



CITY OF AZTEC
REQUEST FOR QUOTATION
RFQ 2016-566 REVISED 5/3/2016

DATE: April 26, 2016	RETURN TO: CITY OF AZTEC Purchasing Office	THIS IS NOT AN ORDER
RFQ #: 2016-566	ATTN: RFQ #2016-566	
DUE DATE: May 11, 2016	201 W CHACO	
TIME: 3:00 pm	AZTEC NM 87410 EMAIL: klamb@aztecnm.gov PHONE: (505) 334-7653 FAX: (505) 334-7649	

NAME OF COMPANY SUBMITTING QUOTE: _____

NEW MEXICO IN STATE PREFERENCE	PAYMENT TERMS	LICENSE	TIME REQUIRED TO COMPLETE
# _____ <u>In-State or Veteran's Preference will be applied to only those certified vendors who have completed item 6 or 7 below.</u> <u>Number and certificate must be provided to be considered.</u>	_____ % _____ DAYS NET 30 DAYS AFTER RECEIPT OF INVOICE	Inspector License Number: _____	Identified Below by Tank

The City of Aztec is requesting quotes for **Water Tank Inspection and Sediment Removal** to include written report for each tank and pictures of areas of concern identified during inspection. For all tanks specified: Inspection shall conform to API 653 standards for an internal visual inspection of all tanks while in operation. Quote is also requested for structure inspection of selected tanks specifically minimum remaining thickness. The City reserves the right to select any combination of services quotes. This quote request does not include repairs. Quote amounts do not include tax. Information specific to each tank begins on page 4 of this quotation request.

DESCRIPTION	Time To Complete Inspection and Sediment Removal	Time to Deliver Written Report to City	PRICE FOR INTERNAL VISUAL INSPECTION AND SEDIMENT REMOVAL	PRICE FOR STRUCTURE INSPECTION
East Tank			\$	\$
West Tank			\$	\$
Airport Tank			\$	\$
Lower East Tank			\$	
Upper East Tank			\$	
Bladder Tank			\$	

Refer all questions regarding this Request for Quotation to Andrew Galloway at (505) 334-7610 or email agalloway@aztecnm.gov

1. RFQ should be based on FOB Destination with freight allowed and must indicate normal lead time and/or best delivery date on the items listed.
2. This RFQ and any required documents must be received by the Department indicated on the RFQ by the date and time indicated.
3. All supplies and components quoted shall be new unless indicated otherwise. Any quotes submitted for used or reconditioned supplies or components will be considered non-responsive. Quotes must be valid for a minimum of 30 days.
4. The RFQ Number shall appear on all quotations and related correspondence.
5. Vendor has received certification from the State Purchasing Agent for Resident/Contractors Certification. Bidder has been issued the above Certification # and is therefore eligible for the 5% preference credit. In-state certification approval is required at the time of the quote opening to be eligible for in-state preference.
6. **RESIDENT VETERANS PREFERENCE:** In accordance with Sections 13-1-21 and 13-1-22 NMSA 1978 and effective July 1, 2012, a new resident veteran's business preference has been implemented. The Taxation and Revenue Department (TRD) will be issuing a three (3) year certificate to each qualified business. Businesses are required to reapply to TRD every three (3) years with the proper documentation to renew their certificate. Attached is one form to be completed and returned with your quote if your firm will qualify for this preference. The veteran's preference will not be extended without the certificate from TRD and the attached Resident Veterans Preference Certification (next page). This preference is separate from the in-state preference and is not cumulative with that preference.
7. RFQ's may be returned via email, fax or USPS. (Reference Item #2)
8. By law (Section 13-1-191, NMSA, 1978) the City is required to inform Vendors of the following: (1) it is a third-degree felony under New Mexico law to commit the offense of bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); (2) it is a third-degree felony to commit the offense of demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); (3) it is a fourth-degree felony to commit the offense of soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA, 1978); (4) it is a fourth-degree felony to commit the offense of offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).

SUBMITTED BY (PRINTED NAME):

SIGNATURE:

(To be a valid offer, authorized Company representative must sign)

COMPANY NAME:

DATE: _____

ADDRESS: _____

TELEPHONE#: _____

FAX#: _____

EMAIL: _____

TAX ID NUMBER:

IF WORK IS TO BE PERFORMED IN AZTEC, THE FOLLOWING IS REQUIRED TO BE CURRENT:

AZTEC BUSINESS LICENSE: _____

NM CONTRACTOR'S LICENSE: _____

CLASSIFICATIONS:

CURRENT INSURANCE CERTIFICATE MUST BE ON FILE WITH CITY OF AZTEC FINANCE DEPARTMENT PRIOR TO WORK COMMENCING.

Resident Veterans Preference Certification

_____ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box only

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$1M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$1M but less than \$5M allowing me the 8% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$5M allowing me the 7% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I understand that knowingly giving false or misleading information on this report constitutes a crime."

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

(Signature of Business Representative)* (Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven to be incorrect.

**CITY OF AZTEC
WATER TANK SPECIFICATIONS
RFQ 2016-566**

Tank Description	Diameter	Height	Type	Towers	Ladders		Hatches	Baffles	Last Cleaning	Intakes, Screens or Trash Rakes	Est Sediment & Type
					Exterior	Interior					
East Tank	107	30	Steel Welded	No	Yes	Yes	At least 24"	No	2010	No	Silt, est 2"
West Tank	75	30	Steel Welded	No	Yes	Yes	At least 24"	No	2010	No	Silt, est 2"
Airport	30	24	Steel Welded	No	Yes	Yes	At least 24"	No	2010	No	Silt, est 2"
Lower East Tank	40	24	Steel Welded	No	Yes	Yes	At least 24"	No	2010	No	Silt, est 2"
Upper East Tank	20	24	Steel Welded	No	Yes	Yes	At least 24"	No	2010	No	Silt, est 2"
Bladder Tank	140 x 210	14	CPVC	No	No	No	At least 24"	No	2010	No	Silt, est 2"

Prevailing Wage: No

Deficiencies: None known at any of the tanks

Operating Hours: Monday – Thursday, 7am – 4pm

Driving Distance Between Tanks: 10 – 15 minutes

Accessibility: All sites have sufficient room for 1 ton pickup and 20' trailer within 100' of tank

Water does not require de-chlorination.

Sediment bags are not used.

Existing tank conditions: Airport tank is rusting and walls are thinning.