

CITY OF AZTEC
COMMISSION MEETING MINUTES
June 23, 2015

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Judge, Carlton Gray

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Electric Director, Ken George

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Commissioner, Katee McClure; Commissioner, Roberta Locke; Commissioner, Sheri Rogers

Members Absent: Mayor Pro-Tem Sherri Sipe

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; City Clerk, Karla Saylor; Project Manager, Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Locke, SECONDED by Commissioner McClure to Approve the Agenda as presented

VI. CITIZEN RECOGNITION

Kate Skinner, Library Director recognized Conner Hall for being the first child to turn in summer reading log reading 15 books.

VII. EMPLOYEE RECOGNITION

None

VIII. CONSENT AGENDA

MOVED by Commissioner Locke, SECONDED by Commissioner McClure to Approve the Consent Agenda with the exception of Item F Resolution #2015-956 City of Aztec Procurement Policy

- A. Commission Meeting Workshop Minutes, June 9, 2015
- B. Commission Meeting Minutes, June 9, 2015
- C. Travel Requests
- D. Resolution 2015-954 Write Off of Uncollected Utility Accounts
- E. Resolution #2015-955 Surplus
- F. Pulled

All Voted Aye, Motion Passed Four to Zero

IX. ITEMS FROM CONSENT AGENDA

- F. Resolution #2015-956 City of Aztec Procurement Policy

Commissioner McClure asked to table this item for the next commission meeting on July 14, 2015.

MOVED by Commissioner McClure, SECONDED by Commissioner Locke to Table Resolution 2015-956 City of Aztec Procurement Policy until Commission Meeting on July 14, 2015

All Voted Aye, Motion Passed Four to Zero

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

- A. Annual Water Contract For Southwest Water Consultants, Inc.

Josh mentioned that the contract amount will remain the same as the current contract at \$12,000 and that this will be the last year the City will be able to contract with Mr. Phillip Soice President of the Southwest Water Consultants because he will be retiring after the 2016 fiscal year. Josh mentioned that if this contract is approved then next year we will go out to bid for a new contract.

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to Approve the Annual Water Contract for Southwest Water Consultants, Inc.

All Voted Aye, Motion Passed Four to Zero

XII. LAND USE HEARINGS

A. 2015-053 Tiger Ruins Subdivision

Mayor Burbridge opened the Land Use Hearing for Request for a 2015-053 Tiger Ruins Subdivision. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

Ed Kotyk, Project Manager mentioned that this request seeks to subdivide a parcel of land situated within the City on 302 Blanco St. which is under 1 acre. What is being proposed is to divide the lot into 3 smaller lots.

MOVED by Commissioner Locke, SECONDED by Commissioner McClure To Approve 2015-053 A Request For Approving A Minor Subdivision Preliminary And Final Plat Concurrently And Creating Three Parcels As Well As A Waiver Of Subdivision Rules & Regulations Lot Improvements Three Depth To Width Ration 1:3 According To Findings Of Fact 1 Through 9

A Roll Call Was Taken, Motion Passed Four to Zero

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Mayor Burbridge mentioned that she attended a walking tour with the MPO of the City. She mentioned that she received a thank you card from Preserve America Youth Summit. The Mayor mentioned that she will be attending the Four Corners Economic Development retreat on Wednesday June 24 and will be attending a NMML Policy Committee meeting on Saturday June 27 in Albuquerque.

Commissioner Rogers mentioned that she also attended the walking tour with the MPO along with Mayor Burbridge. She thanked Mayor Burbridge for representing the City with the MPO and answering their questions.

Commissioner Locke mentioned that she attended the opening ceremony at the City Golf Course. She mentioned that she attended Coffee with the Chief and the Family Night at the Library.

Commissioner McClure mentioned that she attended the opening ceremony of the City Golf Course. She attended coffee with the Chief. She also attended Family night at the Library. She mentioned that the Blues and Brews Festival will be in July.

XIV. DEPARTMENT REPORTS

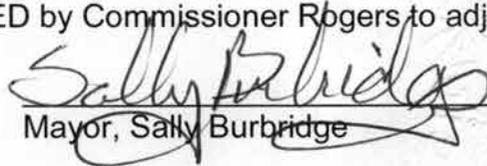
Ken George, Electric Director gave an update on the substation and mentioned that they have come up with a plan to keep the substation running. Ken also mentioned that the employee association will be hosting a ice cream social and that the date will be announced soon.

Cindy Iacovetto, Community Center Director invited Commission to the Christmas in July Craft Fair on July 11 at the Community Center. She mentioned that there will be a Rabies clinic on July 12 at the Community Center.

Kate Skinner, reported on the summer program. She gave number of signups for children, teens, and adults.

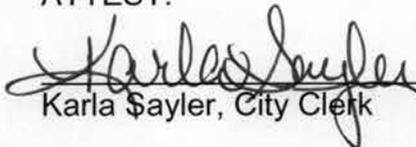
XV. ADJOURNMENT

Moved by Mayor Burbridge, SECONDED by Commissioner Rogers to adjourn the meeting at 6:44 pm.



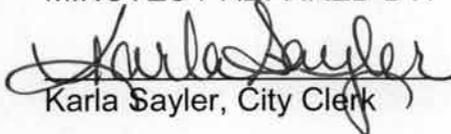
Mayor, Sally Burbridge

ATTEST:



Karla Saylor, City Clerk

MINUTES PREPARED BY:



Karla Saylor, City Clerk