

CITY OF AZTEC
COMMISSION MEETING MINUTES
JUNE 24, 2014

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Chief, Mike Heal

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was let by Electric Director, Ken George

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem, Sherri Sipe; Commissioner Roberta Locke; Commissioner Katee McClure; Commissioner, Sheri Rogers

Members Absent:

Others Present: City Manager, Joshua Ray; City Attorney, Larry Thrower ;City Clerk, Karla Saylor; Project Manager, Edward Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Locke to approve the Agenda as presented

VI. PRESENTATION

- A. NM True Television Marketing Opportunity-Bill Lee, CEO of Tourism Association of NM

Bill opened up the presentation stating that Cliffdweller Production Company produces weekly television programs and provides a wide range of video production services that will highlight the State of New Mexico. The company produces two one minute television commercials one of which will air on Sunday mornings every other week over the course of 12 months in three television markets, Albuquerque/Santa Fe El Paso/Las Cruces and Lubbock TX. The videos will also be available on NM.org and on You Tube. The commercials will be placed in equal rotation or as otherwise directed by sponsor with written approvals from sponsor prior to airing.

VII. CITIZEN RECOGNITION

None

VIII. EMPLOYEE RECOGNITION

None

IX. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe SECONDED by Commissioner McClure to Approve the Consent Agenda with the exception of Item E. Bid 2014-410 Weed Control Services and Item G. Resolution 2014-939 Write Off Uncollectable Utility Accounts

- A. Commission Budget Workshop Minutes, May 19, 2014
- B. Commission Budget Workshop Minutes, May 20, 2014
- C. Travel Requests
- D. Bid 2014-409 Water/Wastewater Treatment Annual Chemical Supply
- E. Pulled
- F. Southwest Water Consultants, Inc. Agreement FY2014-15
- G. Pulled
- H. Bid 2014-407 South Lightplant Rd Sidewalk Contract Execution
- I. Aztec YAFL Association Agreement
- J. Aztec Soccer Association Agreement
- K. Agreement with Evan Rahm - Evos Powersports to operate the Aztec Motocross Track

- L. Amendment to Memorandum of Understanding(MOU) between City of Aztec-Public Library and City of Bloomfield-Public Library Renewal Agreement
- M. Approval to submit FY15 Youth Conservation Corps (YCC) Grant Application

X. ITEMS FROM CONSENT AGENDA

- E. Bid 2014-410 Weed Control Services and Item

Commissioner McClure questioned why we went out to bid on this. She asked if it would be more cost effective to hire a person to do this. This is not a job for year around it is for spring and fall only therefore it is better to contract it out.

MOVED by Commissioner McClure SECONDED by Mayor Pro-Tem Sipe to Approve Bid 2014-410 Weed Control Services with Carter Services and authorize the City Manger to execute the agreement on behalf of the City.

- G. Resolution 2014-939 Write Off Uncollectable Utility Accounts

Mayor Pro Tem Sipe questioned if we keep a list of names of individuals that we write off accounts for. Delain George, Utility Director mentioned they are in the data base should they ever need to have services again it will show that this action was taken against them and they would be responsible to pay before they can restore services in the City.

MOVED by Mayor Pro Tem Sipe SECONDED by Commissioner McClure to Approve Resolution 2014-939 Uncollectable Utility Accounts

XI. CITIZENS INPUT

None

XII. BUSINESS ITEMS

- A. New Mexico True Advertisement Campaign

Josh mentioned that he provided commission with the agreement from NM True Television with a breakdown of the fees for the agreement. He mentioned that the total cost for the package is \$23,400. This will pay for itself with the increase in tourism to Aztec and the revenue collected from the gross sales receipts, hotel/motel stays, and the businesses that will benefit from the new ads.

MOVED by Commissioner Rogers, SECONDED by Mayor Pro-Tem Sipe to Approve New Mexico True Advertisement Cam

XIII. LAND USE HEARINGS

A. Hero's Comprehensive Sign Plan

Michelle Morgan opened up by stating that this is a comprehensive sign plan request for Hero's New York Foods located at 1901 w. Aztec Blvd. Per city code Chapter 20, allows for consideration of unique conditions, flexibility and creativity in creating a sign plan for advertising a business.

