

CITY OF AZTEC
COMMISSION MEETING MINUTES
January 27, 2015

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Judge Carlton Gray

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Electric Director, Ken George

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Commissioner, Katee McClure; Commissioner, Roberta Locke;

Members Absent: Mayor Pro-Tem Sherri Sipe; Commissioner Sheri Rogers; City Attorney Larry Thrower

Others Present: City Manager, Joshua Ray; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Locke, SECONDED by Commissioner McClure to Approve the Consent Agenda as Presented

VI. PRESENTATION

A. San Juan College Upcoming Bond

Rhonda Schaefer, Director of Marketing and Public Relations for San Juan College reported on the San Juan College General Obligation Bond which will go before voters on February 3, 2015 in support of \$10,000,000 to San Juan College for much-needed building and facility improvements. She mentioned that this bond will not increase taxes. She introduced Mr. Russ Litke, Vice President of Administrative Services and Mr. Bill Lewis Dean for Trades and Technology. Mr. Litke gave a powerpoint presentation on the bond up for vote. He mentioned that if this bond passes it will allow San Juan College to add more classrooms, double the space for

laboratories, add increased specimen storage space, and modernize more than 43,000 square feet of classroom and laboratory space. He mentioned that funds will allow for the construction of a new fire tower, modernize and renovate the Hutton Street Facility, and the 30th Street Campus Facility.

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

Bil Homka, Community Development Director presented Max McIntosh with a Certificate Of Completion for his internship with the Community Development Department.

VIII. CONSENT AGENDA

MOVED by Commissioner McClure, SECONDED by Commissioner Locke to Approve the Consent Agenda as Listed

- A. Commission Meeting Minutes, January 13, 2015
- B. Travel Requests
- C. Resolution 2015-949 Uncollectible Utility Account Write Off
- D. NMED CWSRF 021 Loan Agreement Amendment 1
- E. Up With People Sponsorship

IX. ITEMS FROM CONSENT AGENDA

NONE

X. CITIZENS INPUT

NONE

XI. BUSINESS ITEMS

- A. Purchase of Real Property From Jaquez San Juan Properties, LLC.

Josh mentioned that this property is part of the Animas River Diversion project. He mentioned that this is the final piece of property in order to complete the project which is for our water treatment system.

MOVED by Commissioner Locke, SECONDED, Commissioner McClure to Approve The Purchase Of Real Property From Jaquez San Juan Properties, LLC, A New Mexico Limited Liability Company In The Amount Of \$24,900

A Roll Call Was Taken: All Voted Aye Motion Passed 3-0

B. Jenkins Ranch Subdivision Memorandum of Understanding

Bil Homka, Community Development Director mentioned that this project is West to our down town. He mentioned that this would remove the subdivision suspension which was imposed on January 14, 2014. He mentioned that this will be split in 2 phases and that Phase 1 is nearly complete. He reviewed the Staff Summary with Commission and Staff and Findings of Facts and recommends that the Memorandum of Understanding be Approved.

MOVED by Commissioner McClure and SECONDED by Commissioner Locke to Approve the Findings of Fact; Sign the Proposed Subdivision Agreement, and Remove the Existing Subdivision Suspension of Jenkins Ranch

XII. LAND USE HEARINGS

A. 2014-069 Variance to Subdivision Regulations Requiring Sidewalks, Curb, Paved Streets, and Street Lights in The Polich Subdivision

Mayor Burbridge opened the Land Use Hearing for Application For 2014-069 Variance to Subdivision Regulations Requiring Sidewalks, Curb, Paved Streets, and Street Lights in The Polich Subdivision and 2014-224 A Request For A Zone Change AT 615, 617 and 619 Blanco Street From A-1 Agricultural-Rural To R-2 Multiple Family Dwelling District. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

Bil Homka mentioned that this is a subdivision within the City's 3 mile review. It is out in the county located near the intersection of CR 2685, 2755 & 2590. He mentioned that what is requested to be waived are the sidewalks along the frontages. He mentioned that the county installs street lights as warranted on county roads. His department recommends approval of the Variance.

MOVED by Commissioner Locke, SECONDED by Commissioner McClure to Approve the Variance to Chapter 23 Subdivision Regulations Sec. 23-29-1 Requiring Sidewalks, Curbs, Paved Streets & Street Lights and the Findings of Fact 1 through 5

A Roll Call Was Taken, All Voted Aye, Motion Passed 3-0

B. Request for Zone Change From A-1 Agricultural/Rural to R-2 Residential Multi Family Classification at 615, 617 and 619 E. Blanco Street

Bil reviewed the Staff Summary and Findings of Facts with Commission and Staff and mentioned that this is a request for a zone change for the parcel that formerly had two structures on it until one succumbed to a fire. He mentioned that there was discussion and concern among staff about spot zoning. Bil mentioned that the City could use at least one additional residential zoning classification, possibly two. Community Development is working with Project Management and is beginning an existing land use inventory. The future land use plan, developed with public participation and meeting about the ongoing work, will eventually serve as a guide for future zone change requests. Staff recommends the City Commission to approve this request for Zone Change.

MOVED by Commissioner McClure, SECONDED by Commissioner Locke to Approve Request For A Zone Change From A-1 Agricultural/Rural To R-2 Residential Multi Family Classification At 615, 617, and 619 E. Blanco Street Accepting Findings Of Facts 1 through 5

A Roll Call Was Taken: Motion Passed 3-0

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh thanked Bil Homka for the work done on the 2 land use hearings on tonight's agenda.

Mayor Burbridge mentioned that we would be sponsoring a table at the Mayor's Ball on March 6, 2015. She also mentioned that she would be attending Municipal Day on February 24-25 in Santa Fe.

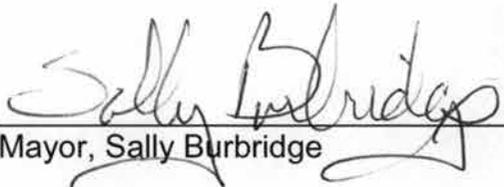
Commissioner Locke mentioned that the Library Board has elected a new President for the Library Board and they are reviewing the by-laws. She mentioned that she would be attending Municipal Day on February 24-25.

XIV. DEPARTMENT REPORTS

NONE

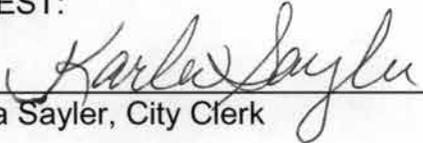
XV. ADJOURNMENT

Moved by Mayor Burbridge, SECONDED by Commissioner Locke to adjourn the meeting at 7:06pm.



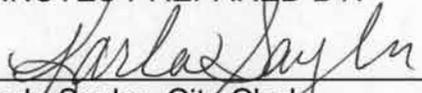
Mayor, Sally Burbridge

ATTEST:



Karla Sayler, City Clerk

MINUTES PREPARED BY:



Karla Sayler, City Clerk



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 1-27-15

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NAME	ADDRESS OR AFFILIATION
CARLTON GRAY	COA
STEVE MUELLER	COA
Delain George	COA
MIKE HEAL	COA
Ken George	COAED
Bob Carman	COA
Bob Fomble	COA
Tammy & Jason Thompson	1616 E Blanco St
Wallace Beery	COA-IT
Tina Roper	COA-
Dawn Hewitt	COA - Community Development
Max Melton	COA
Cindy Doubto	COA Assoc
Susan Carter	citizen of Astec