

CITY OF AZTEC
COMMISSION MEETING MINUTES
November 28, 2017

I. CALL TO ORDER

Mayor Sally Burbridge called the Meeting to order at 6:00 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

II. INVOCATION

The Invocation was led by Commissioner Austin Randall

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Sheri Rogers

IV. ROLL CALL

Members Present: Mayor Sally Burbridge; Mayor Pro-Tem Sipe; Commissioner Austin Randall; Commissioner Katee McClure; Commissioner Sheri Rogers

Members Absent: None

Others Present: Interim City Manager Steve Mueller, City Attorney Larry Thrower; City Clerk Karla Saylor, Project Manager Ed Kotyk (see attendance sheet)

V. AGENDA APPROVAL

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Agenda as Presented

All Voted Aye; Motion Passed Five to Zero

VI. CITIZEN RECOGNITION

None

VII. EMPLOYEE RECOGNITION

Steve Mueller recognized our City Employees for donating to the ECHO Food Bank and mentioned that this is the fifth year that the City has won Mr. Potato Head for donating the most food per employee between the City of Farmington and San Juan

County. He mentioned that this year 22.79 pounds were donated by the City of Aztec Employees totaling 15,000 pounds of food.

VIII. CONSENT AGENDA

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve the Consent Agenda with the exception of Items A, Commission Workshop Meeting Minutes October 24, 2017

- A. Commission Workshop Meeting Minutes October 24, 2017
- B. Commission Meeting Minutes October 24, 2017
- C. Commission Meeting Minutes November 14, 2017
- D. Commission Special Workshop Minutes November 20, 2017
- E. Election Resolution 2017-1067
- F. Resolution 2017-1068 Surplus

All Voted Aye: Motion Passed Five to Zero

IX. ITEMS FROM CONSENT AGENDA

- A. Commission Workshop Meeting Minutes October 24, 2017

Commissioner McClure mentioned that Commissioner Rogers was left off the attendance on the minutes.

MOVED by Commissioner McClure, SECONDED by Commissioner Rogers to Approve Commission Workshop Meeting Minutes for October 24, 2017

All Voted Aye; Motion Passed Five to Zero

X. CITIZENS INPUT

None

XI. BUSINESS ITEMS

- A. Aztec Sparkles Lighting Incentive

Commission discussed the lighting incentive for holiday lighting contest as presented on the staff summary. This year it was proposed that Residential customers can participate in the contest and receive credits on utility bills along

with participation credits. It was decided that the contest will remain with business owners only not residential customers. The amounts awarded will be \$1,500 for first place, \$1,000 for second place, \$500 for third place and there will be a people's choice this year and the winner will be \$1,000. The amount for participation will be \$75 00. Deadline to have applications in will be December 14 and judging will be December 18-22. Paper ballots must be turned in by December 22 to the Visitor Center. Winners will be posted to the City website by December 28.

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the 2018 Holiday Lighting Contest Initiative as Amended

All Voted Aye; Motion Passed Five to Zero

B. Purchase of Real Property 119 E. Chuska St. 119 S. Church Ave. Aztec NM

Community Development Director Steven Saavedra mentioned that the staff summary outlines the description to purchase the property at 119 E Chuska and 119 S Church which is now being leased by the City of Aztec operated as the Aztec Business HUB/Incubator in the amount of 135,000.00 by January 1, 2018. The Mayor allowed three citizens to speak in support of the HUB, Warren Unsicker, Four Corners Economic Development CEO, Jaclynn Fallon, and Victor Snover.

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Lease-Purchase Agreement for \$135,000 00 of Real Property. The subject property is located at 119 E. Chuska, Aztec NM 87410

Motion Passed 3-2; Commissioner Randall and Commissioner McClure voted Nay

XII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS

Mayor Pro-Tem Sipe thanked staff for donating to the ECHO food bank She mentioned the Christmas lights look good downtown. She attended EDAB meeting and had a conference call with the Consensus Planning for MRA study. She also attended the MPO meeting and mentioned that they are still working on JPA and By-laws for MPO. She mentioned that she met with DOT and talked to them about a fatality on Navajo Dam road in hopes that they take into consideration on working on the road sooner. She mentioned that the decision for the HUB was difficult not only for her but for all the commission and by passing to purchase it she hopes that it brings diversity to the City of Aztec.

Commissioner Rogers mentioned that the employee Thanksgiving potluck was nice and is looking forward to the Employee Christmas Party. She mentioned that she

hopes the community members that support the HUB help commission to get the word out and make it a community involvement if the community wants it here.

Commissioner Randall mentioned that downtown looks very nice with all the lights and that the commission meeting on December 26 will be cancelled.

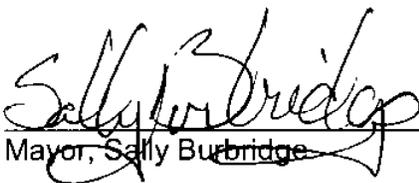
Larry Thrower mentioned that he will be attending the NMML Attorney Association Conference in Albuquerque on Dec 6-8.

XIII. DEPARTMENT REPORTS

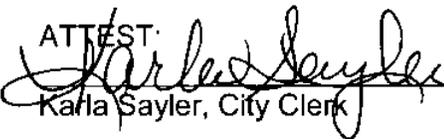
None

XIV. ADJOURMENT

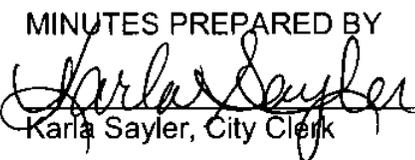
Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 6:55 p.m.



Mayor, Sally Burbridge

ATTEST:


Karla Saylor, City Clerk

MINUTES PREPARED BY


Karla Saylor, City Clerk

