservation effort. Over time, the Monument has grown in size; the boundaries have expanded to include large archeological sites called East Ruin and North Ruin. In 1987, the monument became a UNESCO World Heritage site. The park strives to enable visitors to make intellectual and emotional connections and to encourage stewardship of this special place. Currently, West Ruin is open to public 362 days a year via a self-guided trail. We also provide daily ranger-guided tours of the site and kiva talks in the reconstructed Great Kiva spring through early fall. Special events include the annual summer lecture series, the Earth Day celebration in April, and the Evening of Lights in December. The park hosts a dozen free Junior Ranger camps for local youth throughout the summer, and rangers provide free educational visits to all Aztec schools.

Has entity received funding from the City of Aztec previously? If so, when, amount received and how funds were used:

Yes, Aztec Ruins is grateful to have received funding from the City of Aztec in the past. In 2009 and 2010, the Aztec Public Library incorporated funding for our lecture series into its budget. In 2011, it was decided that the library was not the appropriate source for this money, and the City of Aztec gave us a grant instead. In 2012-2014, funds of $680 were received for speakers' accommodations; funding extends through the City's fiscal year, ending June 30. Every year the funding has been used to host ten well-known, expert speakers of interest to a local and regional audience. Average attendance was 40 people per lecture, with many lectures filling the video room to capacity.

How many paid full-time equivalents does the Organization have? 14	How many paid part-time equivalents does the Organization have? N/A, though we host many part-time employees through partner internship and career development programs
Are Organization services and/or programs available to all residents of the City of Aztec? If no or restricted, please explain. Yes, all programs are open to everyone.	Are fees charged for services? All lectures and special events are free admission.
Is membership in the Organization required to participate in any of the Organization programs or to be a recipient of Organization services? No	Have other organizations, firms, individuals provided or will provide funds or services for this project? If yes, please describe. Microtel has partnered to provide lodging for a reduced rate of $68 per room per night. The Friends of Aztec Ruins, our partnering non-profit organization, has committed $1500 to the Centennial speakers and events.

REPRESENTATION

I, Nathan Hatfield, as Chief of Interpretation, have the authority to submit this funding request on behalf of Aztec Ruins National Monument, and certify that all information submitted is factual, accurate and complete to fullest extent of my knowledge. If funding is granted, a verbal report is required before the City Commission prior to July 1, 2017.

Signature

April 30, 2016

Date

FY 2017 Request for funding from the City of Aztec

Describe the need for the funding:
This funding is requested to sponsor the annual lectures series and Centennial presentations at Aztec Ruins National Monument throughout this year (inclusive through June 2017). This National Park Service Centennial year will not only host several scholars traveling to Aztec Ruins to present the park's annual lectures but will also expand to engage visitors as special educational events during weekend and daytime hours. It is necessary to assist with lodging during presenters' visits to facilitate their participation. This grant will allow the Monument to pay for lodging and will enable the park to continue to invite the highly esteemed speakers as it has in the past and to provide lodging as the park expands the program to offer daytime family-friendly presentations. Aztec Ruins has partnered in the past with Microtel to assist with accommodations for the guest speakers at a reduced rate of $68 per room per night. City funding for the lecture series and cultural programs will ensure that we can bring in speakers and provide events to complement community events and attract tourism to the City of Aztec.

This year the park's goal is to focus on monument themes that will also include those beneficial to the city. We have offered a special burro-packing presentation by the Aparejo Packers during the National Parks Week Centennial kickoff that focuses on the park's interpretive Old Spanish Trail to complement the ATOS trail through and to downtown Aztec. The April 16th American Indian Cultural Arts Festival also provided local artists a venue to demonstrate their arts while engaging local and non-local visitors in the diversity and history of Aztec Ruins and the City of Aztec. Offering presentations and lectures like these allow the partnership of the Ruins and the City of Aztec to engage broader national audiences as well as retaining local audiences and support.

Budget:

The Special Program and Events Request will start on 7/1/2016 and end on 6/30/2017. The amount requested from the City of Aztec is $680, with a minimum request of $340. Matching funds from the Friends of Aztec Ruins include $1500 honorariums and travel costs for Centennial speakers and demonstrators. Aztec Ruins staffing and promoting of events is a total of $1200. Total event cost with City of Aztec grant of $680 included is $3380.

Briefly describe mission, history and principal programs and activities of the Organization:
In the early 1900s Archeologist Earl Morris worked several years for the American Museum of Natural History, excavating the property of local resident Henry D. Abrams. By Presidential Proclamation in 1923, Warren G. Harding created Aztec Ruins National Monument to preserve and protect the spectacular archeological structures preserved within its boundaries. Many local residents were instrumental in the preservation effort. Over time, the Monument has grown in size; the boundaries have expanded to include large archeological sites called East Ruin and North Ruin. In 1987, the monument became a UNESCO World Heritage site. The park strives to enable visitors to make intellectual and emotional connections and to encourage stewardship of this special place. Currently,

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Has entity received funding from the City of Aztec previously? If so, when, amount received and how funds were used:

Yes, Aztec Ruins is grateful to have received funding from the City of Aztec in the past. In 2009 and 2010, the Aztec Public Library incorporated funding for our lecture series into its budget. In 2011, it was decided that the library was not the appropriate source for this money, and the City of Aztec gave us a grant instead. In 2012-2014, funds of $680 were received for speakers' accommodations; funding extends through the City's fiscal year, ending June 30. Every year the funding has been used to host ten well-known, expert speakers of interest to a local and regional audience. Average attendance was 40 people per lecture, with many lectures filling the video room to capacity.

Have other organizations, firms, individuals provided or will provide funds or services for this project? If yes, please describe.

Microtel has partnered to provide lodging for a reduced rate of $68 per room per night. The Friends of Aztec Ruins, our partnering non-profit organization, has committed $1500 to the Centennial speakers and events.