

CITY OF AZTEC
COMMISSION MEETING MINUTES
July 14, 2015

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Judge, Carlton Gray

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Duane Wakan, MPO Planner

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Commissioner, Katee McClure; Commissioner, Sheri Rogers

Members Absent: Mayor Pro-Tem Sherri Sipe; Commissioner, Roberta Locke

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to Approve the Agenda With The Exception of Item D, RFP 2014-228 Animas river Diversion: Smith Engineering Contract Amendment #4

VI. CITIZEN RECOGNITION

Bob Carmen, Code Compliance Officer recognized Yard of the Month Winners as Russell and Sheri Keller at 309 S. Mesa Verde and Business of the Quarter Winners as Aztec Feed at 216 S. Main Ave.

VII. EMPLOYEE RECOGNITION

Joshua Ray, City Manager recognized Evan Knowlton, IT Department as Employee of the Quarter. Josh mentioned that there was a Pecan Pie contest for

National Pecan Pie Day at City Hall on July 13 and there were 10 entries. The winner of the contest was Tina Roper, Animal Shelter Director.

VIII. CONSENT AGENDA

MOVED by Commissioner McClure, SECONDED by Commissioner Rogers to Approve the Consent Agenda with the exception of Item D, RFP 2014-228 Animas River Diversion, Smith Engineering Contract Amendment #4

- A. Commission Meeting Workshop Minutes, June 23, 2015
- B. Commission Meeting Minutes, June 23, 2015
- C. Travel Requests
- D. Pulled
- E. Finance Department Records Destruction
- F. Bid 15-0503 Public Works GPS Equipment
- G. Huitt-Zollars Engineering Services
- H. MPO Joint Powers Agreement
- I. Utility Administration Department Document Destruction (Delain)
- J. Resolution 2015-958 Surplus
- K. Re -Bid 2014-406 East Aztec Arterial, Phase 1B

All Voted Aye, Motion Passed Three to Zero

IX. ITEMS FROM CONSENT AGENDA

D. RFP 2014-228 Animas River Diversion: Smith Engineering Contract Amendment #4

Bill Watson mentioned that the amendment for this Contract is for less than \$2600. The City Manager reviewed the process for proposals and bids with Commission.

MOVED by Commissioner McClure, SECONDED by Commissioner Rogers To Approve RFP 2014-228 Animas River Diversion: Smith Engineering Contract Amendment #4, in the amount of \$2,572.50 plus gross receipts tax.

All Voted Aye, Motion Passed Three to Zero

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

A. Resolution 2015-956 City of Aztec Procurement Policy

Josh mentioned that this item was tabled at the previous commission meeting and that there have been no changes to the policy since then. Mayor Burbridge has requested that Josh report projects that do not go to Commission for approval in City Manger Department Reports.

MOVED by Commissioner Rogers, SECONDED by Mayor Burbridge to Approve the Resolution #2015-956 City of Aztec Procurement Policy

Mayor Burbridge voted Aye, Commissioner Rogers voted Aye, Commissioner McClure voted Nay; Motion passed Two to One

XII. LAND USE HEARINGS

A. 2015-015 Caballo Pintado Subdivision

Mayor Burbridge opened the Land Use Hearing for Request for 2015-015 Caballo Pintado Subdivision and 2015-076 New Drill Gas Well. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

Bil Homka, Community Development Director mentioned that this application will subdivide 9.42 acres of land from the existing 39.31 acre parcel and create 42 single family residential lots, one storm water detention parcel and one commercial lot which is located 1.4 miles north of HWY 516 and N. Light Plant Rd intersection.

MOVED by Commissioner McClure, SECONDED by Commissioner Rogers To Approve 2015-015 An Application For Approval of a Preliminary Plat For the Caballo Pintado Subdivision Subject To Finds Of Fact 1 Throuth10

A Roll Call Was Taken, Motion Passed Three to Zero

Bil mentioned that this is a application for a new gas well to be dug in the northwest area of the City and accessed from Road 2950. The land is controlled by 13 surface owners. The well site will be 2.18 acres and the Road of access is Road 2950. This will represent an addition new well at a location with an existing well operated by the same company and the submittal indicates the location of the surface hole is different from the bottom hole location. Bil has reviewed all the mitigation plans, vegetation plans, wildlife mitigation plans and noise mitigation plans. Bil reviewed the findings of facts with commission from staff summary.

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure To Approve 2015-076, an Oil & Gas Well application submitted by the Mankin Land Company, LLC on behalf of BP America Production Company for permission to construct a new well at the location indicated per Findings of Fact 1 Through 9.

A Roll Call Was Taken: Motion Passed Three to Zero

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh mentioned that National Night Out will be Tuesday, July 28, 2015 from 5:00pm-7:00pm and that the next Commission meeting will be moved to Wednesday, July 29, 2015.

Commissioner Rogers mentioned that she attended San Juan Safe Communities meeting and the topic of discussion was on House Bill 560 and the Bill that was passed for Policing for Profit and the impact it will have on local Police Departments.

Commissioner McClure mentioned that she attended the ECHO board meeting. She mentioned that the 10th Annual Blues and Brews Festival will be Saturday July 18th from 12:00pm-10:00pm.

Larry Thrower mentioned that he will be on vacation until from July 15-July 28.

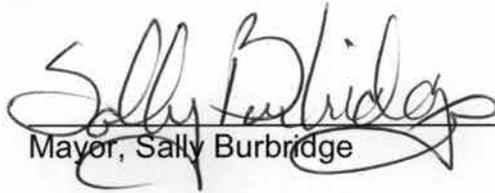
XIV. DEPARTMENT REPORTS

Chief Mike Heal mentioned that in the future National Night Out will be on the third Tuesday in July so it does not coincide with Commission meetings. He also mentioned that the City of Aztec is not a Sanctuary City.

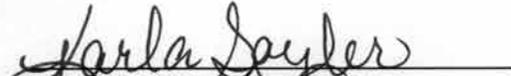
Cindy Iacovetto, Community Center Director reported that the Rabies Clinic and Craft Fair that were held at the Community Center were a success. She also mentioned that Saturday marked her 5 year anniversary with the City and that she is proud to be a part of the City.

XV. ADJOURNMENT

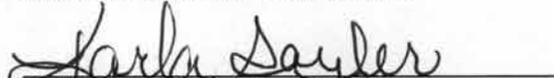
Moved by Mayor Burbridge, SECONDED by Commissioner Rogers to adjourn the meeting at 7:30 pm.


Mayor, Sally Burbridge

ATTEST:


Karla Sayler, City Clerk

MINUTES PREPARED BY:


Karla Sayler, City Clerk