

CITY OF AZTEC
COMMISSION MEETING MINUTES
December 15, 2015

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by City Attorney Larry Thrower

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by General Services Director Steve Mueller

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Sheri Rogers; Commissioner Katee McClure; Commissioner Roberta Locke

Members Absent: None

Others Present: City Attorney Larry Thrower; City Manager Joshua Ray; City Clerk Karla Saylor; Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner McClure, SECONDED by Commissioner Locke to Approve the Agenda as Presented

VI. PRESENTATION

VFW Post 614-Eloy Howard

Eloy Howard, Post Quarter Master presented Chief Mike Heal with a Certificate of Appreciation for the departments continued support of the Aztec Veteran's Day Parade. He also mentioned that there are programs for young adults to receive scholarships from the VFW they can go to the local VFW and get information on how to apply.

VI. CITIZEN RECOGNITION

None

VIII. EMPLOYEE RECOGNITION

Josh presented Tristan Olguin, Parks Department with a plaque for Employee of the Quarter.

VIX. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve the Consent Agenda as presented

- A. Commission Meeting Minutes, November 17, 2015
- B. Travel Requests
- C. Resolution 2015-978 Surplus
- D. Fire Department Light Rescue Unit Purchase
- E. Memorandum Of Understanding Between City of Aztec and San Juan Animal League
- F. Memorandum Of Understanding Between City of Aztec and Humane Society of the Four Corners

X. ITEMS FROM CONSENT AGENDA

None

XI. CITIZENS INPUT

None

XII. BUSINESS ITEMS

- A. Final Adoption of Ordinance 2015-449 Amending Section 16-15 Golf Course Fees

Josh mentioned that this item is to change the process by which fees will be changed through our City Code by Resolution instead of Ordinance.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve Final Adoption of Ordinance 2015-449 Amending Section 16-15 Golf Course Fees

All Voted Aye: Motion Passed Five to Zero

- B. Resolution 2015-979 Establishing of Golf Course Fees

Josh mentioned that this is the resolution that will change the fees for 9 holes with a cart per person to \$15.00 and 18 holes with a cart per person to \$30.00.

MOVED by Commissioner Rogers, SECONDED by Mayor Pro-Tem Sipe to Approve Resolution 2015-979 Establishing of Golf Course Fees

All Voted Aye: Motion Passed Five to Zero

XIII. LAND USE HEARINGS

None

XIV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Mayor Burbridge mentioned that she has set up a Mayor's Facebook page to get information out to the public on City events and happenings. The Mayor thanked all who participated in the Aztec Sparkles Event. She mentioned that it was bigger this year and that there were more people that participated. She mentioned that 85 people participated in the Santa Dash.

Josh mentioned we will have a special commission meeting on Monday, December 21, 2015 at 5:00pm.

Mayor Pro-Tem Sipe thanked the employee association for the Employee Christmas Party. She thanked the commission and all for the lighting contest and Aztec sparkles. She thanked Wink Meador for working on the Commission float for the Christmas parade. She mentioned that herself and Commissioner Locke volunteered to be judges for a chili cook off at First Baptist Church. Mayor Pro-Tem Sipe mentioned that she attended the NWNMS meeting.

Commissioner Rogers thanked the Mayor for all the work in Aztec Sparkles Event.

Commissioner Locke mentioned that she appreciated the help she received at the Library by staff. She mentioned that she attended the Aztec Sparkles event.

Commissioner McClure mentioned that she felt Aztec Sparkles was very well attended. She mentioned that she would like for the parade to start a little later when it is dark so the lights can be seen. She thanked the employee association for the Christmas party. She mentioned that she got a call from one of her clients and mentioned that they appreciated the help from Josh with their broken down vehicle.

XV. DEPARTMENT REPORTS

Kate Skinner, Library Director mentioned that the Library has food bins for ECHO until the end of December. If you have fines to pay to the library you can bring in food and the fines will be waived. She mentioned that there were 269 people that attended the Aztec Library Holiday Festival.

Mike Heal, Police Chief mentioned that there will be a Chief's coffee at his house Tuesday night and then it will resume in Aztec in March. He mentioned that Josh had challenged city departments to come up with something inspiring and the Police Department presented homemade scarf's and gloves to the Senior Center.

Carlton Gray, Judge mentioned that they have a deferral program for 1st time minor traffic violation offenders. They will be allowed to bring in \$50 worth of children's clothing to keep the violation off of their record and be the clothing will be donated to the local school district.

Cindy Iacovetto mentioned that their Holiday craft fair was one of the largest that they have ever had. She thanked Chief Heal and the officers that went and donated the scarf's and gloves to the seniors. Cindy mentioned that next week will be the community Christmas dinner.

XVI. CLOSED SESSION

Mayor Burbridge moved the meeting into Closed Session Pursuant to Section 10-15-1H(8) Purchase of Real Property and Contract for Negotiations for Purchase of Power Agreement at 7:35 pm. Mayor Burbridge voted aye, Mayor Pro-Tem Sipe voted aye, Commissioner Rogers voted aye, Commissioner Locke voted aye, Commissioner McClure voted aye.

Mayor Burbridge moved the meeting out of closed session at 9:30pm by stating that the only discussion that took place during the closed session were Pursuant to Section 10-15-1H(8) Purchase of Real Property and Contract for Negotiations for Purchase of Power Agreement. Mayor Burbridge voted aye, Mayor Pro-Tem Sipe voted aye, Commissioner Locke voted aye, Commissioner Rogers voted aye, Commissioner McClure voted aye.

XVII. BUSINESS ITEM (2)

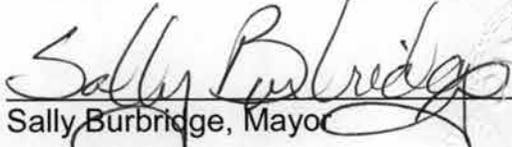
A. Approval of Purchase of Real Property

MOVED by Mayor Pro-Tem Sipe and SECONDED by Commissioner Rogers to Approve the agreement for the two year lease-purchase of real property on the condition the purchase price be set by a 2015 as-is appraisal (pre improvements) prepared by a commercial appraiser. The improvements made to the interior and exterior of the subject property at 119 E. Chuska will serve as 24 months' rent, with the exception of the teleconferencing room equipment.

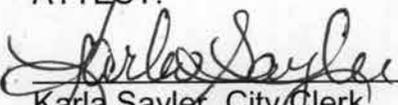
Mayor Burbridge voted Aye, Mayor Pro-Tem Sipe voted Aye, Commissioner Rogers voted Aye, Commissioner Locke voted Nay, Commissioner McClure voted Nay; Motion Passed Three to Two

XVIII. ADJOURNMENT

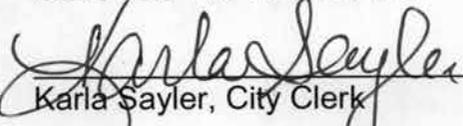
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 9:50 pm.


Sally Burbridge, Mayor

ATTEST:


Karla Saylor, City Clerk

MINUTES PREPARED BY:


Karla Saylor, City Clerk