



**CITY OF AZTEC  
REQUEST FOR QUOTATION  
RFQ #2020-716**

DATE:	August 16, 2019	<b>RETURN TO:</b>  CITY OF AZTEC ATTN: Kathy Lamb 201 W CHACO, AZTEC NM 87410  EMAIL: <a href="mailto:klamb@aztecnm.gov">klamb@aztecnm.gov</a>  PHONE: (505) 334-7653 FAX: (505) 334-7649	<b>THIS IS NOT AN ORDER</b>
RFQ #:	2020-716		
DUE DATE:	<b>August 29, 2019</b>		
TIME:	<b>3:00 pm</b>		
NIGP CODE(S):	<b>96000</b>		

**NAME OF COMPANY SUBMITTING QUOTE:** \_\_\_\_\_

NEW MEXICO RESIDENT PREFERENCE	PAYMENT TERMS	DELIVERY/SERVICE ADDRESS
# _____	_____ % _____ DAYS	Various as per Specification Aztec NM 87410
<u>New Mexico Resident or Veteran Preference will be applied to only those certified vendors who have included both number (written above) <b>AND</b> attach current certificate.</u>	NET 30 DAYS AFTER RECEIPT OF INVOICE	<b>FOB DESTINATION – FREIGHT COSTS:</b>
		N/A

The City of Aztec is requesting quotes for **Water Tank Inspection and Sediment Removal** to include written report for each tank and pictures of internal piping, vent screens, inlet and outlet piping and areas of concern identified during inspection. An electronic file or DVD of internal tank video filming shall also be provided. For all tanks specified: Inspection shall conform to API 653 standards for an internal visual inspection of all tanks while in operation. Quote is also requested for structure inspection of selected tanks specifically minimum remaining thickness. The City reserves the right to select any combination of services quotes. This quote request does not include repairs. Quote amounts do not include tax. Information specific to each tank begins on page 4 of this quotation request.

**Refer all questions regarding this Request for Quotation to Stephen Morse at (505) 334-7661 or email [smorse@aztecnm.gov](mailto:smorse@aztecnm.gov)**

DESCRIPTION	Time To Complete Inspection and Sediment Removal	Time to Deliver Written Report to City	PRICE FOR INTERNAL VISUAL INSPECTION AND SEDIMENT REMOVAL	PRICE FOR STRUCTURE INSPECTION
East Tank				
West Tank				
Airport Metal Tank				
Airport Concrete Tank				
Lower East Tank				
Upper East Tank				
Bladder Tank				

DATE OF QUOTE	
SUBMITTED BY (Printed Name)	
SIGNATURE (To be valid offer, bidder must sign here)	
COMPANY NAME	
ADDRESS	
TELEPHONE	
FAX	
EMAIL ADDRESS	
FED TAX ID NUMBER	
NM CRS ID NUMBER	

- RFQ shall be FOB Destination and must indicate normal lead time and/or best delivery date on the items listed. Shipping costs shall be included in quote. New Mexico laws prohibit acceptance of ownership of goods in transit.
- This RFQ and any required documents must be received by the Department indicated on the RFQ by the date and time indicated. RFQ's may be submitted via email, fax or USPS.
- All supplies and components quoted shall be new unless indicated otherwise. Any quotes submitted for used or reconditioned supplies or components will be considered non-responsive. Quotes must be valid for a minimum of 30 days.
- The RFQ Number shall appear on all quotations and related correspondence.
- New Mexico Resident & Veteran Vendor Preference: Preference will only be applied to those Bidders who have been issued a certification number from the State of New Mexico Taxation & Revenue Department and return a copy of their certificate with their quote. Veterans Preference is separate from the New Mexico resident preference and is not cumulative with that preference.
- Use of Contract by Other Agencies: Pursuant to Section 13-1-129, NMSA 1978, Bidders /Contractors /Offerors are hereby notified that any central purchasing office allowed by law and as otherwise allowed by their respective governing rules and regulations, may contract for the goods and/or services included in this procurement document with the awarded Bidder /Contractor /Offeror. Contractual engagements accomplished under this provision shall be solely between the Bidder /Contractor /Offeror and the contracting entity with no obligation by the City of Aztec.
- By law (Section 13-1-191, NMSA, 1978) the City is required to inform Vendors of the following: (1) it is a third-degree felony under New Mexico law to commit the offense of bribery of a public officer or public employee (Section 30-24-1, NMSA, 1978); (2) it is a third-degree felony to commit the offense of demanding or receiving a bribe by a public officer or public employee (Section 30-24-2, NMSA, 1978); (3) it is a fourth-degree felony to commit the offense of soliciting or receiving illegal kickbacks (Section 30-41-1, NMSA, 1978); (4) it is a fourth-degree felony to commit the offense of offering or paying illegal kickbacks (Section 30-41-2, NMSA, 1978).
- Conflict of Interest: Bidder warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of service under this contract. Bidder must notify the City's Chief Procurement Officer if any employee(s) of the requesting department or the Purchasing Office have a financial interest in the Bidder. If yes, the Bidder must specify the employee(s) name in their proposal.
- Debarment, Suspension, and Ineligibility: By submitting a response (RFQ/Bid/Offer) to this solicitation, the business (Bidder /Offeror /Contractor) represents and warrants that it is not debarred, suspended, or placed in ineligibility under the provisions of Federal Executive Order 12549.
- New vendors required to complete Vendor Packet <http://www.aztecnm.gov/purchasing/NewVendorPacket.pdf> prior to issuance of purchase order.

**CITY OF AZTEC  
WATER TANK SPECIFICATIONS  
RFQ 2020-716**

Tank Description	Diameter (ft)	Height (ft)	Type	Towers	Ladders		Hatches	Baffles	Last Cleaning	Intakes, Screens or Trash Rakes	Estimated Sediment & Type
					Exterior	Interior					
East Tank	107	30	Steel Welded	No	Yes	Yes	At least 24"	No	2016	No	Silt, est 2"
West Tank	75	30	Steel Welded	No	Yes	Yes	At least 24"	No	2016	No	Silt, est 2"
Airport Metal Tank	30	24	Steel Welded	No	Yes	Yes	At least 24"	No	2016	No	Silt, est 2"
Airport Concrete Tank	60	27	Concrete	No	Yes	Yes	At least 24"	No	NA	No	Silt, est 2"
Lower East Tank	40	24	Steel Welded	No	Yes	Yes	At least 24"	No	2016	No	Silt, est 2"
Upper East Tank	20	24	Steel Welded	No	Yes	Yes	At least 24"	No	2016	No	Silt, est 2"
Bladder Tank	140 x 210	14	CPVC	No	No	No	At least 24"	No	2016	No	Silt, est 2"

Prevailing Wage: No

Deficiencies: None known at any of the tanks

Operating Hours: Monday – Thursday, 7am – 4pm

Driving Distance Between Tanks: 10 – 15 minutes

Accessibility: All sites have sufficient room for 1 ton pickup and 20' trailer within 100' of tank

Water does not require de-chlorination.

Sediment bags are not used.

Existing tank conditions: Airport metal tank is rusting and walls are thinning.