



CITY OF AZTEC REQUEST FOR QUOTATION (RFQ2016-571)

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|--------------------|---|-------------------------|
| DATE: 05/31/16 | RETURN TO: CITY OF AZTEC Electric Department | THIS IS NOT AN ORDER |
| RFQ #: 2016-571 | ATTN: RFQ #2016-571 | |
| DUE DATE: 06/07/16 | 201 W CHACO AZTEC NM 87410 | |
| TIME: 3:00 pm | EMAIL: graymond@aztecnm.gov PHONE: (505) 334-7667 FAX: (505) 334-7684 | |

NAME OF COMPANY SUBMITTING QUOTE: _____

| NEW MEXICO IN STATE PREFERENCE | PAYMENT TERMS | F.O.B./FREIGHT TERMS | SHIPPING TIME |
|--|--|---|---------------|
| # _____ <u>In-State or Veteran's Preference will be applied to only those certified vendors who have completed item 6 or 7 below.</u> Number and certificate must be provided to be considered. | _____ % _____ DAYS NET 30 DAYS AFTER RECEIPT OF INVOICE | Electric Department 402 S Lightplant Rd, Aztec NM 87410 | |

Item numbers have been provided for some items; equivalent is acceptable

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL |
|--|---|------------|-------|
| The City of Aztec Electric Department is requesting quotes for equipment and tools to equip a bucket truck for field service. The City reserves the right to purchase items quoted from one or multiple vendors. It is not necessary for a vendor to quote all items for the City to consider the submittal valid. | | | |
| 1 | Hastings Bucket Stick (#HV-208) | | |
| 1 | Hastings Shotgun (#8158) | | |
| 1 | Tel o Pole II (#HV235) | | |
| 1 | Hastings Case (#C-40) | | |
| 2 | 11/16 BA Bit | | |
| 2 | 13/16 BA Bit | | |
| 1 | Bucket Stick Holder | | |
| 6 | Rubber Blankets 24 x 24 | | |
| 6 | Rubber Blankets 36 x 36 | | |
| 24 | Clothes Pins | | |
| 10 | 1 ½" x 6' Line Hose Coupled (#OR150-6C) | | |
| 3 | Salisbury Insulated Hood (#OKRG) | | |
| 3 | Hastings 25KV 3 Phase Grounds (#6777) | | |

Item numbers have been provided for some items; equivalent is acceptable

| | | | |
|---|---|--|--|
| 1 | Capstin Winch w/carrying box/Pole Adapter (#REL-CH-1000B) | | |
| 2 | Klein Slack Block (#268) | | |
| 1 | Bashlin Transformer Slings (#956-Y) | | |
| 2 | Can't Hook Fiberglass Handle | | |
| 1 | 16' Fiberglass Ext Ladder | | |
| 6 | Klein Chicago Grips (#1656-20) | | |
| 6 | Klein Chicago Grips (#1656-30) | | |
| 6 | Klein Chicago Grips (#1656-40) | | |
| 2 | OxBlocks Handline Assembly | | |
| 1 | Clevis Top (#50062AC-4/80) | | |
| 1 | Burndy PAT M06-LI, BG die in front | | |

Refer all questions regarding this Request for Quotation to Geri Raymond at (505) 334-7667 or email graymond@aztecm.gov

1. RFQ should be based on FOB Destination with freight allowed and must indicate normal lead time and/or best delivery date on the items listed.
2. This RFQ and any required documents must be received by the Department indicated on the RFQ by the date and time indicated.
3. All supplies and components quoted shall be new unless indicated otherwise. Any quotes submitted for used or reconditioned supplies or components will be considered non-responsive. Quotes must be valid for a minimum of 30 days.
4. The RFQ Number shall appear on all quotations and related correspondence.
5. Vendor has received certification from the State Purchasing Agent for Resident/Contractors Certification. Bidder has been issued the above Certification # and is therefore eligible for the 5% preference credit. In-state certification approval is required at the time of the quote opening to be eligible for in-state preference.
6. RESIDENT VETERANS PREFERENCE: In accordance with Sections 13-1-21 and 13-1-22 NMSA 1978 and effective July 1, 2012, a new resident veteran's business preference has been implemented. The Taxation and Revenue Department (TRD) will be issuing a three (3) year certificate to each qualified business. Businesses are required to reapply to TRD every three (3) years with the proper documentation to renew their certificate. Attached is one form to be completed and returned with your quote if your firm will qualify for this preference. The veteran's preference will not be extended without the certificate from TRD and the attached Resident Veterans Preference Certification (next page). This preference is separate from the in-state preference and is not cumulative with that preference.
7. RFQ's may be returned via email, fax or USPS. (Reference Item #2)
8. By law (Section 13-1-191, NMSA, 1978) the City is required to inform Vendors of the following: (1) it is a third-degree felony under New Mexico law to commit the offense of bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); (2) it is a third- degree felony to commit the offense of demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); (3) it is a fourth-degree felony to commit the offense of soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA,1978); (4) it is a fourth-degree felony to commit the offense of offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).

SUBMITTED BY (PRINTED NAME):

SIGNATURE:

(To be a valid offer, authorized Company representative must sign)

COMPANY NAME:

DATE: _____

ADDRESS: _____

TELEPHONE#: _____

FAX#: _____

EMAIL: _____

TAX ID NUMBER:

Resident Veterans Preference Certification

_____ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box only

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$1M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$1M but less than \$5M allowing me the 8% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is more than \$5M allowing me the 7% preference discount on this bid or proposal. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I understand that knowingly giving false or misleading information on this report constitutes a crime."

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

(Signature of Business Representative)* (Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven to be incorrect.