

**CITY OF AZTEC  
COMMISSION MEETING MINUTES  
Tuesday April 14, 2026**

**CALL TO ORDER**

Mayor Michael A. Padilla Sr. called the meeting to order at 6:00 pm at Aztec City Hall, 201 W. Chaco, Aztec NM 87410

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation led by Commissioner Randall  
United States Pledge of Allegiance led by Mayor Padilla  
New Mexico pledge of Allegiance led by Mayor Padilla

**ROLL CALL**

Members Present: Mayor Michael A. Padilla, Sr.; Mayor Pro-Tem Jason Cortez; and Commissioner Brett Lanier; Commissioner Katie Buchholz; Commissioner Austin Randall

Members Absent: NONE

Others Present: City Manager Julian Ruybalid; City Attorney Sofia Flores; City Clerk Karla Saylor

**APPROVAL OF AGENDA ITEMS**

MOVED by Commissioner Randall to APPROVE Consent Agenda, SECONDED by Commissioner Lanier

All Voted Aye: Motion Passed Five to Zero

**CONSENT AGENDA**

- A. Commission Meeting Workshop Minutes March 24, 2026
- B. Commission Meeting Regular Minutes March 24, 2026
- C. Fast Pitch Association Agreement
- D. Riverside Roping Arena Agreement
- E. Aztec Baseball Association Agreement
- F. Resolution 2026-1564 Authorizing application to the New Mexico Department of Transportation Aviation Division (NM/DOT/AD) and Federal Aviation Administration (FAA) for grant funds for South Apron Design and Bidding project
- G. Economic Development Advisory Board Member Appointment
- H. Planning and Zoning Advisory Board Member Appointment

MOVED by Mayor Padilla to APPROVE Consent Agenda PULLING Items C, D, E, G, H for discussion, SECONDED by Commissioner Randall

All Voted Aye: Motion Passed Five to Zero

**ITEMS REMOVED FROM CONSENT AGENDA**

C. Fast Pitch Association Agreement

Mayor Padilla would like all agreements to be signed by the initiating party prior to commission signing and would like the staff summary to reflect that the agreement has been reviewed by the city attorney.

MOVED by Mayor Padilla to APPROVE Fast Pitch Association Agreement, SECONDED by Commissioner Buchholz

All Voted Aye: Motion Passed Five to Zero

D. Riverside Roping Arena Agreement

Mayor Padilla would like all agreements to be signed by the initiating party prior to commission signing and would like the staff summary to reflect that the agreement has been reviewed by the city attorney.

MOVED by Mayor Padilla to APPROVE Riverside Roping Arena Agreement, SECONDED by Mayor Pro-Tem Cortez

All Voted Aye: Motion Passed Five to Zero

E. Aztec Baseball Association Agreement

Mayor Padilla would like all agreements to be signed by the initiating party prior to commission signing and would like the staff summary to reflect that the agreement has been reviewed by the city attorney.

MOVED by Mayor Padilla to APPROVE Aztec Baseball Association Agreement, SECONDED by Mayor Pro-Tem Cortez

All Voted Aye: Motion Passed Five to Zero

G. Economic Development Advisory Board Member Appointment

Commissioner Buchholz requested that the record reflect there were no conflicts of interest associated with this appointment, and Community Development Director Andrew DiCamillo confirmed that no conflicts existed.

MOVED by Commissioner Buchholz to APPROVE Economic Development Advisory Board Member Appointment, SECONDED by Commissioner Randall

#### H. Planning and Zoning Advisory Board Member Appointment

Commissioner Buchholz requested that the record reflect there were no conflicts of interest associated with this appointment, and Community Development Director Andrew DiCamillo confirmed that no conflicts existed.

