

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
February 10, 2015

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by City Attorney, Larry Thrower

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by General Services Director, Steve Mueller

**IV. ROLL CALL**

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem, Sherri Sipe; Commissioner, Sheri Rogers; Commissioner, Katee McClure; Commissioner, Roberta Locke;

Members Absent: None

Others Present: City Manager, Joshua Ray; City Attorney, Larry Thrower; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda with the exception of Land Use Hearing Item A Zone Change at 111 Simonds Rd, From A-1 Agricultural Rural District to C-2 General Commercial

**VI. CITIZEN RECOGNITION**

Bob Carmen, Code Compliance Officer recognized Leah Cargile of 308 Newman Ave. for the Yard of the Month winner for February. Josh recognized Amber Bixler niece of Commissioner Locke for her dance performance in the 2015 London New Years Day Parade. Amber is the Captain for the Aztec High School Dance Team.

## **VII. EMPLOYEE RECOGNITION**

Josh introduced the new Aztec Library Director, Kate Skinner. Josh recognized Greg Mizell, Crew Leader for the Electric Department as Employee of the Quarter for February.

## **VIII. CONSENT AGENDA**

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve the Consent Agenda as Listed

- A. Commission Workshop Meeting Minutes, January 27, 2015
- B. Commission Meeting Minutes, January, 27, 2015
- C. Travel Requests
- D. Sanitary Sewerline: Geomat Inc. Agreement
- E. Aztec Arterial Phase 1B: Wilson & Company, Inc. Agreement
- F. Sanitary Sewerline: Wilson & Company, Inc. Agreement
- G. Sanitary Sewerline: SME Environmental Inc. Agreement

## **IX. ITEMS FROM CONSENT AGENDA**

NONE

## **X. CITIZENS INPUT**

NONE

## **XI. BUSINESS ITEMS**

- A. Hidden Valley Golf Course Lease Agreement

Josh mentioned that this would be entering into a 2 year lease between the City of Aztec and Hidden Valley Country Club, LLC . Josh mentioned that the Golf Course has been closed since January 3rd of this New Year. He mentioned that he has been discussing the possibility of the City leasing the course with two of the three owners with the City School system and with other organizations in the County over the past month and that the City made a proposal to lease the course for 2 years in effort to keep it functioning within the community. Josh mentioned that he provided Commission with the 2013, 2013, 2014 budgets and the current proposed budget of 2015 to operate the course. Commission reviewed the lease that was provided to them. There was mention that the lease could be broken with a 90 day written notice at anytime during the lease. The section on the Mechanic's lien was reviewed and explained by City Attorney, Larry Thrower. There was review on section 8 on subleasing and section 10, repairs mentioning that the City will be maintaining all major and minor repairs of the course with City staff. There was discussion on the operation with the budget allowed and

water from the ditches for watering the course, the restaurant and alcohol sales. The restaurant and the bar are not going to be operated by the City. Josh mentioned that we will not be operating the golf shop unless there is a high demand. Josh stated that there will be some supplies for sale but the main point is get the golf course open and get players out there. Josh mentioned that to start up the golf course it will cost about \$45,000.

MOVED by Commissioner Rogers, SECONDED, Mayor Pro-Tem Sipe.  
to Approve The Lease Agreement With Hidden Valley Country Club, LLC

A Roll Call Was Taken: All Voted Aye Motion Passed 5-0

## **XII. LAND USE HEARINGS**

A. Pulled

## **XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Josh reported that he attended the Bullying Awareness Forum that the School system held. It was a follow up of the Suicide Prevention Forum. He mentioned that Chief Mike Heal handed out paperwork that was given at the forum on tips to help stop bullying. Josh also mentioned that he would like to request from commission to be placed on the San Juan Water Commission board.

Mayor Burbridge mentioned that we will reschedule the next Commission meeting to Monday, February 23. She mentioned the on Wednesday February 18 she will be attending the 4CED meeting and the discussion will be on Finding The New Normal. It will be the first discussion out of four. She mentioned that at the next Chamber meeting they will be discussing general marketing for businesses on Thursday February 19. The Mayor mentioned that the Chamber banquet will be on April 18th and the theme is going to be Jazz It Up.

Mayor Pro-Tem Sipe mentioned that she attended the Eunice City Council Meeting. She mentioned that she would be attending the NWNM Senior Meeting at the Aztec Senior Center on February 11th. On February 26th she will attending the MPO meeting and on February 18th she will attend the EDAB meeting. She mentioned that she also attended the Bullying Awareness Forum. She also thanked staff for the upkeep at Kokopelli park and that there are people there every day utilizing the facility.

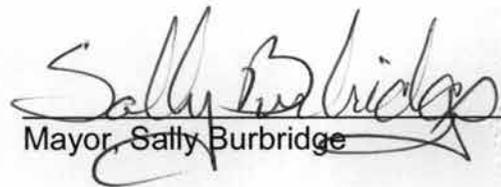
Commissioner Locke welcomed Kate Skinner to the Library. She congratulated Greg Mizell on Employee of the Quarter nomination. She mentioned that she attended the Emergency Management Drill Meeting. She mentioned that she will be attending the Mayor's Ball and will be attending Municipal Day in Santa Fe on February 24th & 25th.

**XIV. DEPARTMENT REPORTS**

NONE

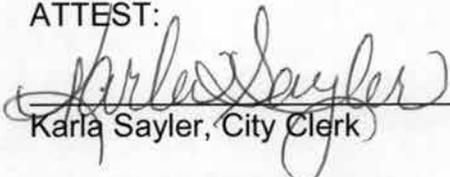
**XV. ADJOURNMENT**

Moved by Mayor Pro Tem Sipe, SECONDED by Mayor Burbridge to adjourn the meeting at 7:16pm.

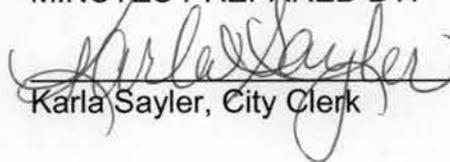
  
\_\_\_\_\_  
Mayor, Sally Burbridge



ATTEST:

  
\_\_\_\_\_  
Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Karla Sayler, City Clerk

1  
1