

CITY OF AZTEC
COMMISSION MEETING MINUTES
September 22, 2015

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:05pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Commissioner, Sherri Sipe

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner, Sheri Rogers

IV. ROLL CALL

Members Present: Mayor, Sally Burbridge; Mayor Pro-Tem, Sherri Sipe; Commissioner, Katee McClure; Commissioner, Sheri Rogers; Commissioner, Roberta Locke Via Face Time

Members Absent: None

Others Present: City Attorney, Larry Thrower; City Manager, Joshua Ray; Administrative Assistant, Sherlynn Morgan; Project Manager, Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Rogers, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda As Presented

VI. PRESENTATION

A. Crime Stoppers-Jamie Harcrow

Jamie presented commission with an overview of the Crime Stoppers Program. She presented about the program and purpose of the program, on the history of the program, on how the program works within San Juan County, on statistics, the programs funding and how to contact Crime Stoppers with a tip.

VII. CITIZEN RECOGNITION

None

VIII. EMPLOYEE RECOGNITION

None

IX. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve the Consent Agenda as presented

- A. Commission Workshop Meeting Minutes, September 8, 2015
- B. Commission Meeting Minutes, September 8, 2015
- C. Travel Requests
- D. Resolution 2015-970 Surplus
- E. Finance Department Record Destruction
- F. Bid 2016-0529 Municipal Building Re-Roofing Award
- G. Bid 2016-534 N Main Corridor Phase 0
- H. 2016 Airport Maintenance Grant
- I. Library Services Agreement With San Juan County
- J. Senior Citizen Services Agreement with San Juan County

X. ITEMS FROM CONSENT AGENDA

None

XI. CITIZENS INPUT

Cindy Cochran mentioned that they are one of the residents that had flood damage and stated that she was here tonight because she felt like she was mistreated by a City employee. She mentioned that this started from a question on why the resident needed a second lease agreement. She mentioned that Josh Ray had dropped off the agreement with them and she tried to contact him or to meet with him and had no response from him. She mentioned that City Engineer, Bill Watson met her at her house and that he was aggressive, used curse words and was very rude to her.

XII. BUSINESS ITEMS

- A. Business Holiday Lighting Contest

Josh reviewed the flyer that was presented in the agenda packet mentioning that this will be year two for the Holiday lighting contest. He mentioned that there are two changes this year which are Honorable Mentions and will receive \$250 utility credits and that the winners will have to run their holiday lights from December 4th through December 31st in order to receive credit.

MOVED by Mayor Pro Tem Sipe, SECONDED by Commissioner McClure To Approve The Changes To The Business Holiday Lighting Contest With The Lights To

Be On From December 4th Through December 31st And Lights Cannot Be Off More Than 3 Days During This Period In Order To Receive The Utility Credit

All Voted Aye; Motion Passed Five to Zero

B. Business HUB

Josh mentioned that this is project will provide a location for existing home based small businesses and businesses in need of space in Aztec to grow their product, services and market. The HUB project will present a pro-business community attitude that larger businesses seek in their location searches. Commission reviewed the budget for the project and reviewed rate schedules for various services. This project will involve coordination with many existing services from organizations such as the San Juan College Enterprise Center, and the Small Business Development Center.

MOVED by Mayor Pro Tem Sipe, SECONDED by Commissioner Rogers to Approve Motion To Allow Staff To Begin Negotiations On Entering Into A Lease Agreement With The Church To Secure Property For The Aztec Business HUB/Incubator And To Complete An Appraisal On The Property Located At 119 W. Chuska

A Roll Call Was Taken: Motion Passed Four to One

C. City Flood Response

Josh mentioned that this item is for discussion only on City Flood Response. He mentioned that the City hosted two meetings related to the recent flood event and during those meetings staff informed citizens that the City does need to embark on City wide storm water management system updates and mentioned that this will be a lengthy and challenging process that will cost a significant amount of money.

XIII. LAND USE HEARINGS

A. 2015-112 Add a Compressor To A New Drill Gas Well

Mayor Burbridge opened the Land Use Hearing for Request for 2015-112 Add a Compressor to a New Drill Gas Well. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

William Homka, Community Development Director reviewed the staff summary with Commission and mentioned that this request follows an earlier application for a new gas well that was approved by Commission on July 14, 2015. He mentioned that this application seeks approval to add a compressor for wellhead compression on the well. The addition of the compressor is reasonable and undesirable effects have appropriate mitigation plans and all findings of fact cited in application 2012-076 are still in effect for this project, including remedies described in the application materials.

MOVED by Mayor Pro Tem Sipe, SECONDED by Commission McClure to Approve 2015-112, an Oil And Gas Well Application Submitted By The Mankin Land Company, LLC On Behalf Of BP America Production Company To Amend City Of Aztec Application 2015-076 And Approve The Addition Of A Compressor As Part Of The New Wells Construction At The Location Indicated In The Supporting Documents

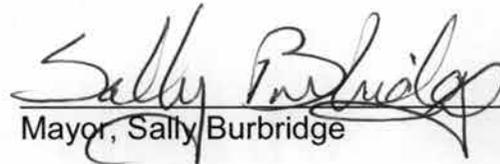
A Roll Call Was Taken: All Voted Aye, Motion Passed Four to Zero

XIV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

XVI. DEPARTMENT REPORTS

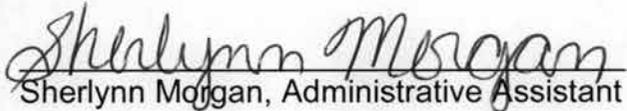
XVIII. ADJOURNMENT

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 7:56 pm.



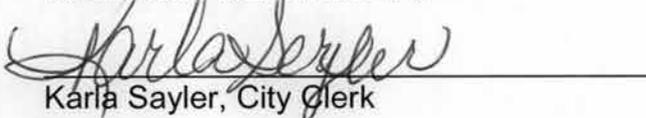
Mayor, Sally Burbridge

ATTEST:



Sherlynn Morgan, Administrative Assistant

MINUTES PREPARED BY:



Karla Saylor, City Clerk