

CITY OF AZTEC
COMMISSION MEETING MINUTES
APRIL 22, 2014

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:03 p.m. at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The invocation was led by City Attorney, Larry Thrower

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief, Mike Heal

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Commissioner Sheri Rogers;
Commissioner Katie McClure

Members Absent: Mayor Pro-Tem Sherri Sipe, Commissioner Roberta
Locke

Others Present: City Manager, Joshua Ray; City Attorney, Larry Thrower;
City Clerk, Karla Sayler; Project Manager, Edward Kotyk
(see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to
Approve the Agenda with the exception of Consent Item H. Aztec Arterial Phase
2 Professional Services.

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECONGNITION

City Manager, Josh Ray introduced the new Community Development Director, Bill Homka. He mentioned that Tyrel Lee was selected for the YCC Coordinator position. He also recognized Senior Center Director, Cindy Iacovetto for helping a citizen in a time of need.

VIII. CONSENT AGENDA

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to Approve the Consent Agenda

- A. Commission Workshop Minutes, April 8, 2014
- B. Commission Meeting Minutes, April 8, 2014
- C. Travel Request
- D. Water Plant Clearwell Expansion Contract
- E. RFP # 2014-233 Annual Audit and Contract Award
- F. Capital Outlay Request (Senior Center)
- G. TIGER6 Funding Application – Aztec Arterial Route

IX. ITEMS FROM CONSENT AGENDA

None

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

- A. Resolution 2014-938 Establishing a Moratorium on Changing a Fee on Temporary Garage/Yard Sale Signs

Josh stated that this item is in direct relation to the workshop that was held on April 8th in regards to garage sale signs and permits. He mentioned that Bill Homka has been reviewing sign code and proposed to do a moratorium that would waive the fees, for 180 days, for anyone that wants to put up a temporary sign.

MOVED by Commissioner McClure, SECONDED by Commissioner Rogers to approve Resolution 2014-938 Establishing a Moratorium on Charging a Fee on Temporary Garage/Yard Sale Signs (Chapter 16, Section 16-291 Permit Fees).

All Voted Aye; Motion Passed Three to Zero

XII. LAND USE HEARING

Mayor Burbridge opened the Land Use Hearing for a Zone Change- Bison trail and a Setback Variance at 805 La Plata Ave. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and then reviewed the Order of Presentation.

A. Zone Change – Bison Trail

Michelle Morgan mentioned that Philadelphia Baptist Church has submitted a zone change request to change a vacant parcel of 2.4 acres from its currently zoned O-1 Office and Institutional to M-1 Light Manufacturing District. She also mentioned that a privacy fence should be maintained around the property. She stated that the purpose for this zone change is so the Applicant can sell the land to an interested party who will be using the land for parking, storage equipment, and other things for commercial industrial use. She stated that the only comment she received was from Gordon and Diane Crane on April 10, 2014 and they were ok with the Zone Change.

Pastor of Philadelphia Baptist Church, Arthur Bevins stated that when the church bought the property they planned to build a church there, but because of financial reasons they couldn't, so that is why they are selling the property. Ryan Clow, a party to the hearing, questioned if the privacy fence would need to be around the entire property. Michelle answered that it would need to be around the entire property.

Commission and Staff discussed Findings of Facts. The Community Development Department recommends Approving this application for a Zone Change from an O-1 Office and Institutional District to an M-1 Light Manufacturing District at 110 Bison Trail, Property Tax ID #R0015476, in Aztec, New Mexico, advising Commission to accept Findings of Fact #1-9 and vote "YES" to show the motion as Approved.

MOVED by Commissioner McClure, SECONDED by Commissioner Rogers to Approve this application for a Zone Change from an O-1 Office and Institutional District to an M-1 Light Manufacturing District at 110 Bison Trail,

Property Tax ID #R0015476, in Aztec, New Mexico, Accepting Findings of Fact #1-9.

