

CITY OF AZTEC
COMMISSION MEETING MINUTES
January 13, 2015

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Police Chief, Mike Heal

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Community Development Director, Bil Homka

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Mayor Pro Tem Sherri Sipe; Commissioner, Katee McClure; Commissioner, Roberta Locke; Commissioner, Sheri Rogers

Members Absent: None

Others Present: City Manager, Joshua Ray; City Attorney, Larry Thrower; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Locke, SECONDED by Mayor Pro Tem Sipe to Approve the Consent Agenda as Presented

VI. CITIZEN RECOGNITION

Bob Carmen, Code Compliance Officer recognized the Yard of the Month winner Douglas Clowe, 603 N. Orchard and Store Front of the Quarter as Anytime Fitness.

VII. EMPLOYEE RECOGNITION

Josh mentioned that the County recognized the Public Works Department for a sewer blockage that was resolved at the County Sheriff's Office addition. Josh also

recognized Tina Roper, Animal Shelter Director for providing the County with a proposal to save \$263,000 for their animal program.

VIII. CONSENT AGENDA

MOVED by Mayor Pro Tem Sipe, SECONDED by Commissioner Locke to Approve the Consent Agenda as Listed

- A. Commission Meeting Minutes, December 9, 2014
- B. Special Commission Meeting Minutes, December 18, 2014
- C. Travel Requests
- D. Deputy Sheriff's Commissions Agreement
- E. Resolution 2015-948 Concerning the Governing Body Meetings and Public Notice Requirements
- F. Community Development Document Destruction
- G. Aging And Long Term Services Department Senior Employment Program Host Agency Agreement

IX. ITEMS FROM CONSENT AGENDA

NONE

X. CITIZENS INPUT

NONE

XI. BUSINESS ITEMS

Final Adoption of Ordinance 2014-440: Amending Chapter 1, General Provisions, Section 12 Mandatory Penalty and Fees

Josh mentioned that there have been no changes to this request since the Intent to Adopt. This will provide a fine for texting while driving in our City.

MOVED by Commissioner Locke, SECONDED, Commissioner McClure to Approve the Final Adoption of Ordinance 2014-440 Amending Chapter 1, General Provisions, Section 12 Mandatory Penalty and Fees

A Roll Call Was Taken: All Voted Aye Motion Passed 5-0

XII. LAND USE HEARINGS

- A. Application For Conditional Use Permit-Heart & Soul Tattoo, 102 N. Main

Mayor Burbridge opened the Land Use Hearing for Application For Conditional Use Permit-Heart & Soul Tattoo, 102 N. Main. Mayor Burbridge stated that this hearing

would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

Delain George Utilities director reviewed the staff summary mentioning that the applicant is requesting a Conditional Use to receive a permanent business license for 2015. She mentioned that they currently had a conditional use specifically for 110 S. Main and it is not transferable so they are applying for a new one for 102 N. Main. She mentioned that there were letters of support from Aztec Methodist Church, Karen Townsend, and Hope Rebekah Lodge.

The Business License Officer Recommendation (Delain George) is to APPROVE the request to grant a Conditional Use for the business located at 102 N. Main, Aztec. NM known as Heart & Soul Tattoos, a Body Art Establishment, to allow the business to continue at this location, until the business moves or changes legal ownership, at which time the Conditional Use Permit will be null and void, accepting Findings of Fact 1-19.

MOVED by Mayor Pro Tem Sipe, SECONDED by Commissioner McClure to Approve The Request To Grant A Conditional Use For The Business Located At 102 N. Main, Aztec. NM Known As Heart & Soul Tattoos, A Body Art Establishment, To Allow The Business To Continue At This Location, Until The Business Moves Or Changes Legal Ownership, At Which Time The Conditional Use Permit Will Be Null And Void, Accepting Findings Of Fact 1-19.

A Roll Call Was Taken, All Voted Aye, Motion Passed 5-0

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh reported that there are 2 bid openings on February 19th, one for the Arterial Phase 1B Sewerline and the other for Arterial Phase 1B Roadway.

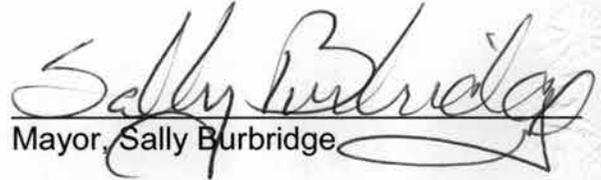
Mayor Burbridge mentioned that the Mayor's Ball will be March 6, 2015 and questioned if the City would like to sponsor a table for \$1,000. She mentioned that March 7-12 she will be attending the Congress of Cities in Washington DC to visit the Federal Legislatures. She mentioned that on March 24-25, 2015 will be the San Juan Basin Energy Conference at San Juan College.

Mayor Pro Tem Sipe reported that Commissioner Rogers and herself attended the Conoco Phillips breakfast. She mentioned that there will be a presentation at Aztec High School on Reaching Out & Saving Lives at 6:00pm on Wednesday January 14.

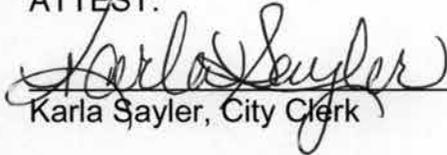
Commissioner Rogers mentioned that she will be attending the New Mexico Republican Women's Conference on February 4-6 in Albuquerque and will have a chance to meet and have tea with the Governor.

Commissioner Locke mentioned that the Library Board will meet on Wednesday January 14th, at 5:30pm and was not going to be in attendance.

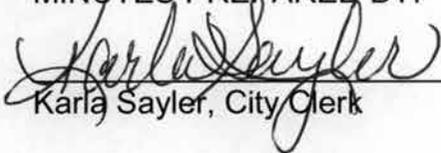
Commissioner McClure questioned if letters had to be mailed out every year to business owners to renew their business licenses. She also mentioned the drop in gas prices.


Mayor, Sally Burbridge

ATTEST:


Karla Sayler, City Clerk

MINUTES PREPARED BY:


Karla Sayler, City Clerk



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 1/13/15

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NAME	ADDRESS OR AFFILIATION
CARETON GRAY	COA
CRUZ ANDERSON	102 N. MAIN AVE HEART & SOUL TATTOO
STEVE MUELLER	COA
BOB CARMAN	COA
BILL WATSON	COA
DOUG NITZE	SMA
TINA ROSE	COA
SUSAN CARTER	citizen of Astoria
DEJAIN GEORGE	COA
ANGELA WATKINS	COA
BILL HONKA	COA
MIKE HEAL	COA
CINDY SLOAN	COA ASCE
MAX NEUTSCH	COA