

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
April 28, 2015

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by City Attorney, Larry Thrower

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Electric Director, Ken George

**IV. ROLL CALL**

Members Present: Mayor, Sally Burbridge; Commissioner, Katee McClure; Commissioner, Roberta Locke;

Members Absent: Mayor Pro-Tem Sherri Sipe; Commissioner, Sheri Rogers

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner Locke, SECONDED by Commissioner McClure to Approve the Agenda as presented

**VI. PRESENTATION**

A. Aztec Museum Annual Report-Jimmy Miller, President

Jimmy Miller, President of the Aztec Museum gave an annual report to Commission on accomplishments for 2014 at the Museum. He mentioned the following improvements:

- Sidewalks and ramps installed in all building in Pioneer Village
- Acquired a large rotating cyclorama display entitled "Pecos West" valued at \$225,000.
- Began the "Heritage Tree Orchard"

- Restored and painted the Cedar Hill chapel
- Restored, planted and maintained flower gardens, shrubs, herbs and medicinal plants. Over \$700 was spent on seeds, flowers and trees.
- There were 1149 visitors who signed the guest directory in 2014

Jimmy mentioned the events that took place in 2014. He mentioned that there was an open house in June, The Orphan Train event in August, and Founders' Day in September, Key Club Halloween Haunted House and the Aztec Sparkles event in December. He mentioned that he appreciates the support and the great partnership with the City. The museum would like to work with the City to have outside lighting installed. The Aztec Museum will officially open Memorial Day weekend in May.

## **VII. CITIZEN RECOGNITION**

Josh recognized Isaiah Vallejos, and Isabella Vallejos for the 1st annual Poetry Slam winners at the Aztec Library. Isabella recited her poem to the Commission.

## **VIII. EMPLOYEE RECOGNITION**

Chief Heal recognized his department for making an arrest on a robbery that took place here in Aztec. He also mentioned that the Department has arrested 3 subjects on auto burglaries and mentioned that they cleared up 20 more with the information provided with the arrests. He mentioned that Sergeant Joe Gonzales has been a big part of these actions and thank him for the job well done. Chief also mentioned that they have a warrant for an arrest in a rape that occurred in town also. He mentioned that his team is working very hard to make good things happen. Mayor Burbridge gave kudos to the department on putting together a facebook page.

Josh mentioned the City clean up day and thanked City employees for participating.

## **VIX. CONSENT AGENDA**

MOVED by Mayor Burbridge, SECONDED by Commissioner McClure to Approve the Consent with the exception of Item C, Re-Bid 15-0480 Public Works Sign Shop, Item D, Bid 15-0486 Simonds Road Reconstruction, Item H, Russell Planning & Engineering Contract Agreement, and Item I, Hidden Valley Golf Course City Liquor License

- A. Commission Meeting Minutes, April 14, 2015
- B. Travel Requests
- C. Pulled
- D. Pulled
- E. Resolution #2015-951 Project No. SP-5-14 (187) Funding Extension #2 Request (Simonds Road)

- F. RFP 2015-0448 Municipal Airport Engineering Services Agreement
- G. Resolution #2015-952 Surplus
- H. Pulled
- I. Pulled

All Voted Aye, Motion Passed Three to Zero

**X. ITEMS FROM CONSENT AGENDA**

**C. Re-Bid 15-0480 Public Works Sign Shop**

Mayor Burbridge questioned why adding 2 new shop buildings would benefit the Public Works Department when we currently have 2 shop buildings . Bill Watson mentioned that these would be to store signage and water distribution parts and supplies. He mentioned that this would benefit for the fact that they would all be in one location.

MOVED by Commissioner Locke, SECONDED by Commissioner McClure to TABLE the Award of ReBid #15-0480 Public Works Shop Buildings to EZ Shade in the amount of \$56,600 plus GRT and authorize the City Manager to execute the contract AMENDED MOTION by Commissioner Locke, SECONDED by Mayor Burbridge to add date to TABLE item to Commission Meeting on May, 12, 2015.

All voted Aye: Amended Motion Passed Three to Zero

**D. Bid 15-0486 Simonds Road Reconstruction**

Mayor Burbridge mentioned that per the staff summary we would be pulling funding from our road fund so she went on to question if they move forward with this item why there will be no further maintenance on roads this spring. Bill reported that the remaining funds in the road fund were going to be used to pave Church Ave. after they complete the sidewalks. Bil mentioned that he is trying to get funding from somewhere else to pave Church Ave. when the time comes. He mentioned that the additional monies will be used for the road reconstruction on Simonds road.

