CITY OF AZTEC
WORKSHOP MEETING MINUTES
June 13, 2017

I. CALL TO ORDER

Mayor Burbridge called the Workshop to order at 5:15 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

MEMBERS PRESENT: Mayor Sally Burbridge; Commissioner, Katee McClure; Commissioner Austin Randall

MEMBERS ABSENT: Mayor Pro-Tem Sipe;

OTHERS PRESENT: Finance Director, Kathy Lamb; Electric Director Ken George; Utility Director Delain George; City Clerk, Karla Sayler

A. Utility Rate Study

Mayor Burbridge opened the meeting for Utility Rate Study. She mentioned that she met with Finance Director Kathy Lamb to discuss information on concerns on capital and reserves. Kathy presented commission with printouts on the projects for each of the utilities. Commission and staff reviewed the printouts going through the different models with the different amounts. There was discussion on water rate alternatives and considerations, wastewater rate alternatives and considerations. Kathy has also handed out a sheet with scenarios and philosophy to commission and which was also reviewed. Kathy presented a printout with the amount of customers in each utility and mentioned that there is not the same amount of customers in each utility. The printout does not include multi-unity customers and electric does not include yard lights. Kathy presented commission with a printout with flat rate fees which showed annual revenue generated and the amount it would be by the end of FY2021. The Mayor mentioned that she called Davis Plumbing to get estimates on septic systems and stated that it would cost $33.00 per month for a 1500 gal water tank with about $8000 to install it. The average life span of the septic system if maintained correctly is 20-30 years. The recommendation is to have it pumped every 3 years which is about $180. What it doesn't take into account is you have to have a minimum of ¾ of an acre and there is also the factor that if you sell your property you will have to have it inspected which is a $500-$800 cost. She mentioned that there is a shift of responsibility saying that if there is a shift of responsibility there is also a cost that will need to be paid. Kathy mentioned that we will need to have a few more workshops to determine what direction commission wants to go in and Mayor Burbridge mentioned that she does not want commission to vote until they are comfortable with the utility rate structures which could take a little longer than anticipated.

COMMISSION

WORKSHOP

ATTENDANCE SHEET

DATE: 6/13/17

PAGE: 1 **OF** 1

---------PLEASE PRINT--------

NAME	Address or Affiliation
Carlton Gray	COA
Delain George	COA
[illegible]	COA
MIKE HEAL	COA
BILL WATSON	COA
Steven Sonvera	COA
Cindy [illegible]	COA