

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
December 12, 2017

**I. CALL TO ORDER**

Mayor Sally Burbridge called the Meeting to order at 6:02 pm at the Aztec City Commission Room, City Hall, 201 W Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Judge Carlton Gray

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by IT Director Wallace Begay

**IV. ROLL CALL**

Members Present: Mayor Sally Burbridge, Mayor Pro-Tem Sipe;  
Commissioner Austin Randall; Commissioner Katee McClure; Commissioner Sheri Rogers

Members Absent: None

Others Present: Interim City Manager Steve Mueller; City Attorney Larry Thrower; Administrative Assistant Sherlynn Morgan; Project Manager Ed Kotyk (see attendance sheet)

**V. AGENDA APPROVAL**

MOVED by Commissioner Randall, SECONDED by Commissioner McClure to Approve the Agenda as Presented

All Voted Aye; Motion Passed Five to Zero

**VI. CITIZEN RECOGNITION**

Mayor Burbridge mentioned how grateful she is and or entire community is to all the first responders, administrators, teachers, and janitorial staff in the Aztec School Shooting mentioning that we owe them all a debt that can probably never be repaid. Aztec School Superintendent Kirk Carpenter recognized and thanked the Aztec Police Department, Chief Heal, Captain Morris, Sargent Gonzales, and SRO Officer Heather Knibbs for their prompt actions and response in the High School Shooting on December 7, 2017 and all other officers involved. He mentioned that this community is certainly

united and that this is our district and our town and nothing is going to change that. He mentioned that since the incident started a healing process has begun due to the way the teachers behaved and because of the help and support of the City. He mentioned that we will always be grateful and thankful to the Police Department and the students that lost their lives and god bless their families.

## **VII. EMPLOYEE RECOGNITION**

Commission thanked and presented the Police Department with a plaque in recognition of the actions taken on December 7, 2017 the Aztec High School Shooting. Chief Heal thanked commission for the recognition and mentioned that the three officers involved are true heroes along with the staff at the school that were involved at the scene. Captain Morris mentioned that the custodian and teachers are true heroes for their actions and involvement that helped with the situation. Chief Heal recognized and swore in Ty Atencio and Matthew McKinney who have just graduated the Academy and have joined the team. Commission thanked and welcomed them to the City of Aztec.

## **VIII. CONSENT AGENDA**

MOVED by Commissioner Randall, SECONDED by Mayor Pro-Tem Sipe to Approve the Consent Agenda

- A. Intergovernmental Agreement with San Juan County for Detention Center Services, Amendment Nine
- B. Resolution 2017-1070 Utility Write Off of Uncollected Utility Accounts
- C. Resolution 2017-1071 Surplus

All Voted Aye: Motion Passed Five to Zero

## **IX. ITEMS FROM CONSENT AGENDA**

None

## **X. CITIZENS INPUT**

None

## **XI. LAND USE HEARING**

- A. Zone change from R-1 Single Family Dwelling District to R-2 Multiple-Family Dwelling District located at 308 & 312 S Main Ave.

Mayor Burbridge opened the Land Use Hearing for Zone change from R-1 Single family Dwelling District to R-2 Multiple-Family Dwelling District located at 308 & 312 S. Main Ave. Mayor Burbridge stated that this hearing would be conducted under Procedures mandated by the New Mexico Court of Appeals in Battershell versus the City of Albuquerque, which were intended to protect the due process rights of our parties. Mayor Burbridge subsequently identified the parties and City Staff. Mayor Burbridge then asked Commission if they would accept the parties and they did. She reviewed the procedures and then asked if any members of the Commission had a conflict of interest, bias, or engaged in ex parte communication, there were none. Mayor Burbridge then swore in the parties and reviewed the Order of Presentation.

Community Development Director Steven Saavedra mentioned that this zone change is a request from Laramie Hardin to change from R-1 single family to R-2 multi-family. The applicant requested the zone change in order to build a multi-family dwelling unit. The applicant is looking to build a four-plex and it would be allowed if the zone changes is allowed, under the current R-1 it would not be allowed. The subject property is 0.2 acres and the minimum lot size is for the R-2 zoning district is 5,000 square feet and it does meet the requirements. Currently the property sits vacant. He mentioned that 312 & 308 S Main Ave are all one lot. Steven mentioned that it is a spot zone but it is compatible to the area. There was one comment received with a concern about parking.

