



**CITY OF AZTEC
EMERGENCY DETERMINATION FORM**

Notification Number: EM2016-572

Post Date: 05/26/2017

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

Emergency procurement must be posted within three business days of awarding an emergency procurement.

- PUBLIC WORKS**
- I. Name of Department:
Department Head: **WILLIAM WATSON P.E.**
Telephone Number: **505-334-7660**
- II. Prospective Contractors (Name & Address):

**BAKER UTILITY
ESSCO
HD WATERWORKS
OMI**

- III. Amount of prospective contract: **\$15,000.00**
- IV. Term of prospective contract: **MAY/JUNE 2016**

- III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

PROVIDE 16" GATE VALVE AND ADDITIONAL PARTS WHICH MAY BE NECESSARY FOR CITY STAFF TO INSTALL VALVE AT WATER TREATMENT PLANT.

- IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. (Do not use "technical jargon;" use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

THE INSTALLATION OF THE HAMPTON ARROYO WATERLINE AND TIE-IN TO EXISTING WATER MAIN REQUIRED A 16" WATER VALVE TO BE CLOSED. DURING THIS PROCESS, THE VALVE BROKE.

QUOTES HAVE BEEN SOLICITED FROM VENDORS; PURCHASE WILL BE BASED PRIMARIILY ON AVAILABILITY OF VALVE AND PARTS.

Certified by:

Date: 5.26.16

Kayant
City Purchasing Agent

Internal Review by:

Date: 5.26.16

Kayant
City Finance Director

APPROVED:

Date: 5/26/16

[Signature]
City of Aztec City Manager