Mayor
Brett C. Lanier

Mayor Pro-Tem
Jason J. Cortez

Commissioners
Austin R. Randall
Eduardo G. Chavez
Katie M. Buchholz

The City of Aztec is seeking to create a Utility Advisory Board. The Utility Advisory Board (UAB) will consist of five (5) members.

The Financial Advisory Board is a committee tasked with the following duties:

1. Rates and Conditions of Service. The board shall recommend rates and charges for electric, water, sewer and storm drain utilities and trash service furnished by the municipal electric, water, sewer and storm drain utilities and the trash collection system and shall recommend conditions of service applicable to the furnishing of such electric, water, sewer, storm drain and trash service in consultation with any consultant. Such rate changes will not occur until City Commission has adopted such changes via ordinance to amend City Code.
2. Line Extension Policies. The board shall recommend line extension policies to be followed by the municipal electric, communication, water, sewer and storm drain systems. Implementation of such policies require City Commission approval via ordinance to modify the City Code.
3. Review of Annual Budgets. Upon adoption of the annual budget by the City Commission, the board shall review the municipal electric, communications, water, sewer and storm drain systems annual budget to familiarize the board with municipal utility projects forthcoming.
4. Review of Contracts. The board shall review and recommend from time-to-time contracts relating to service to be provided by the municipal electric, communication, water, sewer and storm drain systems.
5. Capital Improvements. The board shall recommend to the City Commission any major capital improvements to the municipal electric, communications, water, sewer and storm drain utility systems during the annual Infrastructure Capital Improvement Plan (ICIP) process.
6. Responsibility of Construction. The board shall recommend, specific methods of financing any program for major extension and improvements to the municipal electric, communication, water, sewer and storm drain systems.
7. Appeals from Utility Customer Service Administration Policies. The board shall have jurisdiction to hear appeals from and grant variances to any customer service rules and regulations pertaining to the city's electric, water, sewer and storm drain utilities. Customers retain the right to appeal any decision by the board through the City Commission.
8. Changes in Rules, Regulations, Conditions of Service and Line Extension Policies. No rule or regulation, rate or condition of service or line extension policy having been adopted and approved by the City Commission shall be amended, modified, abrogated, repealed or otherwise changed by the board without the approval of the City Commission and in conformity with law.
9. Additional Duties. The board shall perform such further specific duties as may from time to time be lawfully delegated to them with respect to such municipal electric, communication, water, sewer and storm drain utility systems by the City Commission.

Board members shall be a qualified registered elector of the City of Aztec and a utility customer in good standing.

Please submit a letter of interest to serve on the Board or consider recommending a qualified colleague to serve on the Board. Letters of interest may be submitted to the City Clerk at the following address. Once reviewed, the City of Aztec will select candidates and recommend their appointment to City Commission; appointments will be effective once approved by Commission:

City of Aztec
Attn: City Clerk
201 W. Chaco
Aztec, NM 87410

Once you have been selected as a board member, the City Clerk will coordinate the first meeting and there upon at the first meeting, a regular scheduled meeting will be determined. Meetings are currently planned quarterly.

Please feel free to contact Karla Sayler at (505) 334-7603 if you have any further questions or concerns regarding this matter.

Sincerely,
s// Karla Sayler, CMC
City Clerk