

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
October 13, 2015

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:01pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Chief Mike Heal

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Electric Director Ken George

**IV. ROLL CALL**

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Katee McClure; Commissioner Sheri Rogers; Commissioner Roberta Locke

Members Absent: None

Others Present: City Attorney Larry Thrower; City Manager Joshua Ray; Administrative Assistant Sherlynn Morgan; Project Manager Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented with the exception of item (D) from Business Items which was pulled by the Mayor.

**VI. PRESENTATION**

A. San Juan Water Commission – Aaron Chavez, Interim Director

There was no one in attendance to do this presentation.

**VII. CITIZEN RECOGNITION**

Josh introduced Debbie Klein with the Aztec Key Club and thanked her for all of her hard work with the movies in the park. Debbie explained a little about the charities

that they help including the movies in the park and also the haunted house. Debbie introduced some of the students who will be helping with the haunted house (Christa, William, Harper, Kelsey and Kylie). The haunted house will be held in Pioneer Village at the Museum again this year.

Bob Carman shared the winner of the October Spirit Award which was Al and Marilyn Hutchens at 214 Rio Grande Avenue, they were unable to attend but sent a letter of appreciation that Bob read for Commission. Bob also announced the Business of the quarter; Aztec Schools Superintendent Kirk Carpenter was here to accept the plaques on behalf of the schools. Kirk Carpenter said that they take great pride in how the schools look and he thanked his staff.

#### **VIII. EMPLOYEE RECOGNITION**

None

#### **IX. CONSENT AGENDA**

MOVED by Commissioner Locke, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda as presented with the exception of items (E, F, and N)

- A. Commission Workshop Meeting Minutes, September 22, 2015
- B. Commission Meeting Minutes, September 22, 2015
- C. Travel Requests
- D. Re-Bid 2015-0418 Aztec Remote SCADA project, Change Order #1 Bladder Tank
- E. (PULLED) Re-Bid 2015-0418 Aztec Remote SCADA project, Change Order #2 River Pump
- F. (PULLED) Re-Bid 2016-534 Aztec North Main Corridor, Phase 0, Award
- G. Bid 2016-516 Airport AVGas Fuel System
- H. NM ALTSD Grant Agreements A14-1205, A14-1206, A14-1207, A14-1208
- I. Airport Annual Maintenance Funding Agreement
- J. Finance Department Record Destruction
- K. General Services and Public Works Department Record Destruction
- L. Visitor Center Record Destruction
- M. State Grants-In-Aid Agreement
- N. (PULLED) Pole Attachment Agreement for Zippy Tech/Cedar Network
- O. Probation Service Agreement with City of Farmington Probation Department

#### **X. ITEMS FROM CONSENT AGENDA**

- E. Re-Bid 2015-0418 Aztec Remote SCADA project, Change Order #2 River Pump

Mayor Burbridge asked for clarification on this item. City Engineer Bill Watson explained that this item is for the river pump house, this is necessary in order for the river pump to communicate with the water plant.

MOVED by Mayor Burbridge, SECONDED by Commissioner McClure to Approve the Re-Bid 15-0418, Change Order #2 to Pillar Innovations LLC in the amount of \$39,743.41 plus gross receipts tax and extend contract completion date by 60 calendar days.

All Voted Aye; Motion Passed Five to Zero

F. Re-Bid 2016-534 Aztec North Main Corridor, Phase 0, Award

Commissioner McClure explained that she did not feel it was appropriate to go ahead with this when there were so many people in the community affected by flooding and she wanted to know if we could use this money for the hydrological study. Kathy explained that the funding for this project will come out of Capital Projects and cannot be used for the hydrological studies. She explained that it could be used for the improvements that result from the studies. Kathy also explained that we have FTA funding, the grant has already been approved and FTA is expecting us to move forward. This phase is necessary to elevate section and get it prepared in order to proceed with the phase that we have the funding for. The Mayor explained that to get the Ruins on board as a partner is huge. Kathy explained that the partnership with the Ruins is the reason we have the grant funding.

MOVED by Commissioner McClure, SECONDED by Commissioner Locke to Pull the Award of Re-Bid #2016-534 North Main Corridor, Phase 0, to Tamerrel Excavation Inc. in the amount of \$99,583.05 plus gross receipts tax and authorize City Manger to execute construction agreement.

Motion amended by Commissioner McClure

MOVED by Commissioner McClure, SECONDED by Commissioner Locke to Postpone until next Commission Meeting (October 27, 2015) the Award of Re-Bid #2016-534 North Main Corridor, Phase 0, to Tamerrel Excavation Inc. in the amount of \$99,583.05 plus gross receipts tax and authorize City Manger to execute construction agreement.

Mayor Burbridge, Mayor Pro-Tem Sipe, and Commissioner Rogers voted (Nay); Commissioner Locke and Commissioner McClure voted (Aye)

Motion Denied: Three to Two

MOVED Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve the Award of Re-Bid #2016-534 North Main Corridor, Phase 0, to Tamerrel Excavation Inc. in the amount of \$99,583.05 plus gross receipts tax and authorize City Manger to execute construction agreement.

