



2022 Annual Report An Overview of City Services and Accomplishments



Dear Citizens of Aztec,

Each year the City of Aztec Staff is proud to present our year end overview of accomplishments including projects and events that have been ongoing. As your new City Manager, I am very proud to represent this city, and I feel blessed to have such a dedicated staff to work with daily. Our goal is to provide the needed services in a consistent friendly manner, to complete projects and repairs as quickly as possible, and to be committed to the citizens of this great town. Furthermore, it is our obligation to maintain effective and transparent operations so that you will maintain the faith entrusted to us to keep our city fiscally sound and moving forward with growth and prosperity.

In 2022, we faced several challenges and received many blessings. As the COVID pandemic finally eased we returned to more normal operations. We still suffer small setbacks on a weekly basis as our team strives to protect the public by remaining home if suffering symptoms These precautions occasionally slow services. The drought that seemed imminent did not materialize as we received the much-needed monsoon rains just in time. We remain vigilant to the fact that the Four Corners region is still in a drought. We completed the major portion of the North Main project and had a ribbon cutting to celebrate the final completion of phase #1. There is still more work to do but this project is off to a great start and will benefit the community with additional revenue once completed. Other projects include the refurbishment of Reservoir one and the next phase of the East Main Arterial as well as numerous smaller projects.

This past year brought the election of three new City Commissioners and the hiring of two department heads to lead our Finance Department, the General Services Department, and the hiring of a new City Manager. We look forward to the hiring of a new Public Works Director starting in January of 2023. Our remaining executive staff have remained dedicated and have shown renewed enthusiasm toward the future.

The year 2023 holds tremendous promise for our community. We are poised for growth both economically and with population increase. Our current and past Commissions have done the placemaking which has created the best place in the region to raise a family, conduct business, or retire. We look forward to working with the Community, Local Businesses, and our Legislatures to continue to make Aztec "A desirable place to live, work and play; rich in history and small-town values!"

Sincerely,



Jeff Blackburn, City Manager

EXECUTIVE OFFICE

2022 Commissioners

DISTRICT 1 (2020 - 2024)	Austin R. Randall	arandall@aztecnm.gov
DISTRICT 2 (2022 - 2026)	Kenneth B. George (Mayor Pro-tem)	kgeorge@aztecnm.gov
DISTRICT 3 (2020 - 2024)	Mike A. Padilla Sr. (Mayor)	mpadilla@aztecnm.gov
DISTRICT 4 (2022 - 2026)	Colby L. King	cking@aztecnm.gov
DISTRICT 5 (2022 - 2026)	James D. Crowley	jcrowley@aztecnm.gov

DEPARTMENT DIRECTORY

			Page
Administration / City Hall	Jeff Blackburn <i>City Manager</i>	334-7606 jblackburn@aztecnm.gov	-
	Karla Saylor <i>City Clerk/Personnel Administrator</i>	334-7603 ksaylor@aztecnm.gov	5
Animal Care and Control	Tina Roper <i>Director</i>	334-7678 troper@aztecnm.gov	6
Aztec Municipal Airport	Wallace Begay <i>Airport Manager</i>	334-7688 wbegay@aztecnm.gov	7
Business Office	Dacia Wood <i>Supervisor</i>	334-7670 utilityoffice@aztecnm.gov	8
Community Development	Steven Saavedra <i>Director</i>	334-7605 ssaavedra@aztecnm.gov	10
	Erikka Martinez <i>Code Compliance Officer</i>	334-7697 emartinez@aztecnm.gov	11
Electric Department	Denver DeWees <i>Electric Director</i>	334-7665 ddewees@aztecnm.gov	12
Finance	Jennie Achee <i>Finance Director</i>	334-7653 jachee@aztecnm.gov	16
Fire Department	Kevin Simpson <i>Fire Chief</i>	334-1180 (administrative) ksimpson@aztecnm.gov	18
General Services / Parks & Recreation	Charles Dobey <i>General Services Director</i>	334-7664 cdobey@aztecnm.gov	19
Information Technology	Wallace Begay <i>IT Director</i>	334-7688 wbegay@aztecnm.gov	21
Library	Angela Watkins <i>Library Director</i>	334-7657 awatkins@aztecnm.gov	22
Motor Vehicle Division	Rhonda Naegele <i>MVD Supervisor</i>	334-7693 rnaegele@aztecnm.gov	24
Municipal Courts	Carlton Gray <i>Municipal Judge</i>	334-7640	25
Police Department	Mike Heal <i>Chief of Police</i>	334-7620 (administrative) mheal@aztecnm.gov	26
Public Works / Water & Wastewater	Steve Morse <i>City Engineer-Public Works Director</i>	334-7661 smorse@aztecnm.gov	28
Senior-Community Center	Jade Justice <i>Coordinator</i>	334-7617 jjustice@aztecnm.gov	32
Solid Waste	Waste Management (Billing conducted through Business Office)	334-7670 utilityoffice@aztecnm.gov	33
Tourism	Wilann Thomas <i>Visitor Center Supervisor</i>	334-9551 goaztec@aztecnm.gov	35
Social Media			36

Administration

City Clerk / Human Resources

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Current number of employees	114	99	-	-
Newly hired employees (full time)	27	16	10	11
Newly hired employees (part-time)	6	10	0	0
Newly hired employees (YCC)	8	0	0	0
Terminated employees (quit or fired)	26	11	21	27
# of Women Employees	57	46	47	47
# of Native American Employees	9	10	10	10
# of Hispanic / Latino Employees	32	28	24	23
# of African American Employees	1	2	2	2
<i>Total</i>	99	86	83	82

Commission Meetings

Regular Commission Meetings	20	22	23	23
Special Commission Meetings	2	4	3	4
Workshops	8	8	7	19
<i>Total</i>	30	34	33	46

Claims

Tort	10	6	6	11
Workman Comp	10	15	5	12

City Code Book and Policies

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Ordinances	4	6	15	10
Personnel Policy	-	-	Amended	-
Safety Policy	-	-	Amended	-

Employees

Full-time: 3
Part-time: 0

Animal Care and Control

Cases / Animals Received

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Dogs	2,444	2,227	2,209	2,645
Cats	1,278	1,362	2,342	2,543
Other Animals	51	27	58	79
<i>Total</i>	3,773	3,616	4,609	5,267

Spayed / Neutered

Dogs	109	199	398	586
Cats	197	197	342	405
<i>Total</i>	306	396	740	991

Adoption/Rescue

Dogs	1,116	981	1,098	998
Cats	640	556	834	904
Other Animals	20	15	25	21
<i>Total</i>	1,776	1,552	1,957	1,923

Claimed/Returned

Dogs	531	531	438	576
Cats	15	22	22	24
Other Animals	12	3	3	7
<i>Total</i>	558	556	463	607

Total Animals Per Jurisdiction

Aztec	883
Bloomfield	419
Kirtland	1
San Juan County	2,160

Shelter Animals

Strays	1,996
Owner Surrenders	573
Rabies Observation	74

Grant Funds Accomplishments

- 5 new commercial grade washers and dryers
- New cat condos for the cat building
- Fencing for our Shelter animals to have a play area/park
- New flooring in the main building

Like Us on Facebook: [Friends of the Aztec Animal Shelter](#)

Aztec Municipal Airport

Major Accomplishments

- Airport Engineering Services for 2022 were contracted out to Bohannon Huston.
- Fueling system passed NMDA testing and received annual certification.
- Aztec Airport N19 ALP document completed.

	<u>2022</u>	<u>2021</u>
Fuel Gallons – Annually	7,322	8,940
Fuel Gallons - Monthly Average	610	745
Transactions – Annual	323	375
Transactions – Monthly Average	26	31

Business Office

The Business Office (formerly Utility Billing) underwent a year of reorganization and promotion. The department was moved to a division of the Electric Department mid-year 2022, to coinciding with the retirement of longtime Director Delain George and start of new fiscal year. Dacia Sandoval-Wood was promoted to Supervisor of the Business Office. Alexis Doucet-Koonce was rehired as a Clerk II, and Michelle Kling was hired as a part-time clerk in the Business Office. We are currently in the hiring process for a full-time Clerk 1 position. There was a transition in every position within the Business Office this year.

