

CITY OF AZTEC
COMMISSION MEETING MINUTES
August 25, 2014

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:05pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Chief, Mike Heal

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was let by Community Development Director, Bil Homka

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem, Sherri Sipe; Commissioner Katee McClure; Commissioner, Sheri Rogers

Members Absent: Commissioner Roberta Locke

Others Present: City Manager, Joshua Ray; City Clerk, Karla Saylor, Project Manager, Edward Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve the Consent Agenda

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

None

VIII. CONSENT AGENDA

MOVED by Commissioner Rogers, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda with the exceptions of Item L, Animal Care and Control Intergovernmental Agreement, Item N, Installation and Maintenance Agreement between City of Aztec and New Mexico Department of Transportation for Community Way Finding Signs, and Item R, Resolution 2014-944 Adopting the 2016-2020 Infrastructure Capital Improvement Plant (ICIP)

- A. Commission Workshop Minutes, July 8, 2014
- B. Special Commission Meeting Minutes, August 18, 2014
- C. Travel Requests
- D. Appointment of 2014 New Mexico Municipal League (NMML) Annual Conference Voting Delegates-Annual Business Meeting
- E. FY15 Annual Budget Approval Acknowledgement
- F. Bid 15-438 KSB Submersible Pump
- G. Bid 15-0418 Aztec Remote SCADA Project
- H. RFQ 14-0413 Arroyo Easement Services
- I. Resolution 2014-943 Project No. SP-5-14(187) Funding Extension Request (Simons Road)
- J. RFP2014-228 Animas River Diversion Smith Engineering Contract Amendment #1
- K. Annual MOU for FY15 CDWI Application
- L. Pulled
- M. General Services/Parks - Copier Lease Agreement
- N. Pulled
- O. City Manager Agreement
- P. RFQ-15-0420 Municipal Collection Services
- Q. Visitor Center Document Destruction
- R. Pulled

IX. ITEMS FROM CONSENT AGENDA

- L. Animal Care and Control Intergovernmental Agreement

Mayor Burbridge questioned what the charges to the agreement were. Josh stated that there was nothing substantial in the change of the contract. Josh also mentioned that the City Attorney viewed the contract and approved it to go to Commission for approval.

MOVED by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to Approve Animal Care and Control Intergovernmental Agreement between City of Aztec and Bernalillo County

N. Installation and Maintenance Agreement between City of Aztec and New Mexico Department of Transportation for Community Way Finding Signs

Commissioner McClure questioned the costs and type of signs for this item. Ed Kotyk mentioned that the signs will be metal framing with the City Logo on them. The cost includes the design and the installation of the signs.

MOVED by Commissioner McClure, SECONDED by Commissioner Rogers to Approve Installation and Maintenance Agreement between the City of Aztec and New Mexico Department of Transportation for Community Way Finding Signs

R. Resolution 2014-944 Adopting the 2016-2020 Infrastructure Capital Improvement Plan (ICIP)

Josh mentioned that this item is upgrading the priority lists of projects that are in the infrastructure capital improvement plan. He stated that the ICIP must be annually adopted by resolution and the top 5 priorities will be submitted to the state by the deadline on September 2, 2014 which are the East Aztec Arterial, Outfall Line Replacement, North Main Corridor, Blanco Arroyo Mitigation and the South Aztec Water System Rehabilitation. Josh also mentioned that the City added the San Juan County Dispatch Software and Hardware installation to the plan mentioning that all the surrounding governments put it in their plans as well hoping to get funding for the costs from the legislature.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve the Resolution 2014-944 adopting the 2016-2020 Infrastructure Capital Improvement Plan (ICIP)

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

A. Russell Planning & Engineering, Contract Change Order #1

Josh mentioned that this change order comes from the City of Aztec to develop the crossing at Hampton Arroyo that was not included in the original North Main Corridor design.

MOVED by Commissioner McClure, SECONDED by Mayor Pro-Tem Sipe to Approve Russell Planning and Engineering Contract Change Order #1 in the amount of \$9,025

B. H.O. Construction, Contract Change Order #1

Josh mentioned H.O. Construction is the company developing the trail that comes back from the bridge to Martinez Lane. He mentioned that the change order is for the rails and the finish on the rails to cover the section of the trail. The hand railing will be of galvanized pipe that will require less maintenance and the finish would match the hand rails currently on the bridge.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve H.O. Construction, Contract Change Order #1 in the amount of \$1,760 plus GRT

XII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh reported that the Frontiers Community Initiative Meeting at mentioned that there were 36 people in attendance. He mentioned that Commissioner McClure served as board member for the meeting. The members chose a task item being River Access Development. He mentioned that he will be attending the NMML Annual Conference this week. Josh mentioned that Senator Heinrich will be doing a walkthrough of the trail system and the Pedestrian Bridge on Friday August 29 at 3:30pm.

Mayor Burbidge reported that on Friday, August 29 Four Corners Economic Development will have a press release on a local business will be announcing a major expansion. She also mentioned that the Economic Development Growth and Excellence Banquet will be on October 21, 2014. They will be accepting nominations for businesses at that banquet. She mentioned that she will be attending the National League of Cities in November.

Mayor Pro Tem Sipe mentioned that the EDAB meeting was cancelled this month. She also attended the Northwest New Mexico Senior Meeting. She mentioned that they met with the people that are against the Lagoon for the RV park that is going to be close to the ditches and encourages people to attend the San Juan County Commission meeting to voice their options on the Lagoon. She mentioned that the environmental department has already approved the permit and it will now go to San Juan County for approval.

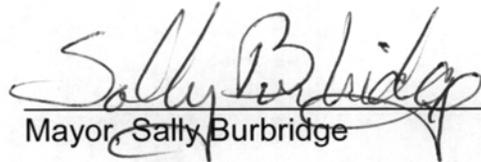
Commissioner Rogers mentioned that she visited the Airport with Josh. She mentioned that she attended the San Juan County Safe Community Meeting. She mentioned that she attended the orientation for Leadership San Juan.

Commissioner McClure reported that as of September 1, 2014 the Talon is under new ownership Joe Sykes. They will continue to have the same email and contact numbers. She has asked to be removed from the San Juan

Water Commission Board and suggested that Bob Oxford replace her. She also mentioned that she will be running for Aztec Sorehead.

XVII. ADJOURNMENT

MOVED by Mayor Burbridge to adjourn the meeting at 6:45 pm.



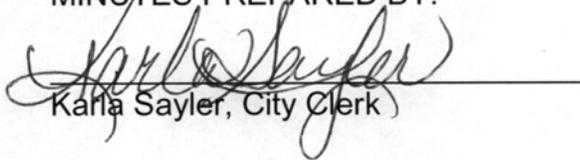
Mayor, Sally Burbridge

ATTEST:



Karla Saylor, City Clerk

MINUTES PREPARED BY:



Karla Saylor, City Clerk



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 8-25-14

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--- PLEASE PRINT---

NAME	ADDRESS OR AFFILIATION
CHRISTINE PENA	COA
JOE O. SANCHEZ	COA
BIL WATSON	COA
Tina Roper	COA
Sue Carter	citizen of Gilbert
Paul Thomas	DEVELOPMENT
MIKE HEAL	COA
Sabrina Hood	COA
DREW CHANDLER	RUSSELL PLANNING AND ENGINEERING
Janni Luter	Daily Times
WALLACE BECALY	COA - IT
Cindy Placinto	COA ASCC
KAY CANO	COA