

CITY OF AZTEC
COMMISSION MEETING MINUTES
September 9, 2014

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:04pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Chief, Mike Heal

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was let by Electric Department Director, Ken George

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem, Sherri Sipe; Commissioner Katee McClure; Commissioner, Sheri Rogers; Commissioner Roberta Locke

Members Absent: None

Others Present: City Manager, Joshua Ray; City Clerk, Karla Sayler, Project Manager, Edward Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda as Presented

VI. PROCLAMATION

Mayor Burbridge read Proclamation declaring September 17-23, 2014 as National Constitution Week.

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

Josh mentioned that former Commissioner, Jerry Hanhardt called in to recognize the Public Works Department at the good work that was done in their neighborhood.

VIII. CONSENT AGENDA

MOVED by Mayor Pro Tem Sipe, SECONDED by Commissioner McClure to Approve the Consent Agenda with the exceptions of Item C, Airport Maintenance Grant and Entitlement Funds Transfer

- A. Commission Meeting Minutes, August 25, 2014
- B. Travel Requests
- C. Pulled
- D. Morris Right of Way Purchase

IX. ITEMS FROM CONSENT AGENDA

- C. Airport Maintenance Grant and Entitlement Funds Transfer

Josh mentioned that there are two items on this agenda item one being the Maintenance Grant and the second being the Entitlement Funds Release. He mentioned that Commission does not need to take any action on the second item which is the Entitlement Funds Release due to not having knowledge if Federal Government will be able to fund us for the upcoming year.

MOVED by Commissioner Locke, SECONDED by Commissioner Rogers to Approve the submittal of FY15 Airport Maintenance Grant

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

- A. Intent to Adopt Ordinance 2014-439 Amending Articles II and IV of Chapter 20 Signs

Bil Homka, Community Development Director mentioned that this is in response the request of moratorium on fees charged to sign permits for Garage Sale Signs. He mentioned that the department proposes several changes to the Sign Code to address the garage sale sign and some other issues discovered

while reviewing the code as well. The Community Development Department intends to conduct further amendments to the Sign Code as well as the Zoning Code. Bil mentioned that it is imperative the garage sale moratorium be addressed to meet the moratorium's 180 day deadline as imposed in April. Community Development has issued 31 sign permits for garage sales since April 22, 2014.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve Intent to Adopt Ordinance 2014-439 Amending Articles II and IV of Chapter 20 Signs

A Roll Call Was Taken: Motion Passed 5-0

XII. LAND USE HEARINGS

Mayor Burbridge opened the Land Use Hearing for Application 2014-149 Variance Request and Application 2014-137 Zone Change. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

A. Application 2014-149 Variance Request

Bil stated that this is a application to add additional advertisement items that currently are prohibited in Chapter 20 of Aztec's Sign Code. He mentioned that the applicant would like to put up two banners to encourage business to stay in Aztec at the business of Big O Tire.

Applicant, Eric Edgerton mentioned that the four banners he would like to put up to advertise business will be up during daytime hours only. He mentioned that he feels that this would be good advertising and promoting business to stay in the City of Aztec.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Deny this variance due to the Findings of Face listed in the staff summary

A Roll Call Was Taken: Motion Passed 4-1

B. Application 2014-134 Zone Change

Bil mentioned that this application is a zone change request to change property located within a Mobile Home Park that is presently zoned PUD to R-1 Single Family. He mentioned that the personal residence sits within the park but is located at the easterly edge of the property, away from Ruins Road and north of Buckele Lane. Therefore the property would require an easement of access to be granted and recorded through the existing mobile home park.

Applicant Jerry Parker mentioned that he would like to do this because he is trying to set up his estate so that the Mobile Home Park is a separate piece of real estate from his personal residence.

MOVED by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to TABLE the Zone Change request until Commission Meeting September 23, 2014

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh reported that the City has been approved for the YCC Grant for next year. They will be scheduled to work at Florence Park next year. He also mentioned that he attended the NMML Annual Conference and mentioned that it was a very positive conference. Josh will be attending the IMCA conference next week. He will be out of the office.

Mayor Burbridge reported that she attended the NMML Annual Conference and mentioned that there was a positive comment on our YCC program. She mentioned that Senator Heinrich was in town on Friday September 5th and visited the Aztec Ruins and the Pedestrian Bridge. She mentioned that her, Josh, Mayor Pro-Tem Sipe and Commissioner Rogers visited with him and members of staff from the Ruins. The Mayor mentioned that she will be having lunch with the Chaffee's and mentioned that she was introducing them to Ray Hagerman from Four Corners Economic Development as they continue to move forward with development in the area. She also mentioned that there is a Public Meeting on September 10th at City Hall at 6:30 pm on the North Main Avenue project on Land Use Options. She mentioned that there will be a NMDOT workshop in Farmington at the Civic Center on Thursday September 11th at 10:00 am in Exhibit Hall A specifically based on freight issues. The Mayor asked if any of the Commissioners could be available to attend the Get Pinked Rally on October 4th at 2:30pm McGee Park. Commissioner Locke and Commissioner Rogers stated that they could be available to attend.

Mayor Pro Tem Sipe mentioned that the NMML Conference was very helpful and interesting. She mentioned that Mayor Burbridge was elected as Treasurer of the NMML.

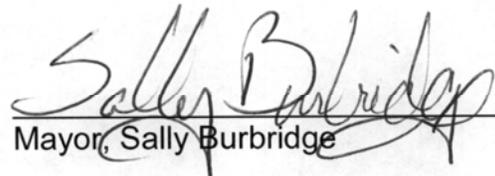
Commissioner McClure reported that September is National Hunger Awareness Month and mentioned that any donations can be made to ECHO food bank. She mentioned that she cannot be on the San Juan Water Commission Board due to time conflicts. She mentioned that Bob Oxford will be the Alternated for the City.

Commissioner Locke mentioned that she purchased food at the Habenero Grill a new restaurant in the City. She also thanked Police Chief, Mike Heal for the Police escort for her mother's funeral.

Commissioner Rogers mentioned that she attended a retreat for Leadership San Juan. She mentioned that she attended the San Juan County Commission meeting. Commissioner Rogers also mentioned that she will be attending the San Juan County Safe Communities meeting on Thursday.

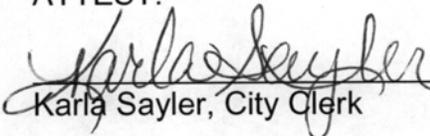
XVII. ADJOURNMENT

MOVED by Mayor Pro-Tem Sipe to adjourn the meeting at 7:34 pm.



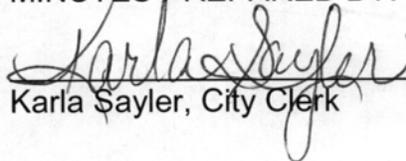
Mayor, Sally Burbridge

ATTEST:



Karla Saylor, City Clerk

MINUTES PREPARED BY:



Karla Saylor, City Clerk



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 9-9-14

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--- PLEASE PRINT---

NAME	ADDRESS OR AFFILIATION
CAROLAN GRAY	COA
Susan Carter	city of Astoria
Delain George	
Viota Kelly	DAR
Diane Halvorson	DAR
MIKE HEAL	COA
PATRICIA GIFFORD	DAR
NAUACE BEEDY	COA-IT
Eric Edgerton	BIG Tires.
Sabrina Hood	COA
PAUL WATSON	COA
James Bentler	DT
Paul Thomas	can be