MOVED by Mayor Burbridge, SECONDED by Commissioner McClure to approve the award of Bid #15-0486 Simonds Road Reconstruction Project to Consolidated Constructors Inc. in the amount of \$376,189.60 plus GRT and authorize the City Manager to execute construction contract.

All Voted Aye: Motion Passed Three to Zero

H. Russell Planning & Engineering, Contract Amendment #3

Mayor Burbridge questioned change order #2. Bil Watson mentioned that this would be a deletion of portion of construction management services because he feels that this can be done in house by our Senior Engineer Technician.

MOVED by Mayor Burbridge, SECONDED by Commissioner McClure to Approve Russell Planning and Engineering Contract Amendment in the amount of \$40,497.32

All Voted Aye: Motion Passed Three to Zero

I. Hidden Valley Golf Course City Liquor License

Mayor Burbridge questioned if the City had to own the property where the license was going to be in place. Josh mentioned that as long as the property is leased or owned by the City then we can have the license at that facility.

MOVED by Commissioner McClure, SECONDED by Commissioner Locke to Approve the application for a government liquor license from the New Mexico Alcohol and Gaming Division for the City of Aztec Municipal Golf Course at Hidden Valley and to appoint Joshua W. Ray and Randy Hodge as resident agents for this license.

All Voted Aye; Motion Passed Three to Zero

**XI. CITIZENS INPUT**

None

**XII. BUSINESS ITEMS**

None

**XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Josh commented that we are experiencing a challenge to bring on contractors for projects to the City. Josh mentioned that we are adamant against paying more than what we plan for and paying more for what we think is right. He mentioned that the challenges being are when do we post do we rebid when do we postpone a project again and how much work do you do during the preparation for the project until you get it to a bid. Josh stated that Bill Watson is working to get where we have all of this done before we post bids so that there is less possibility of having change orders. Josh mentioned that we are now bidding out engineering services then we bid out for construction management and for the actual construction stating that why do we do this when we have our own engineer and contractor that can do the work. Josh mentioned

that we have gone away from the standard of hiring a contract engineer and then allowing them to be the construction manager. Josh mentioned that he feels professionally that as Cities across the Country we are losing this battle that we are failing horrendously and that until we figure out how to change this market we are effectively wasting money. Josh stated that we are working on it and we will keep pushing.

Mayor Burbridge mentioned that she attended a meeting along with Commissioner Locke that Four Corners Economic Development put on with PNM about the concern on the upcoming PRC hearings for San Juan Generating Station mentioning that the PRC could make a decision to close the Generating Station completely. What that does for our region could be losing a tremendous amount of jobs not just with the station but with the mines. It could lose revenue for the College and San Juan County for tax base then we are looking at all service businesses and retail businesses and then what it does for utilities.

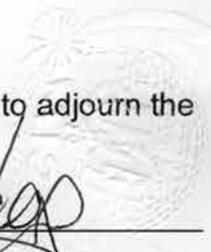
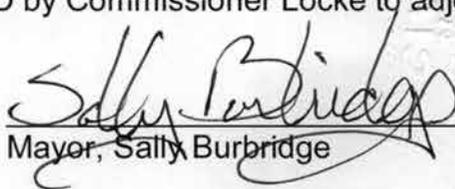
Commissioner Locke reported that there will be a hazardous waste disposal on Saturday, May 2nd at San Juan County. She attended the Earth Day celebration at the Aztec Ruins National Monument. She mentioned that Crash Music will have a event on Friday, May 1st.

Commissioner McClure reported on ECHO and that they have received applicants for home ownerships. She mentioned that she attended the Poetry Slam at the Library. She also mentioned that she went to the Methane presentation at the College. She also mentioned that she attended Coffee with the Chief.

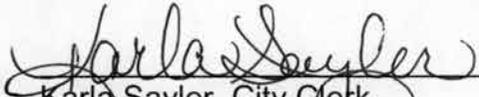
#### **XIV. DEPARTMENT REPORTS**

#### **XV. ADJOURNMENT**

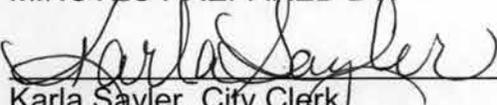
Moved by Mayor Burbridge, SECONDED by Commissioner Locke to adjourn the meeting at 7:30 pm.

  
  
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Mayor, Sally Burbridge

ATTEST:

  
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Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
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Karla Sayler, City Clerk