Utility Revenues and Payments

	<u>2022</u>	<u>2021*</u>	<u>2020*</u>
Customers Billed (Commercial)	260	280	276
Customers Billed (Residential)	2,517	2,516	2,503

Business Licensing

Utility Revenues Collected	\$10,953,867.71	\$10,612,705	\$10,650,209
Accounts turned over to Collection	114	125	130
Payment by Bank Draft	5,815	5,061	4,619
Payments by Aztec Website	6,515	7,201	6,120
Payments by Credit Card (Lobby)*	3,957	6,020	5,713
Payments by Other (Lobby)*	3,704	2,882	1,682
Utility Assistance Program (UAP)	\$4,463.77	\$32,101	\$13,107
UAP Customers	19	95	51
Service Work Orders	3,443	2,857	2,576
Final Bills Processed	650	646	598
New Customers	464	506	303
Disconnect Notices Prepared *	2,907	1,576*	825*
Disconnect Notices (avg/month)*	242	225	275
Revenues * COVID 2020/2021	\$17,800	\$20,125	\$17,705
Business Renewal Licenses	450	575	505
New Business Licenses	66	74	42
Liquor Licenses	7	8	8

* COVID-19 Lobby closed 9 months, non-pay disconnects suspended for 15 months.

Customer Service

Inbound & Outbound Phone Calls 745 calls per month, Averaged 46 calls per day, averaged	6,766	8,946	Data Not Available
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2022 Annual Billing

<u>Service Type</u>	<u>Total Services</u>	<u>Consumption</u>	<u>Unit</u>	<u>Annual \$ Billed</u>
Electric	39,074	40,047,612	kWh	\$5,222,798.48
Water	38,427	3,908,828,000	Gallons	\$1,797,181.92
Waste Water	33,823	46,006,000	Gallons	\$1,211,426.42
Solid Waste & Recycling	61,646	2,517 Carts 260 Containers	Residential Commercial	\$1,182,677.93

Water System

	<u>2022</u>	<u>2021</u>	<u>2020</u>
Residential Customers (In City)	1,893	1,891	1,885
Residential Customers (Out of City)	269	269	264
Multi-unit Customers	564	568	570
Commercial Customers	277	269	264
Commercial Bulk Water	12	11	11
Residential Bulk Water	29	30	28
School facilities	26	27	27
City Facilities	47	46	47
Wholesale Customers	2	3	3
<i>Total</i>	<i>3,119</i>	<i>3,114</i>	<i>3,099</i>
New Services Installed	16	5	8

Wastewater System

Residential Customers (In City)	1,707	1,707	1,700
Residential Customers (Out of City)	1	1	1
Multi-unit Customers	564	568	570
Commercial Customers	239	234	232
School facilities	20	20	20
City Facilities	18	18	18
<i>Total</i>	<i>2,549</i>	<i>2,548</i>	<i>2,541</i>
New Services Installed	3	2	4

Employees

Full-time: 3

Part-time: 1

Community Development

Planning & Land Use Permits

	<u>2022</u>	<u>2021</u>	<u>2018</u>	<u>2017</u>
Affidavit of Compliance	25	14	12	NR
Commercial	8	13	0	5
Demolition	4	2	0	2
Conditional Use	2	2	3	2
Land Use	14	19	0	23
Oil & Gas	0	1	5	0
Plats	13	15	13	17
Residential	56	41	23	6
Signs	27	17	77	96
Special Use	1	-	-	-
Variances	1	0	4	3
Zones Changes	3	4	3	3
<i>Total</i>	<i>101</i>	<i>128</i>	<i>140</i>	<i>157</i>

The Community Development Department had a high level of activity in 2022, from commercial development along Aztec Blvd, residential development in the various subdivisions, the reinstatement of the Aztec Planning & Zoning Board, to the numerous public meetings ranging from outdoor recreation to zoning requests.

In March, the City Commission approved the Intent to Adopt Ordinance 2022-523, Amending Chapter 2, Article 5, Advisory Boards and Committees for the reinstatement of the Planning and Zoning Board for the City of Aztec. Aztec dissolved the Planning and Zoning Board on January 11, 2011. A Planning and Zoning (P&Z) Board consisting of private citizens with neither legislative nor administrative authority; the board is an advisor to Aztec City Commission. The Board advises local governmental departments, officials, public agencies, private developers, and other individuals on planning, zoning, and development matters.

In 2022, the City of Aztec held four public hearings for zone change requests. The requests were:

- A request to rezone property from the M-1 Manufacturing, to the R-1 District, for property located at 110 Bison Trail.
- A request to rezone property from the O-1 to the C-1 District, for property located at 412 S. Park Ave
- A request to rezone property from the O-1 to the C-1 District, for property located at 118-120 E. Chaco & 101 S. Church Ave
- A request to rezone property from the R-1 to the O-1 District, for property located at 216-218 Chuska Ave.

The City of Aztec received two variance requests.

- A request to reduce the setbacks for a mobile home at 213 Arriba Ave.
- A request to reduce the setbacks for a shed, at 501 French Ave.

Both variance requests were approved. However, the request at 501 French was approved in January 2023.

The City of Aztec received one Special Unit Permit.

- A request to allow three horses within a R-1 District at 860 Sabena. This request was approved.

The City of Aztec received three Conditional Use Permit request:

- A request to allow a church within a C-1 District at 501 N. Main Ave.
- A request to allow pet grooming business in a O-1 District at 412 S. Park Ave.
- A request to allow apartment complex in a C-2 District at 1800 W. Aztec Blvd.

All conditional use permits were approved.

The City of Aztec received and approved eight commercial development applications. These applications range from the Champion Xpress Car Wash, Maverik Service Station, the NMSU extension office, and others. All eight commercial development application were reviewed and approved.

Outdoor Recreation Meeting

On June 15, 2022, the City of Aztec, along with the Northwest New Mexico Council of Governments, and James Glover from Once-a-Day Marketing commenced stakeholder meetings for the outdoor manufacturing / retail facility. The City of Aztec was a recipient of a capital outlay grant in 2020 for this project. The public meeting included outdoor recreation business owners throughout the Four Corners region, BLM, San Juan College, EDAB members, and others.

Code Compliance

The Code Compliance Division is comprised of one code compliance officer. The primary duty of code compliance officers shall be to enforce the City of Aztec Municipal Code in conjunction with other departments, city officials and other outside agencies to maintain cleanliness, appearance, health, wellbeing, and safety of the City of Aztec.

	<u>Courtesy Notice</u>	<u>Notice of Violation</u>	<u>Final Notice</u>	<u>Court Hearing</u>	<u>Case Closed</u>
Abandoned	7	4	1	-	2
Animal	-	-	-	-	-
Demo	1	1	-	-	1
Encroaching	41	6	3	2	44
Fire	-	-	-	-	-
Land Use	46	21	7	-	46
Storage	133	43	12	6	152
Permit	16	7	-	2	18
RV/Boat/Trailer	6	1	1	-	9
Unsanitary/Hazardous	29	10	-	1	35
Weeds	269	42	9	5	272
Substandard	2	-	-	-	2
Sign	1	-	-	-	1
Totals	551	135	33	16	580

Electric Department

The year 2022 was a safe and productive year for the City of Aztec Electric Department (COAED). This last calendar year has seen more customer-paid commercial and residential projects than at any time in recent history. There was fantastic coordination with the developers, construction companies, Community Development Department, and every portion of the Electric Department, from the Business Office and Administration to Field Operations, who had to successfully build out temporary services for construction all the way to the construction of permanent facilities to get these new businesses open and operational.

Electric Customers	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Residential Customers (In City)	2,029	1,988	1,924	1,916
Residential Customers (Out of City)	13	13	13	12
Multi-unit Customers	728	757	718	726
Commercial Customers	378	371	364	365
School facilities	31	30	30	71
City Facilities	73	73	68	4
Solar Powered Customer	9	9	9	4
<i>Total</i>	3,261	3,232	3,143	3,125

New Services Installed	16	11	7	4
Meters Read ¹ (each month)	6,052	6,035	6,010	6,007
Disconnect Notices ¹	2,907	1,576	825	3,566
Disconnect Notices (ave/month)	242	225	275	297
Work Orders ²	3,443	2,857	2,576	3,608

¹Meters read, disconnect notices includes both electric and water meters which is done by the Electric Department.

