

ACKNOWLEDGMENT OF RECEIPT FORM

In acknowledgment of receipt of ITB **2020-747 Annual Chemical Bid**, the undersigned agrees that he/she has received a complete copy of the bid documents and specifications from the City’s website or Vendor Registry.

The acknowledgment of receipt should be signed and submitted electronically to the Purchasing Office as soon as possible. Only potential Bidders/Offerors who elect to return this form will receive copies of all future communications, relating to, and including amendments to ITB **2020-747**, if issued.

FIRM: _____

REPRESENTED BY: _____

TITLE: _____ PHONE NO.: _____

EMAIL: _____ FAX NO.: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SIGNATURE: _____ DATE: _____

This name and address will be used for all correspondence related to document this Bid.

Firm does/does not (circle one) intend to respond to BID **2020-747**.

If firm does not intend to reply, please give a brief reason for not responding. _____

Return to:

Amanda Williams
Finance Accounting Tech 1
City of Aztec
201 W. Chaco
Aztec, New Mexico 87410
Telephone Number: 505-334-7650
Fax Number: 505-334-7649
awilliams@aztecnm.gov

Faxed or emailed **BID** responses **will NOT** be accepted.