

CITY OF AZTEC  
COMMISSION WORKSHOP MEETING MINUTES  
Tuesday September 13, 2022

CALL TO ORDER

Mayor Michael A. Padilla called the workshop to order at 5:00 pm at Aztec City Hall, 201 W. Chaco, Aztec NM 87410

Members Present: Mayor Michael A. Padilla, Sr.; Mayor Pro-Tem Ken George; Commissioner Colby King; and Commissioner Jim Crowley; Commissioner Austin Randall

Members Absent: NONE

Others Present: Interim-City Manager Jeff Blackburn; City Clerk Karla Saylor

A. Discussion on Commission Priorities

Mayor Padilla opened the workshop by mentioning the Commission's Strategic Plan that Commission has been asked to prioritize.

Special Projects Ed Kotyk mentioned the Strategic Plan and presented Commission with a list that staff believe should be considered when starting the Strategic Plan. He mentioned that staff would like guidance on how to prioritize the list and move forward with either workshops or retreats.

Acting City Manager Chief Michael Heal mentioned the list presented to Commission is composed of items that staff produced and would like Commission's input on what other items they would like to see on the list.

Mayor Padilla mentioned he would like project updates, commencement of the project, progress of the project the City and total financial impact.

Chief Heal mentioned to Commission that they will take the list with them and produce what they feel are City priorities.

Ed Kotyk mentioned developing a calendar to schedule the items needing follow up or discussion. He also mentioned creating a deadline for finalizing the list so they can get a timeline for projects.

Mayor Padilla mentioned Commission will have a retreat in October. Chief Heal mentioned the project management team that meets every Thursday morning at 7:30.

B. City of Aztec Pay Plan Update

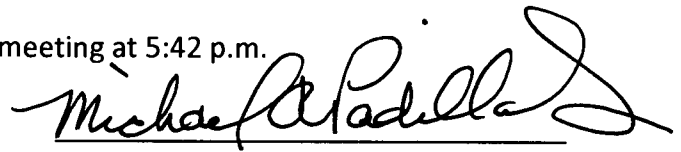
Finance Director Anthony Bolling mentioned the current pay scale and the new proposed condensed pay scale. Staff researched data on current job descriptions in New Mexico to get the range on the new pay scale.

He mentioned they compiled a new performance review form and now all employees will be on the pay scale and after two good annual reviews they would be eligible for an increase. Anthony mentioned the total cost increase would be just under \$100,000 and will address the employees not yet addressed. Chief Heal mentioned that the pay raise will help increase in employee retention and help attract future employees.

Anthony mentioned the funds will be coming from the general fund and joint utility funds. Mayor Padilla inquired if Commission approved the plan at the next Commission meeting if Anthony's team can have it implemented by the beginning of November, Anthony mentioned that it would be ready by November.

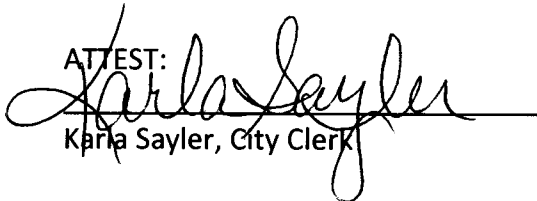
**ADJOURNMENT**

Moved by Mayor Padilla to adjourn the meeting at 5:42 p.m.

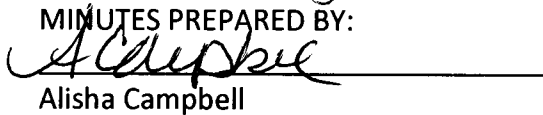


Mayor Michael A. Padilla Sr.

ATTEST:

  
Karla Sayler, City Clerk

MINUTES PREPARED BY:

  
Alisha Campbell