²Service work orders include service connects, turn on water service by electric meter technician, customer requests for billing re-reads, meter tests, yard light repair, new account read on, final bill read off and new service installations for water and electric.

Electric Infrastructure

Electric Power Poles	1,986	1,971	1,986	1,994
Street Lighting Poles	364	392	355	354
Transformers	700	702	697	700

Electric Distribution

Kilowatt Hours Purchased	41,744,056	43,866,572	42,169,408	44,817,938
Kilowatt Hours Sold	40,047,612	39,884,759	40,381,234	41,467,195

Aztec Solar Facility

Kilowatts Generated	1,841,768	2,053,092	2,089,690	2,040,923
Lifetime Generation	13,335,357	11,493,589	9,440,497	7,350,807

Outages and Calculations Totals

The IEEE defines sustained interruptions as any disruption lasting more than five minutes. The most common measurement indicators which distribution utilities are those defined by the System Average Interruption Duration Index (SAIDI), the System Average Interruption Frequency Index (SAIFI), and the Customer Average Interruption Duration Index (CAIDI).

SAIDI indicates the total duration of interruptions for the average customer across the electric system for a year. It is commonly measured in minutes of interruption. Mathematically it is the total number of customer-minutes of interruption divided by the total number of customers on the system. As an example, a SAIDI of 100 means the average customer on the electric system over a period of a year would experience a total of 100 minutes of power interruption.

IEEE U.S. System (2021)	Average 475.8 min
COAED Annual 2022	Average 2.47 min

SAIFI indicates how often the average customer experiences a sustained interruption over a year. It is derived by dividing the total number of customers interrupted in a year by the total number of customers served. As an example, a SAIFI of 1.00 means the average customer over a year would experience one single outage.

IEEE U.S. System (2021)	Average 1.436
COAED Annual 2022	Average 0.043 min

CAIDI describes the average time required to restore service. CAIDI is calculated as the total minutes of customer interruption divided by the total number of customers interrupted. Unlike SAIDI/SAIFI, CAIDI includes only customers who actually experienced an interruption. This fact makes it useful for measuring response to interruptions.

IEEE U.S. System (2021)	Average 331.2
COAED Annual 2022	Average 117.2 min

Personnel Changes

The Electric Department saw the retiring of Electric Director Kenneth George and hiring of a new Electric Director Denver Dewees. Keith Darling was promoted to Operations Superintendent, which is a new role after the reorganization of Field Operations upon Greg Mizell's retirement. Keith now has charge of the Field Operations, the Warehouse, and the Meter Shop. This lends itself to a more streamlined and efficient operation. Cody Thomas was hired as the Municipal Electrician upon Keith's promotion. Mattilyn Jody Dobbs transferred from the Finance Department to fill the role of my Administrative Assistant. Austin Clay was promoted to Lineman Apprentice, which is a great success story as he started as a temporary helper, then secured a permanent Groundman position, and in four years, will work his way up to be a Journeyman Lineman. Manuel Martinez and Adam Chavez have both successfully met the requirements every six months to continue advancing in the Lineman Apprenticeship. Manuel Martinez was voted in as the Employee Association's President and named the City of Aztec Employee of the Year. Jaeden Atanasoff, a recent Line School graduate, and Kooper Long were both hired as Groundman this year and will be eligible to be promoted to apprentices in the new year. Although we are inexperienced in several areas and levels of the organization, this group is jelling into a remarkable team. With time and training, the sky is the limit for the entire Electric Department.

Apprenticeship and Training

The Lineman apprenticeship training has been fully overhauled, utilizing T&D Powerskills for the classroom training component, and apprentices are now required to attend meter school and rotate through the meter shop as part of their field training requirements. Due to the additional time and expense being dedicated to our apprentices, an apprentice agreement has been instituted that requires repayment if the apprentices leave prior to completing their guaranteed years of service to the utility.

COAED field operations participated in manufacturers training in the installation of HDPE and fiberglass conduit. Monthly safety meetings and hands-on skills training has been implemented. The Crew Leader and apprentices traveled to Colorado to be trained by Mesa Hotline School; the apprentices stayed for additional time and were able to get caught up on their hotline training from the COVID shutdowns.

The Metering Superintendent received training on new meter reading and test equipment in the shop. ADG provided training on navigating the warehouse segment of their software. The Crew Leader finished up a series of courses focused online staking and building utility lines, as well as a GIS course.

The Operations Superintendent spent a week in Arizona being trained by industry experts on modern utility operations and safety practices. I spent a week at an APPA conference focusing on cost of service and key financial concepts of running a public electric utility. Operating and navigating Tantalus, our AMI platform, has also been a focus for our entire team this year.

Major Accomplishments / Projects

North Main Extension

Installation of electric system on the North Main Extension project. This involved installation of underground electric utility, 10 streetlights, 2 parking lights, 45 decorative light bollards, and 12 outlets.

AMI Meter Installs

Projects worthy of mentioning include the deployment of 99% of the residential AMI electric meters. This effort will continue in the new year finishing up the residential customers and focusing on the commercial customers.

Champion Car Wash

The Champion X-press Car Wash project also coincided with a substantial COAED system improvement project where a section of overhead powerline construction along W. Aztec Blvd, including third-party communications, was converted to underground construction in the area around the new car wash.

System Mapping

Personnel currently are working with the GIS Technician to update and complete the electric GIS. This is a labor-intensive process but will pay dividends when the system is fully documented, and field personnel can deploy it on mobile devices. An added benefit is that completing the



system map fulfills an OSHA compliance requirement.

Aztec Go Green Solar Project

Land was secured from the BLM for the Aztec Go Green Solar Project. We are now looking for funding opportunities to complete the project. I worked with the Finance Department on the final amortization of the current solar facility.

Operating Plans

Field Operations implemented a Plan of the Week process to effectively and efficiently plan and organize the upcoming work two (2) weeks in advance.

Inter-departmental Cooperation

Another endeavor I am proud of is COAED's participation and support of community events all year long with manpower and materials. A great benefit of our public power utility is the ability COAED has to effectively come alongside other City Departments to support events that help make our community a wonderful place to live, visit, and create lifelong memories.

Projects Review & Design

Utilizing internal expertise, COAED assisted in reviewing and making recommendations for the designs of several major projects, such as the Senior/Community Center Restoration, the Reservoir 1 Repairs, the Airport Lighting installation, and the Splash Pad Renovation, just to name a few.

Building Electrical Upgrades

COAED performed work at nearly every city facility this year by updating electric services for lighting and equipment upgrades and in the installing of cameras and wi-fi equipment in the parks. Doing this work internally has been a major cost savings.

Outreach

As a community outreach, COAED successfully mentored three teenage interns throughout the summer, which was highly beneficial to all involved.

