

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
April 14, 2015

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Judge, Carlton Gray

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by General Services Director, Steve Mueller

**IV. ROLL CALL**

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem, Sherri Sipe; Commissioner, Katee McClure; Commissioner, Roberta Locke;

Members Absent: Commissioner, Sheri Rogers

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as presented

**VI. PRESENTATION**

**A. San Juan County Historical Society Annual Report-Zang Wood**

Zang Wood presented Commission with the 2014 book, Echoes of the Past Volume III. Zang has requested if Commission can give the Historical Society use of the building's basement. They need storage to store newspaper boxes and shelves as they are hopeful in obtaining a micro-film reader and use it to scan moving forward. Zang also wanted to thank Steve Mueller General Services Director and the Department for the building maintenance they have done in the building. He also thanked Wallace Begay and Evan Knowlton, IT Department for helping with their computer issues.

## **VII. CITIZEN RECOGNITION**

Bob Carman, Code Compliance Officer recognized the Yard of Month winners as Harold and Ann Beecham at 825 Baird Circle and Business of the Quarter as Microtel 623 Phoenix Court.

## **VIII. EMPLOYEE RECOGNITION**

Josh recognized Bil Homka, Community Development Director and Cindy Iacovetto, Senior Center Director for the help in assisting with setting up for the District 1 meeting at the Masonic Lodge on April 9th.

## **VIX. CONSENT AGENDA**

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Locke to Approve the Consent as presented

- A. Commission Meeting Minutes, March 10, 2015
- B. Commission Meeting Minutes, March 24, 2015
- C. Special Commission Meeting Minutes March 30, 2015
- D. Travel Requests
- E. San Juan County Emergency Operations Plan 2015
- F. Bid 15-0464 Aztec Arterial Route Sanitary Sewer Utility Improvement Plan, Phase 1-B
- G. FY16 Municipal Fire Protection Fund Distribution Application
- H. Visitor Center Xerox Lease Agreement
- I. FY16 Audit Services Contract

All Voted Aye, Motion Passed Four to Zero

## **X. ITEMS FROM CONSENT AGEND**

None

## **XI. CITIZENS INPUT**

Melissa May with San Juan Soil and Water Conservation reported to Commission on the Rivers recent studies on E-coli. She mentioned that there are high levels of E-coli in the Rivers. She mentioned that there are high levels in the Animas River 2 miles close to the state line of Colorado and in Aztec close to Ruins Road RV park and in Farmington close to Boyd Park.

## **XII. BUSINESS ITEMS**

- A. Final Adoption Ordinance 2015-443, An Ordinance Amending Chapter 16, Article VII. Municipal Motor Vehicle Operations Fees

Delain George, Utilities Supervisor mentioned that there have been no changes to this Ordinance since it was brought to Commission for Intent and mentioned that the City of Bloomfield passed this same ordinance in their City. She reviewed fees from around the state that are being charged at other offices with Commission.

MOVED by Commissioner McClure, SECONDED by Mayor Pro-Tem Sipe to Approve Final Adoption Ordinance 2015-443, An Ordinance Amending Chapter 16, Article VII, Municipal Motor Vehicle Operations Fees

A Roll Call Was Taken: All Voted Aye Motion Passed 4-0

### **XIII. LAND USE HEARINGS**

None

### **XIV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Mayor Burbridge mentioned that she and Josh had presented at Leadership San Juan Government Day. The Mayor gave a report on the Mayor's Ball mentioning that revenues were down this year but mentioned that this is to be expected because there were new sponsors and leaders this year. She mentioned that we hosted the New Mexico Municipal League District Meeting and that the NMML is putting together a letter to the Governor requesting that she call a special session for communities because there was no Capital Outlay approved. She mentioned that herself, Josh and Bil Homka looked at a couple of locations for the Incubator project. Mayor mentioned that on April 23rd from 2-4pm Four Corners Economic Development will be at the Farmington Civic Center launching the ACT Work Ready Community. Mayor Burbridge announced the following events:

- Trail Work Day between Riverside and Townsend-April 18th
- Chamber Banquet-April 18th
- Earth Day at Aztec Ruins-April 25th
- Aztec Trail 5K-April 25th
- Ribbon Cutting New Business "The Barking Cat" Westside Plaza-April 25th
- Alien Run-May 2nd
- City Wide Cleanup-April 20th-23rd

Mayor Pro-Tem Sipe reported that she attended the NMML District Meeting mentioning that she is Alternate for the Board for our District. She mentioned that she attended the Spunky Old Broad performance at the Community Center. She mentioned that she attended the luncheon for Leadership San Juan and mentioned that Senator Sharer gave an overview on what did and did not happen in the Legislature. She mentioned that she went to the ACEC Nm 2015 Annual Awards Gala in Albuquerque and that Aztec was presented with an award for the Pedestrian Bridge. She mentioned

that she has been volunteered to be on the Bullying Taskforce at the High School. She mentioned that the schools have asked Brooks Gibb to give a presentation on May 7th and 8th on Bullying.

Commissioner Locke reported that there is a poetry contest for teens at the Aztec Library on April 15th at 3:30pm.

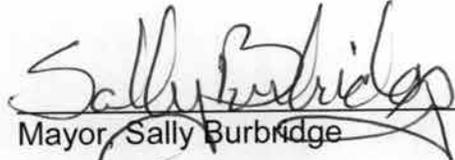
Commissioner McClure reported that on April 17th she will be attending a presentation on Methane at San Juan College. She also reminded everyone that there will be a kickoff event at Crash Music on May 1st.

#### **XV. DEPARTMENT REPORTS**

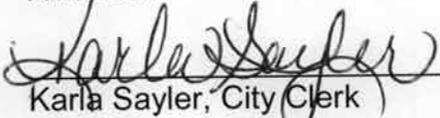
Katherine Skinner reported that this week is National Library Week and that the theme for this year is Unlimited Possibilities. She mentioned that there has been training on Computer Literacy for City employees. She mentioned that there is preschool story time every week.

#### **XVI. ADJOURNMENT**

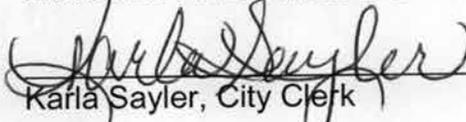
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:48 pm.

  
Mayor, Sally Burbridge

ATTEST:

  
Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
Karla Sayler, City Clerk