

CITY OF AZTEC
COMMISSION MEETING MINUTES
MARCH 25, 2014

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00 p.m. at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Commissioner Locke

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Rogers

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Sheri Rogers; Commissioner Roberta Locke; Commissioner Katie McClure

Members Absent: None

Others Present: City Manager, Joshua Ray; City Attorney, Larry Thrower; Administrative Assistant, Sherlynn Morgan; Project Manager, Edward Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Locke to Approve the Agenda.

VI. CITIZEN RECOGNITION

City Manager, Josh Ray recognized Jessica Anderson for her 5 years of service to Citizens of the City of Aztec and as a City Representative on the ECHO Advisory Board.

VII. EMPLOYEE RECOGNITION

Josh recognized City Staff for the work being done in our community. He thanked Roshana Moojen for being flexible with her schedule, Michelle Morgan for filling in at the Community Development Department, and the Fire and Police

Department for having a quick response time to the house fire that happened over the weekend. Josh also recognized our new Commission members. Mayor Burbridge thanked Ken George for installing Electric polls. Josh mentioned that he got a phone call from Diana Mesch thanking Ken George for answering general questions to the family.

VIII. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Locke to Approve the Consent Agenda with the exception of Item A. Commission Meeting Minutes, March 11, 2014 and Item C. Animas Watershed Partnership Steering Committee Appointment.

- A. Pulled
- B. Travel Request
- C. Pulled
- D. Bid 2014-404 Skid Steer Loader
- E. MPO Joint Powers Agreement Amendment
- F. Resolution 2014-933 Authorizing Signatures for City Accounts
- G. Resolution 2014-934 Authorizing Signatures on motor Vehicle Department Checking Account
- H. Resolution 2014-935 Authorizing Signatures on Municipal Court Cash Bond Checking Account
- I. 2014 Youth Conservation Corps Service Agreement

IX. ITEMS FROM CONSENT AGENDA

- A. Commission Meeting Minutes, March 11, 2014

The following amendments were made to the minutes:

- Page 2 bottom of page, last item should read 4 Corners Economical Development
- Page 5 Item E second paragraph, OCE should be OCD
- Page 7 under Commission reports, second paragraph, take out the period and put a dash, also NBA should be MBA. Bottom of page 7, anywhere it says FCED it should read 4CED.

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve Item A as amended.

All Voted Aye; Motion Passed Five to Zero

C. Animas Watershed Partnership Steering Committee Appointment

Mayor Burbridge mentioned that this is a new board and stated that Melissa May, will be the City of Aztec Representative on this board.

Ann Oliver, Coordinator for Animas Watershed, mentioned that this committee is a group concerned about maintaining and improving the quality of water resources in the Animas River. They are trying to bring together people from across the political boundaries and regulatory boundaries that exist on the Animas River. There are 2 states and 1 tribe that have jurisdiction along the river, there are 3 jurisdictions of the EPA one for each of those political jurisdictions, 2 counties and 3 municipalities stating that it is complex to do good things for the Animas River. They have a Steering Committee made up of 9 members 4 from New Mexico, 4 from Colorado and 1 from the Southern Ute Tribe. They also are a Collaborative Group not a nonprofit with a Fiscal Sponsor who is the San Juan Recourse Conservation and Development Council. It was brought up by the Mayor to Josh to see if Staff needs to be on the board. He mentioned that if this is an option it would be knowledgeable for the City to be a part of.

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to Approve Melissa May as the City of Aztec Representative to the Steering Committee of the Animas Watershed Partnership.

All Voted Aye; Motion Passed Five to Zero

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

A. Annexation Agreement – State Trust Land

Roshana Moojen informed Commission that this item will fix Ordinance 98-216, so that the City can finalize an agreement with the Stand Land office to do a Phase 2 Environmental Assessment for this piece of land.

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve Annexation Agreement with the New Mexico State Land office to correct the Annexation of State Trust Land originally identified in Ordinance 98-216.

All Voted Aye; Motion Passed Five to Zero

XII. LAND USE HEARINGS

None

XIII. CITY MANAGER/COMMISSIONER/ATTORNEY REPORTS

Josh mentioned that one of the items Commission approved was the YCC funds for 2014, which was \$91,000, and he wanted to bring attention to this because the City is very proud of this youth program. Josh mentioned that he put out a challenge to Staff to see about getting grants for projects and mentioned that Sabrina Hood, Library Director received funding from Conoco Phillips for the Library. He mentioned to Commission that the Chamber Banquet is this Saturday, April 5th at 6 p.m.

