

CITY OF AZTEC
COMMISSION MEETING MINUTES
FEBRUARY 25, 2014

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:02 p.m. at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM

II. INVOCATION

The Invocation was led by Commissioner Current

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Senior Center Director, Cindy Iacovetto

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Commissioner Roberta Locke; Commissioner Sherri Sipe; Commissioner Gene Current

Members Absent: Mayor Pro-Tem Crowley, not present at meeting but was via facetime.

Others Present: City Manager, Joshua Ray; City Attorney Larry Thrower; Administrative Assistant, Sherlynn Morgan; Project Manager, Edward Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Current, SECONDED by Commissioner Sipe to Approve the Agenda

VI. PRESENTATION

A. Historical Society Annual Report

President of the San Juan Historical Society, Angela Watkins presented the Annual Report to Commission, she gave some history about the Historical Society and stated that they store old newspapers and tax documents from San Juan County government archives. She mentioned that in 2013 the Historical

Society had 312 hours of operation. They put in 723.75 volunteer hours for 2013. Angela mentioned that there were 171 visitors to the San Juan County Historical Society for 2013 and almost that many research requests. She stated that Mary Waybourn's book Crimes of San Juan County is their largest selling book since they started selling books. She stated that future training is scheduled regarding Policy, Procedures, and Safety so that they can offer more hours to the public. Angela mentioned they have created a Facebook page and no longer have of a dead webpage. She mentioned that their highlight for the year was the rights to publish the following books: Cedar Hills History by Mary Mckee, and It's About Time by Molly Shriver. She mentioned that they now house the Aztec Cemetery records and legers. She reviewed the plan for 2014 which included expanding book sale locations and to continue to produce more books about the history of San Juan County. Angela thanked City Staff for helping with the storefront clean up from the flood.

B. Aztec Museum Annual Report

President ,Vicky Ramakka introduced the Aztec Museum Board who were in attendance at the meeting. On behalf of the Aztec Museum Association Board of Directors, Michelle Lindsey thanked Commission for allowing them this opportunity to attend this Commission Meeting to present the accomplishments of the Aztec Museum in 2013. Michelle presented these accomplishments through a very informative PowerPoint slideshow. She mentioned that the museum had a very successful and also challenging year. She also mentioned that they completed several physical improvements to the building and rounds with improvements to the landscaping along Main Avenue sidewalks. Michelle stated that one of the community events the museum participated in was Aztec Ruins Earth Day. She stated that one of the major accomplishments in 2013 was an 11 minute video, produced by Aztec Media called "Gifts of the San Juan Basin". She stated that on Founders Day Aztec's Old Soreheads were revealed. Another accomplishment the museum had this year was a total of 1585 visitors from 31 different states and 8 foreign countries. She stated that the Museum Board wanted to extend their gratitude to the City of Aztec and their employees for that helping with the maintenance and upkeep of the Museum. She stated that on behalf of the Aztec Museum Board they would like to thank Commission and retiring Commissioners Mayor Pro-Tem Crowley and Commissioner Current for supporting the museum and their service to the community. She mentioned the plans for 2014 which include restoring Pioneer Village grounds and replacing walkways.

Vicky mentioned that they will open later this year in early May. She mentioned that there will be a fundraiser, open to Aztec, Bloomfield, Cedar Hill, and Blanco areas, to help restore Pioneer Village grounds.

VII. PROCLAMATION

A. National Athletic Training Month

Mayor Burbridge read the Proclamation, naming March 2014, "National Athletic Training Month."

VIII. CITIZEN RECOGNITION

Code Compliance Officer, Bob Carmen presented the Business of the Month award to Four Corners Community Bank and stated that Branch Manager, Tiffany Karlin was here this evening to accept the Business of the Month Certificate.

