

CITY OF AZTEC
COMMISSION MEETING MINUTES
DECEMBER 9, 2014

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00 p.m. at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Past Commissioner, Jim Crowley

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by IT Supervisor, Wallace Begay

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Sheri Rogers; Commissioner Roberta Locke; Commissioner Katie McClure

Members Absent: None

Others Present: City Manager, Joshua Ray; City Attorney, Larry Thrower; City Clerk, Karla Saylor; Project Manager, Edward Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda.

VI. CITIZEN RECOGNITION

Code Compliance Officer, Bob Carmen mentioned the Spirit Award winner as Fred Karlin for the property at 305 Gila Rd.

Commissioner McClure gave a report on the Christmas lighting contest mentioning that there were over 60 businesses that participated and mentioned the winners as:

1st place-Aztec Feed Store
2nd place-Habanero Grill

3rd place-Crash Music

VII. EMPLOYEE RECOGNITION

Josh mentioned that the Police Department has promoted employees Heather Knibbs and Devin Conroy to Sergeant positions. Josh also mentioned that John Whalen has been promoted to Corporal position. Chief Heal stated that he is very proud of these employees and the responsibilities they have taken on with their new positions.

VIII. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Locke to Approve the Consent Agenda as presented

- A. Commission Workshop Meeting Minutes, November 25, 2014
- B. Travel Request
- C. FY 14-15 State Grants-In-Aid to Public Libraries Agreement
- D. Renewal of Intergovernmental Agreement for Ambulance Services

IX. ITEMS FROM CONSENT AGENDA

None

X. PUBLIC HEARING

Loan Ordinance 2014-441 Amending Ordinance 2013-423 Authorizing City of Aztec New Mexico Loan Agreement with New Mexico Environment Department Clean Water State Revolving Fund, Wastewater Interceptor Line

Mayor Burbridge opened the public hearing at 6:16 pm and reviewed the Staff Summary. Past Commissioner Jim Crowley commented on money figures and mentioned that he has had concerned citizens ask questions about their utility bills increasing to pay for the loan. He asked the City Commission to consider the possibility of the use of cash reserves, general fund, or joint utilities to reduce the amount of debt once the project is complete. He feels it could be more beneficial for citizens and the City. Mayor Burbridge closed the meeting at 6:26pm.

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

A. EPA Environmental Assessment Grant

Bil Homka, Community Development Director reviewed staff summary with Commission and Staff. He mentioned that Aztec has an opportunity to apply to NM Brownfield Redevelopment Program for a \$200,00 Petroleum and \$200,000 Hazardous materials Community Wide Assessment Grant. He mentioned that this grant is rare in that it does not require a financial or in-kind match from the applicant. A scope of services and fee were negotiated (\$3,000) and the contract was executed by the City Manager. Bil mentioned that it is a voluntary program and that they will have a public meeting for property owners. He mentioned that this would cover Phase I and II of projects.

MOVED by Mayor Pro Tem Sipe, SECONDED by Commissioner Locke to Approve Submittal of EPA application for \$400,000 Assessment Grant

All Voted Aye; Motion Passed Five to Zero

B. NMDOT Riverside-Townsend Trail Grant and Resolution 2014-946

Bil mentioned that is a grant to pay for new trails. The first proposal was called the Ruins-Riverside Connector Path. The second proposal was called the Riverside Park-Townsend Trail and would extend the Riverside Park trail into the 40 acres of undeveloped parkland the City purchased from the Townsend family. He mentioned that we will be asking for \$1 million dollars. After reviewing both of the grants with staff and City Manager it was decided that it would be prudent to drop the Ruins-Riverside Connector Path and proceed with the Riverside Park-Townsend Trail. He mentioned that it would be split between two phases. 2016 involves designing the project and 2017 will be the year of construction. The total sum of the project that will be covered by the grant is \$643,000.

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve the Application for RTP Funds to create the Riverside Park-Townsend Trail Project and Support Resolution 2014-946

All Voted Aye; Motion Passed Five to Zero

XII. LAND USE HEARINGS

A. 2014-215, New Oil Well Requested by Conoco Phillips Company

Mayor Burbridge opened the Land Use Hearing for 2014-215, New Oil Well requested by Conoco Phillips Company. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

Bil opened the Land Use Hearing by stating that this Well is the first type of this Well. He mentioned that it is within the City three mile jurisdiction. Bil stated that because it is in the three mile jurisdiction no property owners are required to receive notification from Community Development. He mentioned that a visual mitigation plan stated that the proposed well project is in compliance with City Code. After a review of all the proposed studies, tables, images and maps, it appears there are no negative impacts resulting from drilling a well at the proposed site therefore staff recommends that the application be approved.

