

CITY OF AZTEC
COMMISSION MEETING MINUTES
August 11, 2015

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Judge, Carlton Gray

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief, Mike Heal

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem, Sherri Sipe; Commissioner, Katee McClure; Commissioner, Sheri Rogers; Commissioner, Roberta Locke

Members Absent: None

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Mayor Pro-Tem Sipe, SECONDED by Mayor Burbridge to Approve the Agenda With The Exception of Item E, New Mexico Aging and Long Term Services Department Agreements To Be Pulled From Agenda

VI. CITIZEN RECOGNITION

Josh recognized all including City employees who responded and helped with getting recourses and information out to the public on the Animas River situation stating that we have a very active community.

VII. EMPLOYEE RECOGNITION

None

VIII. CONSENT AGENDA

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda with the exception of Item C, Community DWI Prevention Program (CDWI) FY16 Grant Application

- A. Commission Meeting Minutes, July 29, 2015
- B. Travel Requests
- C. Pulled
- D. NMML Annual Conference Voting Delegates
- E. Pulled
- F. City Manager Employment Agreement
- G. Resolution #2015-962 Night Depository Services With Citizens Bank
- H. Resolution #2015-963 Surplus
- I. San Juan County Pole Attachment Agreement

IX. ITEMS FROM CONSENT AGENDA

- C. Community DWI Prevention Program (CDWI) FY16 Grant Application

Commissioner Locke questioned the amount of overtime compensation for City of Aztec Officers. She mentioned that the amount did not look like it was accurate for overtime pay.

MOVED by Commissioner Locke, SECONDED by Commissioner McClure To Approve the Community DWI (CDWI) Prevention Program Application Memorandum of Agreement Subject To Verification Of Overtime Rates for City of Aztec Police Department

All Voted Aye, Motion Passed Five to Zero

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

- A. Intent to Adopt Ordinance 2015-445 Amending of Article 1 Section 17.1 of Chapter 17-Personnel Policy

Josh mentioned that this is an ordinance to update the current personnel policy with changes to sections listed on the staff summary. Josh mentioned that the administrative regulations will be put into the personnel policy. There was review on the Holiday policy and the Intern policy.

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve Intent to Adopt Ordinance 2015-445 Amending of Article 1, Section 17.1 of Chapter 17-Personnel Policy

A Roll Call Was Taken: All Voted Aye; Motion Passed Five to Zero

XII. LAND USE HEARINGS

None

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh updated on the Animas River water issues. He mentioned that the stage 1 of our conservation plan remains effective until further notice. He mentioned that there is water available for well users on Ruins Road at Church of Christ and City Hall. Josh mentioned that the goal is to open the ditches by August 17th or 18th and then five days after the City will be able to pull off the river. Josh also mentioned that if there are expenses being made by citizens to keep receipts and turn them in to EPA for refunds. Josh thanked Commission for renewing his contract for another year. He is pleased and feels that the City has a very strong team and is very grateful to be a part of it.

Mayor Burbridge reported that there will be a 2:00pm meeting at Farmington Civic Center on irrigation August 12th.

Mayor Pro-Tem Sipe reported that she attended the Northwest New Mexico Executive Board Meeting and mentioned that she commended Cindy Iacovetto, Senior Center director for having no findings in the assessment. She also mentioned that the next Aztec Clean and Strong public meeting will be August 24th at 6:00pm at the Aztec Community Center. Mayor Pro- Tem Sipe reminded everyone that the first day of school is Monday and to be cautious for the kids.

Commissioner Rogers mentioned that signups are being pushed for Everbridge the Emergency Notification System.

Commissioner Locke mentioned that she attended Connie Mack and mentioned that the San Juan County Fair started this week.

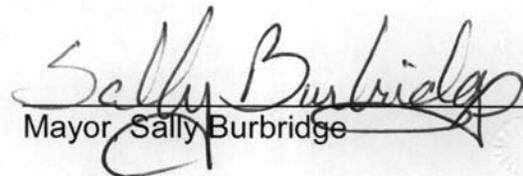
Commissioner McClure mentioned that there could be a chance that there would be no ECHO food bank in San Juan County. She will attend the ECHO board meeting and have more details to come. She also mentioned that she cleaned the General Store at Pioneer Village and mentioned that they are accepting volunteers to clean the other buildings.

XIV. DEPARTMENT REPORTS

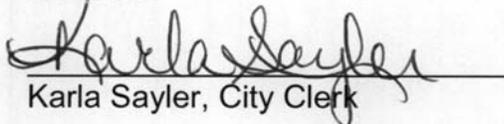
Kate Skinner, Library Director mentioned that the Library has 3 Family Passes to get free admission into 15 museums and historic sites across the state. She also mentioned that the Library will have the passes for one year and will need to be checked out at the Library. The pass will allow admission for up to 6 family members. She also mentioned that the Library was very busy Saturday with the Animas River issues with citizens using the computers and other recourses to get updates and information on water issues.

XV. ADJOURNMENT

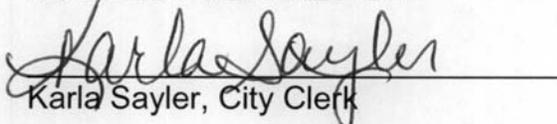
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:55 pm.


Mayor Sally Burbridge

ATTEST:


Karla Saylor, City Clerk

MINUTES PREPARED BY:


Karla Saylor, City Clerk