

**CITY OF AZTEC
COMMISSION MEETING MINUTES
Tuesday October 10, 2023**

CALL TO ORDER

Mayor Michael A. Padilla Sr. called the meeting to order at 6:00 pm at Aztec City Hall, 201 W. Chaco, Aztec NM 87410

INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation led by Electric Director Denver DeWees
United States Pledge of Allegiance led by Commissioner Austin Randall
New Mexico pledge of Allegiance led by Commissioner Austin Randall

ROLL CALL

Members Present: Mayor Michael A. Padilla, Sr.; Mayor Pro-Tem Kenneth George;
Commissioner Austin Randall; Commissioner Jim Crowley; and
Commissioner Colby King

Members Absent: NONE

Others Present: City Manager Jeff Blackburn; City Clerk Karla Sayler, City Attorney Steve
Murphy

APPROVAL OF AGENDA ITEMS

MOVED by Commissioner Randall to Approve Agenda Items as presented, SECONDED by
Commissioner Crowley

All Voted Aye: Motion Passed Five to Zero

CONSENT AGENDA

- A. Commission Meeting Minutes September 26, 2023
- B. Approval of EDAB Members
- C. Resolution 2023-1383 Approving the Disbursement of Funds from The State of NM For
Hiring Of LE Officers/Support Positions
- D. Purchase Substation Testing and Evaluation Services Exceeding \$60,000.00
- E. Resolution 2023-1385 Municipal Surplus
- F. City of Aztec and Municipal Schools School Resource Officer MOU
- G. Community Development Destruction of City Documents/Records

MOVED by Commissioner Randall to Approve the Consent Agenda; SECONDED by Mayor Pro-Tem
George

All Voted Aye: Motion Passed Five to Zero

ITEMS REMOVED FROM CONSENT AGENDA

NONE

CITIZENS INPUT

NONE

BUSINESS ITEMS

- A. Resolution 2023-1384 Accepting the EMNRD Grant for Engineering and Pre-Construction Assessments for the Ancient Trails Solar BESS Facility and Adding to the FY24 Budget

Denver DeWees provided Commission a packet and informed them of the Grant they were awarded for \$170,000 for pre-engineering and design from the EMNRD for the Ancient Trails Solar Field.

MOVED by Commissioner Crowley to APPROVE Resolution 2023-1384 Accepting the EMNRD Grant for Engineering and Pre-Construction Assessments for the Ancient Trails Solar BESS Facility and Adding to the FY24 Budget; SECONDED by Commissioner Randall

A Roll Call was Taken:

These Voting Aye: Mayor Padilla
Mayor Pro-Tem George
Commission Crowley
Commission Randall
Commissioner King

These Voting Nay: NONE

Motion Passed Five to Zero

- B. Special Budget Resolution 2023-1386

MOVED by Commissioner Randall to APPROVE Special Budget Resolution 2023-1386; SECONDED by Mayor Pro-Tem George

A Roll Call was Taken:

These Voting Aye: Mayor Padilla
Mayor Pro-Tem George
Commission Crowley
Commission Randall
Commissioner King

These Voting Nay: NONE

Motion Passed Five to Zero

C. Intent to Adopt Ordinance 2023-536 Amending Chapter 20 Signs

The Commission has requested that the Community Development Director Andrew DiCamillo amend the ordinance by changing some language on the permitting section, appeal section and review the application fees. The ordinance will be updated and submitted for final approval of commission in the November meeting.

Andrew clarified that the sign code has needed revision for some time and that is what they are trying to get done in amending ordinances. The Commission suggested possibly scheduling a workshop to review the draft Ordinance after revisions are made.

MOVED by Commissioner Randall to APPROVE Intent to Adopt Ordinance 2023-536 Amending Chapter 20 Signs with Amendments as discussed; SECONDED by Mayor Pro-Tem George

A Roll Call was Taken:

These Voting Aye: Mayor Padilla

Mayor Pro-Tem George

Commission Crowley

Commission Randall

Commissioner King

These Voting Nay: NONE

Motion Passed Five to Zero

D. Intent to Adopt Ordinance 2023-537 Amending Chapter 23, Subdivision, removing the Requirement of Final Plats being submitted on Mylar

Andrew DiCamillo informed the Commission that this ordinance is to amend the process for final plats that are submitted to the County Clerk. Submittal requirements format removing requirement of final plats being submitted on mylar due to the recordation of plats are no longer required. The County Clerk will be scanning in plats and does not keep a hard copy of the Mylar, the signatures will now be done on paper and scanned after all signatures are received.

