CITY OF AZTEC
COMMISSION MEETING MINUTES
June 13, 2017

I. CALL TO ORDER

Mayor Burbridge called the Meeting to order at 6:08 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was lead by Commissioner Austin Randall

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Electric Director Ken George

IV. ROLL CALL

Members Present:	Mayor Sally Burbridge; Mayor Pro-Tem Sherri Sipe via phone; Commissioner Austin Randall; Commissioner Katee McClure
Members Absent:	None
Others Present:	City Attorney Larry Thrower; City Clerk Karla Sayler; Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Mayor Burbridge, SECONDED by Commissioner Randall to Approve the Agenda Removing Item XII. Land Use Hearings

All Voted Aye; Motion Passed Four to Zero

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

None

VIII. CONSENT AGENDA

MOVED by Commissioner McClure, SECONDED by Commissioner Randall to Approve the Consent Agenda With the Exception of Item E Travel Requests

A. Commission Special Workshop Meeting Minutes, May 15, 2017
B. Commission Special Workshop Meeting Minutes May 17, 2017
C. Commission Workshop Minutes May 23, 2017
D. Commission Meeting Minutes May 23, 2017
E. Pulled
F. Bid 2017-606 Western Drive Reconstruction
G. Bid 2017-614 Annual Chemical Supply Water & Wastewater Treatment
H. Resolution 2017-1049 Utility Account Write off
I. Resolution 2017-1050 Surplus

All Voted Aye: Motion Passed Four-Zero

IX. ITEMS FROM CONSENT AGENDA

E. Travel Requests

Commissioner McClure questioned why three of the requests were being presented late. Ken mentioned that staff did not have registration complete by the time frame that it had to be in and Mayor Pro-Tem Sipe's travel was due to her being the alternate for the Board of Directors and was not aware until a couple of days before the meeting that the director was not going to be in attendance.

MOVED by Commissioner McClure, SECONDED by Commissioner Randall to Approve Employee/Public Official Travel

All Voted Aye; Motion Passed Four to Zero

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

A. Intent to Adopt Ordinance 2017-459 to Amend Chapter 11, Article XI-Body Art Establishments, Section 11-11-3 Prohibition

Utility Director Delain George mentioned that this item is to remove Chapter 3 which is for Prohibition which is for body art establishments which will no longer be required to obtain a waiver and brought to Commission for approval due to being

located within three hundred feet of a private or public elementary school, secondary school or high school, church, or residence.

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve Intent to Adopt Ordinance 2017-459 to Amend Chapter 11, Article XI-Body Art Establishments, Section 11-11-3 Prohibition

A Roll Call Was Taken; All Voted Aye; Motion Passed Four to Zero

B. Intent to Adopt Ordinance 2017-460 Amending Chapter 2, Article V Advisory Boards and Committees

Community Development Director Steven Saavedra mentioned that this is an amendment to adjust the language for the EDAB membership. This will allow an alternate from qualifying entities that make up EDAB and will allow them to be able to vote and contribute to the board. Mayor Burbridge mentioned that two of the seats are by organizations and not individuals.

MOVED By Commissioner McClure, SECONDED By Commissioner Randall To Approve Intent to Adopt Ordinance 2017-460 Amending Chapter 2, Article V Advisory Boards and Committees

A Roll Call Was Taken; All Voted Aye; Motion Passed Four to Zero

C. Appointment of City Commissioner

Commission held interviews with Sheri Rogers and Diana Mesch for the vacant commission seat on June 5, 2017 at a special commission meeting. It was determined that they will appoint and administer the Oath of Office to Sheri Rogers to fill the vacant seat. Judge Carlton Gray administered the Oath of Office.

Moved by Commissioner Randall, SECONDED by Mayor Burbridge to Appoint Sheri Rogers to the Vacant Commission Seat

A Roll Call Was Taken: Motion Passed Three to One Commissioner McClure Voted Nay

XII. LAND USE HEARINGS

PULLED

XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Mayor Burbridge will be attending an MPO meeting tomorrow afternoon and upcoming 4CED meeting this week.

Commissioner Rogers mentioned that she appreciates the opportunity to finish out her term as commissioner.

Commissioner McClure will be attending an ECHO board meeting. She gave a shout out to all that have stopped by her house to talk to her about their concerns in the City.

XIV. DEPARTMENT REPORTS

Judge Gray gave a report on new bond rules.

Kate Skinner mentioned about the community being engaged. She mentioned that the numbers at the library are up from last year.

XV. ADJOURMENT

Moved by Mayor Burbridge, SECONDED by Commissioner Randall to adjourn the meeting at 6:35 p.m.

Mayor, Sally Burbridge

ATTEST:

Karla Sayler, City Clerk

MINUTES PREPARED BY

Karla Sayler, City Clerk

COMMISSION

Meeting

ATTENDANCE SHEET

DATE: 6/13/17

PAGE: 1 **OF** 1

---------**PLEASE PRINT**--------

NAME	Address or Affiliation
Carlton Gray	COA
Delain George	COA
Kate Skinner	COA
MIKE HEAL	COA
Tina Roper	COA
WALLACE BEGAY	COA.
Mark Lewis	504 Sutton St. - Aztec
Dixie Mesch	308 Canadian Aztec
Kathy Land	COA
Sheri Rogers	3521 Rhodes Aztec
Hannah Grover	The Daily Times
David Williams	The HUB
Luke Dunham	144 Greenland Aztec
Ken George	402 S Light Plant Rd