

CITY OF AZTEC
COMMISSION MEETING MINUTES
January 24, 2017

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was lead by City Attorney Larry Thrower

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by General Services Director Steve Mueller

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Katee McClure; Commissioner Austin Randall; Commissioner Sheri Rogers

Members Absent: None

Others Present: City Manager Joshua Ray; City Clerk Karla Saylor; Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve the Agenda as Presented

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

None

VIII. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Randall to Approve the Consent Agenda with the Exception of Item C, Travel Requests and E, Resolution 2017-1034 Title VI Plan

- A. Commission Closed Session Meeting Minutes, December 19, 2016
- B. Commission Meeting Minutes, December 20, 2016
- C. PULLED
- D. Intergovernmental Agreement with San Juan County for Detention Center Services, Amendment Eight
- E. PULLED
- F. 2017-1033 Surplus

X. ITEMS FROM CONSENT AGENDA

C. Travel Requests

Mayor Pro Tem Sipe pulled item to mention that there are times that travel will come up and will not be able to be presented to commission for approval and she feels that travel is not being abused by staff. Mayor Pro-Tem has asked that the commission take into consideration that when these circumstances arise it be okay to allow travel before approval. Commissioner McClure mentioned that in travel resolution it mentions that if commission cannot approve City Manager may approve travel requests.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner McClure to Approve Employee/Public Official Travel Requests

All Voted Aye; Motion Passed Five to Zero

E. Resolution 2017-1034 Title VI Plan

Commissioner McClure pulled item due to typo on page 6 of the document (Effectuation of Title VI Of The Civil Rights Act of 1964 not 9964).

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Randall to Approve Resolution 2017-1034 City of Aztec Title VI Program and Procedures Document

All Voted Aye; Motion Passed Five to Zero

XI. CITIZENS INPUT

Eddie Chavez 911 El Sol, Aztec NM mentioned that the road he lives on is not on the City's 10 year work plan. He would like to know what it would take to get this road on the plan. Commission advised him to leave his phone number with the City Manager and he would contact him.

XII. BUSINESS ITEMS

- A. Resolution 2017-1035 Moratorium of Customer Generated Electricity

Josh mentioned that there have been a couple of solar projects that have come before and approved by commission. One was with the Aztec Schools and the other at McCoy Elementary. Ken George, Electric Director requested the city place a moratorium on allowing customers to install and connect solar systems to the City's power supply. He has questions that need to be answered before the city can move forward with contracts until the rate study is completed. Aztec Schools Superintendent Kirk Carpenter mentioned that a meeting should have taken place with the City before this came before commission for approval. The schools district is asking to be excluded from the moratorium and have asked that they be included in the cost of service study. There was a 4th Whereas added to resolution stating that the school district will be excluded from the resolution and be allowed to move toward an agreement with the city to expand the McCoy elementary school project up to 543 KW customer generation solar project.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve Resolution 2017-1035 Establishing a Moratorium on Customer Electric Generation with Amendments to Resolution

A Roll Call Was Taken; All Voted Aye; Motion Passed 5-0

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh Ray introduced Mike Mestas new Emergency Manager with San Juan County.

Mayor Burbridge mentioned there will be an executive board meeting tomorrow morning for 4CED. Mayor Burbridge gave an update on the EDAB meeting. She mentioned that there was not a quorum but mentioned that Warren Unsicker, 4CED Director and CEO was in attendance and there were good discussions on items not on the agenda. The Mayor mentioned that she attended a conference call with Josh and Steven Saavadra with Oppsites which is a social media site for Cities and Developers who are looking for locations to develop.

Mayor Pro-Tem Sipe mentioned that she was not at the EDAB meeting. She has MPO and NWNM Seniors Executive meeting on Thursday. She mentioned that the Senior Center is still accepting donations for socks for seniors.

Commissioner Randall mentioned that he attended the Lodger's Tax meeting and there was no quorum.

Commissioner McClure mentioned that she attended a Library Board Meeting.

Larry Thrower will be out of the office next week Wednesday thru Friday for training in Albuquerque.

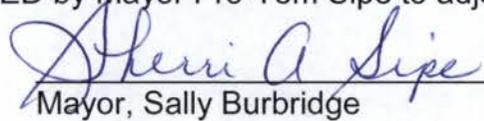
XIV. DEPARTMENT REPORTS

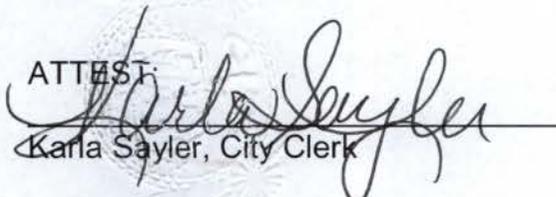
Steven Saavedra, Community Development Director mentioned that the City needs to consider updating the Zoning Codes. He mentioned that he will be working on this within this year and asked that Commission reach out to individuals to find out the needs of the community are and what they would like to see within the community. He mentioned that there he will hold public meetings to get input. He also mentioned that along with a zoning code we should have a comprehensive plan as well.

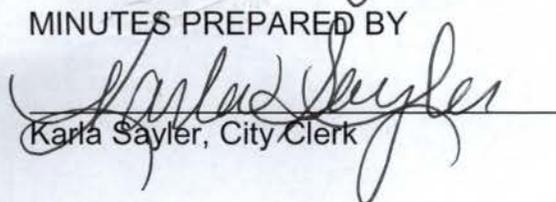
Cindy Iacovetto, Community Center Director mentioned that the Thursday night there is a community dance and mentioned that Steamers and Dreamers event will be February 18, 2017 at the Center. Cindy thanked the City Manager for donating a bed to a senior in need.

XV. ADJOURMENT

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:43 p.m.

 for
Mayor, Sally Burbridge

ATTEST:

Karla Saylor, City Clerk

MINUTES PREPARED BY

Karla Saylor, City Clerk



ATTENDANCE SHEET

COMMISSION MEETING

DATE: 1-24-17

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NAME	ADDRESS OR AFFILIATION
STEVE MURPHY	COA
Delain George	COA
Kate Quinn	COA
MIKE HEAL	COA
BOB WATSON	COA
Tina Roper	COA
WALLACE BEAN	COA - IT
Steven SAavedra	COA
Debbie Israel	TALON
GARY MACIA	AMSD
Kirk M. Carpenter	AMSD
Kirk Carpenter	AMSD
Roger R. Collins	AMSD
Jim Crowley	Citizen
Mike McSTAN	SJC OEM
Eddie Chaves	COA



ATTENDANCE SHEET

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NAME	ADDRESS OR AFFILIATION
<i>Luke Summ</i>	<i>1144 Grand</i>