The Community Development Department recommends denying this application for a Comprehensive Sign Plan request for Hero's New York Foods LLC, located at 1901 West Aztec Boulevard, Aztec; parcel Tax ID # R4009425, advising Commission to accept Findings of Fact #1- 10 and vote no to show the motion as denied.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Table this application for a Comprehensive Sign Plan request for Hero's New York Foods LLC, located at 1901 West Aztec Boulevard, Aztec; parcel Tax ID # R4009425, accepting Findings until July 22, 2014 Commission Meeting

A Roll Call was taken: All voted Aye Motion passed 5-0

XIV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh reported that the City Employee Picnic was a success. He mentioned that he held a Town Hall Meeting at City Hall and that there were about 30 people in attendance discussing issues and concerns on the City. He mentioned that he would like to hold another meeting in the future to be held outside of City Hall in the community. There has not been a date set yet for this. He mentioned that the New Mexico Main St. Association will give a presentation on the Frontier Community on July 24 from 10:00-11:30am and from 1:00-3:00pm a presentation on the Emerging Community, the location has not been determined yet for these presentations. Josh mentioned that there could be a Special Meeting next week on a potential property discussion which will be a closed session.

Mayor Burbridge reported that it is time to begin working on the City Manager's performance review. The performance review will be scheduled on the next Commission Meeting with discussion at a Closed Session. She mentioned that she attended the Land Use Meeting for the North Main

development. The Mayor attended the EDAB meeting and mentioned that John Byrum from DJ Simmons was a guest. She mentioned that the buy local shopping bags are available to purchase for \$10.00. She mentioned that she attended the Policy Committee Meeting along with Commissioner Rogers in Albuquerque. At this meeting it was mentioned that with a Commission Form of Government if we have an election and it is uncontested by all positions there would not have to be an election. This only applies to Commission Manager Form of Government. There was discussion on enforcing Juvenile Curfews. The Mayor mentioned that she is going to run for treasurer for the New Mexico Municipal League Organization. She mentioned that there will be a Trails Meeting at the Farmington Civic Center on June 25 and Business after hours meeting on Thursday, June 26 at the Microtel in Aztec from 5:00-7:00pm. Dale Anderson, with the Aztec Museum mentioned about placing a banner on main street for advertisement. The Mayor will be out of town the week of June 29-July 6.

Mayor Pro Tem Sipe mentioned that she missed the EDAB and MPO meetings. She mentioned that she attended the NWNM Seniors Meeting and mentioned that the Triple A Assessment went well and mentioned that the members of the board received a Legislative Finance Committee Report . Commissioner Sipe mentioned that the Picnic was very nice. She asked when Kokopelli Park is scheduled to open and Steve Mueller, General Services Director mentioned that the scheduled date is July 8. She also mentioned that she received a compliment from Councilwoman, Mary Fisher on the pride the City is showing on all the projects around the City.

Commissioner Rogers mentioned that she attended the MOLI Institute Training and the Policy Committee meetings with the New Mexico Municipal League.

Commissioner McClure mentioned that she attended that the ECHO Board Meeting mentioning that food collections are down by 2/3 percent. She also mentioned that she is the first commissioner to be on the board.

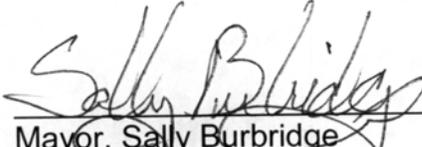
Commissioner Locke mentioned that she will be taking a summer class and will be volunteering at the Blues and Blues Festival in July.

XV. DEPARTMENT REPORTS

None

XVI. ADJOURNMENT

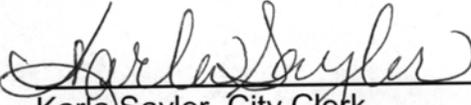
MOVED by Mayor Burbridge to adjourn the meeting at 7:07 pm.



Mayor, Sally Burbridge



ATTEST:



Karla Sayler, City Clerk

MINUTES PREPARED BY:



Karla Sayler, City Clerk



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 6-24-14

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--- PLEASE PRINT---

NAME	ADDRESS OR AFFILIATION
Christina Pina	COA
Sue Carter	Citizens of Albuquerque
Bill Lee	1400 Kit Carson
Steve Mueller	COA
Wallace Berry	COA + IT
Delain George	COA
Tina Lopez	COA
MIKE HEAL	COA
Cindy Gleevelto	COA
Kris Farmer	COA
Sabrina Hood	COA