CITY OF AZTEC
COMMISSION MEETING MINUTES
February 28, 2017

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was lead by Commissioner Austin Randall

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Kaleb Smith

IV. ROLL CALL

Members Present:	Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Katee McClure; Commissioner Austin Randall; Commissioner Sheri Rogers
Members Absent:	None
Others Present:	City Manager Joshua Ray; City Attorney Larry Thrower; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented

VI. PRESENTATION

Michelle Lindsay presented commission with a power point for the Aztec Museum Annual Report on the following:

- Planning-10 Year Capital Analysis Projection
- A Walk Through Time-A Joint Educational Program with Aztec Ruins
- Hours of Operation
- Repairs, Clean Up, And Upgrades such as: Hamblet Cabin Restored, Caboose restored descriptive boards on the 1927 Ford Model TT Truck, storage facility cleaned and new computer system
- Events that took place were Founders Day, Haunted Village and Aztec Sparkles
- Review of Media Attention

- New Addition-Victor Victrola

VI. CITIZEN RECOGNITION

None

VIII. EMPLOYEE RECOGNITION

Josh introduced Kaleb Smith, Student Intern for the HUB. He mentioned that Kaleb volunteers at the HUB as an intern in the afternoons from Aztec High School.

IX. CONSENT AGENDA

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve the Consent Agenda as presented

A. Commission Special Workshop Meeting Minutes, February 13, 2017
B. Commission Meeting Minutes, February 14, 2017
C. Commission Special Meeting Minutes, February 20, 2017
D. Travel Requests
E. NMDOT MAP Application Support Resolution 2017-1039
F. Resolution 2017-1040 Authorizing Signatures for Motor Vehicle Department Bank Account

X. ITEMS FROM CONSENT AGENDA

None

XI. CITIZENS INPUT

None

XII. BUSINESS ITEMS

A. Transit Waste Solid Waste Contract

Josh mentioned that this item is to renew the contract with Transit Waste to provide collection and disposal services for solid waste. He mentioned that the contract expired and that there were two proposals one from Waste Management and the other from Transit Waste and city selected Transit Waste. The contract included for the future implementation of the waste to energy project and language included by WCA for future recycling services. Josh mentioned that the attachment to the contract is the rate structure including the recycling options.

Josh mentioned that the pricing matrix for the cost difference will be determined on the cost per mile basis between the current point of delivery to the landfill in comparison to the point of delivery of the future waste-to-energy location. Josh mentioned that the base fuel cost adjustment will be $2.467 per gallon which will be paid by the City then passed on to customers through the rate structure. He mentioned that rate structure will not change to business customers until April 1, 2017 and residential customers in July 2017. The increase could potentially be about 9%.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve Contract with Transit Waste/WCA to provide Solid Waste Collection And Disposal Services.

All Voted Aye; Motion Passed Five to Zero

B. Intent to Adopt Ordinance 2017-455 Amending the Municipal Code of Aztec, NM 2007, Chapter 16, Article IV, Division 4, Sec 16-211 Solid Waste Rates

Josh mentioned that this is for the City to adopt a rate structure that would use the previously approved Transit Waste Agreement and put the rates into our rate structure. Josh mentioned that this is the first of two potential changes for the rates moving forward.

MOVED by Commissioner Randall, SECONDED by Commissioner Rogers to Approve Intent to Adopt Ordinance 2017-455 Amending the Municipal Code of Aztec, New Mexico, 2007, Chapter 16, Article IV, Division 4, Sec 16-211 Solid Waste Rates

A Roll Call Was Taken; All Voted Aye; Motion Passed Five to Zero

C. Resolution 2017-1041 Opposing CS/HB-174 Local Election Act

Josh mentioned that this HB-174 Local Election Act is a proposed bill to change the way that Municipal elections are handled by moving them and allowing for municipal elections to be moved in line with the national elections such as county and state elections. The intent seems to be is to increase voter turnout through a streamline process potentially eliminating some of the local polling areas to be one centralized area. This would allow the County to take

over all municipal elections and the only thing the City would participate in is financially we would pay .0025 of our general fund each year to the Secretary of State's office and then the state would reimburse the Counties. The Bill has passed in the House and will now go to the Senate to be voted on. The NMML has requested that local governments support to oppose this Bill. Josh mentioned that the City could potentially save some money on the election process and he mentioned that the NMML Clerk's Association is opposed because Municipal Clerk's feel that it is giving up right that they should maintain. Mayor Burbridge mentioned that the NMML voted to oppose this due to giving up rights to Cities.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers to Approve Resolution 2017-1041 Opposing CS/HB-174 Local Election Act

All Voted Aye; Motion Passed Five to Zero

XIII. LAND USE HEARING

A. Conditional Use-Aztec Municipal Schools

Mayor Burbridge opened the Land Use Hearing for Conditional Use-Aztec Municipal Schools. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

