



CITY OF AZTEC
EMERGENCY DETERMINATION FORM
Notification Number: EM 2016-545
Post Date: 11.12.15

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

Emergency procurement must be posted within three business days of awarding an emergency procurement.

- I. Name of Department: **Public Works**
Department Head: **William Watson** *WJ* 11/12/15
Telephone Number: **505.334.7660**
- II. Prospective Contractors (Name & Address):
Rinker Materials, 3400 NM-528, Bernalillo, NM 87004

- III. Amount of prospective contract: **\$45,000**
IV. Term of prospective contract: **Single Purchase**

- III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

Purchase pre-cast concrete box culverts for emergency installation on Lover's Lane where the road crosses over the Lower Animas Ditch.

City will be purchasing 12 - 5' x 5' ID x 8 ft sections concrete box culverts delivered to Aztec, NM.

- IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. (Do not use "technical jargon;" use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

The existing concrete box culvert walls have failed and are collapsing into the structure.

Time sensitive construction is required due to the ditch water season which will begin to flow mid-March and the time necessary to manufacture the concrete culverts. Imperative the culverts are ordered ASAP to extend the construction period as much as possible. Competitive bidding would take too long to accomplish goal of having box installed before ditch water flows through the construction area.

Certified by:

Date: 11.12.15

Kawant
City Purchasing Agent

Internal Review by:

Date: 11.12.15

Kawant
City Finance Director

APPROVED:

Date: 11/12/15

[Signature]
City of Aztec City Manager