CITY OF AZTEC
COMMISSION MEETING MINUTES
April 11, 2017

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was lead by Commissioner Austin Randall

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Electric Director Ken George

IV. ROLL CALL

Members Present:	Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe; Commissioner Austin Randall; Commissioner Sheri Rogers
Members Absent:	Commissioner Katee McClure
Others Present:	City Manager Joshua Ray; City Attorney Larry Thrower; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented

VI. PRESENTATION

A. San Juan Historical Society Annual Update

Zang Wood introduced Andrea Greenaker as the new president for the Historical Society. He then presented the annual report on the Historical Society. He reviewed the 2016 projects, attendees, revenues and expenditures for the year.

B. FY16 Annual Audit Report

Chris Garner with explained the roll of the auditors and explained the items that were tested and looked at in order to complete the audit. He explained the independent auditors report saying that this is the highest audit report and we received an "A" on this

report. Chris reported that our records are in good order and credited the Finance Department. The auditors had one finding last year, which has been corrected. Chris explained that we only had one finding this year as well involving funds being moved into the wrong fund. It is an easy correction and will be fixed by June 30th.

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

None

VIII. CONSENT AGENDA

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Randall to Approve the Consent Agenda as presented, All Voted Aye; Motion Passed 4-0

A. Commission Workshop Meeting Minutes, March 28, 2017
B. Commission Meeting Minutes, March 28, 2017
C. Travel Requests
D. Resolution 2017-1045 Surplus
E. Acceptance of FY2016 Annual Financial Report
F. FY2018 Youth Conservation Corps (YCC) Proposal
G. Special Budget Resolution 2017-1046 NMFA Metropolitan Redevelopment Act Plan
H. Special Budget Resolution 2017-1047 Animal Care Contributions

X. ITEMS FROM CONSENT AGENDA

None

XI. CITIZENS INPUT

Diana Mesch spoke to the Commission concerning potential rate increases for utilities and expressed her concern.

XII. BUSINESS ITEMS

A. Final Adoption of Ordinance 2017-456 Amending Chapter 16, Article II Parks & Recreation Fees by Eliminating Section 16-16 Golf Course Fees

Josh mentioned that this is the final adoption for solid waste rates. He mentioned that there have been no comments and what we would do is change the rates based on

the new rate structure for the solid waste collection per our agreement with Transit Waste, WCA.

MOVED by Commissioner Rogers, SECONDED by Commissioner Randall to Approve Ordinance 2017-455 Amending the Municipal Code of Aztec, New Mexico, 2007, Chapter 16, Article IV, Division 4, Sec 16-211 Solid Waste Rates

A Roll Call Was Taken; All Voted Aye; Motion Passed 4-0

B. Final Adoption of Ordinance 2017-457 Amending Chapter 16, by Creating Article X HUB Incubator Fees

Josh mentioned that this is the final adoption for HUB fees. He mentioned that there have been no comments and these fees would include membership and other activities associated with the HUB.

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve Ordinance 2017-457 Amending Chapter 16, by Creating Article X HUB Incubator Fees

A Roll Call Was Taken; All Voted Aye; Motion Passed 4-0

C. Final Adoption of Ordinance 2017-458 Amending Chapter 2, Article II, Division 4 Governance Policies

Josh mentioned that this is the final adoption for Governance Policies. He said that there have been no comments and this is to update Commission Policies.

MOVED by Commissioner Randall, SECONDED by Commissioner Rogers to Approve Ordinance 2017-458 Amending Chapter 12, Article II, Division 4 Governance Policies

A Roll Call Was Taken; All Voted Aye; Motion Passed 4-0

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

City Manager; Josh Ray mentioned he was pleased with the audit report and recognized our Finance Department. He also mentioned that all departments should be recognized because despite having reduced personnel, declining revenues, and struggle to reduce or keep expenditures level we still managed to have a positive number in the general fund. We are still providing goods and services; best looking parks in the land, immaculate Library, Senior Center serves many people, Animal Control is the most passionate. Our Police Department creates one of the safest communities in New Mexico. We have a top of the line staff and thanked Commission for making sure the City is well maintained despite a 50% decrease to our GRT over the last 5 years. The utility rate study difficult for all of us and we are not taking it lightly. We are trying to make sure that the City is functioning even after this staff is gone and continues to do well. We are investing in our City. He mentioned our biggest challenge is to make 2018 even better. Josh reported that Commissioner Roger's handed in her resignation because of PERA regulations. Her last meeting will be April 25th.

Mayor Burbridge mentioned that she sat in on the Local government panel for Leadership San Juan, lots of budget questions. Our revenues are down 29% since 2012. Everyone in the County is in the same boat. The Mayor was glad to see the audit report. She requested that Debbie with the Talon make it clear that utility rate increases have not been adopted yet, we have only been provided first round recommendations on how much the utilities need to increase.

Mayor Pro-Tem Sipe thanked Zang for all of his years with the Historical Society. She also thanked Kathy and the Finance department for a good audit. She also mentioned that it upsets her to know that there is so much misinformation out there, and reminded everyone that there is still much discussion to come on the utility rates and nothing has been voted on. She mentioned that she has a North West NM Seniors meeting next week and she wished everyone a happy and blessed Easter.

Commissioner Roger's mentioned that she wanted to echo what everyone else said and that it takes a village to work together. She disagreed with the citizen comment made and said she thought we had a great staff and City Manager with a Commission that works together instead of fighting which results in a happier community. She mentioned that she was very sad to have to turn in her resignation letter.

Commissioner Randall mentioned that he agreed with what everyone else said and thanked Josh for being so eloquent. He reported that Tiger Park pond is still being stocked and is very good fishing right now.

XIV. DEPARTMENT REPORTS

Library Director Kate Skinner mentioned that the library is currently conducting a fine amnesty for late fees until Saturday. She mentioned that she attended the Library conference in Las Vegas, NM.

XV. ADJOURMENT

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 7:05 p.m.

Mayor, Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

MINUTES PREPARED BY

Karla Sayler, City Clerk

COMMISSION

Meeting

ATTENDANCE SHEET

DATE: 4-11-17

PAGE: 1 OF 2

---------PLEASE PRINT--------

NAME	Address or Affiliation
Andrea Greenaker	SJCHSOcity
STEVE MUELLER	COA
Carlton Gray	COA
Tina Roper	COA
Delaun [illegible]	COA
Diana [illegible]	Aztec
Wallace Begus	COA IT
MIKE HEAL	COA
Ken George	COAED
Kris Farmer	COA
Kate Skinner	COA