Employees

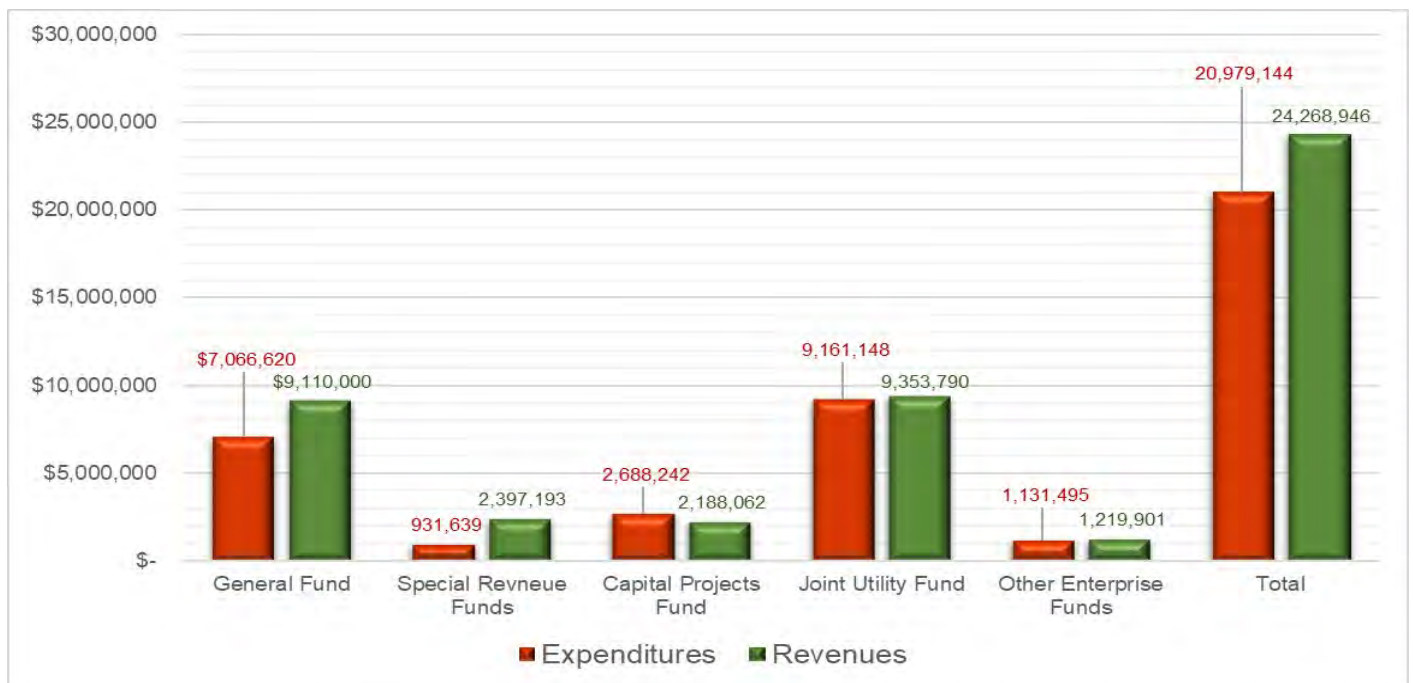
Full-time: 13

Part-time: 1

Finance

Revenues and Expenditures

	<u>Expenditures</u>	<u>Revenues</u>
General Fund	\$ 7,066,620	\$ 9,110,000
Special Revenue Funds	\$ 931,639	\$ 2,397,193
Capital Projects Funds	\$ 2,688,242	\$ 2,188,062
Joint Utility Fund	\$ 9,161,148	\$ 9,353,790
Other Enterprise Funds	\$ 1,131,495	\$ 1,219,901
Total	\$ 20,979,144	\$ 24,268,946



General Fund

The General Fund is the primary City operating fund. It accounts for resources utilized for traditional Governmental functions, such as Parks & Recreation, Police services, Animal Control, Code Enforcement, Street's maintenance, and General Administration. General Fund revenues come primarily from taxes and fees.

	<u>Revenues</u>
Taxes	\$ 6,382,023
Licenses and Permits	\$ 26,930
Intergovernmental	\$ 529,750
Charges for Services	\$ 1,520,045
Fines and Forfeitures	\$ 207,075
Miscellaneous	\$ 294,761
Financing Sources	\$ 149,416
Total	\$ 9,110,000

Special Revenue Funds

Special revenue Funds are derived from specific taxes, grants, & restricted revenue sources.

	<u>Expenditures</u>	<u>Revenues</u>
Municipal Road Fund	\$ 165,234	\$ 691,732
Law Enforcement protection Fund	\$ 17,443	\$ 29,023
Local Government Correction Fund	\$ 62,585	\$ 47,304
Economic Development Fund	-	\$ 234
Impact Fees Fund	-	\$ 4,010
Intergovernmental Grants Fund	\$ 475,548	\$ 492,660
Ledgers Tax Fund	\$ 54,243	\$ 39,191
State Fire Fund	\$ 57,753	\$ 226,420
Airport Fund	\$ 98,833	\$ 77,453
American Rescue Plan Act Fund	-	\$ 789,166
Capital Projects Fund	\$ 2,688,242	\$ 2,188,062

Enterprise Funds

Enterprise Funds are used to account for business type activities. This includes Joint Utility Administration, Solid Waste, Water Rights, and Irrigation Assessment. Enterprise Funds charge fees for services provided.

	<u>Expenditures</u>	<u>Revenues</u>
Joint Utility Fund	\$ 9,161,148	\$ 9,353,790
Electric Repair & Replacement Fund	-	\$ 15,156
Water Repair & Replacement Fund	-	\$ 3,757
Wastewater Repair & Replacement Fund	-	\$ 3,871
Water Rights Acquisition Fund	-	\$ 20,890
Irrigation Assessment Fund	\$ 7,693	\$ 189
Solid Waste Fund	\$ 1,123,802	\$ 1,176,039

Fire Department

Responses & Volunteers

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total Calls	1,781	1,761	1,488	1,465	1,360
Volunteers	18	14	16	15	15

General Services / Parks & Recreation

Parks and Building Inventory

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Parks <i>Total Acreage*</i>	22 (676.2 ac)	22 (676.2 ac)	22 (676.2 ac)	18 (156.2 ac)
Parks	6 (58.26 ac)	6 (58.26 ac)	6 (58.26 ac)	Not Compiled
Sports Complexes	2 (43.9 ac)	2 (43.9 ac)	2 (43.9 ac)	Not Compiled
Special Use Areas	7 (5.4 ac)	6 (4.3 ac)	6 (4.3 ac)	Not Compiled
Conservancy Areas	2 (45.7 ac)	2 (45.7 ac)	2 (45.7 ac)	Not Compiled
Linear / Linkage Parks	2 (1.7 ac)	2 (1.7 ac)	2 (1.7 ac)	Not Compiled
BLM Special Use Areas	4 (520 ac)	4 (520 ac)	4 (520 ac)	2 (520)
Irrigated Areas	111 ac	111 ac	111 ac	111 ac
Multi-Use Trails	18.26 miles	18.26 miles	18.26 miles	16.4 miles
Single Track Mountain Bike Trails	9.14 miles	9.14 miles	9.14 miles	Not Compiled
City Buildings & Structures	47	47	47	47
Buildings' Restrooms	37	37	37	37
Parks' Restrooms	16	16	16	16

*BLM Special Use Area Included

General Services

Work Orders Processed	356	354	Not Compiled	333
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Events

Major Events Held	9	8	0	4
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- | | |
|--|--|
| <ul style="list-style-type: none"> • Antique Truck Show • Autism Awareness Walk • Highland Celtic Games • Stage 4 Cancer Survivors Event • National Public Lands Clean Up Day | <ul style="list-style-type: none"> • Aztec Sparkles Event • Oktoberfest • Pianos in the Park • DeDe's Car Show & Concert |
|--|--|

Recreation

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Aztec Baseball	400 / 68	275 / 68	Canceled	300
Aztec Roping Club	2 Events	18 events	Canceled	15 events
Girls Fast Pitch Softball	715 / 9	102 / 9	Canceled	109
Youth Football	122 / 18	129 / 36	Canceled	136
Youth Soccer	230	230 / 85	Canceled	320
Aztec Motocross	12 Events	10 events	Canceled	9 events
Kart Canyon Racing	6 events	6 events	Canceled	Not Compiled

*All Sports Events were cancelled in 2020 due to COVID.

Major Projects Completed

1. Completed irrigation and landscape install of North Main Extension. This included 50 trees, some 150 plants, 13 benches, and 3 ramadas. The area covered by landscaping and the plaza is over 48,700 sq ft (1.12 ac).



2. Replaced Boys and Girls Club Roof.
3. Began Senior Center Kitchen Remodel (Construction of new sewer and loading dock).
4. Replaced HVAC unit at Courts.
5. Replaced tile flooring at Animal Shelter.
6. Built improved settling pond for Riverside Pond.
7. Lay conduit and rewire all irrigation valves on 516 median.
8. Remodel Electric Director's office.
9. Promoted Andrew Ekhoﬀ to Supervisor.
10. Secured Grant for Phase 2 of Riverbank Re-stabilization Project.

