

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
January 10, 2017

**I. CALL TO ORDER**

Mayor Burbridge called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was lead by Commissioner Austin Randall

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Electric Director Ken George

**IV. ROLL CALL**

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Katee McClure; Commissioner Austin Randall; Commissioner Sheri Rogers

Members Absent: None

Others Present: City Manager Joshua Ray; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented

**VI. PRESENTATION**

Aztec Museum Annual Report

No Report

**VII. CITIZEN RECOGNITION**

Mayor Burbridge mentioned the Aztec Sparkles Christmas Parade:

- Girl Scouts/Pretty Pooch Grooming/Aztec Fire Department-3<sup>rd</sup> Place
- Cozy Critters Pet Hotel-2<sup>nd</sup> Place

- Steamers & Dreamers/Flora Vista Fire Department-1<sup>st</sup> Place

Bob Carmen, Code Compliance Officer mentioned the Business of the Quarter for January 2017 as Rivas Auto Finish at 621 NE Aztec Blvd. and Yard of the Month for January 2017 as Joseph & Donna Golding at 324 Heiland Road.

#### **VIII. EMPLOYEE RECOGNITION**

None

#### **IX. CONSENT AGENDA**

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda as presented

- A. Commission Closed Session Meeting Minutes, December 19, 2016
- B. Commission Meeting Minutes, December 20, 2016
- C. Travel Requests
- D. Intergovernmental Agreement with San Juan County for Detention Center Services, Amendment Eight
- E. 2017-1031 Concerning the Governing Body Meetings and Public Notice Requirements
- F. 2017-1033 Surplus

#### **X. ITEMS FROM CONSENT AGENDA**

#### **XI. CITIZENS INPUT**

None

#### **XII. BUSINESS ITEMS**

- A. Intent to Adopt Ordinance 2017-454 Amending Chapter 17, Section 1703 Safety Policy

Josh mentioned that these are some changes made by the Safety Committee. The last review was in November 2015. Josh mentioned that the Finance Department Kris Farmer works to schedule the training with the trainers now with the changes to policy the Safety Officer will be the sole responsible person to schedule trainings.

MOVED by Commissioner Rogers, SECONDED by Commissioner McClure to Approve the Intent to Adopt Ordinance 2017-454 Amending Chapter 17, Section 1703 Safety Policy

A Roll Call Was Taken; All Voted Aye; Motion Passed 5-0

### **XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Josh Ray mentioned that commission has two handouts on being the Tourism report and the other is the 2016 Year in Review for the City. Josh mentioned that we will schedule a workshop on solid waste which will offer curbside recycling in the City limits. Josh also mentioned that the City is currently working on Franchise Fees in the City limits.

Mayor Pro-Tem Sipe mentioned that she attended the Grand Opening of The Hub. She mentioned that the Senior Center is collecting socks for seniors.

Commissioner McClure volunteered at the Senior Center for the Christmas Dinner and mentioned there were 150 meals served.

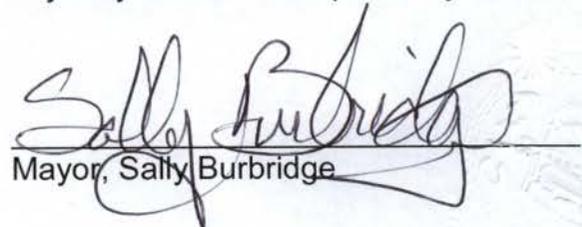
### **XIV. DEPARTMENT REPORTS**

Kate Skinner, Library Director presented a power point on Mango program.

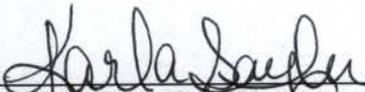
Cindy Iacovetto mentioned that there will be a community dance on January 26 at the center and all ages are invited.

### **XV. ADJOURMENT**

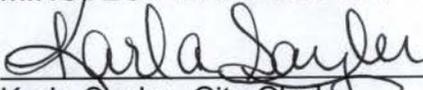
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:43 p.m.

  
Mayor, Sally Burbridge

ATTEST:

  
\_\_\_\_\_  
Karla Saylor, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Karla Saylor, City Clerk



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 1/10/17

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NAME	ADDRESS OR AFFILIATION
Delaina George	COA
Kate Skines	COA - Library
STEVE MUELLER	COA
Tina Roper	COA
Gracie Rasmussen	
Cindy Scopetto	COA - ASCC
Max McIntosh	COA
Adryan Valencia	COA
Debbie Israel	TALON
Chris Hare	SJCFD
Devon Hare	SJCFD - Floca Vista
Jerrie Hollingsworth	cozy critter Pet Hotel
West Mary Clements	ASCA.
Steven Stavedron	CoA
Wilann Thomas	CoA



ATTENDANCE SHEET

**COMMISSION MEETING**

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NAME	ADDRESS OR AFFILIATION
Ken George	COAED / 766 French Drive
Carlton Gray	COA
WALLACE BEGAN	COA-INFO TECH
Luke Durston	1144 Grandview