MOVED by Mayor Pro-Tem Sipe, SECONDED by Commissioner Rogers  
Zone change from R-1 Single Family Dwelling District to R-2 Multiple-Family Dwelling District located at 308 & 312 S. Main Ave. and Approve Findings of Facts

A Roll Call Was Taken: All Voted Aye; Motion Passed Five to Zero

## **XII. BUSINESS ITEM**

### **A. Special budget Resolution 2017-1069 Appropriating Funds for the HUB**

Finance Director Kathy Lamb mentioned that the resolution in front of commission is to appropriate funding for the purchase of the building located at 119 E. Chuska which we refer to as the HUB. She mentioned that during the last commission meeting the commission approved the purchase of the property as per the lease agreement but there are no funds appropriated for the purchase. She mentioned that within the staff summary she has identified multiple sources for the funding for the purchase as well as the improvements that need to be made and increased operating expenses Mayor Pro-Tem expressed that she would like to see us go into a interfund with joint utility and use money from economic development fund. Commission reviewed the different funding on the staff summary and came to the decision on using the interfund loan and funding from economic development fund.

MOVED by Commissioner McClure, SECONDED by Commissioner Randall to Approve Draft Special Budget Resolution 2017-1069 which will include \$217,000 loan from Joint Utility O&M to General Fund and \$50,000 from Economic Development Fund to General Fund for the improvements and increased operating costs of the Aztec HUB

A Roll Call Was Taken. Motion Passed, Five to Zero

### **XIII. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Steve thanked City staff for helping any which way on the day of the Aztec Shooting at the city complex and said we have a heck of a crew.

Mayor Burbridge echoed what Steve said. She also mentioned that the bonfire will be at North Main and all the people that are coming in support of the tragedy and mentioned that she had words with one of the TV stations and mentioned that if the media is putting microphones to the kids they will be asked to leave because this is our community coming together not a national media event. She mentioned that this is another community event for us to come together and mentioned that it was requested by Casey's mother to have the event.

Mayor Pro-Tem Sipe mentioned how thankful she is for the City Staff the Schools and school staff and Police Department and four officers, surrounding cities and the County on how they all responded on the day of the shooting for helping and supporting us and mentioned how grateful she is to live in this city. She mentioned that a lot of us had family at the school that day and mentioned how it touched us directly waiting to see who was hurt. She mentioned that we need to especially remember the families that lost their family members that day. She also mentioned that she has a NWNMS meeting tomorrow in Bloomfield and EDAB meeting next Thursday and mentioned that the City employee Christmas Party is Saturday at Rubia's.

Commissioner Rogers mentioned she is extremely grateful to live in this community to see all of the support and love coming from the entire community from every department every school and all the small acts of kindness bring tears to her eyes because you can feel the love and support pouring out from everywhere. She has yet to hear a negative word about anything about the day and the outcome of the day. It could not have been done better in her opinion.

Commissioner Randall mentioned that he is very proud and feels very safe to live here and thank Chief Heal for the safety of the City

Commissioner McClure mentioned that the City that day came together and mentioned that it was nonpartisan and on a religious level nondenominational and

mentioned why can't we be like this all the time and mentioned that maybe we can take this as a lesson to be like this all the time because that's all that really matters.

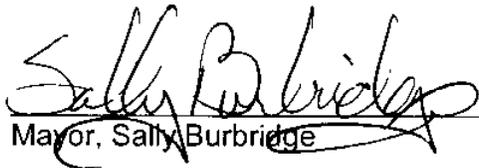
Larry Thrower mentioned that he was at a training in Albuquerque last Thursday when the tragedy happened and mentioned that as a body and individually around the state people were offering support and prayers and mentioned that it's a tragedy and seeing that kind of out pouring is also a good thing for the community in terms of going forward.

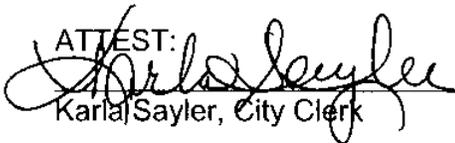
**XIV. DEPARTMENT REPORTS**

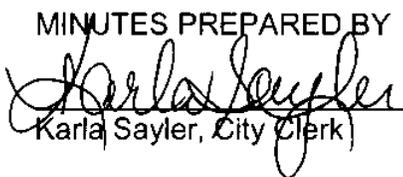
None

**XV. ADJOURNMENT**

Moved by Mayor Burbridge, SECONDED by Mayor Pro-Tem Sipe to adjourn the meeting at 7:00 p m

  
\_\_\_\_\_  
Mayor, Sally Burbridge

ATTEST:  
  
\_\_\_\_\_  
Karla Saylor, City Clerk

MINUTES PREPARED BY  
  
\_\_\_\_\_  
Karla Saylor, City Clerk