Steven Saavadra, Community Development Director mentioned that this is to allow for development and operation of a solar array field at 901 McCoy Avenue. The property is 15 acres and currently accommodated McCoy Avenue Elementary School. The petitioner intends to place 1,596 solar panels on the 3.41 acres. The property is A-1 Agriculture district and allows for conditional uses for booster stations, transformers or pumping stations. Steven mentioned that the solar array filed should not be detrimental to the vicinity as long as noise mitigation, storm water mitigation, landscaping and screening are in place for the project. He reviewed the staff summary with commission on compatibility, external impacts and infrastructure impacts. Community Developments

recommends approving the conditional use permit subject to the 5 findings of fact in the staff summary which are as follows: Submission of complete professional engineered stamp drawings, a visual mitigation plan, professional engineered stamp drawings indicating no change or increase in historical stormwater runoff, a paving agreement, construction and development plans cannot conflict with oil and gas pipelines, easements, and right of ways in the area.

Kirk Carpenter, Superintendent of Schools and Finance Director Gary Martinez were in attendance of the meeting and commented on the project.

MOVED By Commissioner McClure, SECONDED By Mayor Pro-Tem Sipe To Approve The Application For A Conditional Use Permit To Allow For The Operation Of A Solar Array Subject To The Following Conditions At 901 McCoy Avenue, Aztec, NM Tax ID #R0001245 Accepting Findings Of Fact #1-5

A Roll Call Was Taken; Motion Passed Five to Zero

XIV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Josh mentioned that San Juan County Day in Santa Fe at the Legislature will be March 10, 2017. The schools, cities and chambers will be represented on this day.

Mayor Burbridge mentioned that she attended and MPO meeting for Mayor Pro Tem Sipe and mentioned that the top two projects on MPO are Pinion Hills Extension and Aztec Arterial Route. She mentioned that the projects were put on the Transportation Improvement Plan close to the same time frame. She mentioned that per her perceptions since that time our Arterial project has made significant progress in design work, engineer work substantial completion of actual completion of the roadway and mentioned that we have a lesser time frame to complete it and a lesser dollar amount necessary to complete it and questions why the Aztec Arterial project is number 2 on the plan. Josh mentioned that the reason Pinion Hills has been ranked higher is due to projections of traffic flow that each roadway can handle. She mentioned that she attended Municipal Day last week. She mentioned the Bills for Municipal Elections and Lodgers Tax and she got to visit with the representatives from San Juan County. She will have some 4CED meetings coming up.

Mayor Pro-Tem Sipe mentioned if DOT can do the stripping on Main and 550. She also mentioned if we could do something to make it clear on the signage at the arterial route.

Commissioner Rogers mentioned that she will be attending the Mayor's Ball Saturday.

Commissioner Randall mentioned that he was planning on be at the workshop but got tied up at work. He also mentioned that he will be attending the Mayor's Ball.

Commissioner McClure mentioned that the ECHO housing project has been put on hold. She attended the Steam Punk event and attended a meeting at the HUB and went to an event at 550 and mentioned that it was well attended.

XV. DEPARTMENT REPORTS

None

XVI. CLOSED SESSION

Mayor Burbridge moved the meeting into Closed Session pursuant to State Law, Section 10-15-1 (H)(8) Discussion of the purchase, acquisition or disposal of real property or water rights at 8:30 pm. Mayor Burbridge voted aye, Mayor Pro-Tem Sipe voted aye, Commissioner McClure voted aye, Commissioner Rogers voted aye, Commissioner Randall voted aye.

Mayor Burbridge moved the meeting out of closed session at 9:16pm by stating that the only discussion that took place during the closed session was pursuant to State Law, Section 10-15-1 (H)(8) Discussion of the purchase, acquisition or disposal of real property or water rights. Mayor Burbridge voted aye, Mayor Pro-Tem Sipe voted aye, Commissioner McClure voted aye, Commissioner Rogers voted aye, Commissioner Randall voted aye.

XVII. ADJOURMENT

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 9:16 p.m.

Sally Burbridge

Mayor, Sally Burbridge

ATTEST:

Karla Sayler

Karla Sayler, City Clerk

MINUTES PREPARED BY

Karla Sayler, City Clerk

ATTENDANCE SHEET

COMMISSION MEETING

DATE: 2-28-17

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NAME	ADDRESS OR AFFILIATION
STEVE MUELLER	COA
BILL WATSON	COA
KATE SKINNER	COA - Library
Jack Scott	
Kirk Carpenter	AMSD
Ryan Lane	AMSD
Gary Martinez	AMSD
Lukas Durham	1144 Crooland
Michelle Lindsay	Aztec Museum Assoc.
George Trosky	" " "
Debbie Israel	TALON
Dale W. Anderson	Aztec Museum
Steve McCaffrey	Transit Waste
Debbie Klein	Aztec H.S. Key Club
WALLACE BEGAY	COA - IT