Employees

Full-time: 10 (general services / parks / custodians)
Seasonal: 3

Information Technology

Network and WiFi System

	<u>2022</u>	<u>2021</u>	<u>2017</u>
PCs and Laptops	150	146	122
Servers	15	13	14
<u>Public Wi-Fi Hot Spots</u>			
Distinct Users	9,667	9,046	56,866
Daily Average	837	69	712
<u>City Wi-Fi Hot Spots</u>			
Distinct Users	533	11,254	3,482
Daily Average	267	726	225
Total Storage (Terabytes)	5.8	5.2	3.32

Major Projects Completed

- Tatanlus Equipment Deployed, Meters connecting to system
- Started New WiFi location at Aztec Airport
- Continued to deploy new workstations.
- Added Fiber Network Connections Water Tank Pump House,
- Migration to new Meter Reading System
- New Software / Hosting for Bulk Water Station

Employees

Full-time: 2

Library

Circulation

Books & Media	21,054
E-Circulation	3,441

Circulation Operation

Days Open	303
Hours Open	2,424
Reference	335
New Cards	439
Renewed cards	759
Tours	26
Gate Count	23,856
Meeting Room	800
Study Room	37
Total Patron Visit	23,856
Reserves – Aztec	999
Reserves – Bloomfield	33

Collections

New Books Added	1,893
CDs Added	177
Magazines Received	242
DVDs Added	340
Total Items Added	2,654

Volunteers

Volunteer /CS Hours (Adult)	21
Volunteer/CS Hours (Teen)	313
Total Hours	334

Programming

Children Programs	66
Children Program Attendance	699
Teen Programs	25
Teen Program Attendance	229
Adult Programs	15
Adult Program Attendance	237
Event Programs	4
Event Attendance	1,486
Computer Classes	11
Computer Class Attendance	11
Mosaic Academy Visits	330
Outreach Events	6
Outreach attendance	250

Technology Usage

Cyber Cafe	1,057
Tech Lab	733
Web page visits	13,405
WIFI	5,585
Elf Early Literacy stations	670
Overhead Projection Unit	46
Laptops FFNM	26
Total	21,522

Our staff continued to make our libraries more inclusive through creative community events and conversations.

“I love my library because it’s colorful, spacious, and welcoming! All the librarians are friendly and extremely helpful - they know their stuff!” LIBRARY PATRON

The unique diversity and rich cultural background of our staff and those we serve inspire and drive our services. Together we are stronger and that is why we work to build inclusive programs and resource collections that bridge cultures and strengthen our community.

Employees

Full-time: 2
Part-time: 3
Volunteer Hours: 25

Director’s Message

Recipient 2022 New Mexico Library Association’s Community Achievement Award

This year was full of remarkable accomplishments and meaningful impact. Despite our challenges this year, Aztec Public Library proved to be an organization full of innovative thinkers who are steadfast in their dedication to breaking down barriers and serving those most in need.

As you’ll read in this report, our mission of strengthening our community by creating an inclusive sense of place and environment for learning, empowered us to adapt and expand our services.

With the continued pandemic issues hovering over us, not only did we launch incredible new initiatives, but we were able to successfully reorganize our operations in response to the pandemic and achieve exciting transformational change. Our library staff of five jumped into action quickly to offer much beloved programs and classes, support new needs like distance learning, and reinvent traditional library services in creative ways, such as contactless curbside service.

Our accomplishments wouldn’t be possible without the support of our Library Board, our ever-present City Commissioners, incredible community, Library Donors, and our phenomenal team of Library and City Staff, and volunteers. I hope you enjoy our heartwarming, inspiring story in numbers!



Motor Vehicle Division

Transactions

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
ID Cards	605	399	200	453	503
Licenses	2,866	2,216	1,926	275	4,099
Learner Permit	363	346	184	269	269
Limited License	363	261	144	275	356
Senior Licenses	661	470	459	503	619
Road Tests	0	0	39	306	378
Motor Vehicle Record	164	78	56	307	226
Registrations	2,383	1,405	1,090	2,875	3,597
Titles	2,233	1,867	1,414	2,461	2,840
Boat Titles	23	182	18	38	50
Boat Registrations	17	11	14	24	25
Handicap Placards	447	366	223	417	239
VINs	746	499	341	719	769
Miscellaneous	776	714	497	1,090	1,375
Drivers Manual	39	-	-	-	-
Lien Requests	109	-	-	-	-
<i>Total Transactions</i>	11,795	8,814	6,605	10,012	15,345
Days Open	196	192	135	166	201
<i>Avg Customers/Day</i>	60	46	49	81	76

The MVD Department witnessed in an increase in overall transactions within the past calendar year, for example there was a 51.6% increase within Identification Cards, a 29.3% increase in licenses, and 33.8% increase in total transactions in 2022. Every category within the MVD Department increased, with road tests being the exception. Road tests have not occurred within the MVD Department since March of 2020. Road test within MVD will resume in 2023, once the department has adequate staff and training per MVD TRD guidelines.

Staff within the MVD department have shown dedication, as they have operated under staff for the majority of 2022. The leadership position within the MVD Department changed in spring of 2022. A correlation increased transactions are observed since such time.

Going forward, the MVD Department will accept credit / debit cards in February 2023. A renewed effort to advertise the services, hours of operation, and adequate staff within MVD are department goals. Currently, the City of Aztec requested transaction data from the City of Bloomfield to observe if an extra workday will justify an increased in personnel (costs vs. the benefits).

Employees

Full-time: 4

Municipal Courts

Cases

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Misc Cases Dismissed	145	644	501	716	788
Cases Deferred	117	91	120	250	216
DWI Convictions	50	41	16	29	22
Warrants Issued	300	296	448	574	468
Warrants Served	273	381	331	403	564
Criminal Summons	289	198	196	212	205
Community Service Hours	329	558	250	1,760	2,539
Traffic Citations	3,766	2,672	2,287	3,744	4,216

Collections

Fines	\$249,028.01	\$187,535.05	\$196,635.35	\$254,398.81	\$276,417.88
Forfeitures	\$500	0	0	0	0
Correction Fees	\$58,501.50	\$53,643.00	\$41,295.00	\$63,144.00	\$74,491.75

All Categories Below Are Pass Thru To State Agencies

Judicial Education	\$8,660	\$6,385	\$6,249	\$9,305	\$11,124
DWI Intoximeter Fee	\$3,077	\$1,453	\$1,394	\$1,579	\$1,815
DWI Prevention Fee	\$2,523	\$1,259	\$1,105	\$1,385	\$1,691
Traffic Safety Fee	0	0	0	0	0
Court Automation Fee	\$17,450	\$12,841	\$12,389	\$18,840	\$22,254
Laboratory Fee	\$75	\$823	\$1,180	\$2,525	\$1,981

Employees

Full-time: 2
Part-time: 1

Police Department

Offenses

	<u>Solved</u>			<u>Pending/Inactive</u>			<u>Total</u>		
	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Homicide	0	0	0	0	0	0	0	0	0
Sex Offenses	7	10	4	2	3	1	9	13	5
Robbery	2	0	1	0	0	0	2	0	1
Assault and Battery	83	65	75	11	16	15	94	81	90
Burglary / B&E	7	9	10	8	21	13	15	30	23
Larceny	27	12	21	42	37	50	69	49	71
Auto Theft	6	5	4	4	8	4	10	13	8
Arson	1	0	0	0	1	0	1	1	0
CDP	15	24	34	25	48	31	40	72	65
DWI	42	37	23	0	0	0	42	37	23
Drug Offenses	36	65	47	6	1	3	42	66	50
Runaways	12	12	11	0	0	0	12	12	11
Warrants	131	140	82	1	0	0	132	140	82
White Collar Crimes	8	3	5	9	12	15	17	15	20
Other Offenses	165	161	131	29	34	36	194	195	167
<i>Total</i>	<i>542</i>	<i>543</i>	<i>448</i>	<i>137</i>	<i>181</i>	<i>168</i>	<i>679</i>	<i>724</i>	<i>616</i>

Fiscal Value of Offenses

	<u>2022</u>	<u>2021</u>	<u>2020</u>
Total Stolen	\$ 68,637	\$ 257,222	\$ 262,003
Total Recovered	\$ 64,022	\$ 144,860	\$ 201,397

Calls for Service

	2022	2021	2020
Incidents	6,973	6,604	6,588
Traffic Stops	924	3,412	3,036
Total	10,861	10,016	9,624

Other Stats

	2022	2021	2020
Reports Taken	706	691	540
Citations	3,982	2,980	2,115
Juvenile Arrest	31	27	60
Adult Arrests	312	289	169
Traffic Collisions	2,019	140	82

Department Highlights

We are currently in the process of an audit of all 1327 items currently in evidence. We routinely perform audits, but a full audit is necessary with the change in evidence techs (change from Ruth M. to Cynthia E.). The audit is complete, and we are in the process of auctioning and destroying a large amount of unclaimed property (bicycles, drugs, currency, and guns).

