

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
August 25, 2015

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:03pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Mayor Pro-Tem, Sherri Sipe

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner McClure

**IV. ROLL CALL**

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem, Sherri Sipe; Commissioner, Katee McClure; Commissioner, Sheri Rogers; Commissioner, Roberta Locke

Members Absent: None

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; City Clerk, Karla Sayler; Project Manager, Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda As Presented

**VI. CITIZEN RECOGNITION**

None

**VII. EMPLOYEE RECOGNITION**

None

**VIII. CONSENT AGENDA**

MOVED by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to Approve

the Consent Agenda with the exception of Item G Bid 2016-0516 S. Church Ave Reconstruction Paving and Item H 2016-966 Adoption of 2017-2021 Infrastructure Capital Improvement Plan (ICIP)

- A. Commission Workshop Meeting Minutes, August 11, 2015
- B. Commission Meeting Minutes, August 11, 2015
- C. Travel Requests
- D. Resolution 2015-964 Designating Downtown As An Metropolitan Redevelopment Area District (MRA)
- E. Resolution 2015-965 To Apply For \$50,000 New Mexico Finance Authority Planning Grant
- F. Bid 2016-0516 Aztec Municipal Airport AVGas System
- G. Pulled
- H. Pulled
- I. American Red Cross Shelter Agreement

#### **IX. ITEMS FROM CONSENT AGENDA**

G. Bid 2016-0516 S. Church Ave. Reconstruction Paving

Commissioner McClure questioned why the change in dollar amounts. Bill Watson City Engineer replied that a grade change in the roadway was implemented during the sidewalk installation phase to correct a drainage issue and mentioned that this base course addition and the preparation of the roadbase including necessary compaction will be included in the contracted work.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure To Approve the Award of Bid #2016-0526 S. Church Avenue Reconstruction to Oldcastle SW Group, Inc., in the amount of \$106,037 (base bid only) plus GRT and authorize the City Manager to execute construction contract.

H. Resolution 2015-966 Adoption of 2017-2021 Infrastructure Capital Improvement Plan (ICIP)

Mayor Burbridge moved to Table Item H to end of agenda SECONDED by Mayor Pro-Tem Sipe

All Voted Aye, Motion Passed Five to Zero

#### **X. CITIZENS INPUT**

None

#### **XI. BUSINESS ITEMS**

A. Final Adoption of Ordinance 2015-444 Amending Section 16-15 Golf Course Fees

Josh mentioned that there have been no changes or comments on this since the intent to adopt.

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to Approve Final Adoption of Ordinance 2015-444 Amending Section 16-15 Golf Course Fees

A Roll Call Was Taken: All Voted Aye; Motion Passed Five to Zero

B. Intent to Adopt Ordinance 2015-446 Amending Chapter 17, Section 17-3 Safety Policy

Josh mentioned that this Ordinance is to update the current safety policy in place. Commission reviewed and questioned changes on Section 1.5, Section 10-1-7-8. Commission suggested that there be no changes to these sections.

MOVED by Mayor Burbridge, SECONDED by Commissioner Locke to Approve the Intent to Adopt Ordinance 2015-446 Amending Chapter 17, Section 17-3 Safety Policy with the exception of changes to Section 1.5 and Section 10.1.7-8

A Roll Call Was Taken-Motion Denied 3-2

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve the Intent to Adopt Ordinance 2015-446 Amending Chapter 17, Section 17-3 Safety Policy with the exception of changes to Sections 1.5 and Section 10.1.7-8

A Roll Call Was Taken-Motion Passed Four to One

## **XII. LAND USE HEARINGS**

None

MOVED by Mayor Burbridge to recess the meeting, SECONDED by Commissioner Rogers to review Consent Item H Resolution 2015-966 Adoption of 2017-2021 Infrastructure Capital Improvement Plan (ICIP) at 6:50pm

Mayor Burbridge reconvened the meeting at 6:55 pm

Consent Item H, Resolution 2015-966 Adoption of 2017-2021 Infrastructure Capital Improvement Plan (ICIP) was reviewed by Commission and there were no comments.

MOVED By Commissioner Rogers, SECONDED by Commissioner Locke to Approve Resolution 2015-966 Adoption of 2017-2021 Infrastructure Capital Improvement Plan (ICIP)

### **XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Mayor Burbridge reported that she will be attending the NMML Annual Conference September 2-4, 2015 Albuquerque. Mayor mentioned that there will be a meeting with on September 1<sup>st</sup> from 3-8pm on Animas River questions at the Farmington Civic Center.

Mayor Pro-Tem Sipe reported that she will be attending the NMML Annual conference September 2-4, 2015 in Albuquerque. Mayor Pro-Tem mentioned that the second Aztec Clean and Strong meeting was Monday night and that there were about 20 people in attendance. Commissioner Sipe thanked all who participated in the Animas River emergency.

Commissioner Rogers mentioned that she is officially an Ambassador for the San Juan Medical Foundation Get Pinked Foundation. Commissioner Rogers mentioned that she attended Coffee with the Chief.

Commissioner Locke mentioned that she attended the Aztec Clean and Strong Meeting. Commissioner Locke mentioned that she will be attending the MOLI Certification on September 22-25 in Albuquerque.

Commissioner McClure mentioned that she attended the ECHO meeting. She also mentioned that she attended Coffee with the Chief.

Larry Thrower mentioned that he will be in and out of the office for the next two weeks but can be reached via cell phone.

### **XIV. DEPARTMENT REPORTS**

Cindy Iacovetto Community Center director reported on the fruit/vegetable bountiful baskets that can be ordered on line and picked up at the Senior Center. Cindy also mentioned that she will be putting on a program called Steamers and Dreamers; a futuristic past time event on Valentine's Day. This will be an annual event.

### **XV. ADJOURNMENT**

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 7:15 pm.

*Sally Burbridge*  
Mayor, Sally Burbridge

ATTEST:

*Karla Saylor*  
Karla Saylor, City Clerk

MINUTES PREPARED BY:

*Karla Saylor*  
Karla Saylor, City Clerk