Mayor Burbridge, Mayor Pro-Tem Sipe, and Commissioner Rogers voted (Aye); Commissioner Locke and Commissioner McClure voted (Nay)

Motion passed Three to Two

N. Pole Attachment Agreement for Zippy Tech/Cedar Network

Mayor Burbridge asked if this is a standard agreement. Ken George explained that it is the same agreement that we have with other companies.

MOVED Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to Approve the Pole Attachment Agreement with Zippy Tech/Cedar Network

All Voted Aye; Motion Passed Five to Zero

**XI. CITIZENS INPUT**

None

**XII. BUSINESS ITEMS**

- A. Final Adoption of Ordinance 2015-446 Amending Chapter 17, Section 17-3 Safety Policy

MOVED by Mayor Pro Tem Sipe, SECONDED by Mayor Burbridge to Approve the Final Adoption of Ordinance 2015-446 Amending Chapter 17, Section 17-3 Safety Policy

A Roll Call Was Taken: All Voted Nay; Motion Failed Five to Zero

- B. Intent to Adopt Ordinance 2015-447 Amending Chapter 17, Section 17-3 Safety Policy

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to Approve the Intent to Adopt Ordinance 2015-446 Amending Chapter 17, Section 17-3 Safety Policy

A Roll Call Was Taken: All Voted Aye; Motion Passed Five to Zero

- C. Intent to Adopt Ordinance 2015-448 Amending Chapter 17, Section 17-1 Personnel Policy

MOVED by Commissioner McClure, SECONDED by Commissioner Locke to Approve Intent to Adopt Ordinance 2015-447 Amending Chapter 17, Section 17-1 Personnel Policy

A Roll Call Was Taken: All Voted Aye; Motion Passed Five to Zero

### **XIII. LAND USE HEARINGS**

None

### **XIV. CLOSED SESSION**

Mayor Burbridge moved the meeting into Closed Session Pursuant to Section 10-15-1H(8) Purchase of Real Property and Pursuant to Section 10-15-1H(7) Pending Litigation at 7:25 pm. Mayor Burbridge voted aye, Mayor Pro-Tem voted aye, Commissioner Rogers voted aye, Commissioner Locke voted aye, Commissioner McClure voted aye.

Mayor Burbridge reopened the meeting at 7:30pm stating that nothing was discussed other than items Pursuant to Section 10-15-1H(8) Purchase of Real Property and Pursuant to Section 10-15-1H(7) Pending Litigation. Mayor Burbridge voted aye, Mayor Pro-Tem voted aye, Commissioner Rogers voted aye, Commissioner Locke voted aye, Commissioner McClure voted aye.

### **XV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Josh mentioned that he would be out for the rest of the week, but should be back to a normal schedule the following week.

Mayor Burbridge mentioned the idea of having new officers work at the boys and girls club and help form relationship with the kids in the community. Commission also felt like they would like the new officers and other employees be introduced to them when they start. Mayor Burbridge also mentioned that the Chamber is in charge of Safe Treats and explained that this year they would also be incorporating the Teal Pumpkin Project. The Teal Pumpkin project is a way to let parents know that these participants are handing out non-food items for children with food allergies.

Mayor Pro-Tem Sipe reported that she had the North West New Mexico Senior meeting tomorrow and EDAB on Thursday. Aztec Clean and Strong will meet on Monday, October 19<sup>th</sup> at the Church of Christ at 6:30 pm.

Commissioner Rogers mentioned the get pinked events and said that Aztec Speedway donated great items for the silent auction. She also asked if we were going to get a table for the Cowboy get pinked event like we did last year.

Commissioner Locke mentioned that the library is working on appointing a new member to the Library board.

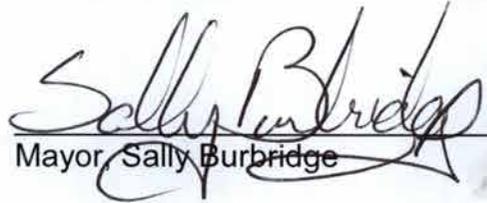
Commissioner McClure asked when the paving project on Church and Zia is going to be completed. Kathy explained that the City will start the demo the last week of October and project should be complete by mid November.

**XVI. DEPARTMENT REPORTS**

Bil Homka reported on the flood efforts. He explained that we have received 131 reports back with the amounts of \$ 959,000 some insured and some are not. They are trying to keep everyone informed about what is happening.

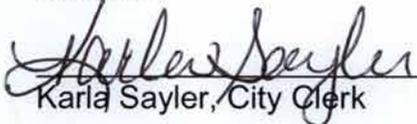
**XVII. ADJOURNMENT**

Moved by Mayor Pro-Tem Sipe, SECONDED by Commissioner Locke to adjourn the meeting at 7:46 pm.

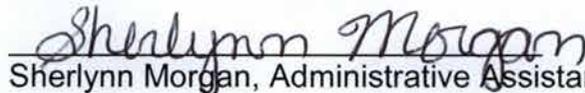
  
\_\_\_\_\_  
Mayor, Sally Burbridge



ATTEST:

  
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Karla Saylor, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Sherlynn Morgan, Administrative Assistant