

CITY OF AZTEC  
WORKSHOP MEETING MINUTES  
October 10, 2017

**I. CALL TO ORDER**

Mayor Burbridge called the Workshop to order at 4:48 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM

MEMBERS PRESENT: Mayor Sally Burbridge; Mayor Pro-Tem Sipe; Commissioner, Katee McClure; Commissioner Austin Randall

MEMBERS ABSENT: None

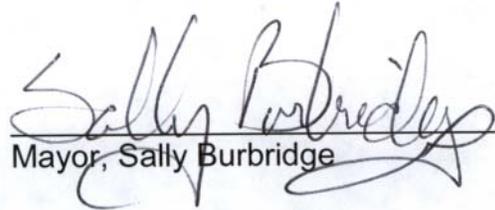
OTHERS PRESENT: City Attorney, Larry Thrower; City Manager Joshua Ray; City Clerk, Karla Saylor

**A. Personnel Policy**

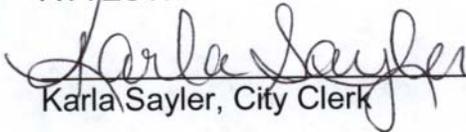
City Manager Josh Ray mentioned that there have been some updates to personnel policy. This workshop is to give commission the opportunity to ask questions and make recommendations to staff on policy changes. Commission reviewed and asked that there be changes to section 10 on Nepotism and asked that staff take number 5 out. Commission members mentioned that family members should be allowed to work for the City if they are qualified for the positions applied for. There were changes to the definition of Family Members throughout the policy. Commissioner McClure questioned the travel policy on aeronautical miles. Josh mentioned that the regulation can be changed on this policy. There was discussion on section 10 on Citations. There was discussion on section 5.26. Mayor Burbridge mentioned that there should be a committee to approve requests to sell vacation for hardship matters. There was discussion on what the hardships should be. Mayor Burbridge and commission mentioned that they would like more time to review the policy and administrative regulations and would like to schedule another workshop to continue discussion on personnel policy.

**II. ADJOURNMENT**

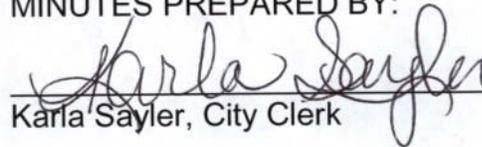
MOVED by Mayor Burbridge to adjourn the meeting at 5:52 p.m.

  
\_\_\_\_\_  
Mayor, Sally Burbridge

ATTEST:

  
\_\_\_\_\_  
Karla Saylor, City Clerk

MINUTES PREPARED BY:

  
\_\_\_\_\_  
Karla Saylor, City Clerk