A Roll Call Was Taken; All Voted Aye; Motion Passed Three to Zero

B. Setback Variance – Patio Cover at 805 La Plata Ave.

Michelle Morgan mentioned the Applicant, Roy Rapp has come in asking to cover the back patio on his property. She mentioned that if you put a cover on your back patio and it is attached to the home, it then becomes part of the home, and the home has to be 30ft from the rear property line. She stated that if the Applicant puts the cover on patio his home would only be 20ft from the property line.

The Community Development Department recommends Approving this application for a Variance to Setbacks Request to twenty (20) feet in the rear yard, for this property at 805 La Plata Avenue, Aztec, NM 87410, Property Tax ID #R000178, advising Commission to accept Findings of Fact #1-7 and vote "YES" to show the motion as approved.

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to approve this application for a Variance to Aztec Municipal Code Sec. 26-2-35 (3) Setbacks for property at 805 La Plata Avenue, Aztec, NM 87410, Property Tax ID #R000178, accepting Findings of Fact #1-7.

A Roll Call Was Taken; All Voted Aye; Motion Passed Three to Zero.

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh mentioned that the City Clean Up Day will be this Thursday April 24th starting at 1pm. He mentioned that two Commissioners and Chief Heal attended the Emergency Management Meeting and they have received their certificates for attending that meeting. He stated that there was Emergency Operations planning today in Farmington and that the County has hired a consultant from Nashville, Tennessee to help update the Emergency Operations Plan. Josh encouraged everyone with a smart phone to download the free City of Aztec App so that citizens can know what is going on around the City. He stated that there has been a recent update to the City's website, on the bottom left of the page there is a tab called Transparency where citizens can get their financial questions answered and how the City does business.

Mayor Burbridge mentioned that she presented to a Sociology class at San Juan College about Politics and Economics and that it was very interesting. She mentioned that her and Josh presented at Leadership San Juan during Government Day and it was a very good presentation. She stated that there is also a public meeting for the Paddle Trail Project on Thursday, May 1st at Three Rivers Brewery from 6pm-7:30pm. She mentioned that she attended a Four Corners Economic Development Tourism Committee and mentioned that they came up with a list things to do around San Juan County that revolve around a certain theme such as Water Recreation. Mayor Burbridge mentioned that at the Aztec Highland Games and Celtic Music Festival October 4th-5th, they will be holding the first Four Corners Regional Championship games.

Commissioner McClure mentioned that there are two events on Friday, April 25th on Main Street, Feet of Clay will be having their Recycled Show from 5pm-7pm and Crash Music will have a concert starting at 8pm featuring Bad Brad and the Fat Cats. She mentioned that she had Coffee with the Chief and it was very informative. She also mentioned that she attended the Echo Board Meeting and that ECHO is doing a terrific job around San Juan County and works all year round.

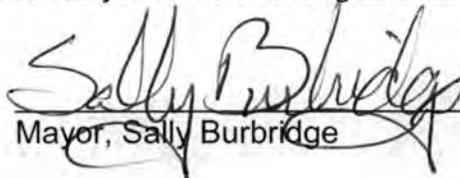
Commissioner Rogers mentioned that she attended the County Commission Meeting and it was very fast. She also mentioned that she attended the San Juan County Safe Initiatives Meeting and was elected to the board. She mentioned that April 23rd the County is celebrating 20 years of Service for the Consolidated Communications Center at 2pm.

XIV. DEPARTMENT REPORTS

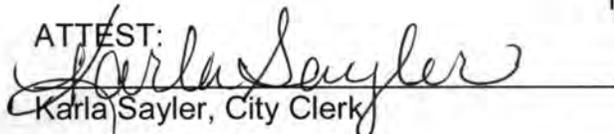
None

XV. ADJOURNMENT

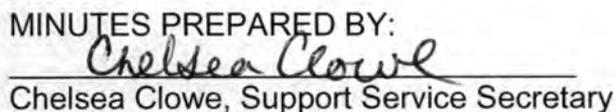
MOVED by Commissioner Rogers to Adjourn the Meeting at 6:50 pm.



Mayor, Sally Burbridge

ATTEST:


Karla Sayler, City Clerk

MINUTES PREPARED BY:


Chelsea Clowe, Support Service Secretary