Cadet Nelson will graduated from the Police Academy on December 9th

Patrol increased traffic enforcement to keep everyone safe throughout the Christmas Holiday.

We received \$70,000.00 grant funding from Representative Ryan Lane to fund our SRO program in

partnership with the Aztec School District. We are working with Ryan Lane's office to ensure that this funding will continue into the future.

We received State funding to purchase 3 police units in the amount of \$150,000.00 these vehicles have been ordered and are waiting to have the equipment installed on them.

We received grant funding to supply bullet proof vests for ½ the cost of vests that we need. The vests are costing us over \$1200.00 each.

We received LEPF money in the in the amount of \$67,000.00 this year. This amount is more than double what we have received in the past. We should receive at least this amount going forward.

We received \$525k to hire new officers and help retain the officers we have. Our authorized strength is now 20 with these grant funds and 16 City funded positions. Currently we have 17 officers with 2 of them in the basic academy.

I would like to highlight one portion of our annual report, the stolen/recovered lines. As you can see the Aztec Police Department did a very good job recovering property that was taken in our City.

Hiring is always an issue, but we are definitely headed in the right direction with 17 Officers employed at this time.

I am preparing for my transition for when I leave. I share everything openly with upper staff so they will be able to step in when I leave and not miss a beat.

With COVID restrictions lifted the City was again in Parade mode of which the Police Department and the responsibility of providing security for. There were also Events City wide in which we were called upon to provide the security for.

One project we are looking at is to install License Plate Reader cameras. This will allow us to monitor traffic going through town and assist us in solving crimes. We will bring more information to the Commission before proceeding.

The Legislative session has begun so I will be busy monitoring specific bills associated with Law Enforcement for the 60-day session.

Public Works

The Public Works Department (PW) is pleased to present our Annual Report for 2022. As always, the year brought many challenges but also many triumphs and accomplishments. The Public Works Department consists of 17 dedicated employees who perform operations, maintenance, repairs and upgrades associated with the City infrastructure which includes potable water, wastewater, stormwater, irrigation, street, sidewalk and utility geographic information systems. In order to facilitate the performance of these duties, public works maintains trucks, vehicles and large equipment items; several buildings and shops; operates and maintains a potable water treatment plant, raw water reservoirs, buried water distribution piping, pump stations, and treated water storage tanks; operates and maintains a wastewater treatment plant, sewer lines, and sewage lift stations; maintains local streets, sidewalk, and street and traffic signs; and maintains stormwater piping, inlets and retention basins. This is quite a bit of infrastructure which is operated, maintained, and improved by these 17 employees with the help of contractors when needed.

	<u>2022</u>	<u>2021</u>
Number of Utility One Call Locates	501	368
Number of After Hours Call Outs	176	80
Number of PW Buildings	17	17
Number of Service Trucks and Large Equipment	50	30

Streets and Sidewalks

Throughout 2021, PW crews continued to perform daily street sweeping to remove dust and dirt deposited by traffic and wind, repaired sidewalks at various locations around town, replaced street signs, filled potholes and patched pavement where utility repairs were performed. In addition, the crews performed snow removal and ice control and cleared mud and trees from roadways and inlets after storms.

	<u>2022</u>	<u>2021</u>
Miles of City Streets	39.1	38.9
Approximate Number of Days Streets Were Swept	Not Compiled	300
Number of Snow/Ice Removal Events	Not Compiled	8
Approximate Tons of Asphalt Patch Applied	Not Compiled	50
Miles of City Sidewalk	35.6	35.6
Approximate Number of Signs Installed or Replaced		45

Irrigation System

While most of the properties being served by ditch water throughout the City are served by private irrigation ditches through private distribution piping, the City does maintain a limited amount of irrigation piping. The irrigation head gates to the City owned piping were opened in March when the ditches began running water and were closed in October when the ditches shut down. We have drained the piping as completely as possible in preparation of cold weather.

Water and Wastewater Systems

The water operations section of public works consists of six operators who hold various levels of certifications from the New Mexico Environment Department (NMED) for drinking water and wastewater systems operations. On the drinking water side, the crew pumps and stores untreated water from the river, and then treats the water as needed to meet the demand in the system. The NMED and the US Environmental Protection Agency have established drinking water standards which must be always achieved. Failure to meet any one of the standards or permit requirements requires public notification of the violation. We are proud to report that we did not require any public notifications in 2022. The crew is committed to meeting all standards to maintain the health and safety of all our water customers. In 2022, the largest challenge in drinking water treatment for this crew was the unsatisfactory performance of the new ditch pump. The largest successes for this crew were getting enough water from the river during low flow and starting the design of the Reservoir 1 rehabilitation.

	<u>2022</u>	<u>2021</u>
Number of Raw Water Pumping Stations	5	3
Number of Reservoirs (active/total)	2/3	2/3
Million Gallons of Usable Raw Water Storage (active/total)	60/75	60/75
Number of Drinking Water Treatment Trains	4	4
Million Gallons of Drinking Water Produced in 2021	370	374.3
Gallons of Aluminum Sulfate (Alum) Used in 2021	Not Compiled	18,000
Gallons of Sodium Hypochlorite Used in 2021	Not Compiled	8,250
Number of Drinking (Treated) Water Pump Stations	Not Compiled	5
Number of Drinking Water Storage Tanks	6	7
Million Gallons of Drinking (Treated) Water Storage	5.8	5.8
Miles of Drinking Water Distribution Pipe	86.4	86.4
Number of Significant Water Pipe Leaks Repaired	44	25

On the wastewater side of operations, we are required to meet the discharge standards imposed by EPA in our discharge permit which allows us to discharge to the Animas River. Because the Animas River has been deemed to be impacted by excess nutrients (nitrogen and phosphorus) which reduces river water quality, our discharge permit contains strict limits on the discharge of these nutrients. The crew works diligently to meet



these strict standards which some consider to be less than the ability of the current nutrient removal technology. The operation of these nutrient removal facilities is an art performed by the operators based upon flow, constituents, temperature and system data collection. We are pleased to report that our overall discharge is one of the cleanest in the state. In 2022, the largest challenge for this crew was the operation of the nutrient removal system to meet the strict standard after a sensor failure caused solids reduction in the system. The largest success for this crew was the re-establishment of the solids in the system over time to improve nutrient removal.

	<u>2022</u>	<u>2021</u>
Miles of Sewers Maintained	39.4	39.4
Number of Sewer Clogs Removed	Not Compiled	15

Number of Lift Stations (including at the WWTP)	2	2
Number of WWTP Treatment Trains	2	2
Million Gallons of Wastewater Treated	165.0	208.6
Gallons of Ferric Chloride and Methanol Used	Not Compiled	3,300
Cubic Yards of Sludge Generated and Disposed	Not Compiled	765

The maintenance of the remaining City infrastructure is performed by a 9-employee crew. This crew consists of dedicated operations, maintenance and support personnel who provide maintenance, repair and operations of the drinking water distribution system, the wastewater collection system, the stormwater collection and conveyance system, the city owned irrigations system, and city owned street and sidewalks. The personnel in this group are multi-talented to perform the work needed in utilities, street and sidewalk routine repair and maintenance as well as in inclement weather road plowing, sanding and de-icing. In 2022, this crew also provided daily construction inspection for two large construction projects (North Main Extension and NM 173 Water Line Relocation). This crew works outside in all weather conditions and more often than we would like, working into the wee hours or on weekends doing water line leak repairs or unclogging sewers. We are pleased to have such dedicated employees keeping the utilities running and keeping the streets repaired and safe to drive on. In 2022, the largest challenge for this crew was to respond to the frequent water leaks which requires the dropping of all planned work to respond to the leak and restore water service as quickly as possible.