IX. EMPLOYEE RECOGNITION

None

X. CONSENT AGENDA

MOVED by Commissioner Sipe, SECONDED by Commissioner Current to Approve the Consent Agenda

All Voted Aye; Motion Passed Four to Zero

- A. Workshop Meeting Minutes, February 11, 2014
- B. Commission Meeting Minutes, February 11, 2014
- C. Travel
- D. Bid #201-395 Hartman Park Change Order #1
- E. Bid #201-401 Blanco St. Sewer Relocation
- F. Bid #201-402 Reservoir 3 Waterline Extension
- G. Appointment of EDAB Board Members
- H. Library Department Document Destruction

XI. ITEMS FROM CONSENT AGENDA

None

XII. CITIZENS INPUT

None

XIII. BUSINESS ITEMS

- A. Final Adoption of Ordinance 2014-434 Amending Chapter 17, Section 17-3 Safety Policy

Josh stated that no new comments have been received for this update.

MOVED by Commissioner Locke, SECONDED by Commissioner Current to Approve the Final Adoption of Ordinance 2014-434 Amending Chapter 17, Section 17-3 Safety Policy.

A Roll Call Was Taken; All Voted Aye; Motion Passed Four to Zero

- B. RFP 2014-228 Animas River Pump Diversion

Josh stated that this item is a project that the City has been working on for quite some time and the Firm the City used before did not work out so the City changed plans and had a bid opening and had a negotiating agreement with Smith Engineering, who completed the Engineering Design for the project.

MOVED by Commissioner Sipe, SECONDED by Commissioner Current to Approve the Award of RFP 2014-228-Animas River Pump Diversion to Smith Engineering Co. in the amount of \$135,714+GRT and Authorize the City Manager to execute Professional Services Agreement.

All Voted Aye; Motion Passed Four to Zero

- C. City of Aztec Vision Plan

Mayor Burbridge stated that Commission has a copy of the Vision Plan. Josh mentioned that Commission decided to go out to Citizens in the Community to develop what Citizens would like to see for our City moving forward. He stated that the Vision Plan is an important part to developing a City Comprehensive Plan and the process to develop the Vision Plan was that Mayor Burbridge organized information and went out to a number of citizens and groups throughout the community, gathered information in survey style and standard interaction.

MOVED by Commissioner Locke, SECONDED by Commissioner Sipe to approve the Resolution #2014-932 City of Aztec Vision Plan

All Voted Aye; Motion Passed Four to Zero

D. Purchase of Real Property

Josh stated that City Attorney, Larry Thrower has had communication with the property owner, and they had come to an agreement on the property and this will finalize all discussions and negotiations.

MOVED by Commissioner Current, SECONDED by Commissioner Sipe to approve the purchase of real property from Patricia Arnold in the amount of \$40,000 and to approve the mobile home purchase agreement

All Voted Aye; Motion Passed Four to Zero

E. Resolution 2014-930 Recognizing Aztec Community Events

Josh stated that the lists of events in the Staff Summary are the events that will be recognized by Resolution so that these items will not have to come back to Commission every time a request was presented.

MOVED by Commissioner Current, SECONDED by Commissioner Locke to approve resolution 2014-930 Recognizing Aztec Community Events

All Voted Ate; Motion Passed Four to Zero

XIV. LAND USE HEARINGS

Commissioner Sipe opened the Land Use Hearing for a variance for Residential Dwelling on an A-1 Parcel Located on McCoy Ave. Commissioner Sipe stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Commissioner Sipe subsequently identified the parties and City Staff. Commissioner Sipe then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, Mayor Burbridge stated that she is an adjacent property owner and will be stepping down and recusing herself from the hearing. Commissioner Sipe then swore in the parties and then reviewed the Order of Presentation.

A. Variance for Residential Dwelling on an A-1 Parcel Located on McCoy Ave.

Josh Ray stated that Roshana Moojen will be appearing via FaceTime if she needs to add anything to the discussion.