MOVED by Mayor Pro-Tem George to APPROVE Intent to Adopt Ordinance 2023-537 Amending Chapter 23, Subdivision, removing the Requirement of Final Plats being submitted on Mylar with Amendments as discussed; SECONDED by Commissioner Randall

A Roll Call was Taken:

These Voting Aye: Mayor Padilla

Mayor Pro-Tem George

Commission Crowley
Commission Randall
Commissioner King

These Voting Nay: NONE

Motion Passed Five to Zero

E. Resolution 2023-1387 Amending Resolution No. 2018-1087 Metropolitan Redevelopment Area (MRA) To extend the boundary Map of the current MRA.

Commission asked for clarification from Community Development Director Andrew DiCamillo. Andrew informed the Commission that this would incorporate vacant land so the City can offer greater incentives for developers. Mayor Padilla asked Andrew if the County is receptive, Andrew stated that County Commissioner Steve Lanier and Deputy County Manager Steven Saavedra are receptive to discussing a joint powers agreement.

MOVED by Commissioner Randall to APPROVE Resolution 2023-1387 Amending Resolution No. 2018-1087 Metropolitan Redevelopment Area (MRA) To extend the boundary Map of the current MRA; SECONDED by Commissioner King

A Roll Call was Taken:

These Voting Aye: Mayor Padilla
Mayor Pro-Tem George
Commission Crowley
Commission Randall
Commissioner King

These Voting Nay: NONE

Motion Passed Five to Zero

COMMISSIONER, CITY MANAGER, DEPARTMENT REPORT

Mayor Padilla commended General Services Director Charles Dobey, his crew and all volunteers for the hard work they put in for the Highlands Games. He also asked Commission to give direction to the City Manager as City Attorney Steve Murphy has agreed to a month-to-month contract until another attorney is hired. He informed the Commission of the concerns he has encountered regarding the purchase of the John Chaffey property. Andrew DiCamillo let them know that it is in the process but has not yet been purchased.

Mayor Pro-Tem George would like to sit in on the interview for the attorney that applied for the City Attorney position. Steve Murphy believes that the RFP for City Attorney should go back out since

there was only one application and should be advertised in more places. Mayor Pro-Tem would like to schedule a round table/retreat for discussion on the direction of the Commission.

Commissioner Crowley would like to see the addendum to Steve Murphy's contract come before the Commission. He reminded the Commission that house addressing is very important for first responders. He also would like to schedule a time to do the City Manager's review, Mayor Padilla would like to schedule it before the end of the year. Commissioner Crowley gave an update on 4CED, they are still looking for a new CEO.

Commissioner King also commended Charles, PD, and staff for their work on the Highlands Games

Commissioner Randall mentioned that early voting started today.

City Manager Jeff Blackburn let Commission know that Waste Management is sponsoring a tent at the balloon fiesta. He also presented Commission with the City's current monthly financial status and quarterly report.

Electric Director Denver DeWees gave an update on projects that the Electric Department is working on;

- Submission of quote and final review for the museum
- System improvements
- Pole replacements
- Hwy 173 TND services have been retained for the project.

Community Development Director Andrew DiCamillo updated Commission on his department;

- Residences are being constructed around the city.
- EDAB updates, 2 applications for in house economic fund have been submitted.
- Global Site Selection Conference he attended.
- Water Commission Board meeting, water line extension between Aztec and Bloomfield was discussed, they would like to be involved.

Public Works Director Ruben Salcido updated Commission on his department and projects they are working on;

- Staffing, maintenance is fully staffed Water division lacks one.
- Arterial and reservoir projects have seen no movement from the State.
- McWilliams Road price increase
- Hwy 173 findings have been completed.
- In house projects for asphalt on Pueblo and Ute and on Anasazi.

Finance Director Jennie Achee presented Commission with an audit update; the auditors sent a confidential MEMO to Commission with their update.

Interim Police Chief Joseph Gonzales updated the Commission on what is going on in his department;

- Hiring of Certified Officer

- Commended first responders on the drill they attended.

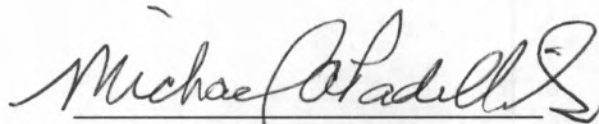
General Services Director Charles Dobey updated the Commission on what his department has been working on;

- Thanks for the Highlands games support.
- Fall clean up on October 20th.
- Fall Festival this weekend.

City Manager Jeff Blackburn asked for direction on the November and December Commission meetings, Commission would like to do the first meetings of each month.

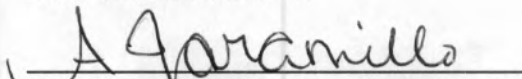
ADJOURNMENT

MOVED by Mayor Padilla to adjourn the meeting at 7:27pm

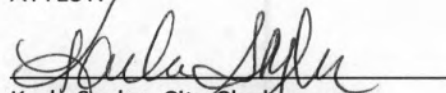


Mayor Michael A. Padilla, Sr.

MINUTES PREPARED BY:


Alisha Jaramillo, Administrative Assistant

ATTEST:


Karla Saylor, City Clerk