Stormwater System

The city stormwater system consists of the stormwater inlets, stormwater conveyance piping and stormwater retention basins. The maintenance crews continually clean inlets to allow unobstructed flow into them. Retention basins are cleaned on an annual basis. Stormwater piping is inspected regularly and cleaned if needed. City owned culvert pipes (stormwater pipes below roadways) and swales are also cleaned to prevent backup during precipitation events.

	<u>2022</u>	<u>2021</u>
Miles of City Storm Pipe Maintained	16	15.4
Number of Stormwater Inlets	312	293
Number of Retention Basins Maintained	31	31

Major Projects

NM 173 Water Line Replacement Project

Construction of Phase 1 of this project was completed in 2022 in time for the start of the NMDOT road improvement project. Design of Phase 2 and 3 will be completed in 2023.



The North Main Corridor Extension Project

The first phase of the North Main Corridor Extension Project began in June of 2021 and was mostly completed by the end of 2022. This project was a great success and is open for use. Phase 2 (which consists of construction of a sewage pump station) is scheduled for 2023.



Reservoir 1 Rehabilitation Design

The design of the rehabilitation of Reservoir 1 began in January of 2022. This design was near completion by the end of the year. Approval of the design was received from NMED in November. We are still awaiting design approval from the New Mexico Office of the State Engineer. We are looking for construction of these renovations to begin by summer.



McWilliams Road Improvement and Paving Project

Detailed design of this road improvement is 90% complete, with stormwater design and right-of-way issues to be resolved. It is hoped that right of way issues will be resolved, and improvements will begin in the summer of 2023.

The Animas Ditch Pump Replacement Project

Replacement of this pump was performed in early 2022. However, the pump is not functioning as designed. The pump has been removed for testing and cleaning. It is hoped that a functioning pump will be installed before irrigation season begins in 2023.

Senior – Community Center

	<u>2022</u>	<u>2021</u>
Active Clients:	482	500
Congregate Client Meals:	11,917	3,595
Home Delivery Meals:	32,624	14,771
Revenue from Meals:	\$ 24,255.94	\$10,651.50
Under 60 Meals:	368	62

Community Activities (Participants / Hours)

Thanksgiving Dinner	400+
Christmas Dinner	350+

The Aztec Senior Center sustained significant challenges in the past year; from changes within personnel, to potential changes within the home delivery meals, to Title III delays. The 2022 year commenced with many clients returning to indoor dining. Many seniors were excited to socialize and interact with other members within the community. At such time, the drive-thru remained open for meal pick up.

In February the Center was fully re-opened since the COVID-19 pandemic began. In February, the Aztec High School and Koogler Middle School hosted a choir for the seniors. Additionally, the Valentine's Day celebration was a success. This is an example of the resilience within the Staff at the Senior Center, from the drivers, cooks, coordinator, and support staff the Senior Center had put on field trips to Navajo Dam, a Las Vegas Ball, and a Community Thanksgiving dinner.

Employees

City Full-time: 2 (Coordinator & Head Cook)

City Part-time: 1 (Admin Assistant)

Grant Funded City Employees

Part-time: 2 Drivers/1 Kitchen Assistant

Senior Community Service Employment Program: 2 Trainees 1 General Support / 1 Driver



Solid Waste

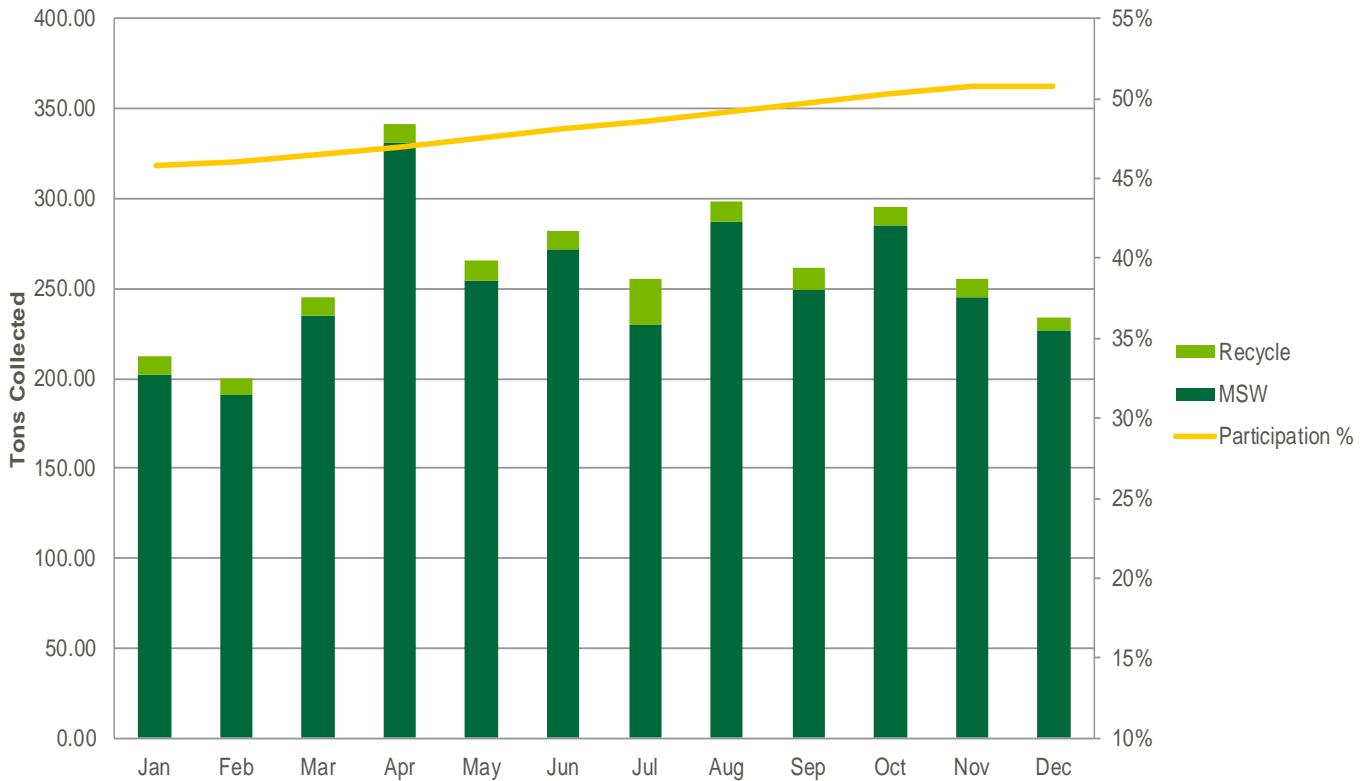
Waste Management of Four Corners
 Monthly Residential Tonnage Report
 City of Aztec



2022 Monthly Residential Diversion Report for the City of Aztec

Diversion Tons													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
MSW	201.84	190.69	235.03	331.44	254.59	271.27	230.00	287.44	248.91	284.61	245.20	226.32	3007.36
Recycle	10.67	9.45	10.40	10.12	11.03	10.36	25.18	11.20	12.50	10.32	10.21	7.88	139.32
Total Combined	212.51	200.14	245.43	341.56	265.62	281.63	255.18	298.64	261.41	294.93	255.41	234.20	3146.68
Diversion %	5.02%	4.72%	4.24%	2.96%	4.15%	3.68%	9.87%	3.75%	4.78%	3.50%	4.00%	3.36%	4.43%
Housecount MSW	2504	2504	2506	2514	2518	2515	2515	2517	2526	2513	2518	2577	2519
Housecount RCY	1148	1154	1165	1182	1196	1211	1223	1238	1256	1264	1278	1308	1219
Participation %	45.85%	46.09%	46.49%	47.02%	47.50%	48.15%	48.63%	49.19%	49.72%	50.30%	50.75%	50.76%	48.38%