Planning Technician, Joshua Hedgpeth presented the Staff Summary and Finding of Facts to Commission and added a letter from the applicant, which is marked as Exhibit 1 and the San Juan County District Court papers, a Final Decree of Dissolution and a Marital Settlement Agreement, as Exhibit 2.

Applicant, Mike Fauteaux, spoke to Commission about his plans for this request. He mentioned that he wants to be allowed to subdivide the parcel into two smaller parcels less than five acres each with intent to allow residential constructions. He reviewed finding of fact #7 with Commission on public access easement and driveway access. Mike mentioned the letter of hardship that was presented to Commission. He mentioned that the property is partially his and partially his ex-wife's stating that it is court ordered to split the property. Adjacent owners have expressed their concern that they are not just considering a split of one lot or two or construction of just one home being built the concern is one home can go on one lot and one home on another lot and zoning is now 5 acres there could potentially be two homes on six acres.

The Community Development Department recommends DENYING this application for a variance to Sec. 26-2-24 Area Regulations to allow the applicant to subdivide the parcel (Parcel ID #R4008099) in two smaller parcels, located on McCoy Ave. and Santistevan Ln. in Aztec, New Mexico. Advising Commission to accept Findings of Fact #1-9 and vote "NO" to show the motion as DENIED.

MOVED by Commissioner Current, SECONDED by Commissioner Sipe to approve the application for a variance to Sec. 26-2-24 Area Regulations to allow the subdivision of Parcel ID #R4008099 into two smaller parcels, located on McCoy Ave. and Santistevan Ln. in Aztec, New Mexico, accepting Findings of Fact #1-9.

A Roll Call Was Taken; Motion Passed Two to One

XV. CITYMANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh mentioned that the City was able to get a story in the Talon, for the next issue, which would state the recent Legislative Appropriation by the San Juan County Delegation for the Arterial Route and the appropriation amount is \$3.8 million.

Commissioner Locke stated that she is excited about the Vision Plan and the presentation that Angela Watkins, Vicky Ramakka, and Michelle Lindsey gave was very informative.

Commissioner Current stated that it has been a real privilege to get to know City Staff and work with fellow Commissioners.

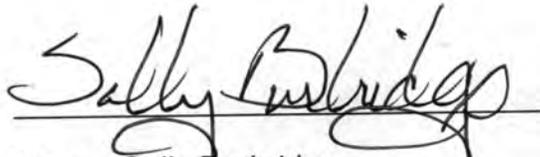
Larry Thrower mentioned that he will be out of town February 27 and 28 in Albuquerque for a seminar, but will be in City Hall on the February 26th in the afternoon for regular hours.

XVI. DEPARTMENT REPORTS

None

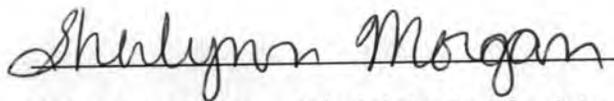
XVII. ADJOURNMENTS

MOVED by Mayor Burbridge to adjourn the meeting at 8:10pm.



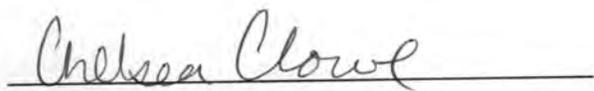
Mayor, Sally Burbridge

ATTEST:



Sherlynn Morgan, Administrative Assistant

MINUTES PREPARED BY:



Chelsea Clowe, Support Service Secretary



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 2/25/14

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NAME	ADDRESS OR AFFILIATION
Bob Cormany	COA
STEVE MUELLER	COA
CARLTON GRAY	COA
Tina Roper	COA
Peggy Boyd	Aztec Museum
WALLACE BEAN	COA-IT
Kathy Randall	Aztec Museum
Susan Carter	City of Aztec
Delain George	COA
MIKE HEAL	COA
Angela Watkins	Museum/SJCHS
Michelle Lindsay	Aztec Museum
Ben Wats	COA
James Fenton	Daily Times

