

CITY OF AZTEC  
COMMISSION MEETING MINUTES  
February 13, 2018

**I. CALL TO ORDER**

Mayor Sally Burbridge called the Meeting to order at 6:02 pm at the Aztec City Commission Room, City Hall, 201 W. Chaco, Aztec, NM.

**II. INVOCATION**

The Invocation was led by Commissioner Austin Randall

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Sheri Roger's

**IV. NEW MEXICO PLEDGE**

The New Mexico Pledge was led by Commissioner Sheri Roger's

**V. ROLL CALL**

Members Present: Mayor Sally Burbridge; Commissioner Austin Randall; Commissioner Sheri Rogers; Commissioner Katee McClure

Members Absent: Mayor Pro-Tem Sipe

Others Present: City Attorney Larry Thrower; City Clerk Karla Saylor; Project Manager Ed Kotyk (see attendance sheet)

**VI. AGENDA APPROVAL**

MOVED by Commissioner Randall, SECONDED by Commissioner Katee McClure to Approve the Agenda

All Voted Aye; Motion Passed Four to Zero

**VII. PRESENTATION**

Aztec Museum Report Activities Report 2017/ Plans 2018

Michelle Lindsey presented for the Aztec Museum Association. She mentioned that they applied for a grant from the NM Historical Society and they received \$7,865.00 which allowed them to digitize over 9000 records. They received a grant from the City of Aztec which allowed them to extend their 2017 season by 1 month and they were also

able to do some major repairs on the building. She mentioned that in 2017 they had 2334 visitors which is down from previous years because of closures due to construction. They completed numerous projects; Facebook and Trip advisor reviews are good and increasing.

Brian Hagarty provided the financial review. He mentioned that it costs about \$250 a day to run the facility when they are open and \$100 to run when they are closed. He mentioned that they usually have about an \$18,000 deficit a year. He mentioned that this year they would be requesting \$20,000 from the City of Aztec to continue improvements, to help improve quality of life in community and improve tourism. The museum wants to create more revenue.

Michelle finished the presentation by thanking the City of Aztec for the past grant awards and support for building and ground maintenance. She mentioned that the goals for next year are to increase programing, increased visitor experience, extend business days and hours.

#### **VIII. CITIZEN RECOGNITION**

None

#### **IX. EMPLOYEE RECOGNITION**

Chief Mike Heal swore in new Police Officer Matthew Bedonie. He introduced newly appointed Corporal William Anderson and his wife Mia Anderson.

#### **X. CONSENT AGENDA**

MOVED by Commissioner Randall, SECONDED by Commissioner Rogers to Approve the Consent Agenda as given

- A. Commission Workshop Meeting Minutes January 23, 2018
- B. Commission Meeting Minutes January 23, 2018
- C. Resolution 2018-1074 Surplus

All Voted Aye: Motion Passed Four to Zero

#### **XI. ITEMS FROM CONSENT AGENDA**

None

#### **XII. CITIZENS INPUT**

None

#### **XIV. BUSINESS ITEM**

##### **A. Clean Water State Revolving Fund 21 (CWSRF) Outfall Line Loan Closing**

Kathy Lamb, Finance Director explained that the construction was completed several months ago. Kathy mentioned that the loan paperwork has been filed to close the loan which the closing date was January 8, 2018. Kathy mentioned that in the process NMED advised that through a rural change and some changes in regulations within the EPA which is the funding agency for this loan there were some opportunities for the City one being that the EPA had lowered the interest rates that NMED changed how they were calculating income for the community and also extended the terms of the loan length. The original terms were 3% for 20 years and the new terms are 1.2% for up to 30 years on the loan. She mentioned that the discussion during the workshop it was determined that the City would go with the 30 year term with the understanding that this loan can be prepaid at any time without any penalties and extra payments can be made at any time. Kathy mentioned that this loan is secured by the net utility revenues and the savings with the new terms is approximately \$500,000.

MOVED by Commissioner Rogers, SECONDED by Commissioner Randall to Approve Clean Water State Revolving Fund 21 Outfall Line Loan Closing

All Voted Aye: Motion Passed Four to Zero

#### **XV. CITY MANAGER/COMMISSIONERS/ATTORNEY REPORTS**

Mayor Burbridge mentioned that she had an invitation for the San Juan County Office of Emergency Management Homeland Security Orientation on March 14<sup>th</sup> and said she would extend it to anyone who is interested.

Commissioner Rogers mentioned that it was nice to attend the Municipal Day conference and also touch base with our senators and representatives on the arterial route. She mentioned that they were already ahead of us and had already insured that the funds were guaranteed to move onto this next year. She said they were all very receptive and supportive. She mentioned that she stayed for the PNM hearing which failed but now there is an alternative.

Commissioner McClure mentioned that early voting begins February 14<sup>th</sup> and runs through March 2<sup>nd</sup> and reminded people to get out and vote.

City Attorney, Larry Thrower mentioned that he would be out of town on February 22-24 for a seminar in Albuquerque.

#### **XVI. DEPARTMENT REPORTS**

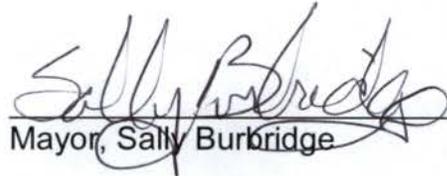
Judge Gray mentioned that the House Bill for automation fees will be going on the house floor which will increase fees from \$6 to \$10.

Senior Center Director, Cindy Iacovetto mentioned the Streamer's and Dreamers event will be on February 24<sup>th</sup> and invited everyone to attend. She mentioned that they got new carpet and thanked the General Services Department for their help.

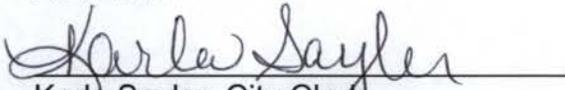
Community Development Director, Steven Saavedra mentioned that the MRA study is still taking place and are looking for suggestions and input. Steven said that it is better to get ideas now instead of later.

#### **XVII. ADJOURNMENT**

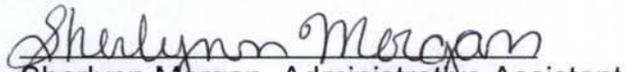
Moved by Mayor Burbridge, SECONDED by Commissioner Austin Randall to adjourn the meeting at 6:45 p.m.

  
Mayor, Sally Burbridge

ATTEST:

  
Karla Saylor, City Clerk

MINUTES PREPARED BY:

  
Sherlynn Morgan, Administrative Assistant