Residential Tons Collected Per Month

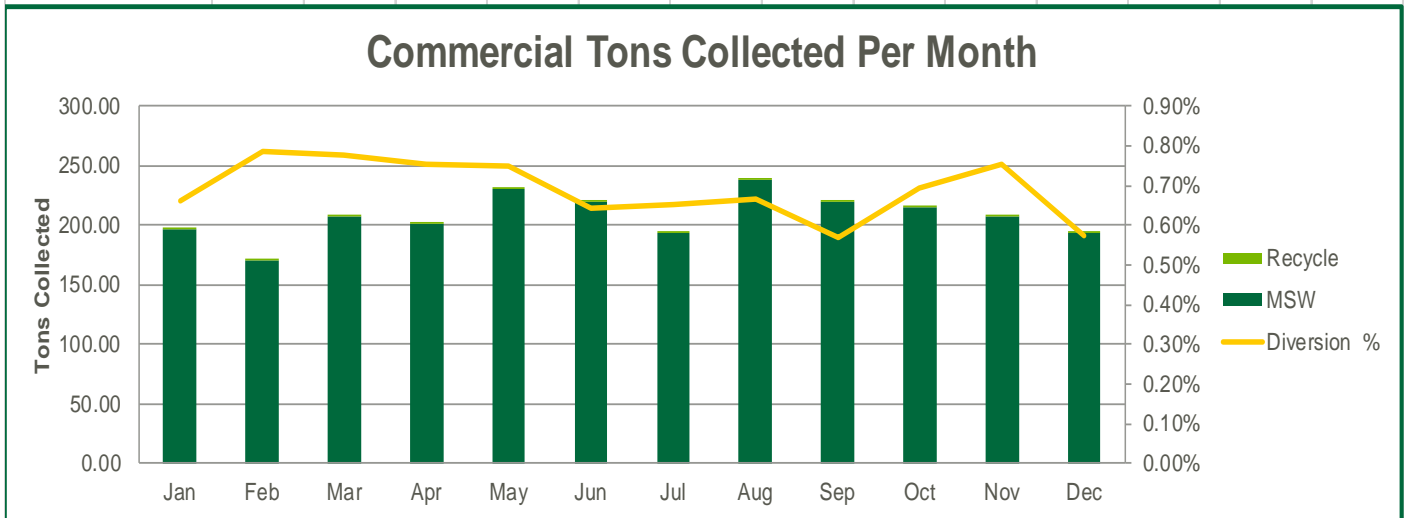




2022 Monthly Commercial Tonnage Report for the City of Aztec

Diversion Tons													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
MSW	196.28	170.19	207.50	201.49	230.74	219.48	193.88	238.48	220.00	214.70	206.65	193.60	2492.98
Recycle	1.31	1.35	1.62	1.53	1.74	1.42	1.28	1.60	1.26	1.50	1.57	1.11	17.29
Total Combined	197.59	171.53	209.13	203.01	232.48	220.90	195.15	240.08	221.25	216.20	208.23	194.71	2510.27
Diversion %	0.66%	0.79%	0.78%	0.75%	0.75%	0.64%	0.65%	0.67%	0.57%	0.69%	0.76%	0.57%	0.69%

Commercial Customers													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
MSW	244	242	242	243	246	245	246	246	246	247	248	249	245
Recycle	8	8	8	8	8	8	8	8	8	8	8	7	8



Recycle Collection Report

	<u>2022</u>	<u>2021</u>	<u>2020</u>
Households	42	55	46
Pounds of Solid Waste Collected	3,374.5	4,458.3	3,106.3
Recycled	95.4%	88.5%	92.8%

Tourism

A detailed annual report is created each year for the Tourism office. This report is very extensive and due to the vast quantity of images and statistics which highlight Tourism Marketing, this information will not be repeated within this report but will be provided separately.

Completed Projects

- Updated Press Kit
- Marketing Media
- Aztec Sparkles Parade
- Worked with a regional car club with some 35 vintage cars travel to and through Aztec
- Billboard went up in two locations one on Hwy 550 north of Aztec and one on Hwy 550 south of Aztec in Bloomfield.
- Rearranged Visitor Center layout to accommodate space for Aztec Chamber of Commerce Display Case as directed by former Paul Eckert, City Manager.
- Media Marketing Plan & Product Design

Sample of Social Posts



Tourism Facebook CityofAztec
Tourism Pinterest @cityofaztec

Social Media and Web

	Facebook	Twitter	Pinterest
City of Aztec	aztecnewmexico	@cityofaztec	
Airport		@aztecairport	
Animal Shelter	Friends of the Aztec Animal Shelter		
Police Department	aztecpd		
Tourism	CityofAztec		@cityofaztec

Aztec Government: www.aztecnm.gov

Aztec Tourism: www.aztecnm.com

Aztec Library: www.azteclibrary.org

Facebook: www.facebook.com/aztecnewmexico

Community Notification:



City “Government” Facebook

The City’s Facebook page has over 4,700 followers, an increase of 500 since 2021.

<u>Month</u>	<u># of Postings</u>	<u>Reached</u>	<u>Engagements</u>	<u>Shares</u>	<u>Comments</u>
January	16	33,084	2,589	179	30
February	16	13,326	915	59	2
March	20	19,196	1,201	156	18
April	15	43,114	3,778	383	50
May	19	27,007	1,661	147	30
June	26	27,525	1,433	164	6
July	20	28,968	1,191	178	4
August	16	51,016	5,470	300	68
September	24	31,648	1,908	210	22
October	23	32,096	1,902	213	18
November	15	32,335	1,663	249	14
December	28	50,307	6,066	209	90
TOTAL	238	389,622	29,777	2447	352

Top 10 Postings

<u>Date</u>	<u>Posting</u>	<u>Reached</u>	<u>Engagements</u>	<u>Shares</u>	<u>Comments</u>
4/27/2022	Splash Park Opening	23,134	2,791	237	37
8/4/2022	Aztec Dog Park Open	20,418	2,857	132	42
1/18/2022	Aztec Theater Sign Lighting	9,181	1,008	52	11

5/16/2022	Job Openings	9,116	476	59	0
9/7/2022	Job Openings	8,415	652	60	8
1/24/2022	COVID Test Kits	8,246	559	52	12
11/30/2022	Aztec Sparkles	7,309	555	85	10
8/2/2022	YCC Program	6,745	1,350	56	18
3/10/2022	YCC Job Openings	6,172	358	73	4
11/3/2022	Aztec Outdoors Project	5,802	17	1	0



Splash Park Posting



Dog Park Posting

City "Government" Website



Web Viewers

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
January	4,760	4,590	3,971	3,091
February	4,107	4,276	4,516	3,079
March	4,541	4,677	4,936	3,772
April	4,589	4,623	4,482	3,735
May	4,603	5,907	4,061	3,557
June	4,431	5,059	5,059	3,797
July	4,547	4,495	4,495	4,008
August	4,863	4,972	4,316	3,800
September	4,406	4,669	4,594	3,805
October	4,374	4,632	4,562	3,722
November	3,988	4,682	3,879	3,417
December	4,095	4,309	4,142	4,046
Total	53,304	56,891	53,013	43,829

Page Views

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
January	12,440	11,741	11,759	10,302
February	10,818	10,640	12,960	10,069
March	11,478	12,149	13,333	12,529
April	11,469	12,555	11,563	10,907
May	11,748	13,210	9,799	10,076
June	11,685	14,128	12,128	10,234
July	12,393	11,173	11,173	10,766
August	13,489	13,069	11,058	10,790
September	11,069	12,213	11,119	11,067
October	11,474	11,583	10,818	10,220
November	9,978	11,575	10,036	9,877
December	10,404	10,429	9,675	11,939
Total	138,445	144,465	135,421	128,776

Most Shared Pages

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
Aztec Events						242	323	236	312	505	253	346	2,217
Aztec Natural Arches			232										232
Aztec Ruins	198				225	185	183						791
Hiking-Ghost Ranch				268									268
Lybrook Fossil Area		218											218
Meteor Crater, AZ	751	597	673	570	397			616	602	483	491	458	5,638
Sutherland Farms										562			562
UFO Crash Site	493	526	702	654	641	685	701	552	475		515	498	6,442
Total	1,442	1,341	1,607	1,492	1,263	1,112	1,207	1,404	1,389	1,550	1,259	1,302	16,368

International Visits

<u>Country</u>	<u>Visits</u>	<u>Country</u>	<u>Visits</u>
India	657	Germany	52
Canada	625	United Kingdom	44
China	230	Seychelles	22
Philippines	222	Japan	18
Russia	108	Sweden	14