



**CITY OF AZTEC
EMERGENCY DETERMINATION FORM**

NOTICE EM 2015-0508

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

Emergency procurement must be posted within three business days of awarding an emergency procurement.

I. Name of Department: General Services/Parks
Department Head: Steve Mueller
Telephone Number: 1-505-334-7664

II. Name of prospective Contractor: Greenworks Enterprises Inc.
Address of prospective Contractor: P.O. Box 30051
Albuquerque, NM 87190-0051
Amount of prospective contract: \$13,749.75
Term of prospective contract: June 2015

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

Replace Sigma PLC control panel on Aztec Municipal Golf Course Watertronics pump station
Surge protection for PLC
2 year warranty
Travel to worksite and installation of PLC unit

Certified by:

Date: _____

City Purchasing Agent

Internal Review by:

Date: 6.3.15

Kawant
City Finance Director

APPROVED:

Date: _____

City of Aztec City Manager

- IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. (Do not use “technical jargon;” use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

Current PLC on Watertronics Pump Station has failed. We are currently unable to automatically irrigate the golf course. We are currently irrigating manually which severely impacts the day to day operations of the grounds maintenance at the golf course. Greenworks Enterprises Inc. is the regional distributor for Watertronics products.