MOVED by Commissioner Randall to APPROVE Planning and Zoning Advisory Board Member Appointment, SECONDED by Commissioner Lanier

### **CITIZENS INPUT**

NONE

### **BUSINESS ITEMS**

#### A. Resolution 2026-1561 Accepting and Approving the Fiscal Year 2025 Audit

Finance Director Jennie Achee introduced the city's auditor Chris Garner who informed the commission that there was one audit finding for fraudulent activity, garnishments that were supposed to come to the city were going the ex-employee and they were not reported to the DFA

MOVED by Commissioner Randall to APPROVE Resolution 2026-1561 Accepting and Approving the Fiscal Year 2025 Audit; SECONDED by Mayor Pro-Tem Cortez

A Roll Call was Taken:

Those Voting Aye: Commissioner Lanier  
Commissioner Randall  
Commissioner Buchholz  
Mayor Pro-Tem Cortez  
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye: Motion Passed Five to Zero

B. Resolution 2026-1562 Internal Notification Policy for Financial Irregularities

MOVED by Commissioner Lanier to APPROVE Resolution 2026-1562 Internal Notification Policy for Financial Irregularities; SECONDED by Commissioner Lanier

A Roll Call was Taken:

Those Voting Aye: Commissioner Lanier  
Commissioner Randall  
Commissioner Buchholz  
Mayor Pro-Tem Cortez  
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye: Motion Passed Five to Zero

C. Special Budget Resolution 2026-1563

MOVED by Commissioner Randall to APPROVE Special Budget Resolution 2026-1563; SECONDED by Commissioner Lanier

A Roll Call was Taken:

Those Voting Aye: Commissioner Lanier  
Commissioner Buchholz  
Commissioner Randall  
Mayor Pro-Tem Cortez  
Mayor Padilla

Those Voting Nay: NONE

All Voted Aye: Motion Passed Five to Zero

D. Site Selection of new BMX Track Facility

Discussion took place regarding the where the track's would be located at Riverside Park, including fiscal impacts and necessary infrastructure improvements. It was decided to proceed with Option B, situating the track in the north parking area utilizing spaces G, H, and I for expansion rather than the grass area.

MOVED by Mayor Padilla to APPROVE Site Selection of new BMX Track Facility, SECONDED by Commissioner Randall

All Voted Aye: Motion Passed Five to Zero

### **COMMISSIONER, CITY MANAGER, DEPARTMENT REPORT**

Commissioner Buchholz updated the commission on the events, meetings, and other commission activities she has attended since starting her tenure in January.

Commissioner Lanier shared updates on the meetings and events he's attended, including a growth management stakeholder meeting, New Mexico Landowners, the 4CED meeting and the Mustard Seed ribbon cutting. He also recognized Jack's Plastic Welding for their work with NASA.

Mayor Pro-Tem Cortez attended the Homeland Security meeting, Leadership San Juan, and a Sip and Support event for the Boys and Girls Club. He also reminded the commission that the animal shelter needs blanket donations.

Mayor Padilla mentioned Leadership San Juan and the positive impact it has had.

City Manager Jar Ruybalid gave department and city updates on the following:.

- City of Aztec Audit
- Scheduling commission budget workshops
- Animal shelter tour
- Tractor supply
- MVD transactions
- Chamber meeting
- Citizen of the year nominees Angela Watkins and Connie Hutcheson
- Meeting with Mike Mestas

### **CLOSED SESSION**

Closed Session Pursuant to 10-15-1(H)(7) Pertaining to Threatened or Pending Litigation

Mayor Padilla MOVED to go into closed session at 7:16 Pursuant to Section 10-15-1(H)(7) Pertaining to Threatened or Pending Litigation; SECONDED by Commissioner Lanier

A Roll Call was Taken:


All Voting Aye:  
Mayor Padilla  
Mayor Pro-Tem Cortez  
Commissioner Lanier

Commissioner Buchholz  
Commissioner Randall

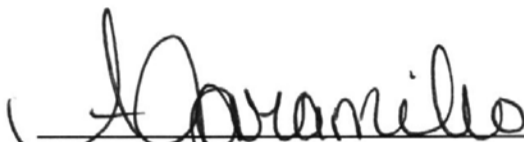
Mayor Padilla called to come out of closed session at 8:21 Pursuant to Section 10-15-1(H)(7) Pertaining to Threatened or Pending Litigation; and stated that no other items were discussed, and no decisions were made.

**ADJOURNMENT**

MOVED by Commissioner Lanier and SECONDED by Commissioner Randall to adjourn the meeting at 8:07 pm

  
Mayor Michael A. Padilla, Sr.

MINUTES PREPARED BY:

  
Alisha Jaramillo, Administrative Assistant

ATTEST:

  
Karla Saylor, City Clerk

