



CITY OF AZTEC EMERGENCY DETERMINATION FORM

EM #2015-0511

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

Emergency procurement must be posted within three business days of awarding an emergency procurement.

I. Name of Department: INFORMATION TECHNOLOGY
Department Head: WALLACE BEGAY
Telephone Number: 505-334-7688

II. Name of prospective Contractor: DRIVE SAVERS, DELL COMPUTERS & ADG
Address of prospective Contractor: _____

Amount of prospective contract: \$30,000
Term of prospective contract: JUNE 2015

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

Drive Savers will process all 5 SATA Drives, that are part of Dell R520 server in Raid 5 Configuration, goal is retrieve all data, word, excel, pdf, .jpg, tiff, files , etc. DriveSavers will copy recovered data to a 3 TB Portable Drive, send back working and non working drives over night.

Failed web credit card process server replaced by Dell Computers and ADG will configure proprietary services.

IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. (Do not use “technical jargon;” use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

Drive Savers is a recommended Dell partner that specializes in data recovery on hard drives that have had physical failure or damage.

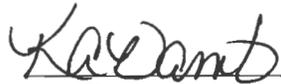
Certified by:

Date: _____

City Purchasing Agent

Internal Review by:

Date: 6.3.15



City Finance Director

APPROVED:

Date: _____

City of Aztec City Manager