Mayor Burbridge mentioned that the Economic Development Advisory Board had their meeting March 20th and their Business Guest of the Month was Will Lee, from Aztec Sporting Goods in West Side Plaza. She mentioned that EDAB is presenting the Economic Development Award to a business in the Community, who is doing interesting and outstanding things, at the Chamber Banquet and this is the first year EDAB is doing this award. Mayor Burbridge mentioned that she attended the Council of Governments meeting in Grants last week and that COG is involved with contractors, throughout the State, who work with Steering Committees to develop regional water plans. She mentioned that PNM, Burlington Northern Santa Fe Railroad, UNM, and Association of General Contractors at state level are partnering to create industry guided curriculum both at UNM and at a charter high school in the Gallup area. She also mentioned that COG's next meeting will be June 18th and will be held somewhere in San Juan County. She mentioned that she received an invitation from Arizona Public Service Company for Four Corners Employee Appreciation Celebration at McGee Park Saturday April 5th 11:30a.m. Mayor Burbridge also mentioned that she will be gone for the next Commission Meeting on April 8th.

Mayor Pro-Tem Sipe mentioned that she attended the Municipal League District Meeting in Gallup March 20th. She mentioned that Mayor Burbridge volunteered to be the Alternate District Director position for District 1.

Commissioner Rogers mentioned that she attended the County Commission Meeting. She mentioned that April 4th and 5th is Tip A Cop at Chili's and proceeds will go to the Special Olympics. Commissioner Rogers wanted to thank everyone for the Commission Retreat.

Commissioner McClure stated that she liked the retreat. She mentioned that she and Commissioner Rogers attended the Newly Elected Officials Training March 22nd in Albuquerque and wanted to thank Josh for providing a City Vehicle when she had problems with her vehicle. She also mentioned she had Coffee with the Chief and it was very fun. She mentioned that she met the Director of ECHO,

Sarah Kaynor. She also wanted to publically acknowledge Karla Saylor, City Clerk on how awesome she is on getting travel arrangements together for Commission. She mentioned that she would be attending the Chamber Banquet.

Commissioner Locke mentioned that she attended the Library Advisory Board Meeting on March 12th and they have recently finished working on by-laws to establish consistency with the current code. She mentioned that the Board received a \$10,000 Grant for the Early Childhood Literacy Station. Commissioner Locke mentioned that the Library got the XTI 3 installed, which are little computer hard drives that hold a terabyte of information. She also mentioned that National Library week is April 13th-19th. She stated that she can attend the Chamber Banquet and will be attending the Emergency Command Meeting on April 9th. She mentioned that she visited the new Sporting Good Store in Aztec. She mentioned that she will be out of town next week.

Larry Thrower stated he will be out of town April 14th-18th.

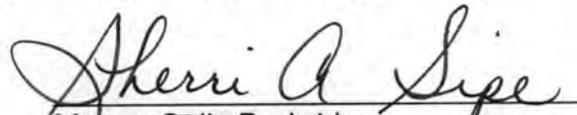
XIV. DEPARTMENT REPORTS

Library Director, Sabrina Hood informed Commission about the Chili's Employee Appreciation event happening April 7th and mentioned that 10% of proceeds will go to Employee Association. She stated that during National Library Week she would hope to do an open house to inform citizens about the new things going on in the Children's program. Sabrina informed Commission that Randall Keeswood last day is this Thursday the 27th and there will be a going away party at the library this Wednesday the 26th.

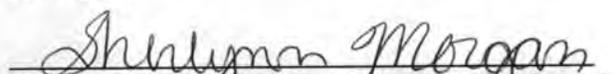
Senior Center Director, Cindy Iacovetto stated that the center will be getting new computers. She mentioned that elementary students will start Skyping with the seniors and sharing stories about their lives. She mentioned that Connie Johnston will be doing a self defense class for the seniors and part of the class will be online.

XV. ADJOURNMENT

MOVED by Mayor Pro-Tem Sipe to Adjourn the Meeting at 7:05 pm.


Mayor, Sally Burbridge

ATTEST:


Sherlynn Morgan, Administrative Assistant

MINUTES PREPARED BY:

Chelsea Clowe
Chelsea Clowe, Support Service Secretary



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 3-25-14

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--- PLEASE PRINT---

NAME	ADDRESS OR AFFILIATION
MIKE HEAL	COA
CARCTON GRAY	COA
Ken George	706 FించAL Drive / COAED
James T-enton	Daily Times
Bm WATSON	COA
Delain George	COA
Sabrina Hood	WA
Tina Roper	COA
Su Carter	Citizen of ALBU