Keri Hatley, Conoco Phillips mentioned that the well will rest on a pad situated on 1.58 acres and be located on BLM surface. She mentioned that Conoco Phillips has acquired a right of way access with BLM. Keri gave a description of the well and rig. She mentioned that the application includes a weed and vegetation plan and mentioned that a seed mix was chosen to re-vegetate the area after completion. She reviewed the Visual Mitigation Plan, the Wildlife Mitigation Summary, and the Noise Mitigation Plan .

MOVED by Commissioner Rogers, SECONDED by Mayor Pro-Tem Sipe to Approve 2014-215 Oil & Gas Permit Because No Negative Impact To The Environment Has Been Predicted, Indicated, Or Observed Via Professional Studies Produced By Requirement Of The City Of Aztec Oil And Gas Code

A Roll Call Was Taken: All Voted Aye, Motion Passed 5-0

XIII. CITY MANAGER/COMMISSIONER/ATTORNEY REPORTS

Josh mentioned that we will have a Special Commission Meeting on December 18th at 5:30pm due to cancelling the meeting on December 23rd. He mentioned that they did interviews for the Library Director Position and the top candidate will be at City Hall on Thursday December 11th from 3-5pm for meet and greet. Josh mentioned that there will be an Airport Grant on the next

Commission Agenda to submit for the Airport Fueling Station. The grant request will be for \$180,000. He mentioned that we have four (4) new hanger agreements.

Mayor Burbridge mentioned that the Tax Credit Resolution for new construction of buildings will be on the next commission agenda for approval which was discussed at the EDAB meeting. She mentioned that we would be requesting funding from the Legislatures on the Interceptor Line. She mentioned that Aztec Sparkles is this weekend downtown Aztec.

Mayor Pro Tem Sipe thanked Commissioner McClure for all the work she did to promote the lighting contest with the business owners and the Mayor for all the work done on the Aztec Sparkles event. She mentioned that there have been nice articles on Ed Kotyk, Project Manager in the local newspaper. She mentioned that she attended the MPO meeting mentioning that DOT will be working on a 2.1 million dollar project on Navajo Dam Road working on blind spots and widening the road.

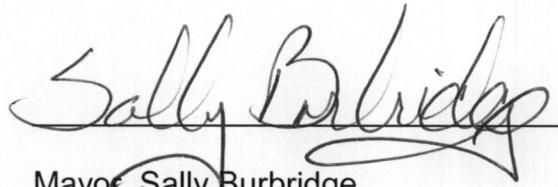
Commissioner Locke thanked Cindy for the Thanksgiving meal that was served at the Community Center and all who volunteered. She mentioned that the Ruins will have their evening of lights display on Thursday night. She mentioned that she will be attending the Chamber meeting on Thursday.

Commissioner McClure mentioned that the Christmas parade will be Saturday December 13th. She mentioned that there will be a new Dollar General in Aztec and mentioned that she would like to see a stop light there. She mentioned that there will be free horse drawn carriage rides on Saturday during the Aztec Sparkles event.

Larry Thrower will be out the remainder of the week attending the NMML Attorney's Association in Albuquerque.

XV. ADJOURNMENT

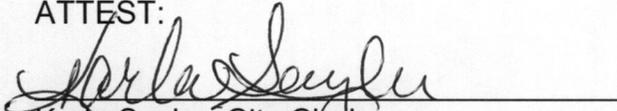
MOVED by Mayor Burbridge to Adjourn the Meeting at 7:30 pm SECONDED by Mayor Pro Tem Sipe



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Mayor, Sally Burbridge

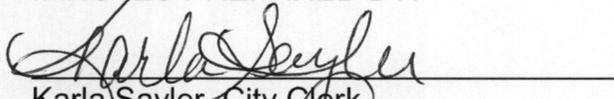
ATTEST:



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Karla Sayler, City Clerk

MINUTES PREPARED BY:



Handwritten signature of Karla Sayler in cursive script, written over a horizontal line.

Karla Sayler, City Clerk



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 12-9-14

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--- PLEASE PRINT---

NAME	ADDRESS OR AFFILIATION
B. WATSON	COA
Bob Carman	COA
Keri Hatley	ConocoPhillips
MIKE HEAL	COA
Heather Knibbs	COA
JOHN WHALEN	COA
Cindy Gbontto	COA Assoc
WALTER BEERY	COA - IT
Susan Carter	citizen of Astoria
PAUL THURMAN	COA
Dennis Lutz	Daily Times
Mae Nelson	COA